



**SOUTH TEXAS
COLLEGE**

**Board of Trustees
Regular Board Meeting**

**Tuesday, October 24, 2017
5:30 p.m.**

**Pecan Campus
Ann Richards Administration Building
Board Room
McAllen, Texas**

Online Board Packet

SOUTH TEXAS COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Tuesday, October 24, 2017 @ 5:30 p.m.
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas 78501

AGENDA

"At anytime during the course of this meeting, the Board of Trustees may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the Board of Trustees under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at anytime during the course of this meeting, the Board of Trustees may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code. At this meeting, the Board of Trustees may deliberate on and take any action deemed appropriate by the Board of Trustees on the following subjects:"

- I. Call Meeting to Order**
- II. Determination of Quorum**
- III. Invocation**
- IV. Public Comments**
- V. Presentation** 1 - 9
 - A. Presentation of \$25,000 Scholarship Commitment by Noble Charities
 - B. Presentation on *Excelencia in Education* Award Recognizing South Texas College's Competency-Based Bachelor of Applied Science in Organizational Leadership
 - C. Presentation on Jazz Masterclass Featuring the Huntertones
 - D. Report on the 20th Anniversary of the Valley Scholars Program and the 12th Annual A Night with the Stars Gala
 - E. Report on 2017 Association of Community College Trustees (ACCT) Leadership Congress
 - F. Delinquent Tax Collection Report for the Period Ending August 31, 2017
- VI. Consideration and Action on Consent Agenda**
 - A. Approval of Board Meeting Minutes 10 - 51
 - 1. September 19, 2017 Regular Board Meeting
 - B. Approval and Authorization to Accept Grant Award(s) 52 - 54
 - 1. \$25,000 Scholarship Commitment by Noble Charities
 - 2. The RGV Focus-Gates Grant Program from Communities Foundation of Texas (CFT) and Educate Texas have awarded additional funds in the amount of \$4,000.
 - 3. McAllen Development Corporation Fund from the City of McAllen in the amount of \$276,000.
 - 4. The Child and Adult Care Food Program Grant from the Texas Department of Agriculture in the amount of \$63,078.84.
 - 5. The Child Care Access Means Parents in School (CCAMPIS) Program from the U.S. Department of Education in the amount of \$929,800.
 - 6. Additional Grant(s) Received/Pending Official Award

VII. Consideration and Action on Committee Items

A. Education and Workforce Development Committee

1. Review of Presentations to the Education and Workforce Development Committee on October 10, 2017 55 - 56
 - 1) Presentation on the STC College Connections Department
 - 2) Presentation of the South Texas College Higher Education Center at La Joya Enrollment Update for Fall 2017

B. Finance, Audit, and Human Resources Committee

1. Discussion and Action as Necessary on Starr County Tax Resale Properties and Resolution Authorizing Tax Resale 57 - 62
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 - A. Instructional Item
 - 1) Testing Materials (Purchase)
 - B. Non – Instructional Items
 - 2) Catering Services (Renewal)
 - 3) Institutional Membership – TACC (Renewal)
 - 4) Law Enforcement Emergency Lighting and Equipment (Purchase)
 - 5) Promotional Items for Student Outreach (Renewal)
 - 6) Reprographic Services (Renewal)
 - 7) Testing and Balancing Services for HVAC Systems – On Call Services (Renewal)
 - C. Technology Item
 - 8) Microsoft Campus License Agreement (Renewal)
 - D. Interlocal Agreement
 - 9) State Records Inquiry Access Agreement (Purchase)
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 - 1) Furniture (Purchase)
 - B. Non-Bond Proceeds - Maintenance and Operation Taxes (M&O)
 - 2) Birthing Simulator (Purchase)
 - 3) Chemistry Equipment and Lab Supplies (Purchase)
 - 4) Custodial Equipment and Supplies (Purchase)
 - 5) Medication Dispensing Systems (Purchase)
 - 6) Microscopes (Purchase)
 - 7) Physics Equipment and Supplies (Purchase)
 - 8) Science Equipment and Supplies (Purchase)
 - 9) Science Models and Equipment (Purchase)
 - 10)Spectrometer (Purchase)
 - 11)Spectrophotometers (Purchase)
 - 12)Training Equipment and Software (Purchase)
 - 13)Training Mannequins and Accessories (Purchase)
 - 14)Hospital Beds (Award)

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 - 1) Pecan Campus Thermal Plant Chiller Incident
 - 2) Pecan Campus STEM Building Project
 - 3) Starr County Campus Thermal Plant Chiller System Incident
 - 4) Starr County Campus Construction Timeline
 - 5) Starr County Campus Health Professions and Science Building Project
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 - 1) Pecan Campus Projects
 - 2) Nursing and Allied Health Expansion Projects
 - 3) Technology Campus Projects
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 - 1) Mid Valley Campus
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9. Review and Action as Necessary on Substantial Completion for the 2013 Bond Construction La Joya Higher Education Center..... 276 - 278

10. Review and Action as Necessary on Final Completion for the Non-Bond Pecan Plaza Parking Area for Police Vehicles..... 279 - 280
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IX. Informational Items

- President’s Report 290 - 299

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A. Next Meetings:

- Tuesday, November 14, 2017
 - 3:00 p.m. – Education and Workforce Development Committee
 - 4:00 p.m. – Facilities Committee
 - 5:30 p.m. – Finance, Audit, & HR Committee
- Tuesday, November 28, 2017
 - 5:30 p.m. – Regular Meeting of the Board of Trustees

B. Other Announcements:

- The College will be closed on Thursday, November 23 – Sunday, November 26th, in Observance of Thanksgiving
- The Winter 2017 Commencement Ceremonies will be held Saturday, December 16, 2017 at the State Farm Arena, Hidalgo, Texas:

9:00 a.m. Ceremony

- Bachelor Programs
- Business and Technology
- Nursing and Allied Health

1:00 p.m. Ceremony

- Liberal Arts and Social Sciences
- Mathematics and Science

Presentation

A. Presentation of \$25,000 Scholarship Commitment by Noble Charities

Mr. Rene Capistran, President of Noble Charities, has pledged a scholarship fund for South Texas College students. Mr. Capistran will present an initial \$5,000 to the Board of Trustees, and has committed to continue this support for another four years, for a total scholarship fund of \$25,000.

B. Presentation on Jazz Masterclass Featuring the Huntertones

Mr. William Buhidar, Assistant Dean for Fine and Performing Arts, will present on the October 12, 2017 Jazz Masterclass and concert by the international touring jazz band, the *Huntertones*.

The Huntertones presented a masterclass to students from South Texas College and the community on October 12, 2017. They also met with and performed for students at Lorenzo De Zavala Middle School in La Joya, Texas, along with STC faculty and students.

On the evening of Thursday, October 12, 2017, the Huntertones performed a concert at the Cooper Center for Fine and Performing Arts. This concert was free and open to the public, and was provided in line with the College's Strategic Direction 5: Collaboration, in which the College "...advances mutually beneficial community and educational partnerships to create a collective impact on student success."

The event was very well attended. The Cooper Center was filled to capacity, with overflow audience admitted to the adjacent conference rooms to watch the performance broadcast live.

C. Report on the 20th Anniversary of the Valley Scholars Program and the 12th Annual A Night with the Stars Gala

Ms. Jessica S. Garcia, Coordinator of the Valley Scholars Program, will provide a brief summary of the Valley Scholars Program 20 Year Anniversary and recap of the *12th Annual A Night with the Stars* scholarship gala, which was held on Thursday, October 12th, 2017.

Over the past 20 years, the Valley Scholars Program has provided personal advisement, leadership development, scholarships, and opportunities for employment to high achieving students from Hidalgo and Starr counties. Since 1997, over \$1.3 Million in scholarships have been awarded to 830 Rio Grande Valley students. Many successful alumni have graduated from the Program, continued their education, and moved on to successful careers. This fall, the Program accepted 50 new students into Class 21.

The “A Night with the Stars” scholarship gala is held annually to raise scholarship funds for the Valley Scholars Program. This year’s event celebrated 20 Years of Academic Excellence and recognized Pioneers of the Valley Scholars Program whose vision and commitment to students throughout Hidalgo and Starr counties has made a lasting impact on our community. The Program raised over \$120,000 in monetary and in-kind donations. All net proceeds from the event will benefit Valley Scholars Program scholarships.

D. Report on 2017 Association of Community College Trustees (ACCT) Leadership Congress

Board Vice Chair, Mrs. Graciela Farias and Trustees Ms. Rose Benavidez, Mr. Paul R. Rodriguez, Mr. Gary Gurwitz, and Mr. Roy de León attended the Association of Community College Trustees (ACCT) 2017 National Leadership Congress in Las Vegas, Nevada.

The Trustees attended presentations from peer institutions, and delivered the presentation “*Community College Applied Baccalaureate Degrees -A Powerful Strategy for Workforce Development*” to an audience of Trustees, CEOs, and administration from among the ACCT’s 1200 member colleges, sharing South Texas Colleges programs and achievements with leaders from peer institutions throughout the continent.

E. Delinquent Tax Collection Report for the Period Ending August 31, 2017

A representative from Linebarger Goggan Blair & Sampson, LLP, will provide the Board with the Delinquent Tax Collection Report through August 31, 2017

This presentation is for the Board’s information and feedback to staff, and no action is requested.



**Fiscal Year End
Delinquent Tax Collection Report**

Linebarger Goggan Blair & Sampson, LLP

205 S. Pin Oak Ave., Edinburg, Texas 78539 Phone: 956-383-4500 Fax: 956-383-7820

LAW OFFICES
OF
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October 24, 2017

Dr. Shirley A. Reed, President
Dr. Alejo Salinas, Jr., Chair
Graciela Farias, Vice Chair
Jesse Villarreal, Secretary
Rose Benavidez, Member
Paul R. Rodriguez, Member
Gary Gurwitz, Member
Roy de León, Member
South Texas College
3201 West Pecan Boulevard
McAllen, Texas 78501

RE: Delinquent Tax Collection Report from September 1, 2016 through August 31, 2017

Dear Dr. Reed:

Our firm is pleased to submit a summary of our collection efforts on behalf of **South Texas College**. We present this summary in an effort to keep you and the **Board of Trustees** informed as to our efforts and activities.

Enclosed, you will find summaries of the different collection efforts made by our office. Understanding the need of each County is unique, we have developed a team approach that individualizes the collection efforts in each area. The **Hidalgo County** team is led by Mrs. Lucy Canales and the **Starr County** team is led by Ms. Kelly R. Salazar. Each attorney brings many years of experience to this endeavor and coordinates a team effort in which will result in better collections for **South Texas College**.

Very Truly Yours,



Lucy G. Canales
Capital Partner

Very Truly Yours,



Kelly R. Salazar
Partner

LINEBARGER GOGGAN BLAIR & SAMPSON APPROACH

The delinquent tax collection program for South Texas College continues to emphasize two basic premises: work with individual taxpayers to collect taxes owed to South Texas College and use tool of litigation as a final option.

DEMAND MAILINGS

Our extensive mailing program is designed to advise people who have not paid their South Texas College taxes of their delinquency. During the course of this reporting period we sent delinquent notices with varying degrees of intensity to the delinquent taxpayer. The intensity of the notice varies on factors, such as, time of year, type of property and the particular needs of the jurisdiction.

Hidalgo County: Seven (7) mailings completed for the Hidalgo County area with a total of 135,925 statements that were mailed out.

Starr County: Five (5) mailings completed for the Starr County area with a total of 74,953 statements that were mailed out.

LITIGATION SUMMARY

Filing a lawsuit to collect delinquent taxes is used as a final resort; after diligent efforts to contact and work with taxpayers are fully exhausted. Once the decision to file suit has been made, a complete property title search is conducted, the taxable property is further identified and all interested parties including all lien holders, are identified and served with notice of the lawsuit.

Hidalgo County

Litigation Activity	Cases	Base, Penalty and Interest
• Lawsuits Filed	1,442	\$751,508
• Interventions	290	\$162,210
• Lawsuits Disposed	1,170	\$598,556
• Judgments Taken	785	\$511,552
• Tax Warrants	117	\$75,378

- Demand Mailings
- Litigation Statistics
- Taxpayer Contact
- Personal Visits
- Constable's Sales

- Over 17,874 Incoming/Outgoing Calls
- Over 11,163 Taxpayer Walk-Ins
- Over 7,938 Property Inspections
- Over 615 Payment Agreements Initiated

- Over 1,948 Incoming/Outgoing Calls
- Over 702 Property Inspections
- Over 661 Taxpayer Walk-Ins

Starr County

Litigation Activity	Cases	Base, Penalty and Interest
• Lawsuits Filed	364	\$576,807
• Lawsuits Disposed	93	\$128,213
• Judgments Taken	71	\$96,674

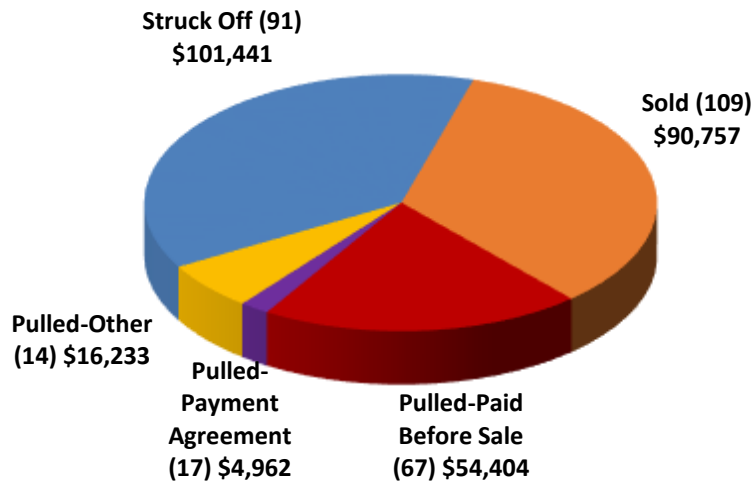
Tax Sale Activity

Hidalgo County

Our Office regularly monitors all judgments we take on behalf of South Texas College. During this reporting period, **seven (7)** tax sales were conducted in Hidalgo County placing **two hundred ninety eight (298)** properties for sale.

Tax Resale Program

- 3 Tax Resales
- 98 properties sold
- \$54,397 collected in base tax

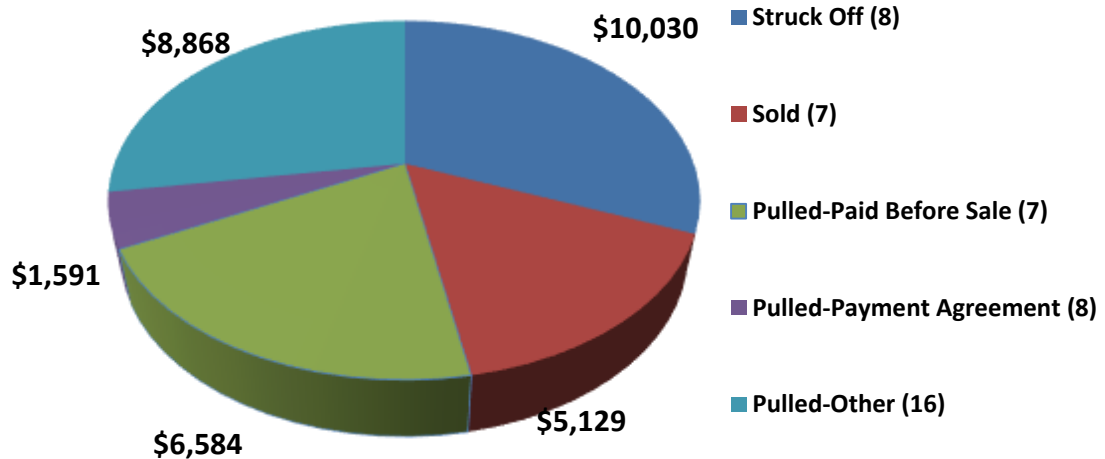


Tax Resale Program

Our resale program for struck-off properties to the taxing entities and then sold at auction is part of our successful collection program conducted on behalf of the South Texas College. At our expense, the firm markets these struck-off properties through newspaper advertising, our firm's website, www.lgbs.com; a mailing list maintained by our office and conducts a resale of these properties struck-off throughout the year.

Starr County

During this reporting period, **two (2)** tax sales were conducted in Starr County placing **forty six (46)** properties for sale.



BANKRUPTCY CLAIMS FILED

South Texas College is represented in all bankruptcies involving a delinquent taxpayer in your jurisdiction. Representation includes filing claims, monitoring the bankruptcy process, attending hearings, engaging in active litigation and doing everything to protect and maximize the South Texas College interest. Our program identifies accounts dismissed and discharged from bankruptcy that are now ready for collections or law suit.

Bankruptcy

<i>Ch. 7</i>	96	\$439,470
<i>Ch. 11</i>	127	\$854,922
<i>Ch. 13</i>	400	\$836,962
	623	\$2,131,354

Chapter Seven: Complete liquidation of a debtor's non-exempt assets.

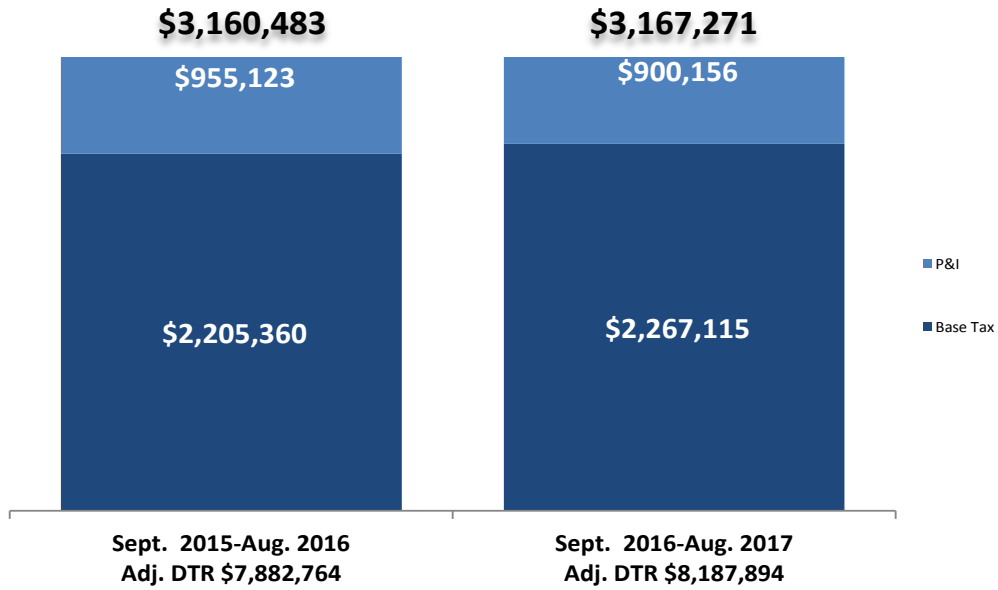
Chapter Eleven: This allows a Corporation to devise a plan to reorganize its debts and obligations to allow extended repayment of its creditors.

Chapter Twelve: Same as Chapter 13 but specifically designed for agricultural businesses.

Chapter Thirteen: Entitled "Adjustment of Debts of an Individual with Regular Income," permits a person to retain that amount of earned income necessary for living expenses while paying the court the remainder to be distributed among the individual's creditors to pay off debts on an installment basis.

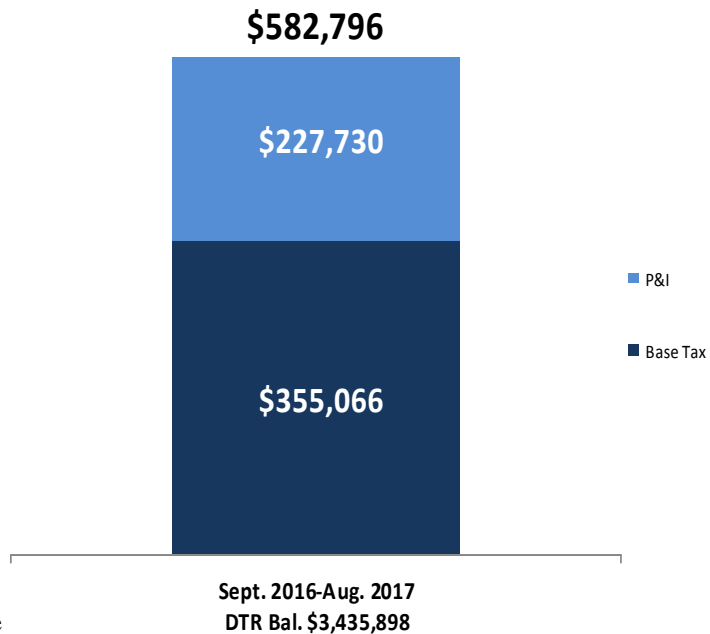
COLLECTION HIGHLIGHTS

Hidalgo County Collections



Source: Hidalgo Co. Tax Office

Starr County Collections



Source: Starr Co. Tax Office

FUTURE OVERVIEW

Review of Pending Judgments and the Filing of Additional Lawsuits

- During the next quarter, we will continue to work pending lawsuits for full payment or payment agreements. We will also continue researching the delinquent tax roll for possible new lawsuits; both real and personal property accounts.
- We will place high priority on top delinquent accounts for collections that are in litigation.
- We will continue filing lawsuits every month on delinquent accounts owing 3 or more years.

Continued Monitoring of Bankruptcy Accounts

- As a continuation of our standard operating practice, we will actively monitor and verify accounts in bankruptcy for the payment of taxes, penalties, and interest owed to South Texas College.
- We will continue to represent the District in court on all bankruptcy matters.

Mailing Program

Scheduled mailings on behalf of the South Texas College for the following month:

- October 2017

Scheduling of Property Sales

As properties are taken to judgment, they will be reviewed and checked for payment. Those judgments with no taxpayer response will be further reviewed and scheduled for possible tax sale.

Property Visits

On site visits are being conducted on targeted accounts weekly.

Execution of the work plan established for the South Texas College will include the constant monitoring of collection figures in order to adjust resources and enforce the collection of delinquent taxes. Our collection efforts will also include prosecuting pending suits to conclusion, mailing monthly letters, and filing new suits in order to maximize the collection of taxes. We will continue to work closely with you and your administrative staff to provide assistance and advice on all property tax matters, including changes in the law brought about by amendments to the Texas Property Tax Code.

Approval of Minutes

The following Board Meeting Minutes are submitted for approval:

1. September 19, 2017 Regular Board Meeting

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and adopt the September 19, 2017 Regular Board Meeting Minutes as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees of South Texas College approves and adopts the September 19, 2017 Regular Board Meeting Minutes as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

SOUTH TEXAS COLLEGE
BOARD OF TRUSTEES REGULAR MEETING
Tuesday, September 19, 2017 @ 5:30 p.m.
Ann Richards Administration Building Board Room
Pecan Campus, McAllen, Texas 78501

Minutes

Call Meeting to Order:

The Regular Board Meeting of the South Texas College Board of Trustees was held on Tuesday, September 19, 2017 in the Ann Richards Administration Building Board Room at the Pecan Campus in McAllen, Texas. The meeting commenced at 5:36 p.m. with Dr. Alejo Salinas, Jr., presiding.

Members present: Dr. Alejo Salinas, Jr., Mrs. Graciela Farias, Mr. Jesse Villarreal, Ms. Rose Benavidez, Mr. Paul R. Rodriguez, Mr. Gary Gurwitz, and Mr. Roy de León

Members absent: none

Also present: Dr. Shirley A. Reed, Mr. Jesus Ramirez, Mrs. Mary Elizondo, Dr. David Plummer, Mr. Matthew Hebbard, Mr. Ricardo De La Garza, Mr. George McCaleb, Ms. Becky Cavazos, Ety Bischoff, Mr. Paul Hernandez, Mr. Daniel Ramirez, Ms. Katarina Bugariu, Mr. Robert Cuellar, Mr. Khalil Abdullah, Dr. James Broaddus, Ms. Tammy Tijerina, Mr. Gilbert Gallegos, Mr. Tim Weldon, Mr. Doug Jowel, Mr. Scott Pajeski, Mr. Rene Gonzalez, Mr. Eddie Vela, Mr. Juan Delgado, Mr. Julio Macias, Ms. Patricia Gonzalez, Ms. Kathryn Hearn, and Andrew Fish.

Determination of a Quorum

A quorum was present and a notice of the meeting was posted.

Invocation:

Mr. Daniel Ramirez, Director of Public Relations and Marketing, said the invocation.

Public Comments

No public comments were given and a notice of the meeting was posted.

Presentation

A. Report on Fall 2017 Enrollment and Review of Enrollment Trends

Mr. Matthew Hebbard, Vice President for Student Affairs and Enrollment Management, provided the Board with the Fall 2017 Enrollment Report and a discussion of enrollment trends.

Due to the impact of Hurricane Harvey on student enrollment, the College was granted authorization to extend the enrollment Census Day until Friday, September 15, 2017.

Because of this extension, the Fall 2017 Enrollment Report was not available for publication in the packet. The report was delivered to the Board at the meeting.

This presentation was for the Board's information and feedback to staff, and no action was requested.

Approval of Minutes

The following Board Meeting Minutes were submitted for approval:

1. August 22, 2017 Regular Board Meeting
2. September 5, 2017 Public Hearing and Special Board Meeting
3. September 12, 2017 Public Hearing and Special Board Meeting

Upon a motion by Mr. Roy de León and a second by Mrs. Graciela Farias, the Board of Trustees of South Texas College approved and adopted the August 22, 2017 Regular Board Meeting Minutes, September 5, 2017 Public Hearing and Special Board Meeting Minutes, and the September 12, 2017 Public Hearing and Special Board Meeting Minutes as written. The motion carried.

Approval and Authorization to Accept Grant Award(s)

Authorization to accept and approve the following grant awards and use of related funds as authorized by each grant was requested:

1. The Catch the Next (CTN) Award for the CTN Dream Catchers Pathway Program in an amount up to \$25,560.

This grant was for the college's expansion of the co-requisite model to implement curriculum and accelerate students through developmental reading and writing sequence, which includes Integrated Reading and Writing and Mathways paired courses. Funds would be used for coaching and professional development for faculty, student participation in a Motivational Conference, and family involvement activities. This award was for the period of July 1, 2017 through June 31, 2018.

This award is aligned to Strategic Goal # 3, High Success Rate by accelerating the success of Developmental English students by implementing effective college readiness programs and developmental initiatives.

The presented grant would provide up to \$25,560 in additional funding for the College to provide services and opportunities throughout the region.

Upon a motion by Mrs. Graciela Farias and a second by Mr. Roy de León, the Board of Trustees approved and authorized accepting the following grant award and use of related funds as authorized, contingent upon official award as appropriate:

1. The Catch the Next (CTN) Award for the CTN Dream Catchers Pathway Program in an amount up to \$25,560.

The motion carried.

Review and Action as Necessary on Order Adopting the Tax Rate for 2017

Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, provided a presentation on the proposed 2017 tax rate for South Texas College to the public and Board of Trustees.

Chapter 26 of the Property Tax Code requires taxing units to comply with truth-in-taxation laws in adopting the tax rate. The laws have two purposes: to make taxpayers aware of tax rate proposals and to allow taxpayers, in certain cases, to rollback or limit a tax increase. The truth-in-taxation requires a taxing unit to calculate two (2) tax rates after receiving the certified appraisal roll from the chief appraiser, the effective tax rate and the rollback tax rate.

Comparing a proposed tax rate to these two (2) rates determines which truth-in-taxation steps apply. A taxing unit must publish special notices and hold two public hearings before adopting a tax rate that exceeds the lower of the effective tax rate or the rollback tax rate.

The Notice concerning the 2017 Property Tax Rates and the Notice of Public Hearing on Tax Increase were published in accordance with the Truth-In-Taxation requirements in the Monitor and the Starr County and Mid Valley Town Crier. The packet included copies of the Proposed 2017 Tax Presentation, 2017 Property Tax Rates, the Notice of Public Hearing on Tax Increase, and the Notice of Tax Revenue Increase for the Board's information and review.

The tax rate for 2016 Tax Year was as follows:

2016 Tax Rate			
	M & O Rate	Debt Rate	Total Rate
2016 Tax Rate	\$0.1400	\$0.0450	\$0.1850

The Tax Assessors for Hidalgo County and Starr County determined South Texas College's tax rates to be the following:

2017 Tax Rates				
	M&O Rate	Debt Rate	Total Rate	Revenue
Effective Tax Rate	-	-	\$0.1799	\$65,341,346
Rollback Tax Rate	\$0.1470	\$0.0450	\$0.1920	\$69,407,237
Proposed Tax Rate	\$0.1400	\$0.0450	\$0.1850	\$67,055,068

Determination of Tax Rates (M&O Rate and Debt Rate)

The proposed maintenance and operations (M&O) tax rate of \$0.1400 was the maximum rate that the College may adopt as approved by the voters on November 5, 2013. The College would maintain the 2016 M&O rate of \$0.1400.

The proposed debt rate of \$0.0450 was the amount necessary to fully fund all the debt service payments, including the M&O Tax Bond Program 2013. The College would maintain the 2016 debt rate of \$0.0450.

Public Hearings Prior to Adoption of the Proposed 2017 Tax Rate

STC was required to hold two public hearings and publish special notices before adopting the proposed tax rate of \$0.1850 since this rate exceeds the lower of the effective tax rate or the rollback tax rate. At the August 22, 2017 Board of Trustees meeting, the Board of Trustees took a record vote and scheduled the two public hearings for the proposed tax rate of \$0.1850.

First Public Hearing

The first Public Hearing on the proposed 2017 tax rate was held on Tuesday, September 5, 2017 at 5:30 p.m. and special notices were published in accordance with state law.

Second Public Hearing

The second Public Hearing on the proposed 2017 tax rate was held on Tuesday, September 12, 2017 at 5:30 p.m. and special notices were published in accordance with state law.

Regular Board Meeting

The Board of Trustees of South Texas College was scheduled to take action on the proposed 2017 tax rate at a public meeting to be held on September 19, 2017 at South Texas College, Board Room, Annex Bldg., 2nd Floor, 3201 W. Pecan, McAllen, Texas at 5:30 PM.

New Voting Requirements

State Tax Code, Sec. 26.05 requires that any action by the South Texas College Board of Trustees to set a tax rate that exceeds the effective tax rate must be a record vote, and at least 60 percent of the members of the Board must vote in favor of the ordinance, resolution, or order establishing that rate.

For South Texas College Board of Trustees, this means that successful establishment of the proposed 2017 Tax Rate requires the support of at least five of the seven Trustees. This rule is beyond the normal quorum and voting requirements for other action.

Approval to adopt a debt service rate of \$0.0450 and maintenance and operations rate of \$0.1400 was required. Approval of the Order would require a roll call vote of the members of the Board. A copy of the Order was included in the packet for the Board's review.

While the proposed tax rate had not increased over the past year, the proposed rate did exceed the effective tax rate, as defined by the State. Because of this, State tax code required that the motion to adopt the proposed 2017 Tax Rate be made according to the following script:

"I move that the property tax rate be increased by the adoption of a tax rate of \$0.1850, which is effectively a 2.83 percent increase in the tax rate."

Mr. Roy de León moved that the Board of Trustees of South Texas College approve and authorize by record vote the Order establishing the tax rate for the 2017 tax year as presented, and Ms. Rose Benavidez seconded.

Administration noted that state law requires explicit language, and requested the motion be withdrawn and the proscribed motion be presented for the Board's vote. Ms. Rose Benavidez withdrew her second, and Mr. Roy de León withdrew his motion.

Mr. Roy de León made the following motion: "I move that the property tax rate be increased by the adoption of a tax rate of \$0.1850, which is effectively a 2.83 percent increase in the tax rate." Ms. Rose Benavidez seconded the motion.

Dr. Alejo Salinas, Jr., Chair, asked Dr. Shirley Reed, College President, to call a roll-call vote of the Board Members. All seven Trustees voted in favor of the motion, and the motion carried.

Approval of Resolution to Submit Nominees for the Hidalgo County Appraisal District Board of Directors for FY 2018-2019

Approval of a Resolution to submit nominees for the Hidalgo County Appraisal District Board of Directors was requested.

The Appraisal District Board of Directors consists of six (6) members: five (5) voting members who are appointed by vote and one (1) nonvoting member, which is the County Tax Assessor/Collector, Pablo "Paul" Villarreal, Jr.

The 2016 - 2017 Appraisal District Board of Directors include:

- Richard A. Garza, Chair
- David Hernandez, Vice-Chair
- Amador Requenez, Secretary
- Albert D. Cardenas, Member
- Aquiles "Jimmy" Garza, Member
- Pablo "Paul" Villarreal, Jr. (Non-voting member, County Tax Assessor)

A voting taxing entity may nominate one (1) but no more than five (5) candidates for the election. Each voting unit shall determine its nomination by written resolution and submit it to the Chief Appraiser before October 16, 2017.

The Resolution was provided in the packet.

The Chief Appraiser would prepare and deliver a listing of all candidates properly nominated, and each voting entity would be allowed to vote from this pool of candidates to elect the Board of Directors. This list would be delivered to each entity by October 30, 2017, and the governing bodies of the taxing entities would need to submit a formal resolution announcing their final vote before December 29, 2017.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Roy de León, the Board of Trustees approved and adopted the Resolution to submit the currently serving Board of Directors as nominees for the Hidalgo County Appraisal District Board of Directors. The motion carried.

Approval of Resolution to Submit Nominees for the Starr County Appraisal District Board of Directors for FY 2018-2019

Approval of a Resolution to submit nominees for the Starr County Appraisal District Board of Directors was requested.

The Appraisal District Board of Directors consists of five (5) directors who serve a two-year term beginning January 1 of each even year.

The 2016 - 2017 Appraisal District Board of Directors included:

- Arturo Perez
- Eduardo Ramirez
- Eloy Garza
- Daniel Garcia
- Raul Pena, III

A voting taxing entity may nominate one (1) but no more than five (5) candidates for the election. Each voting unit shall determine its nomination by written resolution and submit it to the Chief Appraiser before October 15, 2017.

The Resolution was provided in the packet.

The Chief Appraiser would prepare and deliver a listing of all candidates properly nominated, and each voting entity would be allowed to vote from this pool of candidates to elect the Board of Directors. This list would be delivered to each entity by October 30, 2017, and the governing bodies of the taxing entities would need to submit a formal resolution announcing their final vote before December 15, 2017.

Upon a motion by Ms. Rose Benavidez and a second by Mr. Paul R. Rodriguez, the Board of Trustees approve and adopt the Resolution to submit nominees for the Starr County Appraisal District Board of Directors.

The following Minute Order is proposed for consideration by the Board of Trustees:
The Board of Trustees of South Texas College approved and adopted the Resolution to submit the currently serving Board of Directors as nominees for the Starr County Appraisal District Board of Directors as presented. The motion carried.

Review of Presentations to the Education and Workforce Development Committee on September 12, 2017

The following presentations were delivered to the Education and Workforce Development Committee on Tuesday, September 12, 2017:

1) Review and Discussion Regarding Pilot Program for Online Dual Credit Courses for International High School Students

Mr. Matthew Hebbard, Vice President for Student Affairs and Enrollment Management, and Mr. Joseph Haske, English Instructor, provided a brief overview of South Texas College's pilot online dual credit program for students in Reynosa, Mexico.

Background – Growth of Demand in Reynosa, Mexico

For the last several years, the College has seen an increase in the number of students transitioning from high school in Reynosa, Mexico and seeking admission to a U.S. institution of higher education. This growth in Reynosa has led to an increase in high-quality competitive private "preparatorias" to serve these students.

The College has been approached by various preparatorias and universities in order to establish collaborative partnerships and educational pathways for students in career and academic fields.

Development of Pilot Program to Serve International Students

During the Spring 2017 semester, College representatives visited with administrators from the Instituto Internacional de Estudios Superiores (IIES) to discuss the possibility of a pilot program for IIES high school students to enroll in an online course with South Texas College as dual credit students.

Mr. Matthew S. Hebbard, Vice President of Student Affairs and Enrollment Management and Mr. Cristobal Benavides, Coordinator of College Connections, led a team of College representatives to conduct parent and student meetings regarding the possibility of and gauging interest in a pilot program. Parent and student meetings were held at the IIES campus in Reynosa in coordination with IIES administration. These meetings included presentations regarding costs for the course, support for students, and the pathway to transition to South Texas College after high school graduation.

This Pilot Program was developed in alignment with the College Strategic Direction 1: Clear Pathways, and seeks to offer international high school students a seamless transition to attend South Texas College upon graduation from their secondary school.

This Pilot Program was also aligned with Strategic Direction 2: Access and Success, and Strategic Direction 5: Collaboration, and served as an effort to open access to South Texas College and further collaborate with partners in Reynosa Mexico, as part of the overall regional goal of closer integration with industrial and economic partners that span the international border.

Pilot Program – First Cohort

These initial meetings demonstrated the interest and enthusiasm for the program. The College identified eight students and families, who subsequently completed the College application for admission, testing and advisement processes.

During the final registration process, one student elected not to proceed with the course and seven students in total were confirmed to enroll in the course with parental approval.

Pilot Program – Course Offering

English 1301, Composition I, was identified as the best course to pilot this program. Mr. Joe Haske, a current South Texas College faculty member, served as the faculty of record for the Pilot Program course.

This course offering followed the same syllabus, including curriculum, requirements, and learning outcomes, as any section of English 1301 offered on any South Texas College Campus or offered to any other online student.

The course began on Monday, August 28th and would continue through Friday, December 15th. All instruction for the course is online, and students were able to access the course via computer labs at the IIES campus or at home from Reynosa. Mr. Haske continued to conduct virtual meetings with individual students using the Blackboard online course system.

Mr. Hebbard and Mr. Haske planned to conduct periodic meetings with students during the semester to ensure all students are staying on track to be successful. No instruction would occur in Reynosa or at the IIES campus.

Pilot Program – Cost to Students

South Texas College does not have a Dual Credit Program Memorandum of Understanding with IIES, and no tuition or fees are waived for these dual credit participants. The participating students are billed tuition and applicable fees appropriate to the course and their residency status. International students are billed according to the Board-approved “Non Resident Tuition” schedule unless they otherwise qualify for Out-of-District Tuition or In-District Tuition.

Pilot Program – Cost to South Texas College

Offering the online dual credit costs bears no additional cost to South Texas College than any other traditional or dual credit online course. The College would offset its normal operating costs through the collection of international tuition and fees from participating students.

Future Dual Credit Offerings for International Students

The College would continue to monitor its effectiveness and benefit for the College and the participating students, and to gauge the interest of students in Reynosa for further course offerings. No plans had been developed for the Spring 2018 semester at the time.

2) Review and Discussion Regarding the Rescission of Deferred Action for Childhood Arrivals (DACA)

In June 2012, then President Obama issued an Executive Order, referred to as the Deferred Action for Childhood Arrivals (DACA). The purpose of this Executive Order was to provide a pathway for legal residency for illegal immigrants who had been brought to the United States as children and had been raised in the United States.

On September 5, 2017, President Trump’s administration issued a statement that the DACA program would be rescinded over the course of the following six months.

Dr. Shirley A. Reed, College President, and Mr. Matthew Hebbard, Vice President for Student Affairs and Enrollment Management, provided a brief overview of the DACA

program, and the anticipated impact of this rescission on the College's students and employees.

They were joined by a group of faculty who were leading efforts to provide necessary guidance to help affected students and staff find reliable sources of information and support. Dr. Christopher Nelson, Mr. Joel Jason Rodriguez, and Mr. Trinidad Gonzales joined Dr. Reed and Mr. Hebbard in responding to questions.

DACA as a Pathway for Legal Residency

The pathway for legal residency included protections from deportation and eligibility for a work permit. Upon approval of an applicant, DACA status would be granted for two years, at which time the applicant would need to file for renewal to maintain protection from deportation and eligibility to legally work in the United States.

Eligibility for DACA Status

DACA was explicitly provided as a protection for those who came to the United States as children. Eligibility was reserved for children who came to the United States prior to their 16th birthday, had arrived and continuously resided in the United States since June 15, 2007, and who were below the age of 31, and physically present in the United States, on June 15, 2012.

Furthermore, DACA status would only be available for applicants who were currently in school, had graduated from high school (or a GED certificate), or had been honorably discharged from the armed forces.

Any applicant with a felony conviction or otherwise deemed a threat to national security or public safety would not be granted DACA status.

Rescission of DACA

On September 5, 2017, the US Attorney General issued a memorandum establishing a six month window for the rescission of the DACA program. As per the memorandum:

- Any pending Initial or Renewal Applications properly filed by September 5, 2017 would still be reviewed and considered on an individual, case-by-case basis.
- No new Initial Applications would be accepted after September 5, 2017
- New Renewal Applications for current beneficiaries whose benefits expire before March 5, 2017, would be accepted through October 5, 2017.

Importantly, the Department of Homeland Security announced that it does not intend to terminate existing DACA status through this rescission, and currently approved DACA status would remain for the duration of any current validity period.

President Trump's administration has provided a six month timeline for the end of the DACA program. The administration has urged Congress to pass the necessary law(s)

prior to this ending of the DACA program, to provide any appropriate remedy to those residents previously served by the DACA program.

South Texas College – Student Residency Status

State and Federal laws do not require or permit Texas community colleges to require students to provide documentation of citizenship or legal federal residency status.

South Texas College does not ask students to comment on their federal residency or DACA program status at any time.

From the College's perspective, the residency question boils down to a student's eligibility for in-district, in-state, or out-of-state tuition. Texas law (SB 1528 in the 79th Legislative Session) requires that a student can establish a claim to residency if they lived in Texas for the three years leading up to high school graduation or the receipt of a GED and they resided in Texas for the year prior to enrollment in an institution of higher education.

South Texas College Students and DACA Rescission

South Texas College is not permitted under federal law to require students to prove their legal federal residency status. The College does not specifically maintain records on federal residency status and is not required to ask or report on students' residency status, unless compelled to release records that incidentally include resident status.

Students are encouraged to reach out to Counseling Services for further information and confidential guidance on their options.

South Texas College Employees and DACA Rescission

South Texas College complies with federal employment law, which includes the mandatory I-9 verification process for employment authorization to work in the U.S. The Office of Human Resources receives acceptable I-9 documentation in compliance with federal law, including temporary Employment Authorization Documents (EAD) issued by the Department of Homeland Security; however, the Office of Human Resources does not ask or track whether any EAD was issued as part of the DACA program.

The Office of Human Resources does track the expiration of EADs, as required by federal law. Upon the expiration of any EAD used to complete their I-9 verification, an employee is required to provide updated documentation to demonstrate their continued employment eligibility.

Current or future employees would face termination upon the expiration, termination, or revocation of their DACA/EAD. Employees are encouraged to reach out to the

Office of Human Resources for further information and confidential guidance on their options.

This report was provided for the Board's information and feedback to staff, and no action was taken.

Review and Action as Necessary on Award of Proposals, Purchases, and Renewals (Non-Bond Proceeds)

The Finance, Audit, and Human Resources Committee recommend for Board approval at the September 19, 2017 Board meeting the award of proposals, purchases, and renewals (Non-Bond Proceeds) as listed below:

- | | |
|--|---|
| <p>A. Awards</p> <p>B. Instructional Items</p> | <p>C. Non- Instructional Items</p> <p>D. Technology Items</p> |
|--|---|

A. Awards

1) Office Supplies (Award): award the proposal for office supplies for the period beginning October 1, 2017 through September 30, 2018 with two one-year options to renew, at an estimated amount of \$475,000.00. The vendors are as follows:

- **Primary: Gateway Printing and Office Supply, Inc.** (Edinburg, TX)
- **Secondary: Cielo Office Products** (McAllen, TX), and **Copy Plus, LLC.** (McAllen, TX)

2) Printing of Stationery (Award): award the proposal for the printing of stationery for the period beginning September 20, 2017 through September 19, 2018 with two one-year options to renew, at an estimated amount of \$25,000.00. The vendors are as follows:

#	Service	Vendor	Amount
1	Official Stationery	Go Press, LLC./dba Minuteman Press (McAllen, TX) (New)	\$10,000.00
2	Business Cards	Copy Plus (McAllen, TX)	\$15,000.00

- Alternate: **San Antonio Printing** (McAllen, TX)

B. Instructional Items

3) Industrial Supplies, Materials, and Accessories (Renewal): renew the industrial supplies, materials, and accessories contracts for the period beginning November 25, 2017 through November 24, 2018, at an estimated amount of \$60,000.00 with the following vendors:

a	Burton Companies (Weslaco, TX)	b	International Industrial Supply Company (Brownsville, TX)
c	MSC Industrial Supply Company (Harlingen, TX)	d	Rex Supply Company (Pharr, TX)

C. Non-Instructional Items

- 4) **Advertisement – Classified Ads (Purchase):** purchase advertisement – classified ads from **AIM Media Texas/The Monitor** (McAllen, TX), a sole source vendor, for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of \$80,000.00;
- 5) **Chiller Maintenance Services Agreement (Purchase):** purchase a chiller maintenance services agreement from **Johnson Controls, Inc.** (Corpus Christi, TX), through The Interlocal Purchasing System (TIPS) purchasing cooperative approved vendor, for the period beginning November 21, 2017 through November 20, 2018, at an annual amount of \$51,900.00 for scheduled services and an estimated amount of \$70,000.00 as needed for repair services. The total annual amount is \$121,900.00;
- 6) **Lease of Storage Warehouse (Purchase):** purchase lease of storage warehouse from the **McAllen Foreign Trade Zone** (McAllen, TX), a Board approved vendor, for the period beginning January 1, 2018 through December 31, 2018, at a monthly amount of \$4,722.00 plus \$500.00 annually for utilities, at a total annual amount of \$57,164.00;
- 7) **Parts and Supplies (Purchase):** purchase parts and supplies from **Grainger, Inc.** (Austin, TX/McAllen, TX), a State of Texas Multiple Award Schedule (TXMAS) approved vendor, for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of \$60,000.00, which is based on prior year expenditures;
- 8) **Professional Agency and Media Planning Services (Purchase):** purchase professional agency and media planning services from **Richards Carlberg, Inc./dba Richards Carlberg** (Houston, TX), a sole source vendor, for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount that includes approximately \$365,000 in production costs/fees and \$706,562 in advertising costs, for a total annual amount of \$1,071,562.00;
- 9) **Food Service – Nursing and Allied Health Campus (Renewal) –** renew the food service – Nursing and Allied Health Campus contract with **Domine Catering, LLC.** (McAllen, TX), for the period beginning October 19, 2017 through January 15, 2018 with a 5% commission of total monthly sales and a 2% escalation on prices;
- 10) **Promotional T-Shirts for Student Outreach (Renewal):** renew the promotional t-shirts for student outreach contracts for the period beginning November 27, 2017 through November 26, 2018, at an estimated amount of \$64,000.00, with the following vendors:

a	Authentic Promotions.com (Carmichael, CA)	b	Champion Awards (Weslaco, TX)
c	Elite Promotions (Brownsville, TX)	d	Gateway Printing & Office Supply, Inc. (Edinburg, TX)
e	Images In Ink, Inc. (McAllen, TX)	f	Imprezos Pro Uniforms, LLC. (Pharr, TX)

D. Technology

- 11) **Audio Visual Equipment and Supplies (Purchase):** purchase audio visual equipment and supplies for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of \$130,000.00, which is based on prior year expenditures, with the following purchasing cooperative vendors:

Vendor/Purchasing Cooperative	Amount
Audio Visual Aids Corp (San Antonio, TX) – Texas Association of School Boards – Buyboard, Purchasing Cooperative of American, and TIPS Purchasing Cooperative	\$50,000.00
B & H Foto & Electronics, Corp. (New York, NY) – Texas Association of School Boards – Buyboard, Purchasing Cooperative of America, The Interlocal Purchasing System (TIPS), and F & I Cooperative Services	\$50,000.00
Best Buy (Richfield, MN/McAllen, TX) – Texas Association of School Boards – Buyboard	\$10,000.00
PCM Gov, Inc. (Chantilly, VA) – Texas Association of School Boards – Buyboard – Buyboard	\$10,000.00
Audio Fidelity Communications Corp/dba Whitlock (Austin, TX) – State of Texas Department of Information Resources (DIR)	\$10,000.00

12)Computer Components, Peripherals, Software, and Supplies (Purchase): purchase computer components, peripherals, software, and supplies for the period beginning September 1, 2017 through August 31, 2018, at an estimated amount of \$270,000.00, which is based on prior year expenditures, with the following purchasing cooperative vendors:

Vendor/Purchasing Cooperative	Amount
Best Buy (Richfield, MN/McAllen, TX) – Texas Association of School Boards – Buyboard, and National Cooperative Purchasing Alliance (NCPA)	\$10,000.00
CDW Government (Vernon Hills, IL) – State of Texas Information Resources (DIR), National Intergovernmental Purchasing Alliance (NIPA)/Texas Cooperative Purchasing Network (TCPN), National Joint Power Alliance (NJPA), Harris County Dept of Ed – Choice Partners, and The Interlocal Purchasing System (TIPS)	\$100,000.00
Dell Marketing, LP. (Dallas, TX) – Department of Information Resources	\$100,000.00
GovConnection (Merrimack, NH) – State of Texas Department of Information Resources (DIR), Harris County Dept of Ed – Choice Partners, and National Intergovernmental Purchasing Alliance (NIPA)/Texas Cooperative Purchasing Network (TCPN)	\$20,000.00
SHI Government Solutions, Inc. (Austin, TX) – Texas Association of School Boards – Buyboard, State of Texas Department of Information Resources (DIR), E & I Cooperative Services, Purchasing Association of Cooperative Entities (PACE), The Interlocal Purchasing System (TIPS), and Harris County Dept of Ed – Choice Partners	\$40,000.00

Recommend Action - The total for all award of proposals, purchases, and renewals (Non-Bond Proceeds) was \$2,414,626.00.

Mr. Paul R. Rodriguez commended Mr. Daniel Ramirez, Director of Public Relations and Marketing, on renegotiating the Professional Agency and Media Planning Services agreement with Richards/Carlberg.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Roy de León, the Board of Trustees of South Texas College approved and authorized the award of proposals, purchases, and renewals (Non-Bond Proceeds) as presented. The motion carried.

Review and Action as Necessary on Purchases for the 2013 Bond Construction Program Funded by Bond Proceeds and Bond Related Projects Funded by Non-Bond Proceeds

The Finance, Audit, and Human Resources Committee recommended Board approval of the purchases for the 2013 Bond Construction Program Funded by Bond Proceeds and Bond Related Projects Funded by Non-Bond Proceeds as listed below.

On September 12, 2017, the Facilities Committee recommended Board approval of the purchase of the Access Control Systems as presented below.

A. Bond Proceeds	B. Non-Bond Proceeds - Maintenance and Operation Property Taxes (M&O) C. Non-Bond Proceeds - Maintenance and Operation Property Taxes (M&O) and Transfer to Plant Fund
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A. Bond Proceeds

- 1) **Access Control Systems (Purchase):** purchase access control systems from **ADI Global Distribution** (Houston, TX), a sole source vendor, at a total amount of \$72,472.92;

B. Non-Bond Proceeds -- Maintenance and Operation Taxes (M&O)

- 2) **Rigging Services (Award):** award the proposal for rigging services to **Plitt Crane & Rigging** (Brownsville, TX), for the period beginning September 20, 2017 through September 19, 2018, with two one-year options to renew, at an estimated amount of \$65,000.00;
- 3) **Digital Mobile Radiographic System (Purchase):** purchase a digital mobile radiographic system from **GE Healthcare** (Chicago, IL), a sole source vendor, at a total amount of \$128,029.00;
- 4) **Portable Ultrasound System (Purchase):** purchase a portable ultrasound system from **GE Healthcare** (Chicago, IL), a sole source vendor, at a total amount of \$128,310.00;
- 5) **Radiologic System (Purchase):** purchase a radiologic system from **GE Healthcare** (Chicago, IL), a sole source vendor, at a total amount of \$189,900.00;

C. Non-Bond Proceeds - Maintenance and Operation Property Taxes (M&O) and Transfer to Plant Fund

6) Point of Sale System (Award): award the proposal for a point of sale system to **TouchNet Information Systems, Inc.** (Lenexa, KS), at a total amount of \$80,783.00. The maintenance and support amount of \$9,363.00 will begin in year two (2);

The total for the purchases of the 2013 Bond Construction Program and Related Projects Funded by Bond Proceeds and Bond Related Projects Funded by Non-Bond Proceeds was:

Bond Proceeds	\$72,472.92
Non-Bond M&O Taxes	581,924.12
Transfer to Plant Fund	<u>10,097.88</u>
Total	\$664,494.92

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Roy de León, the Board of Trustees of South Texas College approved and authorized the purchases of the 2013 Bond Construction Program and Related Projects Funded by Bond Proceeds and Bond Related Projects Funded by Non-Bond Proceeds as presented. The motion carried.

Review and Action as Necessary to Enter Agreement with Access Esperanza Clinic to Establish an Outpatient Clinic on the Mid Valley Campus

Approval to enter into an agreement with Access Esperanza Clinic to establish an outpatient clinic on the Mid Valley Campus starting on February 1, 2018 to January 31, 2019.

Purpose – The establishment of Access Esperanza Clinic at the Mid-Valley Campus would provide students easy access to healthcare education, affordable, and high-quality preventive health care at no or very low cost.

Justification – This outpatient clinic in the Mid Valley Campus would offer preventive health care services for South Texas College students, 18 years of age and older, which would be convenient for easy student access for health services and a healthy lifestyle. Students would have access to following services:

- health screening services and basic management for diabetes,
- high cholesterol
- high blood pressure
- anemia
- urinary tract infection
- cancer screening exams both men and women
- HIV screening test
- sexually transmitted infections testing and treatment

- pregnancy testing
- health care education
- community referral for complex medical treatment and social services

The would will be available to all South Texas College students 18 years of age and older, and would be open one day per week, unless the demand is greater. Students below the age of 18 would be referred to another clinic as appropriate.

Access Esperanza Clinic would cover all clinical and staffing costs and would operate the clinic. South Texas College would promote the clinic's availability and provide two adjacent classrooms as the clinic site.

The College proposes to use classrooms 211 and 213 at the Mid Valley Campus Building B and charge a monthly facility use rate of \$1.00 per square feet. The charge would be based on two classrooms of 672 square feet each and would result in a total monthly charge of \$1,344.00 and a total annual charge of \$16,128.00. The Nursing and Allied Health Building B is located in the North West corner of the campus.

Background – Access Esperanza Clinic requested to collaborate with South Texas College specifically to provide healthcare services to its students and would apply for a grant from the Knapp Community Care Foundation, which would provide additional funds to secure a dietician for the site.

Enclosed Documents – A collaboration letter from Access Esperanza Clinics and a draft Lease Agreement prepared by administration from South Texas College was provided in the packet for the Board's review and information.

This Lease Agreement was reviewed by Legal Counsel, and the enclosed draft was revised since the presentation to the Finance, Audit, and Human Resources Committee, based upon his feedback.

Kathryn Hearn, Community Services Director from Access Esperanza Clinic, attended the September 12, 2017 Finance and Human Resources Committee meeting to address questions by the committee.

The Finance, Audit, and Human Resources Committee recommended Board authorization of the College President to negotiate and execute an agreement with Access Esperanza Clinic to establish an outpatient clinic on the Mid Valley Campus starting on February 1, 2018 to January 31, 2019.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Roy de León, the Board of Trustees of South Texas College approved and authorized the College President to negotiate and execute an agreement with Access Esperanza Clinic to establish an

outpatient clinic on the Mid Valley Campus starting on February 1, 2018 to January 31, 2019. The motion carried.

Review and Action as Necessary to Partner with Rio Grande Valley, Inc. (Food Bank) to Open a Food Pantry at Pecan Campus

Approval to partner with the Rio Grande Valley, Inc. (Food Bank) to open a Food Pantry at Pecan Campus starting on September 20, 2017 through August 31, 2018 was requested.

Purpose – Many South Texas College students are faced with inadequate food supplies for themselves and their family. This is referred to as food insecurity, that is, a “lack of access, at times, to enough food for an active, healthy life for all household members and limited or uncertain availability of nutritionally adequate foods.” This program will provide students with canned food.

Justification – South Texas College student households that are food insecure may be forced to make “trade-offs between important basic needs, such as housing or medical bills, and purchasing nutritionally adequate foods.” Hunger issues exist in colleges, especially in lower income areas served by South Texas College.

South Texas College proposed to partner with the Rio Grande Valley, Inc. (Food Bank) to open a Food Pantry at the Pecan Campus. The Food Bank would lend its 501(C)3 status to the Food Pantry, and the Food Pantry would become a program of the Food Bank. The Food Bank would require monthly reports from the College of how many students were served at the Food Pantry (including adults and children in the students’ families).

The Food Bank would fiscally sponsor the College’s Food Pantry by donating 100% of the food for the first twelve months. This sponsorship would be re-evaluated after the first twelve months. In the second year and going forward, the College planned to raise funds to purchase food from the Food Bank or receive donated foods to be disbursed at the Food Pantry.

The Food Bank would deliver the food to the College once the program commences. The Food Bank would train staff and volunteers at the College on food safety handling, and would permit the College staff to receive food donations in addition to monetary donations. The Food Bank encouraged the Food Pantry to receive food donations for the pantry. The Food Pantry does not track food donated through the Food Bank versus what was donated on campus.

In the first year, the Food Pantry would operate at the Pecan Campus, and students district-wide would be able to use the Food Pantry. Administration hopes that the program

is successful and proposes that in the future, Food Pantries could be set up at each campus as needed, with the Pecan Campus acting as a central hub and distributing non-perishable food to each other campus.

Reviewers - The Resolution was reviewed by Mary Elizondo, Vice President for Finance and Administrative Services, Katarina Bugariu, Associate Comptroller, Matt Hebbard, Vice President for Student Affairs and Enrollment Management, Eli Nguma, Director of Student Activities and Wellness, Paul Hernandez, Dean of Student Affairs, and by South Texas College's legal counsel.

Enclosed Documents – A Resolution, a PowerPoint presentation, and an Application were provided in the packet for the Board's review and information.

Matt Hebbard, Vice President for Student Affairs and Enrollment Management, and Paul Hernandez, Dean of Student Affairs, attended the September 12, 2017 Finance and Human Resources Committee meeting to address questions by the committee.

The Finance, Audit, and Human Resources Committee recommended Board approval to partner with the Rio Grande Valley, Inc. (Food Bank) to open a Food Pantry at Pecan Campus starting on September 20, 2017 through August 31, 2018 as presented.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Roy de León, the Board of Trustees of South Texas College approved and authorized partnering with the Rio Grande Valley, Inc. (Food Bank) to open a Food Pantry at Pecan Campus starting on September 20, 2017 through August 31, 2018 as presented. The motion carried.

Review and Action as Necessary to Revise Policy #5130: *Fixed Assets*

Approval to revise Policy #5130: *Fixed Assets*, was requested.

Purpose – The proposed policy revisions updated the current policy, which was last revised by the Board in 2016.

Justification – The request for the revision to the policy was necessary for the following reasons:

- To revise the policy to clarify that items valued less than \$1,000 are not tagged or entered into a fixed asset ledger.
- To clarify the federal requirements for the tracking of grant funded assets valued at \$1,000 and over.

Background – Policy #5130: Fixed Assets was approved by the Board of Trustees on July 10, 1997, and was amended in 2001, 2003, 2005, 2010, 2011, and 2016.

Reviewers - The revised policy was reviewed by staff, the President's Cabinet, and Coordinated Operations Council.

Enclosed Documents - The revised policy was provided in the packet for the Board's review and information. The additions to the policy were highlighted in yellow and the deletions were designated with a red strikeout.

The Finance, Audit, and Human Resources Committee recommended Board approval of the proposed revisions to Policy #5130: *Fixed Assets* as presented and which supersedes any previously adopted Board policy.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Roy de León, the Board of Trustees of South Texas College approved and authorized the proposed revisions to Policy #5130: *Fixed Assets* as presented and which supersedes any previously adopted Board policy. The motion carried.

Review and Action as Necessary on Disposal of Surplus Property Valued at \$5,000 and Over

Approval to dispose of surplus property valued at \$5,000 and over through a live auction was requested.

Purpose – The Fixed Assets Department requested the disposal through a live auction of surplus property valued at \$5,000 and over.

Justification and Benefit – It was necessary to dispose of obsolete, damaged, and non-functioning property for safety purposes and due to the lack of storage area for surplus property.

Background – The surplus property goes through an evaluation process by the departments to determine if the items are damaged beyond repair and unable to be utilized district wide. After this evaluation process, the department submits a request to have the property removed from the department and relocated to the Shipping and Receiving Warehouse for auction.

The auction items were located at the South Texas College Receiving Department, 3700 W. Military Hwy., McAllen, TX. The auction would be scheduled for the month of October at the auctioneers' site due to lack of space at the Central Receiving Warehouse.

The items valued over \$5,000 were included in the College's inventory through the Banner system.

Enclosed Documents - The listing of the items to be auctioned was included in the packet for the Board's review and information.

The Finance, Audit, and Human Resources Committee recommended Board approval of the disposal of surplus property valued at \$5,000 and over through a live auction as presented.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Roy de León, the Board of Trustees of South Texas College approved and authorized the disposal of surplus property valued at \$5,000 and over through a live auction as presented. The motion carried.

Update on Status of the 2013 Bond Construction Program and Status of Project and Program Accountability

Broaddus & Associates provided the following documents on the current status of the 2013 Bond Construction program:

- Executive Program Budget Overview Summary;
- Update on the status of the 2013 Bond Construction Program;
- Video Update on Construction Projects;
- Chart of Project Progress;
- Project Scorecards

Broaddus & Associates has provided the following accountability reports:

- Program Budget Summary worksheet;
- Construction Budget worksheet

As of September 7, 2017, the total budget shortfall was estimated to be at \$4,879,211 with the use of buyout savings and design and construction contingency.

In addition, college staff prepared the following reports reflecting additional related information:

- 2013 Bond Construction Program Construction Contingency Balances
- 2013 Bond Construction Program Non-Bond Proceeds – Transfer to Plant Fund Budget and Actual Expenditures

Funding for any shortfall net of buyout savings and use of design and construction contingency would be covered by non-bond funds.

No action was requested.

The following items were taken out of the posted agenda order:

Review and Action as Necessary to Terminate Professional Services, Construction Program Management Services, and Construction Manager at Risk Services for the 2013 Bond Construction Mid Valley Campus and Starr County Campus Workforce Training Center Expansions

Approval to terminate professional services, construction program management services, and construction manager at risk services for the 2013 Bond Construction Mid Valley Campus and Starr County Campus Workforce Training Center Expansions as requested.

Purpose

College administration requested that the Board officially terminate any contractual obligations with the architects, engineers, construction program manager, and construction managers at risk regarding these projects.

Justification

Termination of professional services, program management services, and construction manager at risk services for both projects was requested in order for the projects to be removed from the current contracts.

Background

On November 22, 2016, the Board approved and authorized suspension of performance of EGV Architect's services in connection with the Mid Valley Campus and Starr County Campus Workforce Training Center Expansions. These projects were placed on hold per the Board's authorization due to the high per square foot construction costs provided by the Construction Managers at Risk (CMR).

The CMRs presented Guaranteed Maximum Prices for the two Workforce Training Center Expansions, but were over the Construction Cost Limitations.

- The per-square-foot cost at Starr County Campus was \$183
- The per-square-foot cost at Mid Valley Campus was \$252

These costs were deemed excessive and the architects worked with Broaddus & Associates and College representatives to reduce the scope of the projects in an effort to meet the project CCL budgets. The proposed revised GMPs still exceeded the CCL budgets, which were not approved by the Board of Trustees.

College administration reviewed the space programs as planned for these two projects and recommended not proceeding with the construction of the building expansions at this time. College administration would continue working with staff, faculty, and outside resources in the future to determine which programs of study need to be included in the buildings and the amount of space requirements needed to achieve the local educational demands of the workforce community. These projects would need to be revisited at a later date when revised program requirements are determined.

The current contracts with the various vendors were paid in full for the services that had been performed to date. The actual expenditures may be adjusted if other invoices were received at a later date.

Mid Valley Workforce Training Center Expansion			
Vendor	Approved Fee Amount	Amount Paid to Date	Balance
Broadus & Associates	\$61,168.60 ¹	\$39,249.83	\$21,918.77
Carlisle Insurance	18,359.00	18,359.00	0
D. Wilson Construction	3,679.00	3,679.00	0
EGV Architects 6.440%	113,425 ²	79,615.00 ³	33,810.00
HPG Design Group	3,531.00	1,588.84	1,942.16
Miscellaneous	8,013.15	8,013.15	0
Total	\$208,175.75	\$150,504.82	\$57,670.93

As per Broadus and Associates Program Budget Summary report, the total project cost for the Mid Valley Workforce Training Center Expansion is \$2,275,803 and total amount paid to date was \$150,504.82. The total unused budget balance was \$2,125,298.18 as of August 31, 2017.

Starr County Workforce Training Center Expansion			
Vendor	Approved Fee Amount	Amount Paid to Date	Balance
Broadus & Associates	\$64,074.00 ⁴	\$39,970.46	\$24,103.54
Carlisle Insurance	16,807.00	16,807.00	0
D. Wilson Construction	2,998.00	2,998.00	0
EGV Architects 6.46%	103,360.00	68,734.40 ⁵	34,625.60
HPG Design Group	6,101.00	2,745.45	3,355.55
Miscellaneous	10,605.89	10,605.89	0
Total	\$203,945.89	\$138,861.20	\$62,084.69

As per Broadus and Associates Program Budget Summary report, the total project cost for the Starr County Workforce Training Center Expansion was \$2,209,652 and total amount paid to date was \$138,861.20. The total unused budget balance was \$2,070,790.80 as of August 31, 2017.

The total amount paid to date for the Mid Valley Campus and Starr County Campus Workforce Training Center Expansions was \$289,366.02. The combined unused budget

¹ Includes Basic Services, AV/IT, BIM, and IT Duct Bank

² Includes \$725 for TDLR review

³ Includes up to 100% Construction Documents

⁴ Includes Basic Services, AV/IT, BIM, and IT Duct Bank

⁵ Includes up to 90% Construction Documents

balance for the two Workforce Training Centers was \$4,196,088.98 as of August 31, 2017.

Enclosed Documents

Broaddus & Associates did not provide the summary of expenditures for the Workforce Training Center Expansions as requested.

Presenters

Representatives from Broaddus & Associates were present to discuss the budget impact to the 2013 Bond Construction Program. The College's President and Legal Counsel was also be present to address any concerns regarding this item.

The Facilities Committee recommended Board approval to terminate professional services, construction program management services, and construction manager at risk services for the 2013 Bond Construction Mid Valley Campus and Starr County Campus Workforce Training Center Expansions as presented.

The Facilities Committee was clear that the unexpended budgets for the Mid Valley Campus and Starr County Campus Workforce Training Center Expansions would remain intact, and would not be used to offset program wide budget deficits.

Upon a motion by Mr. Gary Gurwitz and a second by Mrs. Graciela Farias, the Board of Trustees of South Texas College approved and authorized termination of all professional services, construction program management services, and construction manager at risk services for the 2013 Bond Construction Mid Valley Campus and Starr County Campus Workforce Training Center Expansions as presented. The motion carried.

Review and Action as Necessary on Change Orders for Use of Design Contingencies, Owner Contingencies, and Acceptance of Buyout Savings for the 2013 Bond Construction Program

- 1) Pecan Campus Projects**
- 2) Nursing and Allied Health Expansion Projects**
- 3) Technology Campus Projects**
- 4) Mid Valley Campus Projects**
- 5) Starr County Campus Projects**
- 6) Regional Center for Public Safety Excellence Projects**

Approval of proposed change orders for use of design and construction contingencies and acceptance of buyout savings for the 2013 Bond Construction Projects was requested.

Purpose

Projects for the 2013 Bond Construction program were in the construction stage and change orders were needed to allow the use of design and construction contingencies within the Guaranteed Maximum Prices (GMPs) submitted by the Construction Managers-at-Risk (CM@Rs).

The CM@R's received buyout savings through their bidding process and change orders were proposed to removing the savings from the overall GMPs for the associated 2013 Bond Construction projects.

Justification

Change orders were needed for approval to provide for items needed to complete the construction of the projects and for removing the buyout savings from the CM@R's contracted GMPS.

Background

Project contingencies were provided as part of Guaranteed Maximum Price proposals submitted by the CM@Rs. GMPs are submitted by the CM@Rs at 60% construction drawings. There are two project contingencies and are based on percentages of the construction costs. Design Contingencies are included in the GMPs to allow for costs arising out of the final development and completion of the construction drawings and specifications. Design Contingencies are used at the CM@R's discretion with Owner oversight. Construction Contingencies are controlled solely at the discretion of the Owner. Both contingencies do not increase the amount of the GMPs.

On March 29, 2016, the Board of Trustees approved the delegation of authority to Broaddus & Associates to approve change orders from the use of Construction Contingencies for the 2013 Bond Construction Program. The approval amount per change order is \$5,000, with a monthly limit of \$25,000. Broaddus & Associates will also be expected to provide a contingency expenditure update to the Facilities Committee and Board of Trustees as part of their monthly update.

Level	Approved By	Change Amounts		Aggregate for Month
		From	To	
Level One	Broaddus & Associates	\$.01	\$5,000.00	\$25,000
Level Two	Board of Trustees	Above \$5,000.01		N/A

As part of the buyout process, the Construction Managers at Risk brought forward cost information to allow the acceptance of actual buyout savings and adjustments to the contingencies within the projects.

Funding Source

Funds for Change Orders were available in the 2013 Bond Construction Program Budget for FY2017-2018, as they were accounted for within the Board approved Guaranteed Maximum Price (GMP) for each project.

Broaddus and Associates recommended accepting the buyout savings for a total of \$894,808 and approval of change orders to re-allocate the savings to the 2013 Bond Construction Program Deficit.

Staff recommended that Broaddus and Associates provide a regular report on buyout savings and documentation as those savings are reallocated to the 2013 Bond Construction Program Deficit, to help the College track its overall program budget.

Enclosed Documents

The packet included the following documents:

- Current Change Orders for Review
- Design Contingency Summary
- Owner Construction Contingency Summary
- Change Order Summary
- Change Orders

Presenters

Representatives from Broaddus and Associates and representatives from the Construction Managers at Risk attended the meeting to discuss the buyout savings.

On September 12, 2017, the Facilities Committee reviewed each proposed Change Order with Broaddus & Associates and asked for clarification as needed. The Committee noted that the presentation of the Change Orders made it unclear when a Change Order was deducting funds from a contingency fund balance to purchase additional project scope as opposed to when a Change Order was deducting funds from a contingency fund balance to be released to the 2013 Bond Construction Program as buyout savings.

Regional Center for Public Safety Excellence Chiller Unit

Broaddus & Associates provided an additional Change Order at the September 12, 2017 Facilities Committee meeting. This would be Change Order 1 at the Regional Center for Public Safety Excellence new building project. The Change Order proposed to allocate \$110,000 from the project GMP toward the purchase of a new York 150-ton chiller unit. Upon Board approval, Noble Texas Builders would procure the chiller unit for the site, and the GMP amount would remain the same as initially approved by the Board.

The Committee did not recommend action regarding the proposed Change Orders or Buyout Savings.

The Committee specified that the Change Orders should include clear language that the approval of a Change Order did not waive the College's right to pursue recovery of costs as appropriate due to errors or omissions on behalf of the project team.

Broaddus & Associates provided a Change Order summary sheet which included a notation explaining the reasoning for each change order. Broaddus & Associates was using a notation to indicate Errors & Omissions (E&O), and legal counsel clarified that this notation was an interim classification that might change as the specific change orders and issues were investigated further. Broaddus & Associates agreed that the E&O was indeed preliminary, and did not indicate liability had been resolved.

The Board reiterated the Committee's concern that the College would retain its right to recoup costs for damages as necessary, and specifically in regards to the Starr County Campus chilled water lines, which may have been contaminated during the construction program.

Broaddus & Associates recommended that the Board approve the proposed Change Orders, including the authorization of the procurement of the chiller unit at the Regional Center for Public Safety Excellence as priced.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Jesse Villarreal, the Board of Trustees of South Texas College approved and authorized the proposed change orders for use of design contingencies totaling \$470,198, construction contingencies totaling \$52,795, the proposed change order for the use of \$110,000 by Noble Texas Builders for the procurement of a chiller unit at the Regional Center for Public Safety Excellence, and acceptance of buyout savings in the amount of \$894,808 for the 2013 Bond Construction projects as presented; however, the College reserved the right to review and challenge the amounts and to recoup expenses related to errors and omissions. The motion carried.

Review and Action as Necessary on Additional Services with Dannenbaum Engineering Company – McAllen LLC for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking & Site Improvements

Approval of additional services with Dannenbaum Engineering Company-McAllen, LLC for additional civil engineering services for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements was requested.

Purpose

Authorization was requested to approve additional services with Dannenbaum Engineering Company-McAllen, LLC for civil design services for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements to revise the provided landscaping and irrigation construction drawings to incorporate the addition of the Cityscape.

Justification

Additional services were needed to incorporate the Cityscape and the Emergency Vehicle Operator Course (EVOC) into the previously provided landscaping and irrigation construction drawings.

Background

On January 26, 2016, the Board previously approved additional services to Dannenbaum Engineering Company-McAllen, LLC for civil engineering services for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements. The current agreement with Dannenbaum Engineering Company-McAllen allowed for additional services to be added to their scope with the College's approval.

Subsequent to that agreement, the Board added the Cityscape and the EVOC to the Phase I construction of the site improvements, as supported with buyout savings and the use of grant funds from the Texas Department of Public Safety.

Funding Source

Funds were available in the 2013 Bond Construction Program FY 2017 – 2018 budget.

Enclosed Documents

A proposal dated August 31, 2017 from Dannenbaum Engineering Company-McAllen, LLC in the amount of \$3,247.20 for services related to the Cityscape, and a separate

proposal dated August 31, 2017 from Dannenbaum Engineering Company-McAllen, LLC in the amount of \$2,842.00 for additional services related to the EVOC.

Presenters

Representatives from Broaddus & Associates and Dannenbaum Engineering Company-McAllen, LLC would be present at the meeting to address any questions related to the proposed consultant services.

The Facilities Committee recommended Board approval of additional services with Dannenbaum Engineering Company-McAllen, LLC in the amount of \$6,089.20 for civil engineering services for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements project as presented.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Paul R. Rodriguez, the Board of Trustees of South Texas College approved and authorized additional services with Dannenbaum Engineering Company-McAllen, LLC in the amount of \$6,089.20 for civil engineering services for the 2013 Bond Construction Regional Center for Public Safety Excellence Parking and Site Improvements project as presented. The motion carried.

Review and Action as Necessary on Schematic Landscape Design for the 2013 Bond Construction Projects

- 1) Pecan Campus**
- 2) Starr County Campus**
- 3) Nursing and Allied Health Campus**

Approval of the schematic landscape designs for the 2013 Bond Construction projects was requested.

Purpose

Landscaping and irrigation was required as part of the project scope to meet South Texas College's design standards as well as all applicable municipal codes and ordinances.

Background

Additional services for landscape and irrigation design were approved to the civil engineering firms. The various civil engineering firms have worked with Broaddus & Associates and the project team to develop the landscape designs based on the local municipalities' requirements and to meet College standards.

Presenters

Representatives from Perez Consulting Engineers, R. Gutierrez Engineering Inc., and Melden & Hunt, along with their landscape and irrigation consultants and Broaddus & Associates attended the Facilities Committee meeting to present the landscape designs.

Pecan Campus

The Facilities Committee discussed the placement of deciduous trees along Pecan Blvd, with one member expressing concern that for up to three months each year these trees would be bare. The Committee ultimately recommended Board approval of the schematic landscape design as proposed.

Nursing & Allied Health Campus

The Facilities Committee discussed the disparity between the proposed new landscape design and existing landscaping, with one member noting that the existing facilities and landscaping would look poor compared to the new landscaping. It was noted that landscaping renovations at the existing site would be separate from the bond funded landscape design currently under discussion. The Committee ultimately recommended Board approval of the schematic landscape design as proposed.

Starr County Campus

The Facilities Committee discussed the proposed landscape design at the Starr County Campus. One member noted that the proposed landscaping did not provide for much shade or aesthetic improvement near the expansions of the Student Activities Building Expansion or the Student Services Building Expansion, particularly where a new prominent entryway would be established. The member also noted that the green space between the new Library and the new Health Professions and Sciences Building could use further design work. The Committee ultimately recommended Board approval of the schematic landscape design, contingent upon additional considerations as discussed.

Enclosed Documents

Perez Consulting Engineers, R. Gutierrez Engineering Inc., and Melden & Hunt, along with their landscape and irrigation consultants, provided presentations of the landscape designs for the Pecan Campus, and the Nursing and Allied Health Campus. The landscape designs for the Starr County Campus were presented at the Board meeting.

The Facilities Committee recommended Board approval of the proposed schematic landscape designs for the 2013 Bond Construction projects, contingent upon additional considerations at the Starr County Campus around the areas of the Student Activities Building Expansion, the Student Services Building Expansion, and between the new Library and the new Health Professions and Science Building.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Jesse Villarreal, the Board of Trustees of South Texas College approved and authorized the proposed schematic landscape designs for the 2013 Bond Construction projects as presented, excluding Starr County Campus.

Ms. Rose Benavidez noted that there were upcoming proposals for the Starr County Campus Parking and Site Improvements project that would impact the overall landscaping needs, and agreed that the item would not need approval.

Ms. Tammy Tijerina suggested that the Board authorize the landscape design team at the Nursing & Allied Health Campus to substitute trees within the proposed design to replace mesquite trees along McColl with crepe myrtle and/or mountain laurel trees, and to replace mesquite trees in the parking lot with pom pom orchids and/or live oak. She noted that these substitutions would be contingent upon being completed within budget and with approval by the City of McAllen.

Dr. Salinas suggested that the Board should consider the motion before them, and separately take action on the substitutions presented by Ms. Tijerina.

The original motion approving and authorizing the schematic landscape designs for the Pecan Campus and Nursing & Allied Health Campus, and excluding the schematic landscape designs for the Starr County Campus, carried.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Paul R. Rodriguez, the Board authorized the substitutions recommended by Ms. Tijerina, contingent upon their delivery within budget and approval by the City of McAllen. The motion carried.

Review and Action as Necessary to Approve Assessment of Current Pecan Campus Library

Approval to contract a consultant for the assessment of the current Pecan Campus Library was requested.

Purpose

Administration recommended the assessment of the adequacy of the existing Pecan Campus library facility to meet current and projected needs in support of the accreditation requirements by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC).

Background

The Pecan Campus Library dates back to the inception of the college and was one of the original buildings inherited from TSTC. Since 1993, the building has undergone two construction additions in an effort to keep up with the growth of the College, the last of which was completed in 2004.

The current library is a two-story building with 67,266 square feet, and consists of the following spaces:

- Reference Area
- Book Stacks
- Staff Offices
- Open Computer Lab
- Internet Café
- Art Gallery
- Multi-purpose Space
- Quiet Study Spaces
- Work Rooms
- Conference Rooms
- Study Rooms

In the 13 years since the last addition, library uses, operations, and services have evolved and expanded. Changing technologies and pedagogies have prompted increasing needs to provide collaborative learning spaces and to support student technology and integrated learning support while maintaining traditional, quiet study spaces and library collections. The College's current Master Plan, developed by Freese & Nichols in 2010, suggested that the Pecan Campus should have a library facility of at least 100,000 square feet. The current facility is 67,266 square feet.

College staff wished to engage a consultant to conduct a facilities assessment to review and assess the adequacy of the current library facility to serve the current enrollment at the Pecan Campus. The findings of the assessment would be used to provide recommendations to meet both current and future library needs in support of continuing

compliance with SACSCOC accreditation principles. Depending on the results of the assessment, administration may recommend moving forward with determining whether the current building can be expanded or where a new library could be located.

Presenters

Dr. Shirley A. Reed, President, Cody Gregg, Dean of Library & Learning Support Services, and Dr. David Plummer, Vice President for Information Services, Planning, Performance, and Strategic Initiatives, attended meeting to discuss the assessment of the Pecan Campus Library.

The Facilities Committee recommended Board approval of the assessment of the current Pecan Campus Library.

Upon a motion by Mr. Gary Gurwitz and a second by Ms. Rose Benavidez, the Board of Trustees of South Texas College approved and authorized the assessment of the current Pecan Campus Library. The motion carried.

Review and Action as Necessary on Contracting Construction Services for the Non-Bond Starr County Campus Building F Site Grading and Sidewalk Replacement

Approval to contract construction services for the non-bond Starr County Campus Building F Site Grading and Sidewalk Replacement project was requested.

Purpose

The procurement of a contractor would provide for construction services necessary for the Non-Bond Starr County Campus Building F Site Grading and Sidewalk Replacement project.

Justification

The site grading adjacent to the existing library needed to be improved to prevent the possibility of water entering the building during rain events. The sidewalk leading to the library did not comply with ADA cross slope requirements and needed to be replaced as recommended as part of the recent ADA improvement plan performed in 2010 by Dannenbaum Engineering.

Background

Solicitation of competitive sealed proposals for these projects began on July 31, 2017. Sets of construction documents were issued to general contractors, subcontractors, and plan rooms. A total of three (3) proposals received on August 22, 2017.

Timeline for Solicitation of Competitive Sealed Proposals	
July 31, 2017	Solicitation of competitive sealed proposals began.
August 22, 2017	3 proposals were received.

Funding Source

As part of the FY 2017 - 2018 Renewals and Replacements construction budget, funds in the amount of \$50,000 were budgeted for this project.

Source of Funding	Amount Budgeted	Highest Ranked Proposal 5 Star Construction
Renewals and Replacements	\$50,000	\$46,650

Reviewers

The proposals were reviewed by Melden & Hunt, College faculty, and staff from the Facilities Planning and Construction, Operations and Maintenance, and Purchasing departments.

Enclosed Documents

Staff evaluated these proposals and provided a proposal summary. It was recommended that the top ranked contractor be recommended for Board approval. Also enclosed was the site plan indicating the project's location.

The Facilities Committee recommended Board approval to contract construction services with 5 Star Construction in the amount of \$46,650.00 for the Non-Bond Starr County Campus Building F Site Grading and Sidewalk Replacement project as presented.

Upon a motion by Mr. Gary Gurwitz and a second by Mr. Jesse Villarreal, the Board of Trustees of South Texas College approved and authorized contracting construction services with 5 Star Construction in the amount of \$46,650.00 for the Non-Bond Starr County Campus Building F Site Grading and Sidewalk Replacement project as presented. The motion carried.

Review and Action as Necessary on Contracting Construction Services for the Non-Bond Mid Valley Campus Childcare Development Center Covered Walkway

Approval to contract construction services for the Non-Bond Mid Valley Campus Childcare Development Center Covered Walkway project was requested.

Purpose

The procurement of a contractor would provide for construction services necessary for the Non-Bond Mid Valley Campus Childcare Development Center Covered Walkway project.

Justification

In 2007, when the center was opened there was no need for the walkway to be covered because the portable buildings were not acquired. Now that the portable buildings had been in place for some time, a covered walkway would ensure that children, parents, and staff avoid the exterior elements as they access their classrooms. This project was part

of the Capital Improvement Proposal list that has been approved by the Board of Trustees.

Background

Facilities Planning and Construction staff worked with Purchasing staff to develop the Request for Proposal documents for the Mid Valley Campus Childcare Development Center Covered Walkway project.

Solicitation of competitive sealed proposals for these projects began on July 31, 2017. Sets of construction documents were issued to general contractors and subcontractors. A total of two (2) proposals were received on August 21, 2017.

Timeline for Solicitation of Competitive Sealed Proposals	
July 31, 2017	Solicitation of competitive sealed proposals began.
August 21, 2017	2 proposals were received.

Funding Source

As part of the FY 2017 - 2018 Unexpended Non-bond Construction Budget, funds in the amount of \$65,000 were budgeted for this project.

Source of Funding	Amount Budgeted	Highest Ranked Proposal Alpha Building Corporation
Unexpended Non-Bond Construction Budget	\$65,000	\$73,872

Reviewers

The proposals were reviewed by staff from the Facilities Planning and Construction, Operations and Maintenance, and Purchasing departments.

Enclosed Documents

Staff evaluated these proposals and provided a proposal summary. It was recommended that the top ranked contractor be recommended for Board approval.

The Facilities Committee recommended Board approval to contract construction services with Alpha Building Corporation LLC in the amount of \$73,872.00 for the Non-Bond Mid Valley Campus Childcare Development Center Covered Walkway project as presented.

Upon a motion by Mr. Gary Gurwitz and a second by Mrs. Graciela Farias, the Board of Trustees of South Texas College approved and authorized contracting construction services with Alpha Building Corporation LLC in the amount of \$73,872.00 for the Non-Bond Mid Valley Campus Childcare Development Center Covered Walkway project as presented. The motion carried.

Review and Action as Necessary on Final Completion for the Non-Bond Pecan Campus Building G Fume Hoods – Phase II

Approval of final completion for the following Non-Bond project was requested.

Project	Completion Recommended	Date Received
Non-Bond Pecan Campus Building G Fume Hoods – Phase II Engineer: Sigma HN Engineers, PLLC Contractor: NM Contracting, LLC	Final Completion Recommended	June 13, 2017

Sigma HN Engineers, PLLC and the College’s Planning & Construction Department staff visited the site and concluded that the contractor completed all items on the punch list. The architect recommended final completion and release of final payment in the amount of \$17,061.95 to NM Contracting, LLC be approved. The original cost approved for this project was in the amount of \$267,652.00.

The following chart summarizes the above information:

Construction Budget	Approved Proposal Amount	Net Total Change Orders	Final Project Cost	Previous Amount Paid	Remaining Balance
\$ 0	\$267,652	\$ 0	\$267,652	\$250,590.05	\$17,061.95

On June 13, 2017, Sigma HN Engineers, PLLC and the College’s Planning & Construction Department staff inspected the site to confirm that all punch list items were completed. The packet included a final completion letter from Sigma HN Engineers, PLLC acknowledging all work was complete and recommending release of final payment to NM Contracting, LLC in the amount of \$17,061.95.

Enclosed Documents

A copy of the Final Completion Letter was enclosed.

The Facilities Committee recommended Board approval of final completion for Non-Bond Pecan Campus Building G Fume Hoods Phase - II project as presented.

Upon a motion by Mr. Gary Gurwitz and a second by Ms. Rose Benavidez, the Board of Trustees of South Texas College approved and authorized final completion for Non-Bond Pecan Campus Building G Fume Hoods Phase - II project and release of final payment of \$17,061.95 to NM Contracting, LLC, as presented. The motion carried.

Update on Status of Non-Bond Construction Projects

The Facilities Planning and Construction staff provided a design and construction update. This update summarized the status of each capital improvement project currently in progress. Mary Elizondo and Rick de la Garza were present to respond to questions and address concerns of the committee.

No action was taken.

Consideration and Approval of Checks and Financial Reports

Board action was requested to approve the checks for release and the financial reports for the month of August 2017. The approval was for checks submitted for release in the amount greater than \$125,000.00 and checks in the amount greater than \$25,000.00 that were released as authorized by Board Policy No. 5610.

Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, provided a review of the Financial Report for the month of **August 2017**, and was available to respond to questions posed by the Board.

The checks and the financial reports submitted for approval were included in the Board packet under separate cover.

Upon a motion by Mr. Paul R. Rodriguez and a second by Mr. Roy de León, the Board of Trustees approved the submitted checks for release in an amount over \$125,000.00, the checks that were released as authorized by Board Policy #5610, and the financial reports submitted for the month of August 2017. The motion carried.

The Board returned to the posted agenda order for the consideration of the following items:

Executive Session:

The South Texas College Board of Trustees convened into Executive Session at 7:18 p.m. in accordance with Chapter 551 of the Texas Government Code for the specific purpose provided in:

- Section 551.071, Consultations with Attorney
 2. Discussion and Action as Necessary Regarding 2013 Bond Construction Program Manager Contract
 3. Review and Action as Necessary on Updated Timeline for the Completion Dates and Occupancy Dates for the 2013 Bond Construction Progra
 4. Review and Discussion on 2013 Bond Construction Program Outstanding Issues Action Plan

Open Session:

The South Texas College Board of Trustees returned to Open Session at 9:18 p.m. No action was taken in Executive Session.

Discussion and Action as Necessary Regarding 2013 Bond Construction Program Manager Contract

The South Texas College Board of Trustees reviewed and discussed issues regarding the 2013 Bond Construction Program Manager Contract.

The Board advised Broaddus & Associates that they expected:

- Accurate reporting of
 - contingency balances,
 - projected buyouts, and
 - costs incurred for Errors & Omissions as those are determined
- Assurance that construction would be completed according to the construction timeline presented by Broaddus & Associates and approved by the Board.

No formal action was taken.

Review and Action as Necessary on Updated Timeline for the Completion Dates and Occupancy Dates for the 2013 Bond Construction Program

The updated timeline for the completion dates and occupancy dates for the 2013 Bond Construction program were presented in the September 19, 2017 Board packet.

Purpose

The Board was asked to review and recommend action as necessary on the updated scheduled timeline of the completion dates and occupancy dates for the 2013 Bond Construction program projects.

Justification

Broaddus & Associates, Construction, Program Manager, has informed staff that they cannot complete all of the projects according to the Board-approved timeline.

Background

Broaddus & Associates has been asked on several occasions to provide a timeline to include Guaranteed Maximum Prices, construction completion, and occupancy dates.

- On April 26, 2016 a proposed Guaranteed Maximum Price (GMP) Timeline was presented to the Board for information only.

- On the May 24, 2016 Board meeting, an updated timeline which included completion dates and occupancy dates was approved and adopted.
- On March 7, 2017, the Facilities Committee requested an updated timeline to include months in lieu of semesters to clarify when the buildings will be ready for use.
- On April 24, 2017, the Board approved the current timeline as proposed by Broaddus & Associates.

Administration was planning for the Spring 2018 Semester based upon this timeline, and was coordinating with staff for the installation of equipment and furniture to prepare the facilities for the Spring 2018 semester. Deviation from the adopted timeline jeopardized the College's ability to meet its scheduled commitment to students.

The timeline presented to the Facilities Committee was marked with conflicting dates:

- Completion and Occupancy Schedule of 2013 Bond Construction Buildings – April 17, 2017
- Board Approval of April 24, 2017,
- Updated May 23, 2017 Board Meeting,
- August 1, 2017 COC Meeting Update, and
- September 12, 2017 Facilities Committee Meeting Update-Rev.1.

Staff requested clarification of the date of the proposed revision, and asked that Broaddus & Associates clearly indicate every proposed change from the timeline approved by the Board on April 25, 2017.

Enclosed Documents

The packet included an updated timeline for the scheduled completion dates and occupancy dates as provided by Broaddus & Associates.

Presenters

Representatives from Broaddus & Associates were present at the Board meeting to present the updated timeline for the completion dates and occupancy dates.

The Facilities Committee did not take action regarding the proposed updated timeline for the completion dates and occupancy dates for the 2013 Bond Construction Program as presented.

The Board did not take any action regarding the proposed updated timeline for the completion dates and occupancy dates for the 2013 Bond Construction Program.

Review and Discussion on 2013 Bond Construction Program Outstanding Issues Action Plan

College staff from Finance and Administrative Services and Facilities Planning and Construction prepared a list outlining the 2013 Bond Construction Program Outstanding

Issues Action Plan generated from the weekly meetings held with Broaddus & Associates. The meetings are conducted in an effort to communicate and coordinate the activities of the 2013 Bond Construction Program.

At the September 12, 2017 Facilities Committee meeting, the Committee reviewed each item with the Construction Program Manager and staff. Mr. Fruge provided the following responses to the issues raised on the Outstanding Issues Action Plan.

Pecan Campus

1. South Academic & STEM Building - Pending Change Order Document for Window Roller Shades

Mr. Fruge: Broaddus & Associates expected the necessary documents from the architect the following week.

2. STEM Building - Overtime for STEM Completion

Mr. Fruge: Broaddus & Associates was actively tracking the related costs, and was ready to reconcile the costs related to errors and omissions at the end of the project.

3. Thermal Plant - Chiller Fire Issue

Mr. Fruge: Broaddus & Associates stated that the electrical contractor has secured legal representation, and deferred to the College's legal counsel. Disclosure was under way.

4. North Academic Building - Pending Buyout Savings Change Order Document

Mr. Fruge: Broaddus & Associates processed a change order based on a letter from the Construction Manager@Risk, and was pending signed documentation from the firm to clearly identify the Buyout Savings. Anticipate closure in October 2017.

5. Parking & Site Improvement - Landscape Design - Installed Prior to Board Approval

Mr. Fruge: Broaddus & Associates had halted work, and was prepared to present several landscape designs in August 2017.

Technology Campus

6. Parking & Site Improvement - A/E Fee Adjustment due to Buyout Savings

Mr. Fruge: Broaddus & Associates deferred to Legal Counsel.

7. Parking & Site Improvement - Landscape Design -Not Reviewed by Management and Board of Trustees

Mr. Fruge: Broaddus & Associates acknowledged that the landscaping had been completed without Board review of the design.

8. Parking & Site Improvement - Handicap Parking & Accessibility Inspection Report Deficiencies

Mr. Fruge: Broaddus & Associates deferred to Legal Counsel.

Mid Valley Campus

9. Parking & Site Improvement -Scope of Work w/o Workforce Center

Mr. Fruge: Broaddus & Associates was prepared to discuss that with the Committee at the same meeting.

10. Workforce Center - On Hold Status - Remove Scope from B&A, Design Consultants, and CMR

Mr. Fruge: Broaddus & Associates was prepared to discuss that with the Committee at the same meeting.

11. Skanska's Letter of Concerns - General Conditions, Landscape & Irrigation, Workforce Training Center Utilities, West Low Roof Brick Support, Electrical Overage, Roof Design Slope, Existing Structural K Frame

Mr. Fruge: Broaddus & Associates reported that he had worked through the issues. A representative from Skanska agreed that issues were being resolved, and items were on the same meeting agenda.

Starr County Campus

12. Parking & Site Improvement -Cleaning of Chilled Water Lines

Mr. Fruge: Broaddus & Associates was working to identify damages caused by broken lines. They were meeting with a consultant that week.

Mr. Fruge asserted that there were contaminants present that might have preceded the damage caused by construction crews, though further testing would be needed to determine the facts.

The team was working to minimize further issues and to assess the entire system to determine what was currently damaged.

Legal Counsel clarified that the existing chiller system was to be wholly discontinued, and it was important to determine the condition of that equipment. He asked to be involved in future discussion of the issues, and Mr. Fruge agreed.

13. Health Professions - Extended Time for Substantial Completion

Mr. Fruge: Broaddus & Associates had discussed this earlier. It had been four weeks late, but much of that time had been recovered.

District Wide

14. Parking & Site Improvement - Landscape Designs for Each Campus - Not Reviewed by Management and Board of Trustees

Mr. Fruge: Broaddus & Associates had halted work, and was prepared to present several landscape designs in August 2017.

15. BIM FM Service - Revised Proposal

Mr. Fruge: Broaddus & Associates had delivered the proposal to College staff for review.

16. Professional Services regarding Fee Adjustments due to increases from CCL to GMP

Mr. Fruge: Broaddus & Associates deferred to Legal Counsel.

17. Reconciliation of Design & Construction Contingency Balance

Mr. Fruge: This is an ongoing process for the duration of the construction program.

18. Change Orders - Explanation Request & Late Submission

Mr. Fruge: Broaddus & Associates reviewed these during the subsequent review of change orders submitted for Committee review.

19. Reconciliation of Miscellaneous

Mr. Fruge: Broaddus & Associates identified "Miscellaneous Fees" as a budget line item, based on a percentage of the overall program, for items such as materials testing and HVAC testing. The reconciliation of this budget was ongoing, and Mr. Fruge reported that they were in good shape, having spent about \$600K of the \$1.9M budgeted.

College staff provide substantial help with this reconciliation.

20. B&A Contract amendment

Mr. Fruge: Broaddus & Associates deferred to Legal Counsel.

21. Proper Review of All Documents, including Accountability of Budget

Mr. Fruge: This is an ongoing process for the duration of the construction program.

22. Facilities/ Board Agenda Items Documentation Due Date

Mr. Fruge: Broaddus & Associates acknowledged the need to turn documentation in a timely fashion for the review of documentation by staff.

New Items for the September 19, 2017 Regular Board Meeting, not presented to the Facilities Committee on September 12, 2017:

Building Damages near NAH Campus Project Site

Dr. Reed notified the Committee of an additional item related to alleged damages to buildings adjacent to the Nursing & Allied Health expansion site.

Broaddus & Associates had photographed the adjacent buildings prior to construction, and was preparing to review existing facilities against the photographs.

Errors & Omissions

Broaddus & Associates was encoding project documentation to identify which Change Orders were due to errors and omissions by project teams, to assist in the reconciliation of costs at the end of each project.

The Action Plan was provided for review and discussion by the Board. No action was taken.

Announcements

A. Next Meetings:

- Tuesday, October 10, 2017
 - 3:00 p.m. – Education and Workforce Development Committee
 - 4:00 p.m. – Facilities Committee
 - 5:30 p.m. – Finance, Audit, & HR Committee

- Tuesday, October 24, 2017
 - 5:30 p.m. – Regular Meeting of the Board of Trustees

B. Other Announcements:

- The College will be closed on Friday, September 22, 2017 to hold College-Wide Organizational Development Day
- The Association of Community College Trustees (ACCT) 2017 Leadership Summit will take place September 25 – 28, 2017 in Las Vegas, Nevada
- The 12th Annual Valley Scholars Program *A Night with the Stars* will be held on Thursday, October 12, 2017 from 6:00 p.m. – 9:00 p.m.

Adjournment:

There being no further business to discuss, the Regular Meeting of the South Texas College Board of Trustees adjourned at 9:20 p.m.

I certify the foregoing are the true and correct minutes of the Tuesday, September 19, 2017 Regular Board Meeting of the South Texas College Board of Trustees.

Mr. Jesse Villarreal
Secretary

Approval and Authorization to Accept Grant Award(s)

Authorization to accept and approve the following grant awards and use of related funds as authorized by each grant is requested:

1. \$25,000 Scholarship Commitment by Noble Charities

Mr. Rene Capistran, President of Noble Charities, has pledged a scholarship fund for South Texas College students. Mr. Capistran will present an initial \$5,000 to the Board of Trustees, and has committed to continue this support for another four years, for a total scholarship fund of \$25,000.

2. RGV Focus-Gates Grant from the Communities Foundation of Texas (CFT) and Educate Texas have awarded additional funds in the amount of \$4,000.

These additional funds are to coordinate and facilitate the collection of data for Education Results Partnership (ERP) to investigate the effects of alternative assessment and placement strategies on students overall academic performance, persistence and progress towards college degrees. Funds from this award will be used to offset the cost of the data collection that involves four partnering school districts and to host a meeting between partners. This award is for the period of May 1, 2017 to November 30, 2017.

This grant aligns to Strategic Direction #5, Collaboration by improving the value of data sharing among collaborative partners of South Texas College to create an impact on student success.

3. McAllen Development Corporation Fund from the City of McAllen in the amount of \$276,000.

This grant will help to increase the total number of high skilled, high wage manufacturing jobs in the Rio Grande Valley by providing customized advanced manufacturing related training for companies located within the city limits of McAllen. Funds will be used for equipment, salaries and supplies for the Institute of Advanced Manufacturing. The funding period for this grant is from October 1st, 2017 through September 30, 2018.

This award aligns to Strategic Direction #3, High Success Rate by providing training that develops skills to meet employer needs and contributes toward the economic mobility of the region.

4. The Child and Adult Care Food Program (CACFP) Grant from the Texas Department of Agriculture in the amount of \$63,078.84.

Funding from this grant renewal is intended to improve the quality of day care and make it more affordable for low-income families by providing funds for nutritious meals and snacks. Funds will support meals, food center staff, supplies and equipment for South Texas College's Nutrition Program to prepare and serve nutritious meals for

children enrolled in the Mid Valley Child Care Center. The funding period is from October 1, 2017 through September 30, 2018.

This award aligns to Strategic Direction #4, Collective Responsibility by providing eligible children who are enrolled at the Mid Valley Child Care Center with nutritious meals.

5. The Child Care Access Means Parents in School (CCAMPIS) Program from the U.S. Department of Education in the amount ~~of~~ not to exceed \$929,800.

This grant helps to support affordable childcare services for eligible students at the Child Development Center, which is located at the South Texas College Mid Valley Campus. Funds will be utilized for tuition and fees for 50 eligible students each semester and 40 children in the summer, ~~as well as staff salaries and supplies~~. The funding period for this grant is from October 1, 2017 through September 30, ~~2022~~ 2018.

This grant is aligned to Strategic Direction #6, Cost Efficiency by supporting students with affordable childcare services to keep the related costs of higher education affordable.

6. Additional funds for the Skills for Small Business Fund Grant from the Texas Workforce Commission in the amount of \$141,242.

This grant helps to provide training offered by the Department of Continuing, Professional Workforce Education and the Institute for Advanced Manufacturing. This program supports businesses with fewer than 100 employees and upgrades their skills through courses such as accounting, computers, strategic management, HIPAA regulations, and customer service. The funding period for this grant is April 13, 2017 through, April 30 2018.

This grant is aligned to Strategic Direction # 3, High Success Rate by providing training that will help employees increase their economic and social mobility and Strategic Direction #1, Clear Pathways, by providing training to develop skills among employees of local small businesses.

7. Additional Grant(s) Received/Pending Official Award

The presented grants would provide up to \$1,439,120.84 in additional funding for the College to provide services and opportunities throughout the region.

Recommendation:

It is recommended the Board of Trustees approve and authorize accepting the following grant award(s) and use of related funds as authorized by each grant, contingent upon official award as appropriate:

1. \$25,000 Scholarship Commitment by Noble Charities
2. The RGV Focus-Gates Grant Program from Communities Foundation of Texas (CFT) and Educate Texas have awarded additional funds in the amount of \$4,000.
3. McAllen Development Corporation Fund from the City of McAllen in the amount of \$276,000.
4. The Child and Adult Care Food Program Grant from the Texas Department of Agriculture in the amount of \$63,078.84.
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6. **Additional funds for the Skills for Small Business Fund Grant from the Texas Workforce Commission in the amount of \$141,242.**
7. Additional Grant(s) Received/Pending Official Award

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees of South Texas College approves and authorizes accepting the following grant awards and using related funds as authorized by each grant, contingent upon official award as appropriate:

1. \$25,000 Scholarship Commitment by Noble Charities
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6. **Additional funds for the Skills for Small Business Fund Grant from the Texas Workforce Commission in the amount of \$141,242.**
7. Additional Grant(s) Received/Pending Official Award

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

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These additional funds are to coordinate and facilitate the collection of data for Education Results Partnership (ERP) to investigate the effects of alternative assessment and placement strategies on students overall academic performance, persistence and progress towards college degrees. Funds from this award will be used to offset the cost of the data collection that involves four partnering school districts and to host a meeting between partners. This award is for the period of May 1, 2017 to November 30, 2017.

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children enrolled in the Mid Valley Child Care Center. The funding period is from October 1, 2017 through September 30, 2018.

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This grant is aligned to Strategic Direction #6, Cost Efficiency by supporting students with affordable childcare services to keep the related costs of higher education affordable.

6. Additional Grant(s) Received/Pending Official Award

The presented grants would provide up to \$1,297,878.84 in additional funding for the College to provide services and opportunities throughout the region.

Recommendation:

It is recommended the Board of Trustees approve and authorize accepting the following grant award(s) and use of related funds as authorized by each grant, contingent upon official award as appropriate:

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6. Additional Grant(s) Received/Pending Official Award

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.

President

**Replaced by Revision
dated 10/24/2017**

Review of Presentations to the Education and Workforce Development Committee on October 10, 2017

The following presentations were delivered to the Education and Workforce Development Committee on Tuesday, October 10, 2017:

A. Presentation on the STC College Connections Department

Mr. Larry Barroso, Director of College Connections and Admissions, provided a brief overview of South Texas College's *College Connections* Department and their services geared toward recruitment and outreach efforts to increase traditional student enrollment.

Function of College Connections

The College Connections team is focused on further developing the college-going culture in the region. Through partnerships with public and private school districts, peer institutions of higher education, community partners, and the Student Ambassador Program, the College Connections team develops and manages efforts to increase enrollment of traditional students, including matriculation of graduating high school students into higher education.

The team is instrumental in continuing to provide clear pathways for students to enroll at South Texas College, enter into a program of study, and successfully complete their studies at South Texas College. They are directly focused on the College's mission of changing lives & communities by helping increase higher education completion toward a meaningful career for families in the Valley.

College Connections Strategies to build a College Going Culture

The presentation highlighted their efforts in developing the College's presence in local K-12 settings, building a college-going culture starting in elementary school and reinforcing that message throughout each student's primary and secondary education.

These efforts included events staged at local elementary, middle, and high school campuses, around themes such as the *Junior Jaguar Academy*, *College Night* hosted at various venues, *Education and Career EXPO*, *National Reading Week*, *Dia Del Nino*, the *Starr County Youth Fair*, the *Junior Jaguar Leadership Conference*, *College Bound* events at participating elementary school campuses, and campus tours hosted by South Texas College.

South Texas College Recruitment

In addition to the College's drive to create a college-going culture generally among area students and their families, the College Connections team works on direct recruitment of these students to South Texas College, specifically. Through information sessions regarding application, advising, and other aspects of

matriculation, as well as the coordination of the Student Ambassador Program, College Connections is a key strategy in the College's efforts to increase traditional enrollment and encourage the matriculation of Dual Credit students.

B. Presentation of the South Texas College Higher Education Center at La Joya Enrollment Update for Fall 2017

The South Texas College Higher Education Center – La Joya, serves the students in Western Hidalgo County. The Education and Workforce Development Committee received a presentation on this center at their July 11, 2017 Committee Meeting.

Dr. Rene Zuniga, La Joya Teaching Center Site Coordinator, provided the Center's Enrollment Update for the Fall 2017 semester.

Fall 2017 Promotional Activities

Dr. Zuniga will begin with a review of the various recruitment activities that led up to the beginning of the Fall 2017 semester. As discussed with the Committee in July, these included the distribution of recruitment letters to students majoring in specific academic areas, presentations by STC Program Chairs to graduating seniors, and the inclusion of promotional materials in area high school graduation booklets.

There were also a number of recruitment and outreach activities to further increase community awareness and interest, including an Open House on August 8, 2017, a Registration Round Up event, and promotions at various community events including La Joya ISD football games.

In addition to these efforts, staff continued outreach through phone calls and email messaging to students.

Fall 2017 Enrollment Update

Enrollment has decreased district wide, and this has also been seen at the South Texas College Higher Education Center – La Joya, where Traditional and Dual Credit enrollment both dropped from Fall 2016 to Fall 2017.

Dr. Zuniga presented the enrollment data, including enrollment by academic division, to the Committee and responded to questions.

The questions focused on the lower than expected enrollment, compared to the established need for programs in that region, and strategies to try to encourage increased enrollment.

This report is provided for the Board's information and feedback to staff, and no action was taken.

Discussion and Action as Necessary on Starr County Tax Resale Properties and Resolution Authorizing Tax Resale

Approval of the Starr County Tax Resale Properties and the Resolution Authorizing the Tax Resale is requested.

Purpose – The law offices of Linebarger Goggan Blair & Sampson, LLP is requesting consideration and possible action on the tax resale of fifteen (15) properties for Starr County.

Justification – The Texas Property Tax Code requires approval from all taxing entities for the resale of a property for an amount that is less than the appraised value on a resale auction.

Background - On April 4, 2017 Linebarger Goggan Blair & Sampson, LLP held a Tax Resale Auction at the Starr County Clerk Records Management Facility for struck off properties located within Starr County. Out of the twenty (20) properties for resale, five (5) properties were denied by other taxing authorities. They are requesting Board approval on fifteen (15) properties. The tax resale auction was published in The Advance and several other newspapers throughout Starr County.

Linebarger Goggan Blair & Sampson, LLP is submitting for the Board of Trustees' consideration the analysis of the bids received. The total amount the College will receive is \$3,745.71 for Starr County properties.

Enclosed Documents - The Resolutions Authorizing the Tax Resale, a listing of the bids, the legal description for each property, as well as the amount of the bid, the South Texas College amount, and the Analysis of Bids Received are included in the packet for the Board's information and review. Additional information on each property is provided under separate cover.

A representative from Linebarger Goggan Blair & Sampson, LLP will be present at the meeting to address any questions by the Board.

The Finance, Audit, and Human Resources Committee recommended Board approval of the Starr County Tax Resale Bids and the Resolution Authorizing the Tax Resale to Linebarger Goggan Blair & Sampson, LLP as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the Starr County Tax Resale Bids and the Resolution Authorizing the Tax Resale to Linebarger Goggan Blair & Sampson, LLP as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the Starr County Tax Resale Bids and the Resolution Authorizing the Tax Resale to Linebarger Goggan Blair & Sampson, LLP as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.

President

SOUTH TEXAS COLLEGE

RESOLUTION NO. _____

On the 24th day of October 2017, at the regularly scheduled meeting of the South Texas College Board of Trustees, a motion was duly made and seconded to resell the properties described on the attached list, which were acquired by the College through previous tax foreclosure proceedings. The properties were sold in accordance with Texas Tax Code Ann. §34.05.

Discussion was then conducted, and upon completion of the same, the Board Chair for South Texas College called for a vote on the motion, and the same was passed by majority. Now therefore:

BE IT RESOLVED that the Board of Trustees of South Texas College approved the bids received on the properties described on the attached list and authorizes the Board Chair for South Texas College to execute the tax resale deeds conveying the approved properties.

SIGNED on this _____ day of October, 2017.

Dr. Alejo Salinas, Jr.
Board Chair
South Texas College

ATTEST:

Mr. Jesse Villarreal
Board Secretary
South Texas College

LINEBARGER GOGGAN BLAIR & SAMPSON, LLP
October 10, 2017 TAX RESALE LIST
SOUTH TEXAS COLLEGE

SUIT NO.	LEGAL DESCRIPTION	ACCOUNT NUMBER	OPENING BID	AMOUNT OF BID	AMOUNT FOR COUNTY
TS-98-164 2	Lot 12, Block "J", Clarke Subdivision, according to the map or plat thereof recorded in Plat Cabinet 1, Slide 93, Plat Records of Starr County, Texas.	0008060	\$19,710.00	\$5,000.00	\$52.11
TS-99-173 3	0.153 acres, more or less, being Lot 1, Block 2, M. and 0.132 acres, more or less, being Lot 2, Block 2, M Gomez Subdivision, situated in Share No. 49-"B", Porcion No. 82, Ancient Jurisdiction of Camargo, Mexico, Now Starr County, Texas, according to the map or plat thereof recorded in Volume 2, Page 206, Map Records of Starr County, Texas	0034660 0034659	\$40,670.00	\$2,000.00	\$22.01
TS-07-17 5	0.19 acre, more or less, situated in the Eastern portion of Lot 28, Original Townsite Addition, Town of Grulla, Starr County, Texas, as described in deed dated October 23, 1998 from Avelina J. Mackey, aka Avelina Guzman to Gustavo Olivarea, Jr., in Volume 818, Page 284, Official Records of Starr County, Texas.	0073799	\$31,259.70	\$1,300.00	\$3.32
TS-08-15 6	Lot C, Venecia's Subdivision, Rio Grande City, Starr County, Texas.	0073350 0051961	\$30,154.16	\$5,100.00	\$217.08
TS-08-44 7	0.27 acres, more or less, out the Crown Brick & Title Company tract of Porcion 86, Camargo Jurisdiction, Starr County, Texas, as described in deed dated June 11, 1992, from Onecimo Rios et ux to Joann Lizette Rios, in Volume 654, Page 400, Official Records of Starr County, Texas and carried on the tax roll as Lot 22, El Chapparito Subdivision, out of Abstract 151, Porcion 86, F X Rodriguez, 0.27 of an acre, Starr County, Texas	0037139	\$25,688.13	\$5,000.00	\$565.74
TS-08-113 8	.0770 acres, out of Lot 20, Block B, Muniz Subdivision, Starr County, Texas	0024498	\$25,205.00	\$4,000.00	\$33.11
TS-10-78 9	Lot 1, Block 67, Original Townsite, City of Rio Grande City, Starr County, Texas, as described in Volume 330, Page 41, Deed Records of Starr County, Texas.	0013432 0033627	\$65,940.00	\$29,000.00	\$1,421.65

TS-10-84 10	Lot 9, Block 5, Los Olmos Subdivision, an addition to Starr County, Texas, as described in Volume 0943, Page 409, Official Records of Starr County, Texas.	0023835	\$55,980.12	\$11,000.00	\$542.52
TS-11-04 11	An Undivided One-half interest in Lot 9, Block 73, an addition to the City of Rio Grande City, Starr County, Texas, as described in Volume 132, Page 597, Deed Records of Starr County, Texas.	0022712	\$38,043.40	\$3,500.00	\$40.85
TS-11-07 12	Lot 7, 8 & 9 Block 92-B, Doyno Subdivision An unrecorded subdivision, Starr County, Texas, as described in Volume 771, Page 170, Deed Records of Starr County, Texas.	0022934 0022935	\$33,840.00	\$3,000.00	\$88.55
TS-11-54 13	0.115 acre, more or less, situated in Share 76, Porcion 82, Ancient Jurisdiction of Camargo, Starr County, Texas, as described in deed dated May 26, 2005, from Angelina Tullis to Jesse Plunkett, in Volume 1045, Page 83, Official Records of Starr County, Texas.	0045375	\$10,682.45	\$2,000.00	\$45.21
TS-12-44 14	0.811 acre, more or less, situated in the Ancient Jurisdiction of Camargo, Share 33-B, Porcion 85, Starr County, Texas, as described in deed dated February 14, 1997, from Santana Gonzalez et al to Roberto Gonzalez, in Volume 804, Page 116, Official Records of Starr County, Texas.	0011714	\$30,880.00	\$10,000.00	\$353.02
TS-12-75 15	Lot 4, Block 90, Original Townsite to the City of Rio Grande City, Starr County, Texas, as described in Volume 646, Page 247, Official Records of Starr County, Texas.	0041750	\$29,580.00	\$5,800.00	\$157.31
TS-12-91 17	Lot 26, Block 2, Santa Cruz #2 Subdivision, a subdivision in Starr County, Texas, according to the map or plat thereof, recorded in Volume 2, Page 207, Map Records of Starr County, Texas.	0035714	\$23,649.71	\$3,000.00	\$138.74
TS-12-107 18	All that certain tract of land situated in the Diego Garcia Survey, Porcion 78, Abstract 82, Starr County, Texas, described as 1.00 acres, more or less, in deed dated January 18, 1985, from Jose Rodriguez, et ux to Armando S. Garcia, in Volume 501, Page 485, Official Records of Starr County, Texas	0047415	\$11,309.03	\$2,900.00	\$64.49

Total \$3,745.71

LAW OFFICES
OF
LINEBARGER GOGGAN BLAIR & SAMPSON, LLP
ATTORNEYS AT LAW
205 SOUTH PIN OAK AVE.
EDINBURG, TEXAS 78539

Telephone: (956) 383-4500
Facsimile: (956) 383-7820

October 10, 2017

Dr. Shirley A. Reed, President
South Texas College
3201 W. Pecan Blvd.
McAllen, Texas 78501

RE: TAX RESALE PROPERTIES

Dear Dr. Reed:

On April 4, 2017, our firm held a Tax Resale at the Starr County Clerk Records Management Facility. We placed twenty (20) previously struck-off properties for resale throughout Starr County. The resale of these properties was published in several newspapers throughout Starr County.

Twenty (20) previously struck-off properties located within the South Texas College district were posted for resale and we received bids on twenty (20) properties. Enclosed for the consideration of the Board is an analysis of the bids received, which indicates the amount to be prorated amongst South Texas College and all other taxing jurisdictions.

If you have any questions or require further information, please do not hesitate to call me.

Very truly yours,

**LINEBARGER GOGGAN BLAIR
& SAMPSON, LLP**



Kelly R. Salazar
Attorney for the Firm

Review and Action as Necessary on Purchases and Renewals (Non-Bond Proceeds)

Approval of the following purchases and renewals (Non-Bond Proceeds) is requested as follows:

- | | |
|---|--|
| <p>A. Instructional Item</p> <p>B. Non- Instructional Items</p> | <p>C. Technology Item</p> <p>D. Interlocal Agreement</p> |
|---|--|

A. Instructional Item

1) Testing Materials (Purchase)

Purchase testing materials for Texas Success Initiative (TSI), which uses the Accuplacer Platform from **The College Board** (New York, NY), a sole source vendor, for the period beginning September 1, 2017 through August 31, 2018, at a total amount of \$59,500.00.

Purpose – The Student Assessment Center is requesting the purchase of thirty-five thousand (35,000) TSI test units. The TSI test is a state mandated placement exam for all current, prospective, and dual students entering or enrolling in Higher Education. TSI “units” are test credits to be able to administer the TSI online and include TSI special accommodations materials which will be used in the Fall 2017, Spring 2018, and Summer 2018 semesters.

Justification and Benefit – South Texas College will follow the Texas Higher Education Coordinating Board (THECB) mandate of using the TSI assessment placement exam as the only THECB approved assessment instrument for all institutions of Higher Education. The TSI exams are used for all South Texas College students to obtain results in the areas of Reading, Writing, and Math. Student are then able to complete advisement and registration for Fall 2017, Spring 2018, and Summer 2018 semesters.

Funds for this expenditure are budgeted in the TSI Examination budget for FY 2017 – 2018.

B. Non – Instructional Items

2) Catering Services (Renewal)

Renew the catering services contracts for the period beginning November 21, 2017 through November 20, 2018, at an estimated amount of \$83,000.00 based on prior year expenditures. The vendors are as follows:

a	Cornerstone Catering (Mission, TX)	b	Delgar Foods/dba Delia’s (McAllen, TX)
c	Domine Catering, LLC. (McAllen, TX)	d	El Reno Investments, LLC./dba Subway 41178 (Mission, TX)
e	Esperanza on Fifth/dba Blimpie Weslaco (Weslaco, TX)	f	Jason’s Deli (Corpus Christi, TX/McAllen, TX)
g	Pizza Properties, Inc./dba Peter Piper Pizza (El Paso, TX/ McAllen, TX)		

Purpose – Various College departments and programs are requesting to purchase food and drinks for meetings and events that are attended by employees and the community.

Justification and Benefit – The catering services are necessary throughout the district for student activities events, professional development events, South Texas College sponsored events, and division meetings.

Background – The Board awarded the contracts for catering services at the October 27, 2015 Board of Trustees meeting for one year with two one-year annual renewals. The last renewal period begins November 21, 2017 and ends November 20, 2018.

Award	Board Meeting Date	Original Term	Renewal Term
Original	10/27/15	11/21/15 - 11/20/16	2 – one year options
1 st Renewal	10/27/16		11/21/16 - 11/20/17
2 nd Renewal	10/24/17		11/21/17 - 11/20/18

The vendors have complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the various Auxiliary Fund budgets for FY 2017 – 2018.

3) Institutional Membership – TACC (Renewal)

Renew the institutional membership – TACC with the **Texas Association of Community Colleges** (TACC) (Austin, TX), a sole source vendor, for the period beginning September 1, 2017 through August 31, 2018, at a total amount of \$79,157.00.

Purpose – The Office of the President is requesting to renew the institutional membership which includes the annual association membership, telecommunication membership, building assessment, and mathways assessment.

Justification and Benefit – TACC is comprised of all 50 public community college districts in the state and represents the interests of the colleges before the Texas Legislature and state agencies. The General Appropriations Bill and legislation affecting public community colleges in general have been and remain the principal concern of TACC.

Funds for this expenditure are budgeted in the Non-Public Fund Project budget for FY 2017 – 2018.

4) Law Enforcement Emergency Lighting and Equipment (Purchase)

Purchase of law enforcement emergency lighting and equipment from **Fleet Safety Equipment, Inc.** (Houston, TX), Texas Association of School Boards – Buyboard approved vendor, for the period beginning October 25, 2017 through August 31, 2018, at a total amount of \$86,750.00.

Purpose – The South Texas College Department of Public Safety is requesting to purchase law enforcement emergency lighting and equipment for four (4) law enforcement vehicles and one (1) security vehicle that serve all of the college campuses. Two (2) of the law enforcement vehicles and the security vehicle were purchased in FY 2016, one (1) law enforcement vehicle is currently on order, and another law enforcement vehicle will be ordered for FY 2018.

Justification and Benefit – The law enforcement emergency lighting and equipment is necessary for vehicle patrolling, responding to 911 emergency calls, and other incidents at the campuses.

The South Texas College Department of Public Safety law enforcement vehicles require emergency lighting, window lighting, outer edge lighting, spot lights, control console, prisoner shield, cargo barrier, weapons rack and storage, video and audio recorder, and radar tracker to be installed for police operations.

Funds for this expenditure are budgeted in the STC Department of Public Safety for FY 2017 – 2018.

5) Promotional Items for Student Outreach (Renewal)

Renew the promotional items for student outreach contracts for the period beginning November 27, 2017 through November 26, 2018, at an estimated amount of \$70,000.00 with the following vendors:

a	Authentic Promotions.com (Carmichael, CA)	b	Gateway Printing & Office Supply, Inc. (Edinburg, TX)
c	Imprezos Pro Uniforms (Pharr, TX)	d	Images In Ink, Inc. (McAllen, TX)
e	LAMAC, Inc. (McAllen, TX)		

Purpose – Public Relations and Marketing and Student Outreach are requesting to renew the contracts for the purchase of promotional items for community awareness and various College events for students.

Justification and Benefit – The requesting departments hold events and distribute promotional items as listed below:

The Public Relations and Marketing Office provides promotional items for the College’s community outreach efforts in the amount of \$40,000.00. Items are ordered as needed throughout the fiscal year for the following reasons:

- Increase awareness of South Texas College at different community events
- Promote career/health fairs, festivals, financial aid fairs and campus community events
- Promote numerous community events that benefit the College and college partners
- Promote special recruitment events such as Ladies Night at the Technology Campus, Lunch and Learn program, and registration round-ups
- Promote Valley Scholars and new student orientation/graduation

- Create awareness through Jerry the Jaguar appearances at parades and other community events, school events, college activities, etc.
- Alumni & Friends activities for students, graduates and community members to recruit members to the organization
- Promote student recruitment for the certificate, associate degree, and bachelor of applied technology programs
- Recognition for speakers and special visitors to the College
- Promote “Junior Jaguar” program to elementary age children to instill a College-going culture
- Promote the “Graduate on Time” program to encourage students to complete graduation
- Promote Ribbon Cutting events throughout the College
- Promote Science, Technology, Engineering, and Mathematics (STEM) programs to community

College Connections (formerly Student Outreach) purchases promotional items in the amount of \$30,000.00 for the following:

- Create a college-going culture through College Bound activities for elementary school students participating in the College Bound Adopted Elementary Initiative. The college has adopted the following nine (9) elementary schools: Marcell Elementary, Mission CISD; Roosevelt Elementary, McAllen ISD; Cesar Chavez Elementary, PSJA ISD; North Grammar Elementary, Rio Grande City ISD; E.B. Reyna Elementary, La Joya ISD; Lincoln Elementary, Edinburg CISD; Progreso West Elementary, Progreso ISD; Taylor Elementary; Mercedes ISD and Weslaco ISD.
- Promote a college-going culture for high school students participating in college bound programming and campus visits. Hidalgo and Starr Counties are home to over 77 high school sites with over 55,000 students in grades 9-12. In 2017, the College Connections’ staff conducted over 120 high school visits, hosted college bound events and welcomed over 4,000 prospective students to one of our 5 campuses.
- Promote the College through recruitment events for new and prospective students at high schools, college fairs, community events, etc.
- Promote the College through campus tours and college events for prospective students and their families
- Create awareness for parents and families at parent nights and parent meetings at schools
- Recognition of community partners and high school counselors and administrators

Background - The Board awarded the contract for promotional items for student outreach at the November 24, 2015 Board of Trustees meeting for one year with two one-year annual renewals. The last renewal period begins November 27, 2017 and ends November 26, 2018.

Award	Board Meeting Date	Original Term	Renewal Term
Original	11/24/15	11/27/15 - 11/26/16	2 – one year options
1 st Renewal	11/22/16		11/27/16 – 11/26/17
2 nd Renewal	10/24/17		11/27/17 – 11/26/18

The vendors have complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Public Relations and Marketing and Student Outreach budgets for FY 2017 – 2018.

6) Reprographic Services (Renewal)

Renew the reprographic services contract with **RGV Reprographics, Inc.** (McAllen, TX), for the period beginning December 12, 2017 through December 11, 2018, at an estimated amount of \$100,000.00.

Purpose – Facilities Planning and Construction is requesting to renew the contract for reprographic services which covers Bond and Non-Bond construction projects plans.

Justification and Benefit – The reprographic services will include the printing of construction or renovation project documents and specification manuals for the contractors that are interested in submitting a proposal. These documents and manuals are various sizes which require that these services. It is also required that all documents and manuals be tracked when released and contractor must provide a deposit.

Background – The Board awarded the contract for reprographic services at the November 24, 2015 Board of Trustees meeting for one year with two one-year annual renewals. The last renewal period begins December 12, 2017 and ends December 11, 2018.

Award	Board Meeting Date	Original Term	Renewal Term
Original	11/24/15	12/12/15 - 12/11/16	2 – one year options
1 st Renewal	10/27/16		12/12/16 - 12/11/17
2 nd Renewal	10/24/17		12/12/17 - 12/11/18

The vendor has complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Facilities Planning and Construction and various Construction budgets for FY 2017 – 2018.

7) Testing and Balancing Services for HVAC Systems – On Call Services (Renewal)

Renew the testing and balancing for HVAC systems – on call services contracts for the period beginning November 26, 2017 through November 25, 2018 with the following vendors:

- a. **Engineered Air Balance Co., Inc.** (San Antonio, TX)
- b. **National Precisionaire, LLC.** (Houston, TX)

Purpose – Facilities Planning and Construction is requesting to renew the testing and balancing service for district-wide non-bond construction projects.

Justification and Benefit – The testing and balancing services are needed to certify all heating, ventilation, and air conditioning (HVAC) equipment and systems are operating at the required design capacities as specified in the construction documents for each building renovation project or addition.

Background - The Board awarded the contract for testing and balancing services for HVAC systems – on call services at the November 24, 2015 Board of Trustees meeting for one year with two one-year annual renewals. The last renewal period begins November 26, 2017 and ends November 25, 2018.

Award	Board Meeting Date	Original Term	Renewal Term
Original	11/24/15	11/26/15 – 11/25/16	2 – one year options
1 st Renewal	10/25/16		11/26/16 – 11/25/17
2 nd Renewal	10/24/17		11/26/17 – 11/25/18

The vendors have complied with all the terms and conditions of the contract and services have been satisfactory.

Funds for this expenditure are budgeted in the Facilities Planning and Construction and various Non-Bond Construction budgets for FY 2017 – 2018.

C. Technology Item

8) Microsoft Campus License Agreement (Renewal)

Renew the Microsoft Campus License Agreement with **SHI Government Solutions, Inc.** (Austin, TX), a Texas Association of School Boards – Buyboard approved vendor, for the period beginning November 1, 2017 through October 31, 2018, at a total amount of \$140,097.88.

Purpose – Information Technologies is requesting to purchase a non-perpetual license for Microsoft software which includes a two-year price assurance that includes upgrades for currently used software products and to ensure that all of the College-owned computers have copyright compliant software installed. These software licenses are used by the students, faculty, and staff for instructional and operational purposes.

Justification and Benefit – The Microsoft Campus License agreement includes the following software: Windows 10 Enterprise Upgrade, Microsoft Office Professional Plus 2016 and Office for Mac 2016, Microsoft Enterprise Client Access License (CAL) Suite, CAL for Lync Server Plus, Office 365 Plan A2 for faculty/staff, Office 365 Plan A2 for students, one hundred (100) Microsoft Windows Server Standard licenses, four hundred (400) Microsoft Windows Virtual Desktop Access, and twenty (20) Microsoft Visual Studio Professional with MSDN licenses.

Funds for this expenditure are budgeted in the Information Technology and Client Services budgets for FY 2017 - 2018.

D. Interlocal Agreement

9) State Records Inquiry Access Agreement (Purchase)

Enter into a state records inquiry access agreement with the **Texas Department of Public Safety** (Austin, TX), a sole source vendor, for the period beginning September 1, 2017 through August 31, 2018, in the amount of \$12,000.00.

Purpose – The Office of Human Resources and Department of Public Safety are requesting to enter into an agreement to access driving records (Motor Vehicle Records) as required as part of their day to day operation for compliance with Policy 6426 Authorization to Drive College-Owned Vehicles.

Justification and Benefit – The access is needed to verify driving records for faculty and staff driving College owned vehicles, including gators. In order to be authorized to drive a South Texas College vehicle or drive any vehicle, whether owned by the College or on behalf of the College, the employee’s driving record is authorized, accessed, and evaluated using standard criteria as listed in policy to ensure continued eligibility to drive a college vehicle. This verification process has been conducted since inception of the College and driving records are verified annually.

Funds for this expenditure are budgeted in the Office of Human Resources and Department of Public Safety budgets for FY 2017 – 2018.

Recommendation:

The Finance, Audit, and Human Resources Committee recommended Board approval of the purchases and renewals (Non-Bond Proceeds) as listed below:

- | | |
|------------------------------------|--------------------------------|
| A. Instructional Item | C. Technology Item |
| B. Non- Instructional Items | D. Interlocal Agreement |

A. Instructional Item

1) Testing Materials (Purchase): purchase testing materials for Texas Success Initiative (TSI), which uses the Accuplacer Platform from **The College Board** (New York, NY), a sole source vendor, for the period beginning September 1, 2017 through August 31, 2018, at a total amount of \$59,500.00;

B. Non – Instructional Items

2) Catering Services (Renewal): renew the catering services contracts for the period beginning November 21, 2017 through November 20, 2018, at an estimated amount of \$83,000.00 based on prior year expenditures. The vendors are as follows:

a	Cornerstone Catering (Mission, TX)	b	Delgar Foods/dba Delia’s (McAllen, TX)
c	Domine Catering, LLC. (McAllen, TX)	d	El Reno Investments, LLC./dba Subway 41178 (Mission, TX)
e	Esperanza on Fifth/dba Blimpie Weslaco (Weslaco, TX)	f	Jason’s Deli (Corpus Christi, TX/McAllen, TX)

g	Pizza Properties, Inc./dba Peter Piper Pizza (El Paso, TX/McAllen, TX)	
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- 3) **Institutional Membership – TACC (Renewal):** renew the institutional membership – TACC with the **Texas Association of Community Colleges** (TACC) (Austin, TX), a sole source vendor, for the period beginning September 1, 2017 through August 31, 2018, at a total amount of \$79,157.00;
- 4) **Law Enforcement Emergency Lighting and Equipment (Purchase):** purchase of law enforcement emergency lighting and equipment from **Fleet Safety Equipment, Inc.** (Houston, TX), Texas Association of School Boards – Buyboard approved vendor, for the period beginning October 25, 2017 through August 31, 2018, at a total amount of \$86,750.00;
- 5) **Promotional Items for Student Outreach (Renewal):** renew the promotional items for student outreach contracts for the period beginning November 27, 2017 through November 26, 2018, at an estimated amount of \$70,000.00 with the following vendors:

a	Authentic Promotions.com (Carmichael, CA)	b	Gateway Printing & Office Supply, Inc. (Edinburg, TX)
c	Imprezos Pro Uniforms (Pharr, TX)	d	Images In Ink, Inc. (McAllen, TX)
e	LAMAC, Inc. (McAllen, TX)		

- 6) **Reprographic Services (Renewal):** renew the reprographic services contract with **RGV Reprographics, Inc.** (McAllen, TX), for the period beginning December 12, 2017 through December 11, 2018, at an estimated amount of \$100,000.00;
- 7) **Testing and Balancing Services for HVAC Systems – On Call Services (Renewal):** renew the testing and balancing for HVAC systems – on call services contracts for the period beginning November 26, 2017 through November 25, 2018 with the following vendors:
 - a. **Engineered Air Balance Co., Inc.** (San Antonio, TX)
 - b. **National Precisionaire, LLC.** (Houston, TX)

C. Technology Item

- 8) **Microsoft Campus License Agreement (Renewal):** renew the Microsoft Campus License Agreement with **SHI Government Solutions, Inc.** (Austin, TX), a Texas Association of School Boards – Buyboard approved vendor, for the period beginning November 1, 2017 through October 31, 2018, at a total amount of \$140,097.88;

D. Interlocal Agreement

- 9) **State Records Inquiry Access Agreement (Purchase):** enter into a state records inquiry access agreement with the **Texas Department of Public Safety** (Austin, TX), a sole source vendor, for the period beginning September 1, 2017 through August 31, 2018, at a total amount of \$12,000.00.

Recommend Action - The total for all purchases and renewals (Non-Bond Proceeds) is \$630,504.88.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize all purchases and renewals (Non-Bond Proceeds) as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes all purchases and renewals (Non-Bond Proceeds) as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.

President

Review and Action as Necessary on Purchases for the 2013 Bond Construction Program Funded by Bond Proceeds and Bond Related Projects Funded by Non-Bond Proceeds

Approval of the following purchases for the 2013 Bond Construction Program Funded by Bond Proceeds and Bond Related Projects Funded by Non-Bond Proceeds is requested as follows:

A. Bond Proceeds	B. Non-Bond Proceeds - Maintenance and Operation Property Taxes (M&O)
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Item #14, for the award of hospital beds to be installed at the Nursing & Allied Health Campus Expansion. The responses to the RFP were received after the Finance, Audit, and Human Resources Committee meeting; however, the equipment needs to be delivered by December 8, 2017 for installation, to allow other equipment to be installed as well. Staff request Board approval of this award, in addition to the purchase items recommended by the committee.

A. Bond Proceeds

1) Furniture (Purchase)

Purchase furniture from the National Cooperative Purchasing Alliance (NCPA), National Intergovernmental Purchasing Alliance (NIPA/TCPN), National Joint Powers Alliance (NJPA), TIPS Purchasing Cooperative, and the State of Texas Multiple Award Schedule (TXMAS) approved vendors, at a total amount of \$225,480.25.

#	Vendor	Amount
A	Allsteel Inc./Gateway Printing and Office Supply, Inc. (Muscatine, IA/Edinburg, TX)	\$3,042.88
B	American Seating Company/Gateway Printing and Office Supply, Inc. (Houston, TX/Edinburg, TX)	\$76,672.01
C	Bretford/Gateway Printing and Office Supply, Inc. (Franklin Park, IL/Edinburg, TX)	\$893.00
D	Datum Filing Systems, Inc./Gateway Printing and Office Supply, Inc. (Emigsville, PA/Edinburg, TX)	\$4,376.04
E	Exemplis Corporation/Gateway Printing and Office Supply, Inc. (Cypress, CA/Edinburg, TX)	\$19,554.26
F	The Hon Company/Gateway Printing and Office Supply, Inc. (Muscatine, IA/Edinburg, TX)	\$3,336.40
G	Krueger International, Inc./Gateway Printing and Office Supply, Inc. (Green Bay, WI/Edinburg, TX)	\$45,534.01
H	National Office Furniture/Gateway Printing and Office Supply, Inc. (Jasper, IN/Edinburg, TX)	\$2,433.21
I	NOVA Solutions, Inc./Gateway Printing and Office Supply, Inc. (Effingham, IL/Edinburg, TX)	\$69,638.44

	Furniture Total	\$225,480.25
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Pecan Campus South Academic

2 – Printer Stands	32 – Student Computer Desks
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Regional Center for Public Safety Excellence

6 - Conference Room Chairs	128 - Lecture Classroom Student Desks
24 – Computer Lab Student Chairs	5 – Open Area Tables
256 – Lecture Classroom Student Chairs	15 – Waiting Area Chairs
10 – Staff/Faculty Desks	12 – Storage Shelving Units
18 – Faculty/Staff Chairs	19 – Open Area Seats
10 – Faculty/Staff Office Bookcases	5 – Faculty/Staff Vertical Files
12 - Student Computer Desks	1 – Printer Stand
8 - Small Conference Room Chairs	9 - Instructor Chairs
10 – Instructor Desks	4 - Round Tables for Small Conference Room
4 – Flip Top Tables	1 - Collaborating Conference Table
20 – Dining Area Chairs	

Funds for these expenditures are budgeted in the 2013 Bond Construction Program FFE Budget – Pecan Campus South Academic and Regional Center for Public Safety Excellence buildings.

B. Non-Bond Proceeds
--Maintenance and Operation Taxes (M&O)

2) Birthing Simulator (Purchase)

Purchase a birthing simulator from **Gaumard** (Miami, FL), a sole source vendor, at a total amount of \$78,190.00.

Purpose – The Associate Degree Nursing, Vocational Nursing, and Emergency Medical Technology programs in the Division of Nursing and Allied Health are requesting the purchase of a birthing simulator for student instruction in the obstetrics simulation lab.

Justification and Benefit – This equipment is needed to ensure students are getting hands-on experience with equipment found at hospital sites. This equipment is also part of the overall simulation experience that has become a widely accepted method of instruction by accrediting bodies to better help prepare students for real-life experiences in a safe and non-threatening environment. It is designed to provide 'real' complete birthing simulation experience before, during, and after delivery. It is equipped with fetal heart sounds, cervix dilatation, perinatal monitor, realistic uterus, placental delivery, and complicated pregnancy deliveries like shoulder dystocia and intubatable newborn baby. Not all the

time, can students can witness labor and delivery in clinical rotation. This equipment will provide advanced training on how to handle delivering moms in an ambulance setting and antepartum, intrapartum, and postpartum nursing care for both mom and the newborn.

Funds for this expenditure are budgeted in the Maintenance and Operations Taxes (M&O) Furniture, Fixtures, and Equipment (FFE) budget for FY 2017 – 2018.

3) Chemistry Equipment and Lab Supplies (Purchase)

Purchase chemistry equipment and lab supplies for the period beginning October 25, 2017 through March 31, 2018, at an estimated amount of \$338,939.60 from the following board and cooperative approved vendors:

#	Vendor	Contract	Amount
1	Chemglass Life Sciences, LLC. (Vineland, NJ)	Board Approved	\$144,942.08
2	Flinn Scientific, Inc. (Batavia, IL)	TASB – Buyboard	\$193,997.52

Purpose – The Chemistry Program is requesting to purchase equipment and lab supplies for student instruction for the Pecan Campus – STEM and the Mid Valley and Starr County Campus Health Professions and Sciences buildings. These items will be for instructional labs and prep-labs located in the buildings. The program courses and labs requiring these items are Chemistry, Organic Chemistry and Inorganic Chemistry.

Justification and Benefit – The equipment and lab supplies will includes the following items: hot plates, heating mantles, organic chemistry kits, mini-centrifuges, flacks, and test tubes. These items are required for students to complete the required courses and labs in the various Chemistry program courses.

Funds for this expenditure are budgeted in the Maintenance & Operation Taxes (M&O) Furniture, Fixtures, and Equipment (FFE) budget for FY 2017 – 2018.

4) Custodial Equipment and Supplies (Purchase)

Purchase custodial equipment and supplies from **Gulf Coast Paper, Co.** (Brownsville, TX), a Texas Association of School Boards – Buyboard approved vendor, at an estimated amount of \$58,600.00.

Purpose – The Custodial Department is requesting to purchase custodial equipment and supplies for the 2013 Bond Construction Program buildings through the College district.

Justification and Benefit – The items are needed as the new building are opened for the day to day maintenance of the facilities. It will include the following items: office trash cans, restroom trash cans, custodial carts, vacuum cleaners, dust mops, mop buckets, wet floor signs, closed for cleaning sign, sweepers, etc.

Funds for this expenditure are budgeted in the Maintenance and Operations Taxes (M&O) Furniture, Fixtures, and Equipment (FFE) budget for FY 2017 – 2018.

5) Medication Dispensing Systems (Purchase)

Purchase medication dispensing systems from **Medical Shipment** (Elk Grove Village, IL), a sole source vendor, at a total amount of \$188,148.00.

Purpose – The Pharmacy Program in the Division of Nursing and Allied Health is requesting to purchase for student instruction a medication dispensing systems, which will be installed on the 4th floor of the new Nursing and Allied Health Building, Mid Valley Campus Health Professions and Sciences, and Starr County Campus Health Professions and Sciences under the 2013 Bond Construction Program.

Justification and Benefit – The Associate Degree Nursing, Vocational Nursing, and Respiratory Therapy programs will be able to train their students on removing correct patient medication from the automated dispensing cabinets, documenting the removal to update inventory and patient medication charges, and perform end-of-shift controlled substance (simulation medication) inventory counts. Graduates will more easily transfer to the workplace since they are training on the machines predominately installed in local hospitals.

Funds for this expenditure are budgeted in the Maintenance & Operation Taxes (M&O) Furniture, Fixtures, and Equipment (FFE) budget for FY 2017 – 2018.

6) Microscopes (Purchase)

Purchase microscopes from **NCI, Inc.** (Brooklyn Park, MN), a State of Texas Term Contract approved vendor, at a total amount of \$305,478.40.

Purpose – The Biology Program in the Division of Math and Science are requesting to purchase 326 microscopes for student instruction at the following campuses and buildings: Pecan STEM, Mid Valley Health Professions and Sciences, and Starr County Health Professions and Sciences.

Justification and Benefit – The microscopes will be used by students taking Biology courses at the three campuses. These microscopes are especially essential for the general biology and microbiology courses. The microscopes allow the students to identify the essential role of cells in the overall function of the human body, and they will also help student identify different types of bacteria allowing students to have a well-rounded scientific background with real life applications. The proper use of the microscope is the most basic Laboratory technique that any student graduate of the Biology program should have. This exercise is actually a required technique of all students following our course learning outcomes. The availability of microscopes will allow us to conduct labs smoothly and more efficiently which is an important factor for a supportive and well-rounded learning environment.

Funds for this expenditure are budgeted in the Maintenance & Operation Taxes (M&O) Furniture, Fixtures, and Equipment (FFE) budget for FY 2017 – 2018.

7) Physics Equipment and Supplies (Purchase)

Purchase physics equipment and supplies from **Pasco Scientific** (Roseville, CA), a sole source vendor, for the period beginning October 25, 2017 through March 31, 2018, at an estimated amount of 75,461.35.

Purpose – The Chemistry/Physics Program in the Division of Math and Science is requesting to purchase physics equipment and supplies for student instruction at the Mid Valley Campus Health Professions and Sciences building at part of the 2013 Bond Construction Program.

Justification and Benefit – The physics equipment and supplies will include digital oscilloscopes and power supply, data collection, graphing, and analysis tools, cell amplifiers, bridge sets, mechanics systems, force sensors, collision brackets, and motion sensors. These items are needed to be ready for course labs beginning Spring 2018.

Funds for this expenditure are budgeted in the Maintenance & Operation Taxes (M&O) Furniture, Fixtures, and Equipment (FFE) budget for FY 2017 – 2018.

8) Science Equipment and Supplies (Purchase)

Purchase science equipment and supplies from **Thermo Fisher Science/dba Fisher Science Education** (Hanover Park, IL), a U. S. Communities approved vendor, for the period beginning October 25, 2017 through August 31, 2018, at a total amount of \$460,304.27.

#	Campus/Building	Amount
1	Pecan Campus – STEM	\$302,905.00
2	Mid Valley Campus – Health Professions and Sciences	\$104,859.09
3	Starr County Campus – Health Professions and Sciences	\$52,540.18

Purpose – The Biology Program in the Division of Math and Sciences are requesting the purchase of science equipment and supplies for student instruction at the following campuses and buildings: Pecan STEM, Mid Valley Health Professions and Sciences, and Starr County Health Professions and Sciences.

Justification and Benefit – The science lab equipment and supplies will include beakers, flasks, glass bottles, glass funnels, and lab chemicals. These supplies are needed to be ready for class labs beginning Spring 2018.

Funds for this expenditure are budgeted in the Maintenance & Operation Taxes (M&O) Furniture, Fixtures, and Equipment (FFE) budget for FY 2017 – 2018.

9) Science Models and Equipment (Purchase)

Purchase science models and equipment for the period beginning October 25, 2017 through March 31, 2018, at an estimated amount of \$577,200.28 as follows:

#	Vendor	Contract	Quantity	Amount
1	Carolina Biological Supply, Co. (Burlington, NC)	Board Approved	220 models	\$144,942.08
2	Carolina Biological Supply, Co. (Burlington, NC)	TASB – Buyboard	64 models	\$193,997.52
3	VWR International, Inc. (Radnor, PA)	Board Approved	240 models	\$136,111.54
4	VWR International, Inc. (Radnor, PA)	E&I Cooperative	24 models	\$102,149.14

Purpose – The Biology Program is requesting to purchase science models and equipment for student instruction for the Pecan Campus – STEM and Starr County Campus Health Professions and Sciences buildings. These items will be for six (6) instructional labs and two (2) prep-labs located in the buildings. The program courses and labs requiring these items are Biology, Anatomy and Physiology, Micro Biology, and Genetics.

Justification and Benefit – The equipment and models will include portable air purifiers, water baths, hot plates, spirometers, pipets, balances, scales, heart models, kidney models, human nervous system models, lung models, human anatomy figure, liver and gallbladder models, digestive track models, stomach models, ovary models, and animal cell model. These items are required for student to complete the required courses and labs in the various Biology program courses.

Funds for this expenditure are budgeted in the Maintenance & Operation Taxes (M&O) Furniture, Fixtures, and Equipment (FFE) budget for FY 2017 – 2018.

10) Spectrometer (Purchase)

Purchase a spectrometer from **Magritek, Inc.** (San Diego, CA), a sole source vendor, at a total amount of \$63,870.00.

Purpose – The Chemistry Program are requesting the purchase of a spectrometer for student instruction at the Mid Valley Campus.

Justification and Benefit – The spectrometer will be used for student instruction in the Chemistry Program in the Division of Math and Sciences. The spectrometer is used to determine the physical and chemical properties of atoms or molecules. It will be used primarily in the Organic Chemistry 2 classes to allow students to identify compounds and their purity in a solution from experiments conducted. It also helps students determine the level of completion of a chemical reaction. The spectrometer is a portable unit which can be used at other campuses if needed.

Funds for this expenditure are budgeted in the Maintenance & Operation Taxes (M&O) Furniture, Fixtures, and Equipment (FFE) budget for FY 2017 – 2018.

11)Spectrophotometers (Purchase)

Purchase spectrophotometers from **Microlab** (Bozeman, MT), a sole source vendor, at a total amount of \$86,298.00.

Purpose – The Chemistry Program are requesting the purchase of fifty seven (57) spectrophotometers for student instruction at the Pecan, Mid-Valley and Starr County campuses.

Justification and Benefit – The spectrophotometers will be used by the students in the Organic I and Organic II courses to identify functional groups in organic compounds.

#	Campus	Number of Units
1	Pecan Campus – STEM	25
2	Mid Valley Campus Health Prof and Sciences	16
3	Starr County Campus – Health Prof and Sciences	16

Funds for this expenditure are budgeted in the Maintenance & Operation Taxes (M&O) Furniture, Fixtures, and Equipment (FFE) budget for FY 2017 – 2018.

12)Training Equipment and Software (Purchase)

Purchase training equipment and software from **iSimulate** (Albany, NY), a sole source vendor, at a total amount of \$76,810.00.

Purpose – All the Nursing and Allied Health Programs are requesting to purchase simulation defibrillators and fetal monitors for student instruction at the Nursing and Allied Health Campus Expansion and the Starr County Campus Health Professions and Sciences buildings simulation labs under the 2013 Bond Construction Program.

Justification and Benefit – The training equipment and software will provide students with access to a highly advanced simulation technology for fetal cardio-tocography, electro cardiogram (ECG), and defibrillators.

This equipment and software will also provide a highly advanced simulation platform, monitor and defibrillator for realistic patient conditions. Students will be able to use the simulation platform to practice defibrillations, cardiac pacing, and fetal and ECG monitoring.

This simulated equipment is part of the required training for the various Nursing and Allied Health instructional programs and has been developed to provide a safe technology that prevents students from causing harm to themselves before proceeding to use the real equipment available at clinics and hospital settings.

Funds for this expenditure are budgeted in the Maintenance and Operations Taxes (M&O) Furniture, Fixtures, and Equipment (FFE) budget for FY 2017 – 2018.

13) Training Mannequins and Accessories (Purchase)

Purchase training mannequins and accessories from **Laerdal Medical Corporation** (Wappingers Falls, NY), a Texas Association of School Boards (TASB) Buyboard approved vendor, at a total amount of \$722,455.81.

Purpose – All the Nursing and Allied Health instructional programs are requesting the purchase of twenty-seven (27) training mannequins and accessories for student instruction at the Nursing and Allied Health Expansion Simulation Labs, Mid-Valley Campus Health Professions, and Sciences Building skill labs, and Starr County Health Professions and Sciences building simulation and skills labs under the 2013 Bond Construction Program.

The training mannequins and accessories will provide students the opportunity to perform realistic assessments on patient mannequins and will allow them to practice scenarios which help students learn concepts and skills. The students will perform patient treatments in an advanced simulated clinical environment which is required for the completion of their program.

Justification and Benefit – The patient simulators have the ability to create clinical reality-based scenarios for student education. It allows faculty to evaluate the student's care of patients and provide effective and consistent feedback. In addition, this new avenue of clinical teaching methodology in Nursing and Allied Health allows the faculty to evaluate student's provision of safe and competent care to assigned patients in a simulation environment. The mannequins assist the student in correcting practical skills and enhancing critical thinking. This hands on experience reinforces theory and skills that help with the board exam and/or a certification. Finally, this simulation clinical pedagogy permits students to be exposed to environments and situations that very few students are exposed to in real healthcare settings.

Funds for this expenditure are budgeted in the Maintenance and Operations Taxes (M&O) Furniture, Fixtures, and Equipment (FFE) budget for FY 2017 – 2018.

Hospital Beds (Award)

Award the proposal for hospital beds to **Traco Medical** (Sioux Falls, SD), at a total amount of \$64,987.17.

Purpose – The Division of Nursing and Allied Health Programs are requesting the purchase of thirty one (31) hospital beds for student instruction at the Nursing and Allied Health Expansion, Mid Valley Health Professions and Sciences Building, and Starr County Campus Professions and Sciences Building.

Justification and Benefit – The majority of patient care in hospitals and long term care facilities is provided to patients who are in hospital beds. The majority of Simulation and Nursing Skills activities in the South Texas College Nursing Programs center around mannequins or live students in hospital beds which allows students to practice before going into an actual healthcare facility. The Nursing and Allied Health program's high fidelity and low fidelity mannequins will be placed on the new beds in our new simulation

labs and skills labs to simulate a realistic healthcare facility to prepare students to be safe competent healthcare providers.

The new hospitals beds will be installed in the Nursing and Allied Health facilities under the 2013 Bond Construction program as follows:

Nursing and Allied Health Expansion	9 - beds
Mid Valley Health Professions and Sciences	8 – beds
Starr County Health Professions and Sciences	14 - beds

Background – Proposal documents were advertised on October 2, 2017 and October 9, 2017 and issued to seven (7) vendors. Four (4) responses were received on October 17, 2017 and reviewed by the Division of Nursing and Allied Health and Purchasing Department.

Funds for this expenditure are budgeted in the Maintenance and Operations Taxes (M&O) Furniture, Fixtures, and Equipment (FFE) budget for FY 2017 – 2018.

Recommendation:

The Finance, Audit, and Human Resources Committee recommended Board approval of the purchases for the 2013 Bond Construction Program Funded by Bond Proceeds and Bond Related Projects Funded by Non-Bond Proceeds as listed below. The Facilities Committee reviewed and recommended approval of the furniture purchases under item A 1.

Item #14, the award of hospital beds for the Nursing & Allied Health Campus Expansion project, is presented without a Committee recommendation.

A. Bond Proceeds	B. Non-Bond Proceeds - Maintenance and Operation Property Taxes (M&O)
-------------------------	--

A. Bond Proceeds

- 1) **Furniture (Purchase):** purchase furniture from the National Cooperative Purchasing Alliance (NCPA), National Intergovernmental Purchasing Alliance (NIPA/TCPN), National Joint Powers Alliance (NJPA), TIPS Purchasing Cooperative, and the State of Texas Multiple Award Schedule (TXMAS) approved vendors, at a total amount of \$225,480.25;

#	Vendor	Amount
A	Allsteel Inc./Gateway Printing and Office Supply, Inc. (Muscatine, IA/Edinburg, TX)	\$3,042.88
B	American Seating Company/Gateway Printing and Office Supply, Inc. (Houston, TX/Edinburg, TX)	\$76,672.01
C	Bretford/Gateway Printing and Office Supply, Inc. (Franklin Park, IL/Edinburg, TX)	\$893.00

D	Datum Filing Systems, Inc./Gateway Printing and Office Supply, Inc. (Emigsville, PA/Edinburg, TX)	\$4,376.04
E	Exemplis Corporation/Gateway Printing and Office Supply, Inc. (Cypress, CA/Edinburg, TX)	\$19,554.26
F	The Hon Company/Gateway Printing and Office Supply, Inc. (Muscatine, IA/Edinburg, TX)	\$3,336.40
G	Krueger International, Inc./Gateway Printing and Office Supply, Inc. (Green Bay, WI/Edinburg, TX)	\$45,534.01
H	National Office Furniture/Gateway Printing and Office Supply, Inc. (Jasper, IN/Edinburg, TX)	\$2,433.21
I	NOVA Solutions, Inc./Gateway Printing and Office Supply, Inc. (Effingham, IL/Edinburg, TX)	\$69,638.44
	Furniture Total	\$225,480.25

B. Non-Bond Proceeds

--Maintenance and Operation Taxes (M&O)

- 2) **Birthing Simulator (Purchase):** purchase a birthing simulator from **Gaumard** (Miami, FL), a sole source vendor, at a total amount of \$78,190.00;
- 3) **Chemistry Equipment and Lab Supplies (Purchase):** purchase Chemistry equipment and lab supplies for the period beginning October 25, 2017 through March 31, 2018, at an estimated amount of \$338,939.60 from the following Board and cooperative approved vendors:

#	Vendor	Contract	Amount
1	Chemglass Life Sciences, LLC. (Vineland, NJ)	Board Approved	\$144,942.08
2	Flinn Scientific, Inc. (Batavia, IL)	TASB – Buyboard	\$193,997.52

- 4) **Custodial Equipment and Supplies (Purchase):** purchase custodial equipment and supplies from **Gulf Coast Paper, Co.** (Brownsville, TX), a Texas Association of School Boards – Buyboard approved vendor, at an estimated amount of \$58,600.00;
- 5) **Medication Dispensing Systems (Purchase):** purchase medication dispensing systems from **Medical Shipment** (Elk Grove Village, IL), a sole source vendor, at a total amount of \$188,148.00;
- 6) **Microscopes (Purchase):** purchase microscopes from **NCI, Inc.** (Brooklyn Park, MN), a State of Texas Term Contract approved vendor, at a total amount of \$305,478.40;
- 7) **Physics Equipment and Supplies (Purchase):** purchase physics equipment and supplies from **Pasco Scientific** (Roseville, CA), a sole source vendor, for the period beginning October 25, 2017 through March 31, 2018, at an estimated amount of 75,461.35;
- 8) **Science Equipment and Supplies (Purchase):** purchase science equipment and supplies from **Thermo Fisher Science/dba Fisher Science Education** (Hanover Park, IL), a U. S. Communities approved vendor, for the period beginning October 25, 2017 through August 31, 2018, at a total amount of \$460,304.27.

#	Campus/Building	Amount
1	Pecan Campus – STEM	\$302,905.00
2	Mid Valley Campus – Health Professions and Sciences	\$104,859.09
3	Starr County Campus – Health Professions and Sciences	\$52,540.18

9) Science Models and Equipment (Purchase): purchase science models and equipment for the period beginning October 25, 2017 through March 31, 2018, at an estimated amount of \$577,200.28 as follows:

#	Vendor	Contract	Quantity	Amount
1	Carolina Biological Supply, Co. (Burlington, NC)	Board Approved	220 models	\$144,942.08
2	Carolina Biological Supply, Co. (Burlington, NC)	TASB – Buyboard	64 models	\$193,997.52
3	VWR International, Inc. (Radnor, PA)	Board Approved	240 models	\$136,111.54
4	VWR International, Inc. (Radnor, PA)	E&I Cooperative	24 models	\$102,149.14

- 10)Spectrometer (Purchase):** purchase a spectrometer from **Magritek, Inc.** (San Diego, CA), a sole source vendor, at a total amount of \$63,870.00;
- 11)Spectrophotometers (Purchase):** purchase spectrophotometers from **Microlab** (Bozeman, MT), a sole source vendor, at a total amount of \$86,298.00;
- 12)Training Equipment and Software (Purchase):** purchase training equipment and software from **iSimulate** (Albany, NY), a sole source vendor, at a total amount of \$76,810.00;
- 13)Training Mannequins and Accessories (Purchase):** purchase training mannequins and accessories from **Laerdal Medical Corporation** (Wappingers Falls, NY), a Texas Association of School Boards (TASB) – Buyboard approved vendor, at a total amount of \$722,455.81.
- 14)Hospital Beds (Award):** Award the proposal for hospital beds to **Traco Medical** (Sioux Falls, SD), at a total amount of \$64,987.17.

The total for the purchases of the 2013 Bond Construction Program and Related Projects Funded by Bond Proceeds and Bond Related Projects Funded by Non-Bond Proceeds, including the additional award of hospital beds included after the Committee meetings, is:

Bond Proceeds	\$225,480.25
Non-Bond M&O Taxes	3,096,742.88
Total	\$3,322,223.13

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the purchases of the 2013 Bond Construction Program and Related Projects Funded by Bond Proceeds and Bond Related Projects Funded by Non-Bond Proceeds as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the purchases of the 2013 Bond Construction Program and Related Projects Funded by Bond Proceeds and Bond Related Projects Funded by Non-Bond Proceeds as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

Review and Action as Necessary on the Quarterly Investment Report by Valley View Consulting, L.L.C.

A report on the College's Quarterly Investment Report for the Quarter Ended August 31, 2017, is being presented. The Board is asked to approve the Investment Report as presented.

Purpose – Ms. Susan Anderson from Valley View Consulting, L.L.C. will present on the status of the College's Quarterly Investment Report for the Quarter Ended August 31, 2017 and provide a further update at the meeting. Ms. Anderson will present an overview of the investments, the annual interest earnings, the quarterly interest earnings, and economic overview.

Justification – The report being presented will provide a brief review and update of the College's Quarterly Investment Report for the Quarter Ended August 31, 2017 to the College's Board of Trustees.

Background – The Texas Public Funds Information Act (PFIA) and the College's Policy #5120: *Investment Policy and Investment Strategy Statement*, requires an Investment Report to be prepared and submitted to the Board of Trustees and the President quarterly.

Reviewers - The Vice President for Finance and Administrative Services, Business Office staff, and Valley View Consulting, L.L.C. (Investment Advisor) have reviewed the information being presented.

Enclosed Documents – A copy of the Quarterly Investment Report for the Quarter Ended August 31, 2017 follows in the packet for the Committee's information and review.

Dr. Shirley A. Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services, will be present at the Board Meeting to address any questions.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the Quarterly Investment Report for the Quarter Ended August 31, 2017, as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the Quarterly Investment Report for the Quarter Ended August 31, 2017, as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President



QUARTERLY INVESTMENT REPORT

For the Quarter Ended

August 31, 2017

Prepared by

Valley View Consulting, L.L.C.

The investment portfolio of the South Texas College is in compliance with the Public Funds Investment Act and the South Texas College Investment Policy.

Maria G. Elizondo, Vice President for Finance & Administrative Services

Date

Myriam Lopez, Comptroller

Date

Paul R. Rodriguez, Board of Trustees, Designated Investment Officer

Date

Disclaimer: These reports were compiled using information provided by the South Texas College. No procedures were performed to test the accuracy or completeness of this information. The market values included in these reports were obtained by Valley View Consulting, L.L.C. from sources believed to be accurate and represent proprietary valuation. Due to market fluctuations these levels are not necessarily reflective of current liquidation values. Yield calculations are not determined using standard performance formulas, are not representative of total return yields and do not account for investment adviser fees.

Annual Comparison of Portfolio Performance

FYE Results by Investment Category:

	August 31, 2017			August 31, 2016		
Asset Type	Book Value	Market Value	Ave. Yield	Book Value	Market Value	Ave. Yield
DDA/MMA/NOW	\$ 152,060,117	\$ 152,060,117	0.92%	\$ 109,950,805	\$ 109,950,805	0.21%
Pools	29,797,189	29,797,189	1.00%	82,867,613	82,867,613	0.37%
CD/Security	131,846,147	131,846,147	1.07%	181,667,790	181,667,790	0.69%
Totals	\$ 313,703,453	\$ 313,703,453		\$ 374,486,208	\$ 374,486,208	

Fourth Quarter-End Yields

0.99%

0.48%

Average Quarter-End Yields - Fiscal Year (1)

South Texas College

0.77%

0.31%

Rolling Three Mo. Treas. Yield

0.69%

0.22%

Rolling Six Mo. Treas. Yield

0.72%

0.34%

Quarterly TexPool Yield

0.68%

0.28%

Fiscal YTD Interest Earnings (unaudited): \$ 2,601,169

\$ 913,111

(1) Average Quarterly Yield calculated using quarter-end report average yield and adjusted book value.

Summary

Quarter End Results by Investment Category:

Asset Type	August 31, 2017		May 31, 2017	
	Book Value	Market Value	Book Value	Market Value
DDA/MMANOW	\$ 152,060,117	\$ 152,060,117	\$ 135,088,672	\$ 135,088,672
Pools	29,797,189	29,797,189	60,471,917	60,471,917
CD/Security	131,846,147	131,846,147	158,753,125	158,753,125
Totals	\$ 313,703,453	\$ 313,703,453	\$ 354,313,714	\$ 354,313,714

Quarterly Portfolio Performance

Average Quarterly Yield	0.99%	Year-to-Date Portfolio Performance	Average Quarter End Yield	0.77%
Rolling Three Mo. Treas. Yield	1.04%	Rolling Three Mo. Treas. Yield		0.69%
Rolling Six Mo. Treas. Yield	1.05%	Rolling Six Mo. Treas. Yield		0.72%
		Average Quarter End TexPool Yield		0.68%

CURRENT YEAR

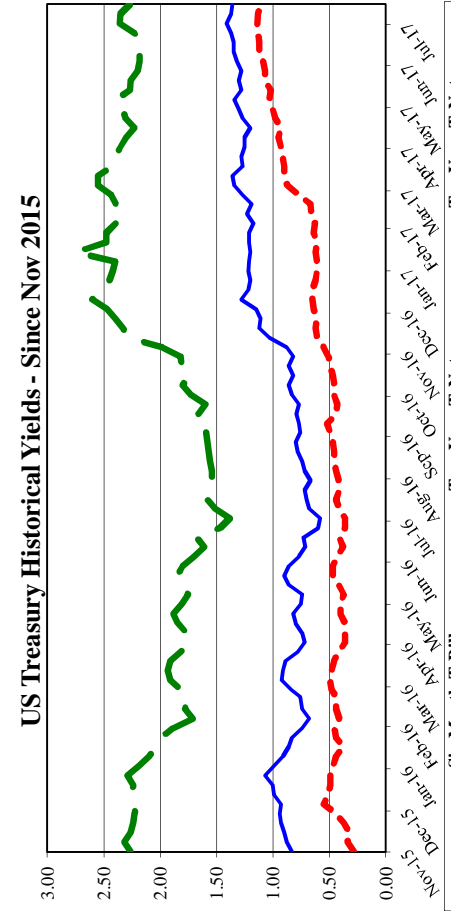
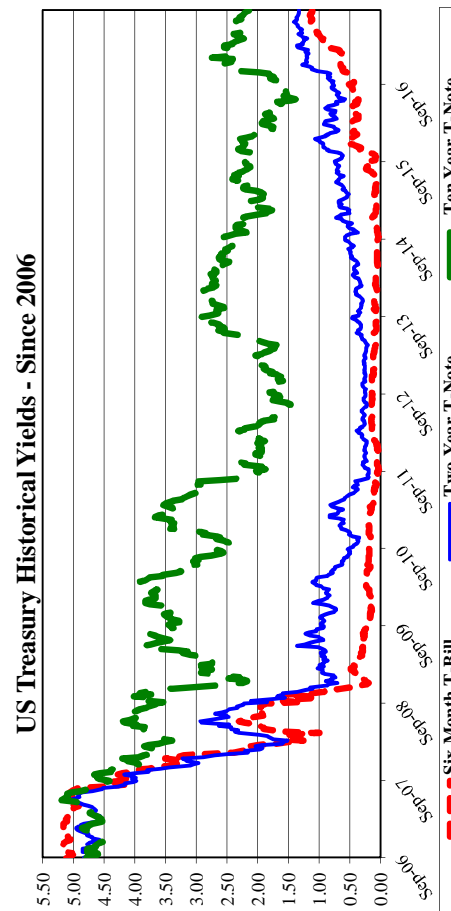
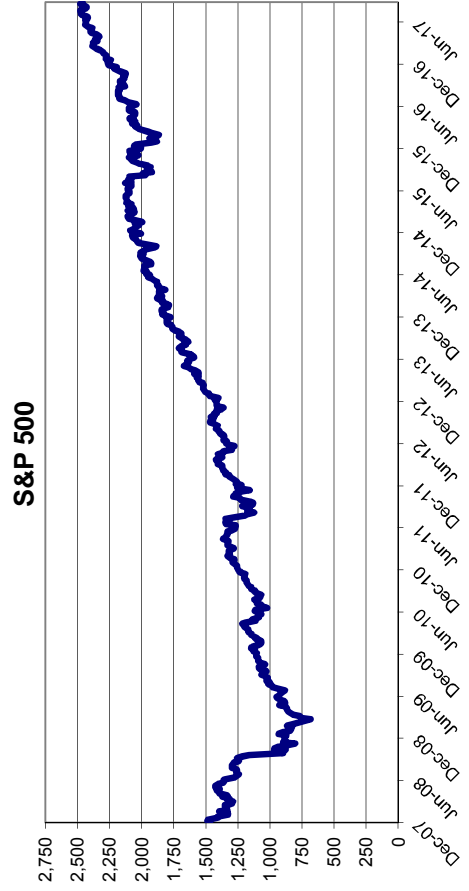
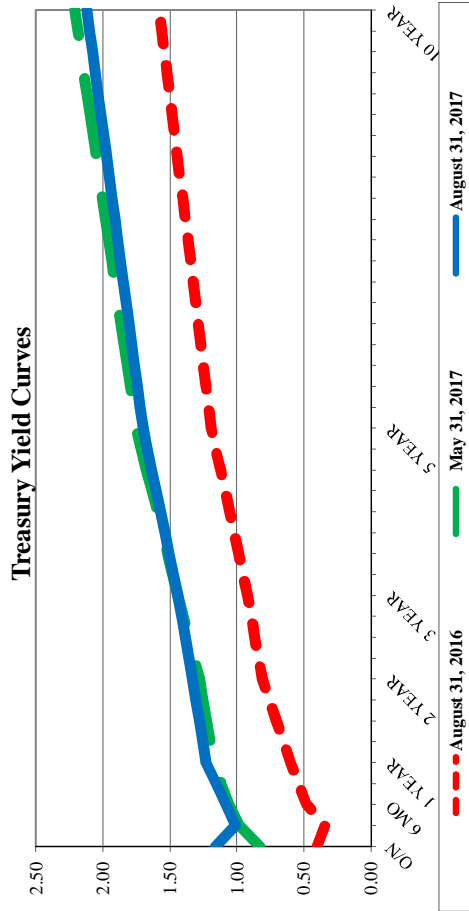
Quarterly Interest Received	\$828,340	(Unaudited)
Accrued Interest-End of Quarter	\$142,973	(Unaudited)
Fiscal YTD Interest Received	\$2,601,169	(Unaudited)

PRIOR YEAR

	\$379,744	(Unaudited)
	\$132,126	(Unaudited)
	\$913,111	(Unaudited)

Note: Average yields calculated using quarter end report average yield and adjusted book value, but do not include adviser fees and realized and unrealized gains or losses.

The Federal Open Market Committee (FOMC) maintained the Fed Funds target range of 1.00% - 1.25% (Effective Fed Funds are trading +/-1.16%) since the June FOMC meeting. The probability of future increases has diminished until late 2018. The next Fed action may entail not reinvesting maturing portfolio holdings. Second Quarter 2017 GDP was revised to 3.0% (from 2.6%). August Non Farm Payroll data disappointed the markets at 156k. Other US data generally showed positive with a few negative numbers. The Stock Markets retreated slightly. Monitoring estimated balances and needs will determine laddering opportunities.



**Investment Holdings
August 31, 2017**

Description	Coupon/ Discount	Maturity Date	Settlement Date	Original Face/ Par Value	Book Value	Market Price	Market Value	Life (Days)	Yield
BBVA - Operating	0.35%	09/01/17	08/31/17	\$ 27,921,922	\$ 27,921,922	1.00	\$ 27,921,922	1	0.35%
BBVA - Payroll	0.35%	09/01/17	08/31/17	445,783	445,783	1.00	445,783	1	0.35%
BBVA - Student	0.35%	09/01/17	08/31/17	1,469,947	1,469,947	1.00	1,469,947	1	0.35%
BBVA - Operating Reserve (3)	0.00%	09/01/17	08/31/17	25,000,000	25,000,000	1.00	25,000,000	1	0.00%
BBVA - I&S Bond 96,02,03,04,07,10,14,15	0.35%	09/01/17	08/31/17	894,976	894,976	1.00	894,976	1	0.35%
BBVA - I&S Bond 99 & 07	0.35%	09/01/17	08/31/17	497	497	1.00	497	1	0.35%
BBVA - Construction E&G Transfer	0.35%	09/01/17	08/31/17	1,470,956	1,470,956	1.00	1,470,956	1	0.35%
BBVA - Construction LT Bonds Series 2014	0.35%	09/01/17	08/31/17	76,947	76,947	1.00	76,947	1	0.35%
BBVA - Construction LT Bonds Series 2015	0.35%	09/01/17	08/31/17	4,723,510	4,723,510	1.00	4,723,510	1	0.35%
Green Bank MMA	1.21%	09/01/17	08/31/17	20,190,638	20,190,638	1.00	20,190,638	1	1.21%
NexBank MMA	1.47%	09/01/17	08/31/17	69,864,941	69,864,941	1.00	69,864,941	1	1.47%
TexPool LGIP	1.00%	09/01/17	08/31/17	29,797,189	29,797,189	1.00	29,797,189	1	1.00%
Inter National Bank CD	0.55%	09/01/17	12/01/15	1,514,526	1,514,526	1.00	1,514,526	1	0.55%
BBVA Compass Bank CD	0.80%	09/01/17	11/01/16	6,036,009	6,036,009	1.00	6,036,009	1	0.80%
Southside Bank CD	0.89%	09/14/17	12/14/15	5,067,184	5,067,184	1.00	5,067,184	14	0.89%
BBVA Compass Bank CD	0.83%	10/02/17	11/01/16	5,031,136	5,031,136	1.00	5,031,136	32	0.83%
Legacy Texas Bank CD	0.83%	10/02/17	09/15/16	5,038,107	5,038,107	1.00	5,038,107	32	0.83%
BBVA Compass Bank CD	0.87%	11/01/17	11/01/16	5,032,641	5,032,641	1.00	5,032,641	62	0.87%
BBVA Compass Bank CD	0.75%	11/06/17	04/06/16	5,050,285	5,050,285	1.00	5,050,285	67	0.75%
Inter National Bank CD	0.85%	12/01/17	12/01/15	3,044,999	3,044,999	1.00	3,044,999	92	0.85%
Legacy Texas Bank CD	1.00%	12/01/17	02/01/17	10,049,692	10,049,692	1.00	10,049,692	92	1.00%
Southside Bank CD	1.01%	12/14/17	12/14/15	5,076,300	5,076,300	1.00	5,076,300	105	1.01%
Southside Bank CD	1.00%	01/08/18	01/31/17	5,024,688	5,024,688	1.00	5,024,688	130	1.00%
BBVA Compass Bank CD	1.20%	02/28/18	08/31/17	15,138	15,138	1.00	15,138	181	1.20%
BBVA Compass Bank CD	1.20%	02/28/18	08/31/17	200,605	200,605	1.00	200,605	181	1.20%
BBVA Compass Bank CD	1.20%	02/28/18	08/31/17	116,994	116,994	1.00	116,994	181	1.20%
Southside Bank CD	0.86%	03/01/18	04/07/16	5,053,952	5,053,952	1.00	5,053,952	182	0.86%
Texas Regional Bank CD	1.01%	04/02/18	04/07/16	5,063,410	5,063,410	1.00	5,063,410	214	1.01%
Legacy Texas Bank CD	1.00%	05/01/18	07/12/16	5,054,519	5,054,519	1.00	5,054,519	243	1.00%
Legacy Texas Bank CD	1.03%	06/01/18	07/12/16	7,584,244	7,584,244	1.00	7,584,244	274	1.03%
Legacy Texas Bank CD	1.05%	07/02/18	07/12/16	7,585,889	7,585,889	1.00	7,585,889	305	1.05%
Southside Bank CD	1.00%	08/01/18	09/15/16	5,037,490	5,037,490	1.00	5,037,490	335	1.00%
BTH Bank CD	1.10%	09/04/18	11/03/16	5,041,401	5,041,401	1.00	5,041,401	369	1.10%
Southside Bank CD	1.15%	10/01/18	01/26/17	5,028,554	5,028,554	1.00	5,028,554	396	1.15%
Southside Bank CD	1.20%	11/01/18	01/26/17	5,029,798	5,029,798	1.00	5,029,798	427	1.20%

**Investment Holdings
August 31, 2017**

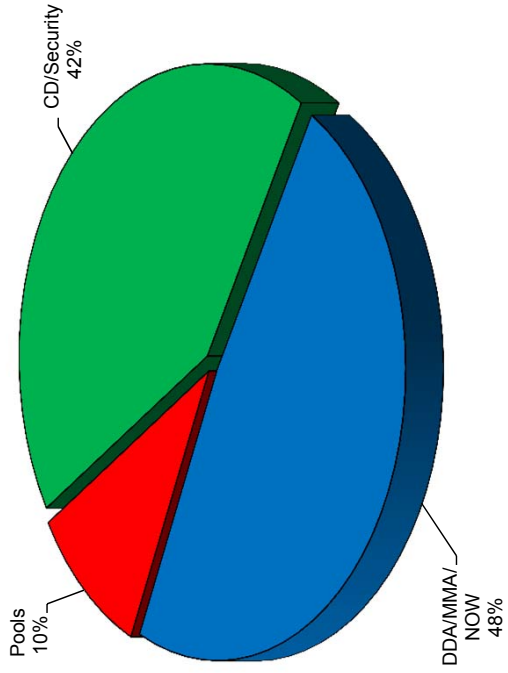
Description	Coupon/ Discount	Maturity Date	Settlement Date	Original Face/ Par Value	Book Value	Market Price	Market Value	Life (Days)	Yield
BBVA Compass Bank CD	1.42%	03/01/19	05/18/17	5,017,928	5,017,928	1.00	5,017,928	547	1.42%
BBVA Compass Bank CD	1.43%	04/01/19	05/18/17	5,018,054	5,018,054	1.00	5,018,054	578	1.43%
LegacyTexas Bank CD	1.48%	05/01/19	05/18/17	5,018,675	5,018,675	1.00	5,018,675	608	1.48%
LegacyTexas Bank CD	1.63%	06/03/19	07/31/17	5,006,922	5,006,922	1.00	5,006,922	641	1.63%
LegacyTexas Bank CD	1.65%	07/01/19	07/31/17	5,007,007	5,007,007	1.00	5,007,007	669	1.65%
					\$ 313,703,453		\$ 313,703,453	109	0.99%
								(1)	(2)

(1) **Weighted average life** - Pools, Money Market Funds, and Bank Deposits are assumed to have a one day maturity.

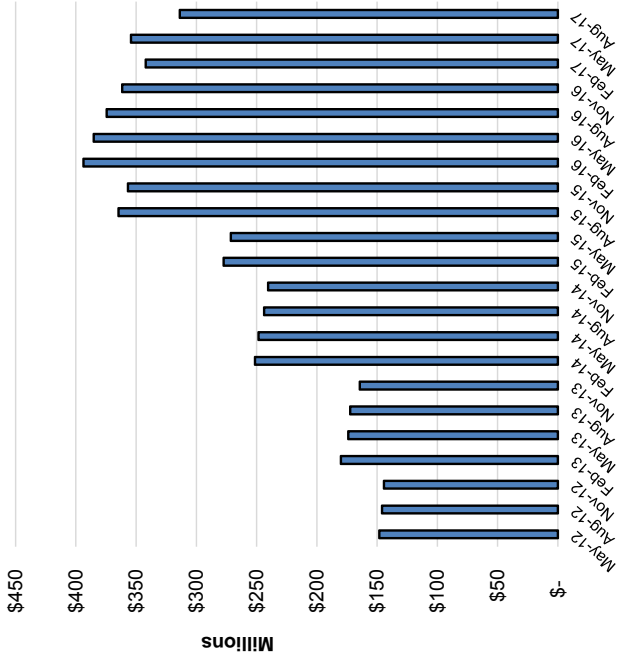
(2) **Weighted average yield to maturity** - The weighted average yield to maturity is based on Adjusted Book Value, adviser fees and realized and unrealized gains/losses are not considered. The pool and mutual fund yields are the average for the last month of the quarter. Bank deposit yields are estimated from the monthly allocated earnings.

(3) Compensating Balances - although shown as a 0% coupon/discount, the account generates an earnings credit to offset depository bank fees.

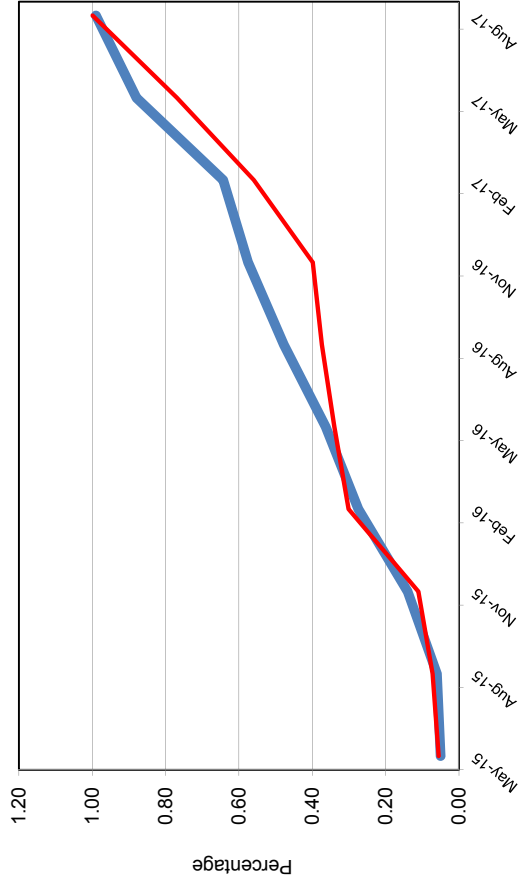
Portfolio Composition



Quarter-End Book Value



Total Portfolio Performance



Book and Market Value Comparison

Description	May 31, 2017				August 31, 2017			
	Coupon/ Discount	Maturity Date	Original Face\		Purchases/ Adjustments	Sales/Adjust/ Maturities	Original Face\	
			Par Value	Book Value			Par Value	Book Value
BBVA - Operating	0.35%	09/01/17	\$ 11,462,153	\$ 11,462,153	\$ 16,459,769	\$ -	\$ 27,921,922	\$ 27,921,922
BBVA - Payroll	0.35%	09/01/17	920,561	920,561		(474,778)	445,783	445,783
BBVA - Student	0.35%	09/01/17	437,864	437,864	1,032,083		1,469,947	1,469,947
BBVA - Operating Reserve (3)	0.00%	09/01/17	25,000,000	25,000,000			25,000,000	25,000,000
BBVA - I&S Bond 96,02,03,04,07,10,14,15	0.35%	09/01/17	2,108,789	2,108,789		(1,213,813)	894,976	894,976
BBVA - I&S Bond 99 & 07	0.35%	09/01/17	497	497			497	497
BBVA - Construction E&G Transfer	0.35%	09/01/17	4,720,510	4,720,510		(3,249,554)	1,470,956	1,470,956
BBVA - Construction LT Bonds Series 2014	0.35%	09/01/17	94,110	94,110		(17,163)	76,947	76,947
BBVA - Construction LT Bonds Series 2015	0.35%	09/01/17	94,808	94,808	4,628,702		4,723,510	4,723,510
Green Bank MMA	1.21%	09/01/17	20,134,299	20,134,299	56,339		20,190,638	20,190,638
NexBank MMA	1.47%	09/01/17	70,115,081	70,115,081		(250,140)	69,864,941	69,864,941
TexPool LGIP	1.00%	09/01/17	60,471,917	60,471,917		(30,674,728)	29,797,189	29,797,189
Inter National Bank CD	0.50%	06/01/17	3,022,591	3,022,591		(3,022,591)	-	-
LegacyTexas Bank CD	0.75%	06/01/17	7,034,884	7,034,884		(7,034,884)	-	-
Southside Bank CD	0.79%	06/12/17	5,049,543	5,049,543		(5,049,543)	-	-
LegacyTexas Bank CD	0.85%	07/05/17	5,035,510	5,035,510		(5,035,510)	-	-
LegacyTexas Bank CD	0.78%	07/05/17	6,031,099	6,031,099		(6,031,099)	-	-
LegacyTexas Bank CD	0.80%	08/01/17	6,031,899	6,031,899		(6,031,899)	-	-
LegacyTexas Bank CD	0.80%	08/01/17	5,026,582	5,026,582		(5,026,582)	-	-
BBVA Compass Bank CD	1.00%	08/31/17	15,123	15,123		(15,123)	-	-
BBVA Compass Bank CD	1.00%	08/31/17	200,405	200,405		(200,405)	-	-
BBVA Compass Bank CD	1.00%	08/31/17	116,878	116,878		(116,878)	-	-
Inter National Bank CD	0.55%	09/01/17	1,512,429	1,512,429	2,097		1,514,526	1,514,526
BBVA Compass Bank CD	0.80%	09/01/17	6,023,850	6,023,850	12,159		6,036,009	6,036,009
Southside Bank CD	0.89%	09/14/17	5,055,842	5,055,842	11,342		5,067,184	5,067,184
BBVA Compass Bank CD	0.83%	10/02/17	5,020,622	5,020,622	10,514		5,031,136	5,031,136
LegacyTexas Bank CD	0.83%	10/02/17	5,027,581	5,027,581	10,526		5,038,107	5,038,107
BBVA Compass Bank CD	0.87%	11/01/17	5,021,618	5,021,618	11,023		5,032,641	5,032,641
BBVA Compass Bank CD	0.75%	11/06/17	5,040,747	5,040,747	9,538		5,050,285	5,050,285
Inter National Bank CD	0.85%	12/01/17	3,038,489	3,038,489	6,510		3,044,999	3,044,999
LegacyTexas Bank CD	1.00%	12/01/17	10,024,403	10,024,403	25,289		10,049,692	10,049,692
Southside Bank CD	1.01%	12/14/17	5,063,410	5,063,410	12,890		5,076,300	5,076,300
Southside Bank CD	1.00%	01/08/18	5,012,192	5,012,192	12,496		5,024,688	5,024,688
BBVA Compass Bank CD	1.20%	02/28/18	-	-	15,138		15,138	15,138
BBVA Compass Bank CD	1.20%	02/28/18	-	-	200,605		200,605	200,605
BBVA Compass Bank CD	1.20%	02/28/18	-	-	116,994		116,994	116,994

Book and Market Value Comparison

Description	May 31, 2017				August 31, 2017			
	Coupon/ Discount	Maturity Date	Original Face\		Purchases/ Adjustments	Sales/Adjust/ Maturities	Original Face\	
			Par Value	Book Value			Par Value	Book Value
Southside Bank CD	0.86%	03/01/18	5,043,139	5,043,139	10,813		5,053,952	5,053,952
Texas Regional Bank CD	1.01%	04/02/18	5,050,692	5,050,692	12,718		5,063,410	5,063,410
LegacyTexas Bank CD	1.00%	05/01/18	5,041,800	5,041,800	12,719		5,054,519	5,054,519
LegacyTexas Bank CD	1.03%	06/01/18	7,564,589	7,564,589	19,655		7,584,244	7,584,244
LegacyTexas Bank CD	1.05%	07/02/18	7,565,848	7,565,848	20,041		7,585,889	7,585,889
Southside Bank CD	1.00%	08/01/18	5,024,825	5,024,825	12,665		5,037,490	5,037,490
BTH Bank CD	1.10%	09/04/18	5,027,563	5,027,563	13,838		5,041,401	5,041,401
Southside Bank CD	1.15%	10/01/18	5,014,178	5,014,178	14,376		5,028,554	5,028,554
Southside Bank CD	1.20%	11/01/18	5,014,794	5,014,794	15,004		5,029,798	5,029,798
BBVA Compass Bank CD	1.42%	03/01/19	5,000,000	5,000,000	17,928		5,017,928	5,017,928
BBVA Compass Bank CD	1.43%	04/01/19	5,000,000	5,000,000	18,054		5,018,054	5,018,054
LegacyTexas Bank CD	1.48%	05/01/19	5,000,000	5,000,000	18,675		5,018,675	5,018,675
LegacyTexas Bank CD	1.63%	06/03/19	-	-	5,006,922		5,006,922	5,006,922
LegacyTexas Bank CD	1.65%	07/01/19	-	-	5,007,007		5,007,007	5,007,007
TOTAL			\$354,313,714	\$354,313,714	\$32,834,429	\$ (73,444,690)	\$313,703,453	\$313,703,453

**Allocation
August 31, 2017
Book & Market Value**

	Total	Operating	Operating Construction	Endowment	Interest & Sinking	Bonds GO 2014	Bonds GO 2015
	\$	\$	\$	\$	\$	\$	\$
BBVA - Operating	27,921,922	27,921,922	-	-	-	-	-
BBVA - Payroll	445,783	445,783					
BBVA - Student	1,469,947	1,469,947					
BBVA - Operating Reserve	25,000,000	25,000,000					
BBVA - I&S Bond 96,02,03,04,07,10,14,15	894,976				894,976		
BBVA - I&S Bond 99 & 07	497				497		
BBVA - Construction E&G Transfer	1,470,956		1,470,956				
BBVA - Construction LT Bonds Series 2014	76,947					76,947	
BBVA - Construction LT Bonds Series 2015	4,723,510						4,723,510
Green Bank MMA	20,190,638	10,181,432	10,009,206				
NexBank MMA	69,864,941	35,167,569					34,697,372
TexPool LGIP	29,797,189		18,666,013		11,131,176		
09/01/17-Inter National Bank CD	1,514,526	1,514,526					
09/01/17-BBVA Compass Bank CD	6,036,009						6,036,009
09/14/17-Southside Bank CD	5,067,184	5,067,184					
10/02/17-BBVA Compass Bank CD	5,031,136						5,031,136
10/02/17-LegacyTexas Bank CD	5,038,107	5,038,107					
11/01/17-BBVA Compass Bank CD	5,032,641						5,032,641
11/06/17-BBVA Compass Bank CD	5,050,285	5,050,285					
12/01/17-Inter National Bank CD	3,044,999	3,044,999					
12/01/17-LegacyTexas Bank CD	10,049,692						10,049,692
12/14/17-Southside Bank CD	5,076,300	5,076,300					
01/08/18-Southside Bank CD	5,024,688						5,024,688
02/28/18-BBVA Compass Bank CD	15,138			15,138			
02/28/18-BBVA Compass Bank CD	200,605			200,605			
02/28/18-BBVA Compass Bank CD	116,994			116,994			
03/01/18-Southside Bank CD	5,053,952	5,053,952					
04/02/18-Texas Regional Bank CD	5,063,410	5,063,410					
05/01/18-LegacyTexas Bank CD	5,054,519	5,054,519					
06/01/18-LegacyTexas Bank CD	7,584,244	7,584,244					
07/02/18-LegacyTexas Bank CD	7,585,889	7,585,889					
08/01/18-Southside Bank CD	5,037,490	5,037,490					
09/04/18-BTH Bank CD	5,041,401	5,041,401					
10/01/18-Southside Bank CD	5,028,554	5,028,554					
11/01/18-Southside Bank CD	5,029,798	5,029,798					
03/01/19-BBVA Compass Bank CD	5,017,928	5,017,928					
04/01/19-BBVA Compass Bank CD	5,018,054	5,018,054					
05/01/19-LegacyTexas Bank CD	5,018,675	5,018,675					

**Allocation
August 31, 2017
Book & Market Value**

	Total	Operating	Operating Construction	Endowment	Interest & Sinking	Bonds GO 2014	Bonds GO 2015
06/03/19–LegacyTexas Bank CD	5,006,922	5,006,922					
07/01/19–LegacyTexas Bank CD	5,007,007	5,007,007					
Totals	\$ 313,703,453	\$ 200,525,897	\$ 30,146,175	\$ 332,737	\$ 12,026,649	\$ 76,947	\$ 70,595,048

**Allocation
May 31, 2017
Book & Market Value**

	Total	Operating	Operating Construction	Endowment	Interest & Sinking	Bonds GO 2014	Bonds GO 2015
BBVA - Operating	\$ 11,462,153	\$ 11,462,153	\$ -	\$ -	\$ -	\$ -	\$ -
BBVA - Payroll	920,561	920,561					
BBVA - Student	437,864	437,864					
BBVA - Operating Reserve	25,000,000	25,000,000					
BBVA - I&S Bond 96,02,03,04,07,10,14,15	2,108,789				2,108,789		
BBVA - I&S Bond 99 & 07	497				497		
BBVA - Construction E&G Transfer	4,720,510		4,720,510				
BBVA - Construction LT Bonds Series 2014	94,110					94,110	
BBVA - Construction LT Bonds Series 2015	94,808						94,808
Green Bank MMA	20,134,299	20,134,299					
NexBank MMA	70,115,081	30,057,710					40,057,371
Southside Bank MMA	-						
TexPool LGIP	60,471,917	258,158	28,605,029		22,089,286		9,519,444
06/01/17-Inter National Bank CD	3,022,591	3,022,591					
06/01/17-LegacyTexas Bank CD	7,034,884						7,034,884
06/12/17-Southside Bank CD	5,049,543	5,049,543					
07/05/17-LegacyTexas Bank CD	5,035,510	5,035,510					
07/05/17-LegacyTexas Bank CD	6,031,099						6,031,099
08/01/17-LegacyTexas Bank CD	6,031,899						6,031,899
08/01/17-LegacyTexas Bank CD	5,026,582	5,026,582					
08/31/17-BBVA Compass Bank CD	15,123			15,123			
08/31/17-BBVA Compass Bank CD	200,405			200,405			
08/31/17-BBVA Compass Bank CD	116,878			116,878			
09/01/17-Inter National Bank CD	1,512,429	1,512,429					
09/01/17-BBVA Compass Bank CD	6,023,850						6,023,850
09/14/17-Southside Bank CD	5,055,842	5,055,842					
10/02/17-BBVA Compass Bank CD	5,020,622						5,020,622
10/02/17-LegacyTexas Bank CD	5,027,581	5,027,581					
11/01/17-BBVA Compass Bank CD	5,021,618						5,021,618
11/06/17-BBVA Compass Bank CD	5,040,747	5,040,747					
12/01/17-Inter National Bank CD	3,038,489	3,038,489					
12/01/17-LegacyTexas Bank CD	10,024,403						10,024,403
12/14/17-Southside Bank CD	5,063,410	5,063,410					
01/08/18-Southside Bank CD	5,012,192						5,012,192
03/01/18-Southside Bank CD	5,043,139	5,043,139					
04/02/18-Texas Regional Bank CD	5,050,692	5,050,692					
05/01/18-LegacyTexas Bank CD	5,041,800	5,041,800					
06/01/18-LegacyTexas Bank CD	7,564,589	7,564,589					

**Allocation
May 31, 2017
Book & Market Value**

	Total	Operating	Operating Construction	Endowment	Interest & Sinking	Bonds GO 2014	Bonds GO 2015
07/02/18–LegacyTexas Bank CD	7,565,848	7,565,848					
08/01/18–Southside Bank CD	5,024,825	5,024,825					
09/04/18–BTH Bank CD	5,027,563	5,027,563					
10/01/18–Southside Bank CD	5,014,178	5,014,178					
11/01/18–Southside Bank CD	5,014,794	5,014,794					
03/01/19–BBVA Compass Bank CD	5,000,000	5,000,000					
04/01/19–BBVA Compass Bank CD	5,000,000	5,000,000					
05/01/19–LegacyTexas Bank CD	5,000,000	5,000,000					
Totals	\$ 354,313,714	\$ 196,490,897	\$ 33,325,539	\$ 332,406	\$ 24,198,572	\$ 94,110	\$ 99,872,190

Review and Action as Necessary to Revise Policy #5120: Investment Policy and Investment Strategy Statement

Approval to revise Policy #5120: *Investment Policy* and Investment Strategy Statement is requested.

Purpose – The Public Funds Investment Act (PFIA), Chapter 2256.005 (e) and the College’s Policy requires the governing body of an investing entity to review its Investment Policy and Investment Strategy Statement not less than annually. The governing body must adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the Investment Policy and Investment Strategy Statement and that the written instrument so adopted shall record any changes made to either the Investment Policy or Investment Strategy Statement.

Justification – Revisions to Policy #5120: *Investment Policy* and Investment Strategy Statement were last approved and authorized on October 25, 2016. The administration brings the Investment Policy and Investment Strategy Statement to the Board of Trustees annually, as required, with recommended revisions.

Background – The College’s Investment Policy and Investment Strategy Statement was submitted and reviewed by the Government Treasurers’ Organization of Texas (GTOT). In July 2016, the College was awarded the Certificate of Distinction by the Government Treasurers’ Organization of Texas (GTOT) for the Investment Policy. This Certificate is for a two-year period ending August 31, 2018.

Reviewers – The Investment Policy and the Investment Strategy Statement were reviewed by South Texas College’s legal counsel, Valley View Consulting, LLC (Investment Advisor) and Carr, Riggs & Ingram, LLC (external auditors).

The revisions recommended are necessary to update the Investment Policy and Investment Strategy Statement to comply with changes made to the PFIA by the 85th Legislation. The revisions also include numerous minor changes to wording in an effort to correct grammar and provide clarification.

The minor revisions include:

Investment Policy:

	Section	From	To
1	On page 4, Section III A 6 - to change wording		deleted “include”
2	On page 4, Section III A 6 - to change wording	“seeking”	“seek”

3	On page 4, Section III A 6 - to change wording as recommended by the Investment Advisor		deleted "per share"
4	On page 4, Section III A 6 - to change wording as recommended by the Investment Advisor		added "and that comply with the requirements of State law"
5	On page 2 of the Investment Strategy Statement -to change wording	"months"	"month"

In addition, several more significant revisions are being recommended to comply with changes enacted during the 2017 Legislative Session regarding compliance with the Securities and Exchange Commission relating to money market mutual funds, the Investment Policy Certification requirement, custody arrangements for interest-bearing bank accounts, and clarification of the Federal Home Loan Bank being an allowable U.S. government agency. The significant revisions are being recommended by Valley View Consulting, LLC (Investment Advisor).

The more significant revisions include:

Investment Policy:

	Section	From	To
1	On page 4, Section III A 1 - to align with requirements by the PFIA as recommended by the Investment Advisor		added ", including the Federal Home Loan Banks."
2	On page 4, Section III A 6 - to align with requirements by the PFIA as recommended by the Investment Advisor		deleted "provides South Texas College with a prospectus and other information required by the Securities and Exchange Act of 1934 or the Investment Company Act of 1940; has a dollar weighted average portfolio maturity of 90 days or less; fully invest dollar-for-dollar all South Texas College funds without sales commissions or loads; and,"
3	On page 9, Section III F - to align with requirements by the PFIA as recommended by the Investment Advisor	"Additionally, the qualified representative of the business organization, as defined in the Act,"	"Local Government Investment Pools and discretionary investment management firms"

4	On page 9, Section III F 2 - to align with requirements by the PFIA as recommended by the Investment Advisor		added “, or relates to investment transactions that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority”
5	On page 9, Section III F - to align with requirements by the PFIA as recommended by the Investment Advisor	“business organization”	“Local Government Investment Pool or discretionary investment management firm”

In addition, minor grammatical changes were made throughout the documents.

Enclosed Documents – The revised Policy follows in the packet for the Board’s information and review. The additions to the Policy are in italics and highlighted in yellow and the deletions are designated with a red strikeout.

Dr. Shirley A. Reed, President, and Mary Elizondo, Vice President for Finance and Administrative Services, will be present at the meeting to address any questions.

The Finance, Audit, and Human Resources Committee recommended Board approval of the revisions to Policy #5120: Investment Policy and Investment Strategy Statement as presented and which supersedes any previously adopted Board Policy as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the revisions to Policy #5120: Investment Policy and Investment Strategy Statement as presented and which supersedes any previously adopted Board Policy as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the revisions to Policy #5120: Investment Policy and Investment Strategy Statement as presented and which supersedes any previously adopted Board Policy as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

MANUAL OF POLICY

Title	Investment Policy	5120
Legal Authority	Approval of the Board of Trustees	Page 1 of 13
Date Approved by Board Date Amended by Board	Board Minute Order Dated October 12, 1995 As Amended by Board Minute Order Dated August 8, 1996 As Amended by Board Minute Order Dated December 11, 1997 As Amended by Board Minute Order Dated October 15, 1998 As Amended by Board Minute Order Dated October 17, 2002 As Amended by Board Minute Order Dated October 16, 2003 As Amended by Board Minute Order Dated October 21, 2004 As Amended by Board Minute Order Dated November 17, 2005 As Amended by Board Minute Order Dated October 19, 2006 As Amended by Board Minute Order Dated February 15, 2007 As Amended by Board Minute Order Dated October 18, 2007 As Amended by Board Minute Order Dated October 13, 2008 As Amended by Board Minute Order Dated June 25, 2009 As Amended by Board Minute Order Dated November 23, 2009 As Amended by Board Minute Order Dated October 25, 2010 As Amended by Board Minute Order Dated October 27, 2011 As Amended by Board Minute Order Dated October 30, 2012 As Amended by Board Minute Order Dated October 28, 2013 As Amended by Board Minute Order Dated October 28, 2014 As Amended by Board Minute Order Dated October 27, 2015 As Amended by Board Minute Order Dated October 25, 2016 <i>As Amended by Board Minute Order Dated October 24, 2017</i>	

PREFACE

It is the policy of South Texas College that, giving due regard to the safety and risk of investment, all available funds shall be invested in conformance with State and Federal Regulations, applicable Tax Exempt Bond Issue requirements, adopted Investment Policy and adopted Investment Strategy Statement.

Effective cash management is recognized as essential to good fiscal management. Aggressive cash management and effective investment strategy development will be pursued to take advantage of interest earnings as viable and material revenue to all South Texas College funds. The South Texas College portfolio shall be designed and managed in a manner responsive to the public trust and consistent with this Policy.

Investments shall be made with the primary objectives of:

- Preservation of capital and safety of South Texas College funds,
- Maintenance of sufficient liquidity,
- Maximization of return within acceptable risk constraints, and
- Diversification of investments.

MANUAL OF POLICY

Title Investment Policy 5120

Legal Authority Approval of the Board of Trustees Page 4 of 13

III. INVESTMENT POLICIES

A. Authorized Investments

Investments described below are authorized by the Public Funds Investment Act as eligible securities. South Texas College restricts its investments to the following, as authorized by the Public Funds Investment Act.

- 1) Obligations, including letters of credit, of the United States or its agencies and instrumentalities, *including the Federal Home Loan Banks*.
- 2) Direct obligations of the State of Texas, or its agencies and instrumentalities.
- 3) Other obligations, the principal and interest on which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States.
- 4) Obligations of states, agencies, counties, cities, and other political subdivisions of any State rated as to investment quality by a nationally recognized investment rating firm not less than “A” or its equivalent. The College will take all prudent measures that are consistent with its Investment Policy to liquidate an investment that does not have the minimum rating.
- 5) Financial institution deposits issued by a depository institution that has its main office or branch in Texas and is:
 - a) guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC) or its successors or the National Credit Union Share Insurance Fund or its successor;
 - b) secured by obligations that are described by the Public Funds Collateral Act (Chapter 2257, Texas Government Code), including mortgage backed securities directly issued by a federal agency or instrumentality that have a market value of not less than 102% of the principal amount plus accrued interest of the deposit less the applicable level of FDIC insurance, or by Letters of Credit issued by the Federal Home Loan Bank with a value of 100% of the principal amount plus accrued interest of the deposit less the applicable level of FDIC insurance; or
 - c) secured in any other manner and amount provided by law for deposits of the College.
 - d) Issued in a manner consistent with the Act that distributes the deposit among multiple financial institutions to effectively provide FDIC insurance for the entire deposit;
 - e) governed by a Depository Agreement, as described in E.4 of this section, that complies with Federal and State Regulation; and
 - f) solicited for bid orally, in writing, electronically, or any combination of those methods, unless acquired exclusively from the South Texas College depository.
- 6) No-load government money market mutual funds registered with and regulated by the Securities and Exchange Commission; ~~provides South Texas College with a prospectus and other information required by the Securities and Exchange Act of 1934 or the Investment Company Act of 1940; has a dollar weighted average portfolio maturity of 90 days or less; fully invest dollar for dollar all South Texas College funds without sales commissions or loads; and,~~ whose investment objectives ~~include~~ seeking to maintain a stable net asset value of \$1 ~~per share~~; *and that comply with the requirements of State law*.
- 7) Eligible investment pools organized and operating in compliance with the Public Funds Investment Act that have been authorized by the Board of Trustees by rule, order, ordinance, or resolution and whose investment philosophy and strategy is consistent with this Policy and South Texas College’s ongoing investment strategy. A public funds investment pool must be continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service.

~~Strikethrough denotes deletion~~

Italics denote addition

MANUAL OF POLICY

Title	Investment Policy	5120
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To the extent the bonds or other obligations of the College or a municipal bond insurance policy further limits the types of investments the College makes with funds pledged to the payment of those bonds or obligations, the provisions thereof shall govern.

The College will maintain procedures to monitor rating changes in investments acquired with public funds and to address the liquidation of investments that fall below the required rating consistent with the provisions of Section III.D.

B. Existing Investments

The College is not required to liquidate investments that were authorized investments at the time of the purchase.

C. Prohibited Investment

In accordance with Texas state law, the following are not authorized investments:

- 1) Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
- 2) Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
- 3) Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years; and
- 4) Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

D. Credit Rating Review and Effect of Loss of Required Rating

The College will seek to control the risk of loss due to failure of an investment issuer by monitoring the ratings of portfolio positions to ensure compliance with the rating requirements imposed by the Public Funds Investment Act. Not less than quarterly, the Investment Officers will obtain, from a reliable source, the current credit rating for each held investment that has a PFIA-required minimum rating. Any authorized investment that requires a minimum rating does not qualify during the period the investment does not have the minimum rating. All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating.

E. Protection of Principal

South Texas College shall seek to control the risk of loss due to the failure of a security issuer or grantor. Such risk shall be controlled by investing only in the safest types of securities as defined in the Policy; by qualifying the broker, dealer, and financial institution with whom the College will transact; by collateralization as required by law; and through portfolio diversification by maturity and type.

The purchase of individual securities shall be executed “delivery versus payment” (DVP) through the South Texas College Safekeeping Agent. By so doing, South Texas College’s funds are not released until South Texas College has received, through the Safekeeping Agent, the securities purchased.

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Title **Investment Policy** **5120**

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b) Collateral Levels

The market value of the principal portion of securities that are pledged as collateral must at all times be equal to or greater than 102%, or 100% for Letters of Credit issued by a Federal Home Loan Bank, of par value of the time and demand deposits plus accrued interest, less the applicable level of FDIC insurance.

c) Monitoring Collateral Adequacy

South Texas College shall require monthly reports with market values of pledged securities from all financial institutions with which South Texas College has collateralized deposits. The bank shall be responsible and liable for monitoring and maintaining the collateral and collateral margins on a daily basis and for reporting these activities monthly. The Investment Officers will monitor adequacy of collateralization levels to verify market values and total collateral positions.

d) Additional Collateral

If the market value of the securities pledged as collateral for a deposit falls below 102%, or 100% for Letters of Credit issued by a Federal Home Loan Bank, of par value of time and demand deposits plus accrued interest, less the applicable level of FDIC insurance, the institution holding the deposit will be notified by the Investment Officers and will be required to pledge additional allowable collateral as defined above no later than the end of the next succeeding business day.

e) Security Substitution

Collateralized deposits often require substitution of securities. Any financial institution requesting substitution must contact the Investment Officers for approval and settlement. The substituted security's value will be calculated and substitution approved if the substitution maintains a pledged value equal to or greater than the required security level. An Investment Officer must provide written notification of the decision to the bank or the safekeeping agent holding the security prior to any security release. Substitution is allowable for all transactions, but should be limited, if possible, to minimize potential administrative problems and transfer expense. The Investment Officers may limit substitution and assess appropriate fees if substitution becomes excessive or abusive.

5. Safekeeping

a) Safekeeping Agreement

South Texas College shall contract with a bank or banks for the safekeeping and custody of securities either owned by South Texas College as a part of its investment portfolio or as part of its depository agreements or held as collateral to secure time and demand deposits. Securities and collateral will be held in South Texas College's name as evidenced by safekeeping receipts of the institution with which the securities are deposited.

b) Safekeeping of Deposit Collateral

All collateral securing bank and savings and loan deposits must be held by a third-party banking institution acceptable to and under contract with South Texas College or by the Federal Reserve Bank.

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6. Competitive Bidding

The College will require at least three competitive offers or bids for all individual security purchases and sales (excluding those transactions with financial institution deposits, eligible money market mutual funds, and eligible investment pools (Section III.A) and require any investment advisor to do the same. Rather than relying solely on yield, investments in financial institution deposits, eligible money market mutual funds, and eligible investment pools shall be based on criteria determined by the Investment Officers.

F. Investment Advisors and Investment Providers

Investment Advisors shall adhere to the spirit, philosophy, and terms of this Policy and shall invest within the same “Standard of Care.” Investment Providers shall adhere to the spirit and philosophy of this Policy and shall avoid recommending or suggesting transactions outside that “Standard of Care.”

Selection of Investment Advisors and Investment Providers will be performed by the Board of Trustees. The Board of Trustees may contract with an investment management firm registered under the Investment Advisers Act of 1940 or with the State Securities Board to provide for the investment and management of public funds under its control. The contract period will be for a maximum of two years, and a renewal or extension of the contract must be made by the Board of Trustees by order, ordinance, or resolution. The criteria to evaluate Investment Advisors and Investor Providers include the following:

- a) Adherence to South Texas College’s policies and strategies,
- b) Investment performance and transaction pricing within accepted risk constraints,
- c) Responsiveness to South Texas College’s requests for services, information and open communication,
- d) Understanding of the inherent fiduciary responsibility of investing public funds, and
- e) Similarity in philosophy and strategy with South Texas College’s objectives.

Selected Investment Advisors and Investment Providers shall provide timely transaction confirmations and monthly activity reports.

Business organizations eligible to transact investment business with South Texas College shall be presented a written copy of this Investment Policy. ~~Additionally, the qualified representative of the business organization, as defined in the Act,~~ *Local Government Investment Pools and discretionary investment management firms* seeking to transact investment business shall execute a written instrument substantially to the effect that the qualified representative has:

- 1) received and thoroughly reviewed this Investment Policy, and
- 2) acknowledged that the organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between South Texas College and the organization that are not authorized by the College’s Investment Policy, except to the extent that this authorization is dependent on an analysis of the makeup of the College’s entire portfolio or requires an interpretation of subjective investment standards, *or relates to investment transactions that are not made through accounts or other contractual arrangements over which the business organization has accepted discretionary investment authority.*

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South Texas College shall not enter into an investment transaction with a ~~business organization~~ *Local Government Investment Pool or discretionary investment management firm* prior to receiving the written instrument described above.

The Board of Trustees of South Texas College shall, at least annually, review, revise, and adopt a list of qualified Investment Providers (brokers/dealers/banks/pools) that are authorized to engage in investment transactions with the College.

G. Responsibility and Controls

1. Authority to Invest

South Texas College's "Investment Officers" are the Vice President for Finance and Administrative Services, the Comptroller, and one of South Texas College's elected officials (selected by the Board of Trustees). The Investment Officers are authorized to deposit, withdraw, invest, transfer, execute documentation, and otherwise manage South Texas College's funds according to this Policy. The Investment Officers may authorize one Investment Officer to deposit, withdraw, or transfer funds out of or into financial institution deposits, an investment pool or money market mutual fund in order to meet daily operating needs of South Texas College.

The Board of Trustees' Finance and Human Resources Committee shall be the Investment Committee. The Investment Committee shall review the investment portfolio's status and performance, determine and implement appropriate portfolio adjustments, review brokers/dealers/banks/pools and independent training sources, oversee South Texas College's Investment Advisor, monitor compliance with the Investment Policy and Investment Strategy Statement, and perform other duties as necessary to manage South Texas College's funds.

Each member of the Board of Trustees and the Investment Officers shall attend at least one training session, relating to the person's responsibilities under the Act within six months after taking office or assuming duties. The Texas Higher Education Coordinating Board shall provide the training.

The Investment Officers shall receive not less than 10 hours of instruction within the first twelve months after taking office or assuming duties. The Investment Officer shall prepare a report on any changes in the Public Funds Investment Act and deliver the report to the Board of Trustees not later than the 180th day after the last day of each regular session of the legislature.

To ensure qualified and capable investment management, the Investment Officers shall attend an investment training session not less than once each state fiscal biennium, and receive not less than 10 hours of instruction relating to investment responsibilities that addresses investment controls, security risks, strategy risks, market risks, diversification of investment portfolio and compliance with the Public Funds Investment Act. The investment training session shall be provided by the following approved training sources: the Texas Higher Education Coordinating Board, the Government Finance Officers Association of Texas, the Government Treasurers Organization of Texas, the Texas Municipal League, or the University of North Texas Center for Public Management.

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2. Prudent Investment Management

The Investment Officers shall perform their duties in accordance with the adopted Investment Policy and internal procedures. In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the investment of all funds over which the Investment Officer had responsibility, rather than the prudence of a single investment, shall be considered. Investment Officers acting in good faith and in accordance with these policies and procedures shall be relieved of personal liability.

3. Standard of Care

The standard of care used by the College shall be the “prudent person rule” and shall be applied in the context of managing the overall portfolio within the applicable legal constraints. The Public Funds Investment Act states:

“Investments shall be made with judgment and care, under circumstances then prevailing, that a person of prudence, discretion, and intelligence would exercise in the management of the person’s own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived.”

4. Standard of Ethics and Conflicts of Interest

The Investment Officers shall act as custodians of the public trust avoiding any transaction which might involve a conflict of interest, the appearance of a conflict of interest, or any activity which might otherwise discourage public confidence. Investment Officers shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. If the Investment Officer has a personal business relationship with a business organization offering to engage in an investment transaction with South Texas College, the Investment Officer shall file a statement disclosing that personal business interest. If the Investment Officer is related within the second degree by affinity or consanguinity, as determined under Chapter 573 of the Texas Government Code, to an individual seeking to sell an investment to South Texas College, the Investment Officer shall file a statement disclosing that relationship as stated in the Public Funds Investment Act Chapter 2256.005 (i). This disclosure statement must be filed with the Texas Ethics Commission and the Board of Trustees. An Investment Officer has a personal business relationship with a business organization if:

- a) the Investment Officer owns 10 percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;
- b) funds received by the Investment Officer from the business organization exceed 10 percent of the Investment Officer’s gross income for the previous year; or
- c) the Investment Officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the Investment Officer.

5. Establishment of Internal Controls

South Texas College’s Investment Officers will maintain a system of internal controls over the investment activities of South Texas College.

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South Texas College, in conjunction with its annual financial audit, shall perform a compliance audit of management controls on investments and adherence to South Texas College's Investment Policy and Investment Strategy Statement.

6. Reporting

Investment performance will be monitored and evaluated by the Investment Officers. The Investment Officers shall submit an investment report to the Board of Trustees and the President quarterly. This investment report shall:

- 1) describe in detail the investment position of South Texas College;
- 2) be prepared jointly by all Investment Officers of the College;
- 3) be signed by each Investment Officer of the College;
- 4) contain a summary statement of each pooled fund group that states the:
 - a. beginning market value for the reporting period;
 - b. ending market value for the period; and
 - c. fully accrued interest for the reporting period;
- 5) state the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested;
- 6) state the maturity date of each separately invested asset that has a maturity date;
- 7) state the account or fund or pooled group fund in the College for which each individual investment was acquired;
- 8) provide the credit rating for each separately invested asset that has a required minimum rating; and
- 9) state the compliance of the investment portfolio of the College as it relates to:
 - a) the investment strategy expressed in the College's Investment Policy; and
 - b) relevant provisions of the Act.

7. Methods used to Monitor the Market Price of Acquired Investments

The methods/sources to be used to monitor the market price of investments that have been acquired with public funds shall be from sources deemed reliable by an Investment Advisor, including safekeeping agent, brokers/dealers, the Wall Street Journal, Bloomberg, or other market pricing services.

8. Investment Transactions must be Settled on a Delivery Versus Payment Basis

Investment transactions will be settled on a delivery versus payment (DVP) basis with the exception of financial institution deposits, investment pool funds and mutual funds.

9. Review by Independent Auditor

In conjunction with its annual financial audit, the auditor shall perform a compliance audit of management controls on investments and adherence to the College's established Investment Policy. The results of the audit shall be reported to the College's Board of Trustees by the auditor.

If the College invests in other than money market mutual funds, investment pools or accounts offered by its depository bank in the form of certificates of deposit, or money market accounts or similar accounts, the reports prepared by the investment officers must be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the Board of Trustees by the auditor.

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10. Investment Policy Adoption

The Investment Policy and Investment Strategy Statement shall be reviewed annually by the Investment Committee and any modifications made thereto must be approved by the Board of Trustees. The Board of Trustees shall review the Investment Policy and Investment Strategy Statement not less than annually. The Board shall adopt a written instrument by rule, order, ordinance, or resolution stating that it has reviewed the Investment Policy and Investment Strategy Statement and that the written instrument so adopted shall record any changes made to either the Investment Policy or Investment Strategy Statement.

INVESTMENT STRATEGY STATEMENT

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PREFACE

It is the policy of South Texas College that, giving due regard to the safety and risk of investment, all available funds shall be invested in conformance with State and Federal Regulations, applicable Bond Resolution requirements, adopted Investment Policy and adopted Investment Strategy Statement.

In accordance with the Public Funds Investment Act, South Texas College's investment strategies shall address the following priorities (in order of importance):

- * Understanding of the suitability of the investment to the financial requirements of South Texas College,
- * Preservation and safety of principal,
- * Liquidity,
- * Marketability of the investment if the need arises to liquidate the investment prior to maturity,
- * Diversification of the investment portfolio, and
- * Yield

Effective investment strategy development coordinates the primary objectives of South Texas College's Investment Policy and cash management procedures to enhance interest earnings and reduce investment risk. Aggressive cash management will increase the available "investment period" and subsequently interest earnings. Maturity selections shall be based on cash flow and market conditions to take advantage of various interest rate cycles. South Texas College's portfolio shall be designed and managed in a manner responsive to the public trust and consistent with the Investment Policy.

Each major fund type has varying cash flow requirements and liquidity needs. Therefore specific strategies shall be implemented considering the fund's unique requirements. South Texas College's funds shall be analyzed and invested according to the following fund types:

- a) Unrestricted,
- b) Auxiliary,
- c) Restricted,
- d) Loan,
- e) Endowment,
- f) Agency,
- g) Funds for Renewal and Replacement,
- h) Unexpended Plant Funds, and
- i) Funds for Retirement of Indebtedness

INVESTMENT STRATEGY

In order to minimize risk of loss due to interest rate fluctuations, investment maturities will not exceed the anticipated cash flow requirements of the fund. Investment guidelines for all fund-types are as follows:

A. Funds

South Texas College's funds include:

Unrestricted Fund
Auxiliary Fund
Restricted Fund
Loan Fund

~~Strikethrough denotes deletion~~
Italics denote addition

INVESTMENT STRATEGY STATEMENT

PAGE 2

Endowment Fund
Agency Fund
Funds for Renewal and Replacement
Unexpended Plant Funds
Funds for Retirement of Indebtedness

Suitability: Any investment eligible in the Investment Policy is suitable for all fund types.

Safety of Principal: All investments shall be of high quality with no perceived default risk. Market price fluctuations will occur, however by managing the weighted average days to maturity for all fund types, except for Unexpended Plant Funds and Funds for Retirement of Indebtedness, to less than 365 days for all investments and restricting the maximum allowable maturity to two years for any investment type, the price volatility of the overall portfolio will be minimized. Unexpended Plant Funds investments should be as per Section III.E.2.b and Funds for Retirement of Indebtedness investments should be as per Section III.E.2.c.

Marketability: Securities with active and efficient secondary markets are necessary in the event of an unanticipated cash requirement. Historical market “spreads” between the bid and offer prices of a particular security-type of less than a quarter of a percentage point shall define an efficient secondary market. Unexpended Plant Funds investment should be as per Section III.E.2.b and Funds for Retirement of Indebtedness investment should be as per Section III.E.2.c.

Liquidity: All fund types, except for Unexpended Plant Funds and Funds for Retirement of Indebtedness require the greatest short-term liquidity of any of the fund types. Short-term investment pools, bank deposits, and eligible money market mutual funds shall provide daily liquidity and may be utilized as a competitive yield alternative to fixed maturity investments.

Diversification: Investment maturities shall be staggered throughout the budget cycle to provide cash flow based on the anticipated operating needs of South Texas College. Market cycle risk will be reduced by diversifying the appropriate maturity structure out over two years.

Yield: Attaining a competitive market yield for comparable security-types and portfolio restrictions is the desired objective. The yield of a rolling three months Treasury bill portfolio shall be the minimum yield objective.

Review and Action as Necessary on Acceptance of Internal Auditor's Annual Statement of Organizational Independence

Mr. Khalil Abdullah, Internal Auditor, will confirm the organizational independence of the internal audit activity to the Board of Trustees as required by applicable IIA Standard 1110 as listed below. The Board is asked to accept the Internal Auditor's Annual Statement of Organizational Independence as presented.

The audit organization and the individual auditor should be free in both fact and appearance from personal, external, and organizational impairments to independence. Internal auditors are independent when they can carry out their work freely and objectively. Independence permits internal auditors to render the impartial and unbiased judgments essential to the proper conduct of audits. It is achieved through organizational structure and objectivity.

South Texas College's Office of Internal Audits expects our auditors to comply with professional standards and internal policies and procedures; maintain independence of mental attitude in the conduct of all assigned work; to be objective, fair, and impartial; and to conduct themselves so that auditees and third parties will see our office in this way. Each staff member must promptly notify the Chief Audit Executive (CAE), in writing, concerning any situation that would impair the staff member's or the office's independence on an audit, or that might lead others to question it. The Chief Audit Executive (CAE) describes the person responsible for effectively managing the internal audit activity. At South Texas College, those responsibilities reside with the Internal Auditor.

IIA Standard 1110 *Independence and Objectivity* – The CAE must report to a level within the organization that allows the internal audit activity to fulfill its responsibilities. The CAE must confirm to the board, at least annually, the organizational independence of the internal audit activity.

Practice Advisory 1110-1 *Organizational Independence* –“Receiving communications from the CAE on the results of the internal audit activities or other matters that the CAE determines are necessary, including private meetings with the CAE without management present, as well as annual confirmation of the internal audit activity's organizational independence.”

IIA Standard 1100 *Independence and Objectivity* – The internal audit activity must be independent, and internal auditors must be objective in performing their work.

Interpretation of Standard 1100 – “Independence is the freedom from conditions that threaten the ability of the internal audit activity to carry out internal audit responsibilities in an unbiased manner. To achieve the degree of independence necessary to effectively carry out the responsibilities of the internal audit activity, the chief audit executive has direct and unrestricted access to senior management and the board. This can be achieved through a dual-reporting relationship. Threats to independence must be managed at the individual auditor, engagement, functional, and organizational levels. Objectivity is an unbiased mental attitude that allows internal auditors to perform engagements in such a manner that they believe in their work product and that no quality compromises are made.

Objectivity requires that internal auditors do not subordinate their judgment on audit matters to others. Threats to objectivity must be managed at the individual auditor, engagement, functional, and organizational levels.”

The Finance, Audit, and Human Resources Committee recommended Board acceptance of the Internal Auditor’s Statement of Organizational Independence as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College accept the Internal Auditor’s Statement of Organizational Independence as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees accepts the Internal Auditor’s Statement of Organizational Independence as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President



Internal Auditor’s Annual Statement of Organizational Independence

As required by the Institute of Internal Auditors’ (IIA) *International Standards for the Professional Practice of internal Auditing (Standards)*, The chief audit executive (CAE)¹ “should discuss the Definition of Internal Auditing, the Code of Ethics, and the *Standards* with senior management and the board” (Attribute Standard 1010); “must confirm to the board, at least annually, the organizational independence of the internal audit activity” (Attribute Standard 1110); and “must communicate and interact directly with the board” (Attribute Standard 1111).

In conjunction with the Internal Auditor’s responsibilities for coordinating the effective auditing and reporting audit activities to South Texas College’s Finance, Audit, and Human Resources Committee, the Internal Auditor will report annually to the Finance, Audit, and Human Resources Committee on the following statements to fulfill adherence with IIA *Standards*.

Internal Auditor: Khalil M. Abdullah

Institution: South Texas College

I confirm that an annual departmental process is in place to certify that South Texas College’s internal auditors, including myself, will comply with the IIA *Standards* and Code of Ethics, which contains guidance on confidentiality. This process includes a discussion with Finance, Audit, and Human Resources Committee as appropriate.

I confirm the organizational independence of the internal audit activity at the institution. In addition, I confirm that an annual departmental process is in place to certify that South Texas College’s internal auditors, including myself, have reviewed personal situations with respect to the institution and are not aware of any circumstances that might impair our ability to be independent and objective on any audit or that might lead others to question it.

I understand that I am responsible to make timely written notification to the Finance, Audit, and Human Resources Committee in the event any circumstances arises during the course of the year that might impair or appear to impair independence.

I am receiving support for audit activities from the President, Vice Presidents, and other employees of South Texas College to provide the necessary audit services, with the following exception(s):

Signature: Khalil M. Abdullah

Date: 10/4/2017

¹ The Chief Audit Executive (CAE) describes the person responsible for effectively managing the internal audit activity. At South Texas College, those responsibilities reside with the Internal Auditor.

Institute of Internal Auditor's (IIA)

Definition of Internal Auditing:

Internal auditing is an independent, objective assurance and consulting activity designed to add value and improve an organization's operations. It helps an organization accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control, and governance processes.

Code of Ethics:

The purpose of The Institute's Code of Ethics is to promote an ethical culture in the profession of internal auditing.

Principles

Internal auditors are expected to apply and uphold the following principles:

1. Integrity – The integrity of internal auditors establishes trust and thus provides the basis for reliance on their judgment.
2. Objectivity – Internal auditors exhibit the highest level of professional objectivity in gathering, evaluating, and communicating information about the activity or process being examined. Internal auditors make a balanced assessment of all the relevant circumstances and are not unduly influenced by their own interest or by others in forming judgments.
3. Confidentiality – Internal auditors respect the value and ownership of information they receive and do not disclose information without appropriate authority unless there is a legal or professional obligation to do so.
4. Competency – Internal auditors apply the knowledge, skills, and experience needed in the performance of internal audit services.

Rules of Conduct

Integrity:

Internal auditors...

- 1.1 Shall perform their work with honesty, diligence, and responsibility.
- 1.2 Shall observe the law and make disclosures expected by the law and the profession.
- 1.3 Shall not knowingly be a part to any illegal activity or engage in acts that are discreditable to the profession of internal auditing or to the organization.
- 1.4 Shall respect and contribute to the legitimate and ethical objectives of the organization

Objectivity:

Internal auditors...

- 2.1 Shall not participate in any activity or relationship that may impair or be presumed to impair their unbiased assessment. This participation includes those activities or relationships that may be in conflict with the interests of the organization.
- 2.2 Shall not accept anything that may impair or be presumed to impair their professional judgment.
- 2.3 Shall disclose all material facts known to them that, if not disclosed, may distort the reporting of activities under review.

Confidentiality:

Internal auditors...

- 3.1 Shall be prudent in the use and protection of information acquired in the course of their duties.
- 3.2 Shall not use information for any personal gain or in any manner that would be contrary to the law or detrimental to the legitimate and ethical objectives of the organization.

Competency:

Internal auditors...

- 4.1 Shall engage only in those services for which they have the necessary knowledge, skills, and experience.
- 4.2 Shall perform internal audit services in accordance with the *International Standards for the Professional Practice of Internal Auditing*.
- 4.3 Shall continually improve their proficiency and the effectiveness and quality of their services.

Update on Status of the 2013 Bond Construction Program and Status of Project and Program Accountability

Broaddus & Associates has provided the following accountability reports and the enclosed documents on the current status of the 2013 Bond Construction program:

- Video Update on Construction Projects;
- Executive Summary
- Program Budget Summary;
- Summary Shortfall;
- Update on the status of the 2013 Bond Construction Program;
- Chart of Project Progress;
- Project Scorecards

As per the Executive Summary provided by Broaddus & Associates on October 16, 2017, the total budget shortfall is estimated to be at \$4,646,704 district wide, with the use of buyout savings and design and construction contingency.

Broaddus & Associates also provided a separate shortfall summary in which they estimate the application of unexpended contingencies and projected buyout savings to the budget shortfall.

As of October 16, 2017, Broaddus & Associates projects the final 2013 Bond Construction Program budget shortfall to be \$1,068,209, after the application of unexpended contingencies and buyout savings.

In addition, college staff has prepared the following reports reflecting additional potential variances considering pending Board action:

- 2013 Bond Construction Program Tracking Contingency Log
- 2013 Bond Construction Program Non-Bond Proceeds – Transfer to Plant Fund Budget

Funding for any shortfall net of buyout savings and use of design and construction contingency will be covered by non-bond funds.

No action is requested.

Executive Summary as of September 19th Board Meeting

Board Meeting

STC Facilities Meeting on October 24, 2017

Construction Project Description	Total Project Cost Summary		
	Ytd. Total Project Costs	Bond Total Cost	Variance [Ytd. Total Project Costs to Bond Total Cost]
Pecan Campus			
North Academic Building	\$ 13,131,587	\$ 14,843,110	\$ 1,711,523
South Academic Building	\$ 8,503,047	\$ 9,454,426	\$ 951,379
STEM	\$ 12,595,470	\$ 13,103,319	\$ 507,849
Student Activities / Cafeteria "Student Union"	\$ 8,609,191	\$ 8,828,254	\$ 219,063
Thermal Plant Expansion	\$ 5,362,800	\$ 5,542,049	\$ 179,249
Parking & Site Improvements	\$ 2,910,287	\$ 2,490,261	\$ (420,026)
Subtotal	\$ 51,112,381	\$ 54,261,419	\$ 3,149,038
Nursing & Allied Health Campus			
Expansion for Nursing & Allied Health	\$ 21,117,208	\$ 21,773,439	\$ 656,231
Thermal Plant Expansion - Non Bond	\$ 686,491	\$ 601,877	\$ (84,614)
Parking & Site Improvements	\$ 2,401,554	\$ 1,717,717	\$ (683,837)
Subtotal	\$ 24,205,253	\$ 24,093,033	\$ (112,220)
Technology Campus			
Expansion for Technical & Workforce	\$ 11,927,061	\$ 14,864,990	\$ 2,937,929
Parking & Site Improvements	\$ 1,688,828	\$ 905,324	\$ (783,504)
Subtotal	\$ 13,615,889	\$ 15,770,314	\$ 2,154,425
Mid Valley Campus			
Health Professional & Science Bldg.	\$ 17,703,953	\$ 17,277,682	\$ (426,271)
Expansion for Technical & Workforce	\$ 2,271,831	\$ 2,257,363	\$ (14,468)
Library Expansion	\$ 3,286,221	\$ 2,288,968	\$ (997,253)
Student Services Bldg. Expansion	\$ 5,446,403	\$ 4,114,228	\$ (1,332,175)
Thermal Plant Expansion	\$ 5,101,794	\$ 5,042,398	\$ (59,396)
Parking & Site Improvements	\$ 2,764,321	\$ 2,796,035	\$ 31,714
Subtotal	\$ 36,574,523	\$ 33,776,674	\$ (2,797,849)
Starr County Campus			
Health Professions	\$ 11,625,683	\$ 11,267,182	\$ (358,501)
Workforce	\$ 2,022,708	\$ 2,051,983	\$ 29,275
Library Building	\$ 4,856,622	\$ 3,732,378	\$ (1,124,244)
Student Services	\$ 1,643,843	\$ 1,162,522	\$ (481,321)
Student Activities	\$ 1,624,353	\$ 1,166,402	\$ (457,951)
Thermal Plant Expansion	\$ 4,808,521	\$ 4,938,772	\$ 130,251
Parking & Site Improvements	\$ 3,671,342	\$ 1,397,789	\$ (2,273,553)
Subtotal	\$ 30,253,072	\$ 25,717,028	\$ (4,536,044)
Regional Center for Public Safety Excellence			
Building	\$ 4,311,843	\$ 3,655,134	\$ (656,709)
Parking & Site Improvements	\$ 1,948,051	\$ 319,337	\$ (1,628,714)
Subtotal	\$ 6,259,894	\$ 3,974,471	\$ (2,285,423)
STC La Joya Higher Education			
STEM labs & Welding Lab	\$ 1,654,630	\$ 1,436,000	\$ (218,630)
Subtotal	\$ 1,654,630	\$ 1,436,000	\$ (218,630)

Total \$ 163,675,643 \$ 159,028,939 \$ (4,646,704)

Construction Budget Summary as of September 19th Board Meeting

STC Facilities Meeting on October 24, 2017

Construction Project Description	Design Contingency			Construction/Owner Contingency			Buy-Out Savings & Other GMP Adjustments			
	Current Design Contingency	Change Order	Design Contingency Remaining Balance	Current Construction/Owner Contingency	Change Order	Construction/Owner Contingency Remaining Balance	Board Approved GMP	Change Order (Buyout Savings)	Change Order (Other GMP Adj.)	Current GMP
Pecan Campus										
North Academic Building	\$ 104,000	\$ (51,708)	\$ 52,292	\$ 162,000	\$ (67,333)	\$ 94,667	\$ 10,951,000	\$ (720,878)	\$ (9,317)	\$ 10,220,805
South Academic Building	\$ 66,500	\$ (15,566)	\$ 50,934	\$ 98,355	\$ (38,469)	\$ 59,886	\$ 6,657,834	\$ -	\$ -	\$ 6,657,834
STEM	\$ 104,000	\$ (100,083)	\$ 3,917	\$ 153,990	\$ (83,434)	\$ 70,556	\$ 10,417,059	\$ -	\$ (4,490)	\$ 10,412,569
Student Activities / Cafeteria "Student Union"	\$ 70,000	\$ (24,587)	\$ 45,413	\$ 100,000	\$ -	\$ 100,000	\$ 6,888,179	\$ -	\$ (8,543)	\$ 6,879,636
Thermal Plant Expansion	\$ 110,000	\$ (61,545)	\$ 48,455	\$ 50,000	\$ (50,000)	\$ -	\$ 4,194,000	\$ (61,591)	\$ -	\$ 4,132,409
Parking & Site Improvements	\$ 25,000	\$ (23,243)	\$ 1,757	\$ 38,900	\$ (17,523)	\$ 21,377	\$ 2,618,800	\$ -	\$ (43,197)	\$ 2,575,603
Subtotal	\$ 479,500	\$ (276,732)	\$ 202,768	\$ 603,245	\$ (256,759)	\$ 346,486	\$ 41,726,872	\$ (782,469)	\$ (65,547)	\$ 40,878,856
Nursing & Allied Health Campus										
Expansion for Nursing & Allied Health	\$ 172,600	\$ (34,553)	\$ 138,047	\$ 178,900	\$ (145,701)	\$ 33,199	\$ 17,009,860	\$ (200,000)	\$ (90,475)	\$ 16,719,385
Thermal Plant Expansion - Non Bond	\$ 2,200	\$ -	\$ 2,200	\$ 3,386	\$ -	\$ 3,386	\$ 230,788	\$ -	\$ -	\$ 230,788
Parking & Site Improvements	\$ 23,000	\$ -	\$ 23,000	\$ 34,207	\$ -	\$ 34,207	\$ 2,205,963	\$ -	\$ -	\$ 2,205,963
Subtotal	\$ 197,800	\$ (34,553)	\$ 163,247	\$ 216,493	\$ (145,701)	\$ 70,792	\$ 19,446,611	\$ (200,000)	\$ (90,475)	\$ 19,156,136
Technology Campus										
Expansion for Technical & Workforce	\$ 99,857	\$ (21,297)	\$ 78,560	\$ 151,180	\$ (21,929)	\$ 129,251	\$ 10,533,587	\$ (1,221,794)	\$ (14,247)	\$ 9,297,546
Parking & Site Improvements	\$ 21,497	\$ (5,141)	\$ 16,356	\$ 33,640	\$ (9,105)	\$ 24,535	\$ 1,985,820	\$ (421,993)	\$ (14,246)	\$ 1,549,581
Subtotal	\$ 121,354	\$ (26,438)	\$ 94,916	\$ 184,820	\$ (31,034)	\$ 153,786	\$ 12,519,407	\$ (1,643,787)	\$ (28,493)	\$ 10,847,127
Mid Valley Campus										
Health Professional & Science Bldg.	\$ 193,219	\$ (56,541)	\$ 136,678	\$ 193,219	\$ (6,620)	\$ 186,599	\$ 14,453,388	\$ -	\$ -	\$ 14,453,388
Expansion for Technical & Workforce	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,750,000	\$ -	\$ -	\$ 1,750,000
Library Expansion	\$ 32,955	\$ (29,780)	\$ 3,175	\$ 34,723	\$ -	\$ 34,723	\$ 2,462,776	\$ -	\$ 82,212	\$ 2,544,988
Student Services Bldg. Expansion	\$ 51,049	\$ (45,240)	\$ 5,809	\$ 51,049	\$ (38,363)	\$ 12,686	\$ 3,850,923	\$ -	\$ -	\$ 3,850,923
Thermal Plant Expansion	\$ 61,547	\$ (31,030)	\$ 30,517	\$ 61,547	\$ 8,800	\$ 70,347	\$ 3,787,322	\$ 109,376	\$ (82,212)	\$ 3,814,486
Parking & Site Improvements	\$ 31,731	\$ (14,600)	\$ 17,131	\$ 31,731	\$ (9,426)	\$ 22,305	\$ 2,479,153	\$ (109,376)	\$ -	\$ 2,369,777
Subtotal	\$ 370,501	\$ (177,191)	\$ 193,310	\$ 372,269	\$ (45,609)	\$ 326,660	\$ 28,783,562	\$ -	\$ -	\$ 28,783,562
Starr County Campus										
Health Professions	\$ 96,000	\$ (43,130)	\$ 52,870	\$ 143,000	\$ (4,540)	\$ 138,460	\$ 9,521,000	\$ -	\$ -	\$ 9,521,000
Workforce	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,600,000	\$ -	\$ -	\$ 1,600,000
Library Building	\$ 37,000	\$ -	\$ 37,000	\$ 55,500	\$ -	\$ 55,500	\$ 3,700,000	\$ -	\$ -	\$ 3,700,000
Student Services	\$ 13,000	\$ (10,776)	\$ 2,224	\$ 19,500	\$ -	\$ 19,500	\$ 1,320,000	\$ -	\$ -	\$ 1,320,000
Student Activities	\$ 14,000	\$ -	\$ 14,000	\$ 21,000	\$ -	\$ 21,000	\$ 1,365,000	\$ -	\$ -	\$ 1,365,000
Thermal Plant Expansion	\$ 39,000	\$ (10,774)	\$ 28,226	\$ 58,000	\$ -	\$ 58,000	\$ 3,911,000	\$ (250,000)	\$ -	\$ 3,661,000
Parking & Site Improvements	\$ 37,700	\$ (37,632)	\$ 68	\$ 52,950	\$ (52,703)	\$ 247	\$ 3,496,950	\$ -	\$ -	\$ 3,496,950
Subtotal	\$ 236,700	\$ (102,312)	\$ 134,388	\$ 349,950	\$ (57,243)	\$ 292,707	\$ 24,913,950	\$ (250,000)	\$ -	\$ 24,663,950
Regional Center for Public Safety Excellence										
Building	\$ 68,049	\$ -	\$ 68,049	\$ 89,538	\$ -	\$ 89,538	\$ 3,326,426	\$ -	\$ -	\$ 3,326,426
Parking & Site Improvements	\$ 28,696	\$ -	\$ 28,696	\$ 37,757	\$ -	\$ 37,757	\$ 1,887,866	\$ -	\$ -	\$ 1,887,866
Subtotal	\$ 96,745	\$ -	\$ 96,745	\$ 127,295	\$ -	\$ 127,295	\$ 5,214,292	\$ -	\$ -	\$ 5,214,292
STC La Joya Higher Education										
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,163,000	\$ -	\$ -	\$ 1,163,000
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,163,000	\$ -	\$ -	\$ 1,163,000

Total \$ 1,502,600 \$ (617,226) \$ 885,374 \$ 1,854,072 \$ (536,346) \$ 1,317,726 \$ 133,767,694 \$ (2,876,256) \$ (184,515) \$ 130,706,923

October 24, 2017
STC Board Meeting
2013 - Bond Program
Shortfall Summary

Current Shortfall	
September Shortfall	\$ (4,646,704)
Buy-out Savings Pending October Board Approval	\$ 500,000
Mid Valley Library General Conditions (Increase of GMP)	\$ (200,888)
October Shortfall	\$ (4,347,592)
Available Design Contingency Balance (October)	\$ 699,582
Available Owner's Contingency Balance (October)	\$ 1,189,801
Current Shortfall less Contingency Balances	\$ (2,458,209)

Projected Savings	
Projected Pecan Campus Buy-out Savings	\$ 280,000
Projected Nursing Allied Health Buy-out Savings	\$ 360,000
Projected Technology Campus Buy-out Savings	\$ 100,000
Projected Mid Valley Campus Buy-out Savings	\$ 100,000
Projected Starr Campus Buy-out Savings	\$ 250,000
Projected Miscellaneous Savings	\$ 300,000
Projected Savings Total	\$ 1,390,000

Projected Shortfall	
Current Shortfall less Contingency Balances	\$ (2,458,209)
Projected Savings Total	\$ 1,390,000
Bond Projected Shortfall	\$ (1,068,209)

* Shortfall includes the balance of \$2,070,790 Starr County Workforce

* Shortfall includes the balance of \$1,924,410 Mid Valley Workforce

STC 2013 Bond Program - Pecan Campus North Academic Building

Scorecard #31
 Status: **Submitted**
 09/29/2017



Scope

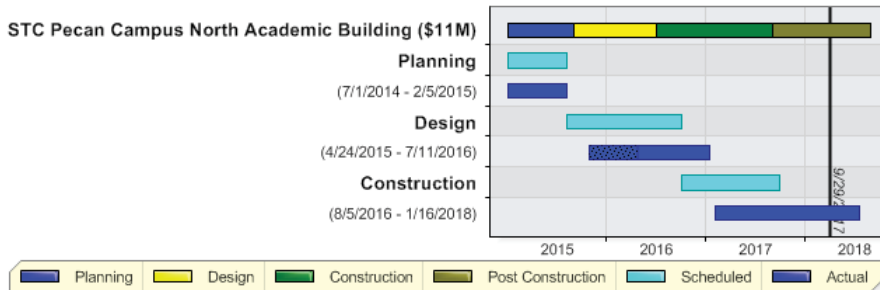
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

PECAN CAMPUS - North Academic Bldg. - A state of the Art multipurpose 3 story, 64,294 SF structural steel building with a combination of glass curtain wall and brick exterior, and is a multi disciplinary teaching facility including Computer Sciences, Communication Arts, K - 12 Instruction, thru Psychology. The building includes 29 Classrooms, with faculty offices and common areas for Student interaction.

Budget

	Current Budget
--	-----------------------

Schedule



Activity

30 Day Look Ahead

- Exterior walls: Glazing at 98%
- Roof complete
- MEP in final trim out and testing: AC operating
- Interiors: painting, flooring, casework, etc near complete
- T&B pending IT duct bank, est start 10-6
- Landscape irrigation, beds and trees installed: lawns after last windows skytrack complete
- Pre-Final inspections started

Key Consultants/Contractors

- Architect: PBK Architects
- MEP: DBR Engineering
- Structural: Chanin Engineering
- Civil: Perez Consulting Engineers
- AV/IT: WJHW Consultants
- D. Wilson Construction Co.

Key Owner Issues or Concerns

- Scheduled Substantial Completion is November 15
- Preparations for Owner FF&E

Recent Photo



STC 2013 Bond Program - Pecan Campus South Academic Building

Scorecard #30
 Status: **Submitted**
 09/29/2017



Scope

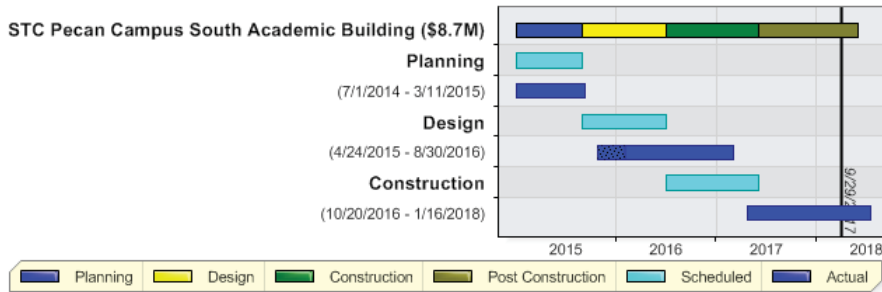
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties

PECAN CAMPUS - South Academic Bldg. - A state of the Art multipurpose 2 story, 41,500 sf structural steel building with a combination of glass curtain wall and brick exterior, and is a general purpose, multi-disciplinary teaching facility for varied curriculums. The building includes nineteen Classrooms and specialty learning spaces administrative and faculty offices and common areas for Student interaction.

Budget

	Current Budget
Professional Services - Pecan Campus South Academic Building	\$704,794.00
Construction	\$6,668,628.00
Owner Procured	\$1,260,705.00
Miscellaneous Expenses	\$110,638.00
Additional Costs	\$0.00

Schedule



Activity

30 Day Look Ahead

- Exterior walls: Face brick and stucco complete, metal panels near complete
- MEP final fixture and trim out
- Roof: copings near complete
- Interiors: painting flooring casework in progress

Key Consultants/Contractors

- Architect: BSG Architects
- MEP: Half Associates
- Structural: Lopez Engineering
- Civil: PCE
- AV/IT WJHW Consultants

Key Owner Issues or Concerns

- Scheduled Substantial Completion is November 6

Recent Photo



STC 2013 Bond Program - Pecan Campus STEM Building

Scorecard #29
 Status: **Submitted**
 09/29/2017



Scope

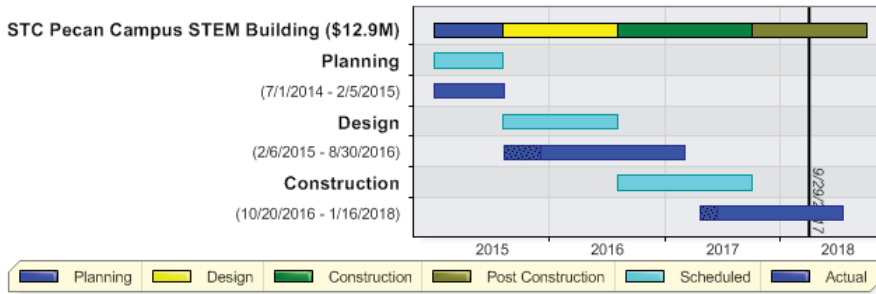
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties

PECAN CAMPUS - STEM Building - A state of the Art multipurpose 2 story, 50,600 sf structural steel building with a combination of glass curtain wall and brick exterior, and is a teaching facility for Science, Technology, Engineering, and Math. The building includes nine instructional Classrooms, nine Laboratories, administrative and faculty, offices and common areas for Student interaction.

Budget

	Current Budget
Professional Services - Pecan Campus STEM Building	\$970,149.00
Construction	\$10,430,550.00
Owner Procured	\$1,329,518.00
Miscellaneous Expenses	\$145,548.00
Additional Costs	\$0.00

Schedule



Activity

30 Day Look Ahead

- Exterior walls: Face brick and stucco done, Glazing and metal panels near complete
- MEP in final connections, fixtures and trim out, conditioned air operational
- Overhead inspections complete
- Roof: Main roof and canopies complete, copings in progress
- Interiors; painting, ceilings, casework in progress

Key Consultants/Contractors

- Architect: Boultinghouse Simpson Gates
- MEP: Half Associates
- Structural: Lopez Engineering Group
- Civil: Perez Consulting Engineers
- AV/IT: WJHW Consultants
- D Wilson Construction

Key Owner Issues or Concerns

- Commitment by DWilson, BSG and B&A to achieve Subl Comp mid Dec 2017
- Current CPM sched indicates SC by Dec 15

Recent Photo



STC 2013 Bond Program Pecan Campus Cafeteria & Activities Building

Scorecard #30
 Status: **Submitted**
 09/29/2017



Scope

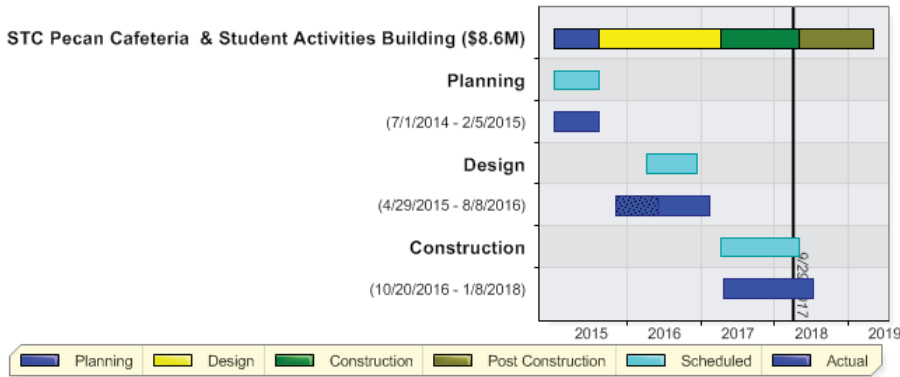
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

PECAN CAMPUS - Student Activities & Cafeteria - A State of the Art multi-purpose 2 story, 31,000 sf structural steel building with a combination of glass curtain wall and brick exterior, and is a multi-use student programs and activities center with cafeteria, dining and internet café. The building includes two large, dividable multi-purpose rooms, support spaces and conference rooms, offices and common areas for Student interaction.

Budget

	Current Budget
Professional Services - Pecan Campus Student Services and Activities Bldg	\$683,110.00
Construction	\$6,897,227.00
Owner Procured	\$884,017.00
Miscellaneous Expenses	\$94,548.00
Additional Costs	\$0.00

Schedule



Activity

30 Day Look Ahead

- Roofing at 98%: detail work on low roof asphaltic and Hi roof metal fascia / trim
- Exterior walls: remaining punch window and entry doors in progress
- MEP final connections to food service equipment : final trim out and fixtures
- Food Service: large equipment set, STC equipment delivered
- Interiors: painting, flooring, casework, etc, in progress
- Elevator continues

Key Consultants/Contractors

- Architect: TWG
- MEP: Half Associates
- Structural: Chanin Engineering
- Civil: Perez Consulting Engineers
- Kitchen: Cospser & Assoc.

Key Owner Issues or Concerns

- Gas Service: Texas Gas Service estimate connections mid November
- Substantial Completion scheduled as November 19

Recent Photo



STC 2013 Bond Program Pecan Campus Parking & Site Improvements

Scorecard #24
 Status: **Submitted**
 09/29/2017



Scope

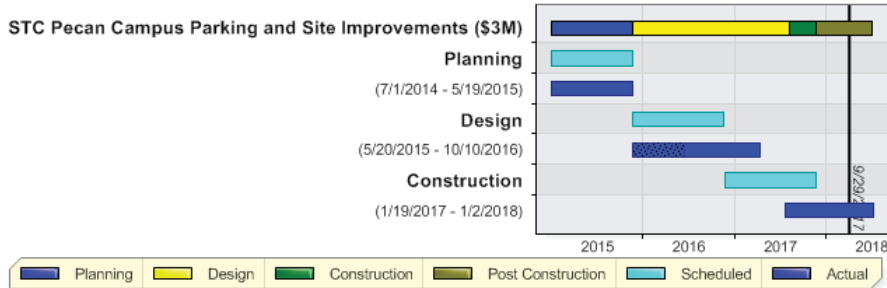
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties

PECAN CAMPUS - Parking & Site - In concert with the construction of five major new facilities at north and west quadrants of the STC Pecan Campus, the Parking & Site Improvements provides a new environmentally sensitive parking area for ~ 300 spaces. Extensive landscaping, lawns, tree lined walkways and outdoor gathering areas are provided between and around the new buildings, promoting the 'urban garden' atmosphere for students, visitors, staff and faculty, and creating a unique pathway drawing the expanding Pecan Campus into a community of higher education.

Budget

	Current Budget
Professional Services - Pecan Campus Parking & Site Improvements	\$276,623.00
Construction	\$2,621,974.00
Owner Procured	\$24,374.00
Miscellaneous Expenses	\$30,366.00
Additional Costs	\$0.00

Schedule



Activity

30 Day Look Ahead

- Parking lot base: asphaltic wear surface at west half; east section in progress (see photo)
- Curbs: complete
- Lighting: pole lights energized; building site lighting in progress
- Storm drainage and bio-swales complete:
- Water and fire service lines complete
- Gas service application submitted
- Electric service xfmr's and meters energized
- Final grading and landscape/irrigation in progress

Key Consultants/Contractors

- Perez Consulting Engineers (PCE)
- Landscape Designer: SSP Landscape Design

Key Owner Issues or Concerns

- Parking areas complete to coincide with SC or CoMcA's requirements for issuance of Cert of Occupancy

Recent Photo



STC 2013 Bond Program - Nursing and Allied Health Expansion Bldg

Scorecard #30
 Status: **Submitted**
 09/22/2017



Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

NURSING ALLIED HEALTH CENTER - Expansion Bldg.

4 story, 97000 sq ft bldg consisting of:

L1-Vestibule, Learning commons, quiet and high tech study rooms, Kitchen and dining area and exterior seating.

L2-Medium and small classrooms, testing areas and faculty offices.

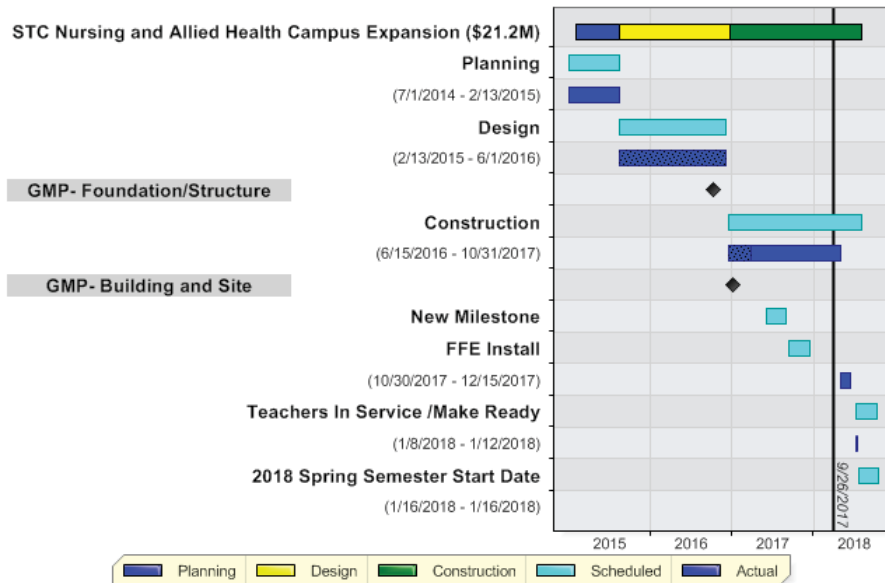
L3-Respiratory and ultrasonic training, Radiology labs, small and medium classrooms and faculty offices.

L4-Medical surgical simulation labs, emergency room simulation, pediatrics, triage and simulation labs. Nursing advanced training, O.B. simulation labs and phlebotomy labs. De-briefing rooms.

Budget

	Current Budget
Professional Services - Nursing & Allied Health Building	\$1,745,145.00
Construction	\$17,036,120.00
Owner Procured	\$2,207,887.00
Miscellaneous Expenses	\$250,875.00
Additional Costs	\$0.00

Schedule



Activity

30 Day Look Ahead

- Finish Ceilings Level 1
- Final Paint on Level 4
- Final connections on kitchen hood
- Emergency Generator wiring Installation
- Countertop and kitchen equipment install
- Installation of restroom partitions

Key Consultants/Contractors

- ERO
- Halff
- D. Wilson Construction

Key Owner Issues or Concerns

- Owner Supplied Kitchen Equipment
- Communications Conduit Routing
- Weather Days

Recent Photo



Nursing and Allied Health Thermal Plant

Scorecard #14
 Status: **Submitted**
 08/28/2017



Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

NURSING ALLIED HEALTH CENTER - Thermal Plant - This thermal plant will provide chilled water for the HVAC systems not only in the Nursing Allied Health building, it will also be used to provide chilled water to the existing STC buildings. It consists of 2 chillers, custodial collaboration room and a break room.

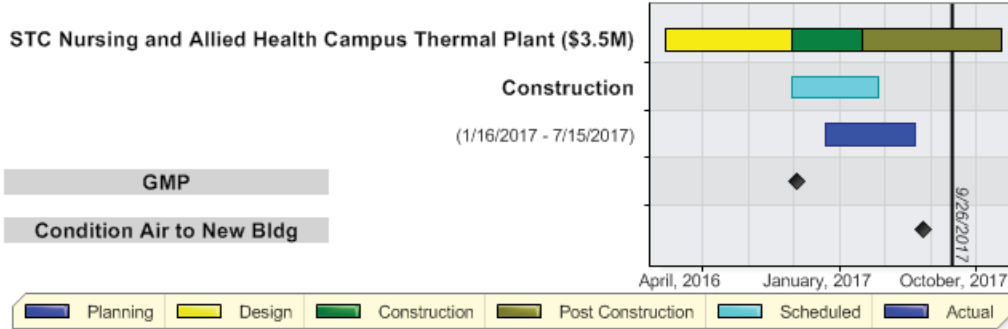
New Thermal Energy Plant for New Nursing Building and the Existing Nursing building

Approx. 3500 Sq ft

Budget

	Current Budget
Professional Services - NAH Thermal Plant	\$50,900.00
Construction	\$3,336,248.00
Owner Procured	\$380,224.00
Miscellaneous Expenses	\$2,722.00
Additional Costs	\$0.00

Schedule



Activity

30 Day Look Ahead

- Cycling Water in CHW system
- Flushing water thru piping to cooling tower
- Paint Ceiling and walls
- Install 8' fence around cooling towers

Key Consultants/Contractors

- ERO
- Half
- D. Wilson Construction

Key Owner Issues or Concerns

- Meter base and transformer set
- Waiting on water meter
- Weather

Recent Photo



Nursing and Allied Health Parking Lot and Site Improvement

Scorecard #23
 Status: **Submitted**
 09/22/2017



Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

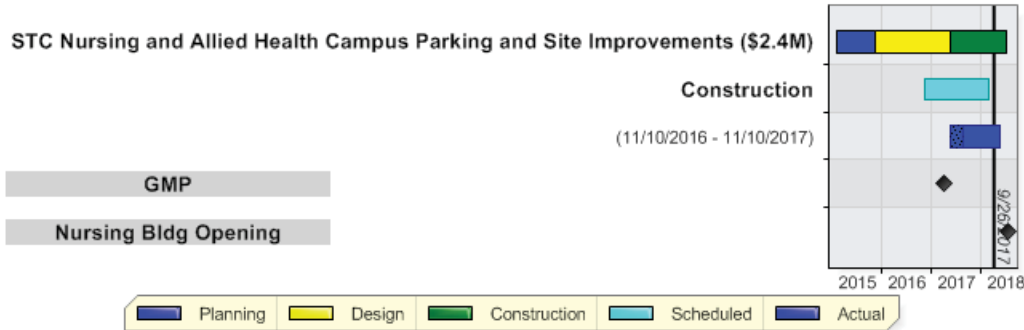
NAHC - Parking and Site Improvements - Parking area and site were designed to maintain vehicles safety, provide enough parking for future expansion. Improvements to make it easily accessible for all students.

Budget

	Current Budget
Professional Services - NAH Parking and Site Improvements	\$164,554.00
Construction	\$2,207,704.00
Owner Procured	\$16,279.00
Miscellaneous Expenses	\$12,616.00
Additional Costs	\$0.00

Schedule

STC Nursing and Allied Health Campus Parking and Site Improvements (\$2.4M)



Activity

30 Day Look Ahead

- Install Light Pole Bases
- Pour Curb and Gutter
- Pour Main entrance
- Pour transformer pad for parking lot lighting

Key Consultants/Contractors

- R. Guterrez
- D. Wilson Constructon

Key Owner Issues or Concerns

- Weather Delays
- Communication Piping from pre-existing bldg

Recent Photo



Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

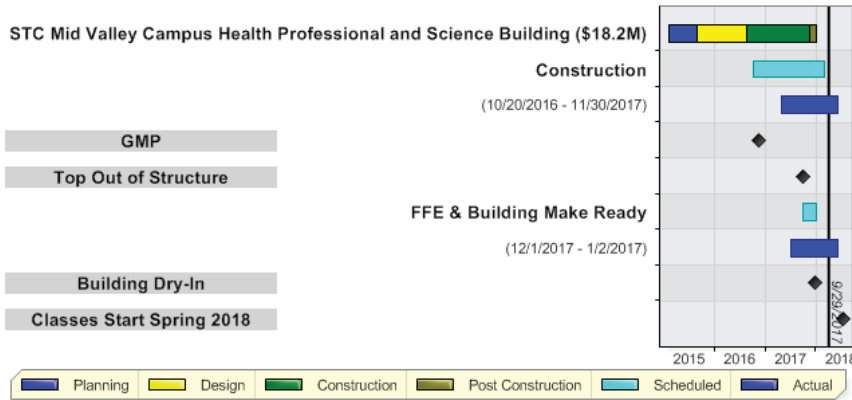
MID VALLEY CAMPUS - Health Professions & Science Bldg. - A state of the Art multipurpose 2 story, 78,649 sf structural steel building with a combination of glass curtain wall and brick exterior, and is a teaching facility for Chemistry, Physics, Biology and Engineering. The building includes 11 Classrooms, 18 Laboratories, offices and common areas for Student interaction. A new multilevel Health Professions and Science Building.

Budget

	Current Budget
Professional Services -Mid Valley Health Professions & Science Bldg	\$1,404,145.00
Construction	\$14,481,765.00
Owner Procured	\$2,047,347.00
Miscellaneous Expenses	\$217,513.00
Additional Costs	\$0.00

Schedule

STC Mid Valley Campus Health Professional and Science Building (\$18.2M)



Activity

30 Day Look Ahead:

- Complete parapet cap installation.
- Complete MEP OH rough-in punch items and hold back-punch verification on 1st floor.
- Complete electrical wiring on 1st floor.
- Complete installation of ceramic tile within restrooms on 1st floor.
- Complete installation of hard ceilings on 1st floor.
- Begin ceiling grid installation on 1st floor.
- Complete installation of drywall and TFT on 2nd floor along with prime coat.
- Complete OH MEP rough-ins & hold punch items walk through.
- Complete masonry veneer installation.
- Complete installation of ext. glazing.
- Energize transformer for perm. power.
- Complete gas line connection and setting of meter.

Key Consultants/Contractors:

- ROFA Architects
- DBR- MEP
- HALFF -CIVIL
- Skanska USA

Key Owner Issues or Concerns:

- Priority project, classes begin Spring 2018.

Recent Photo



STC 2013 Bond Program Mid Valley Campus Student Services Addition

Scorecard #29
 Status: **Submitted**
 09/29/2017



Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

MID VALLEY - Student Services Addition - A state of the Art multipurpose 2 story, 17,929 sf. structure structural steel building with a combination of glass curtain wall and brick exterior and house some of the College's basic services and support spaces. This building will be home to a new Cafeteria, Lounge Space, Offices, and Student Admissions.

Budget

	Current Budget
Professional Services - Mid Valley Campus Student Services Building	\$888,657
Construction	\$3,856,862
Owner Procured	\$339,566
Miscellaneous Expenses	\$52,889
Additional Costs	\$0

Schedule



Activity

30 Day Look Ahead:

- Hold final inspections & obtain CofO.
- Conduct final cleaning.
- Hold final completion punch walk through.
- Complete T&B and remediations there from.

Key Consultants/Contractors

- Architect: ROFA Architects
- Structural: Hinojosa Engineering
- MEP: DBR Engineering
- Civil: Half Associates
- CMR: Skanska USA

Key Owner Issues or Concerns

- Delayed completion of final inspections due to TX Gas connections.

Recent Photo



STC Mid Valley Campus Library Addition and Renovation

Scorecard #23
 Status: **Submitted**
 08/29/2017



Scope

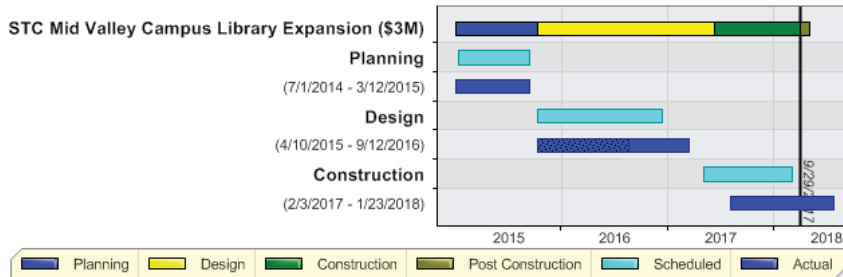
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

MID VALLEY CAMPUS - Library Addition and Renovation - A 10,814 sf. addition to and renovation of the existing Library. The design integrates multifunctional seating areas that accommodate both individual and group settings. The new addition and renovations provide furniture with power and data built into the furniture so students have plenty of data & electrical outlets for the multitude of electronic devices. Furniture was hand-selected based of visits to other Colleges to research what type of furniture used most based on function, adaptability, and comfort.

Budget

	Current Budget
Professional Services - Mid Valley Campus - Library Expansion	\$226,620.00
Construction	\$2,466,455.00
Owner Procured	\$277,654.00
Miscellaneous Expenses	\$35,466.00
Additional Costs	\$0.00

Schedule



Activity

30 Day Look Ahead

- Complete ext. stud installation.
- Begin ext. sheathing installation.
- Begin int. stud installation.
- Continue OH MEP installations.
- Begin MEP in-wall installations once int. wall framing is up.

Key Consultants/Contractors

- AE: M+G
- Structural: CLH Engineering
- MEP: Sigma HN
- Civil: Melden & Hunt

Key Owner Issues or Concerns

- Staying within budget. Contingencies are rather small and there are no allowances within the GMP.

Recent Photo



STC Mid Valley Campus Library Renovation - Non Bond

Scorecard #4

Status: **Submitted**

09/29/2017



Schedule



Activity

30 Day Look Ahead:

- Continue in-wall and OH MEP rough-ins throughout.
- Complete installation ductwork insulation.
- Schedule in-wall MEP inspection.

Key Consultants/Contractors

- Mata+Garcia Architects LLP
- Sigma HN Engineers, PLLC
- Hinojosa Engineering Inc.
- Wrightson/Johnson/ Haddon/Williams

Key Owner Issues or Concerns

- None at this time

Recent Photo



STC 2013 Bond Program Mid Valley Campus Thermal Plant Expansion

Scorecard #28
 Status: **Submitted**
 09/29/2017



Scope

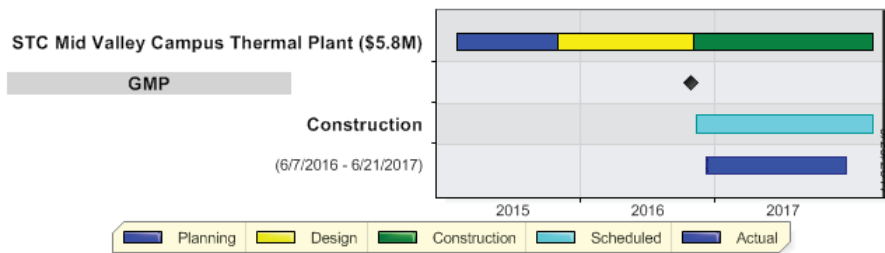
South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

MID VALLEY CAMPUS - New Thermal - Design for a New Thermal Energy Plant for the Mid Valley Campus to include all new STC Bond projects and Retrofit of all existing buildings.

Budget

	Current Budget
Professional Services - Mid Valley Campus Thermal Plant	\$415,224.00
Construction	\$4,514,323.00
Owner Procured	\$815,825.00
Miscellaneous Expenses	\$56,810.00
Additional Costs	\$0.00

Schedule



Activity

30 Day Look Ahead

- Project is complete; plant is in operation.
- Perform project close-out.

Key Consultants/Contractors

- DBR Engineering
- Rofa Architects
- Mata Garcia Architects
- EGV Architects
- Halff Civil
- Skanska USA

Key Owner Issues or Concerns

- None at this time.

Recent Photo



STC 2013 Bond Program Mid Valley Campus Parking and Site Improvements

Scorecard #27
 Status: **Submitted**
 09/29/2017



Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

MID VALLEY CAMPUS - Parking and Site Improvements - This scope includes a new 48,000 sqft surface parking lot providing 159 new parking space. The scope of this project included infrastructure to support the new additions, including sidewalks and landscaping.

Budget

	Current Budget
Professional Services -Mid Valley Parking and Site Improvements	\$323,494.00
Construction	\$2,484,425.00
Owner Procured	\$33,638.00
Miscellaneous Expenses	\$29,806.00
Additional Costs	\$0.00

Schedule



Activity

30 Day Look Ahead

- Telecommunications cutover is complete.
- Utilities infrastructure installation is complete.
- Large parking area will continue to be utilized as a staging area for the HP&S project for the next two months or so.

Key Consultants/Contractors

- Halff Civil
- Rofa Architects
- Mata Garcia Architects
- EGV Architects
- DBR Engineering
- Skanska USA

Key Owner Issues or Concerns

- Presentation & Acceptance of Landscape & Irrigation Plan.

Recent Photo



STC 2013 Bond Program Technology Campus Scorecard

Scorecard #23
 Status: **Submitted**
 09/29/2017



Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustees' mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

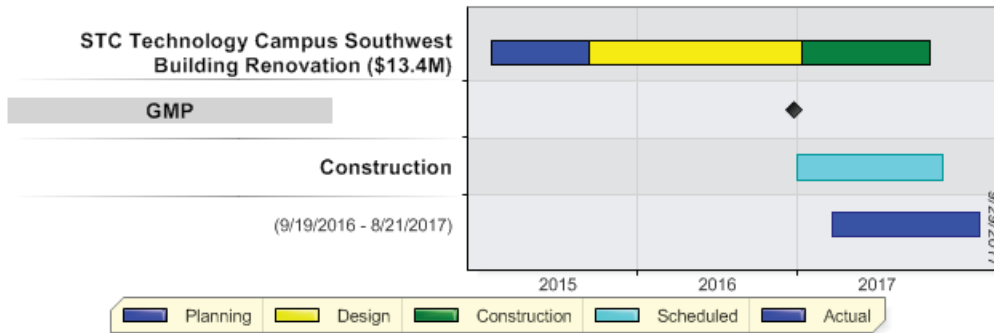
Technology Campus - S.W. Building Renovation -

To provide admissions offices, student enrollment center, financial aid office, computer stations. for a total fo ASF of 72,000.

Budget

	Current Budget
Professional Services - Technology Campus - Southwest Building Renovation	\$1,326,724.00
Construction	\$10,547,702.00
Owner Procured	\$1,406,084.00
Miscellaneous Expenses	\$156,193.00
Additional Costs	\$0.00

Schedule



Activity

30 Day Look Ahead:

- Project is complete and in use.
- Conduct project closeout.

Key Consultants/Contractors

- Architect: EGV Architects, Inc
- Structural: Chanin
- MEP: Trinity
- CMR: ECON Enterprises

Key Owner Issues or Concern

- None at this time.

Recent Photo



STC 2013 Bond Program Technology Campus Parking and Site Improvements

Scorecard #24
 Status: **Submitted**
 09/29/2017



Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

Technology Campus - Parking and Site Improvements -

Civil, Sitework, Landscaping and Surveying for the Renovations to the STC Technology Campus.

Budget

	Current Budget
Professional Services - Technology Campus - Parking & Site Improvements	\$101,814.00
Construction	\$1,986,705.00
Owner Procured	\$8,633.00
Miscellaneous Expenses	\$27,915.00
Additional Costs	\$0.00

Schedule



Activity

30 Day Look Ahead

- Project is complete and in use.
- Conduct project closeout.

Key Consultants/Contractors

- Hinojosa Engineering
- EGV Architects
- ECON Construction

Key Owner Issues or Concerns

- No concerns at this time

Recent Photo



STC 2013 Bond Program - Starr County Campus Health / Science Building

Scorecard #29
 Status: **Submitted**
 09/25/2017



Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

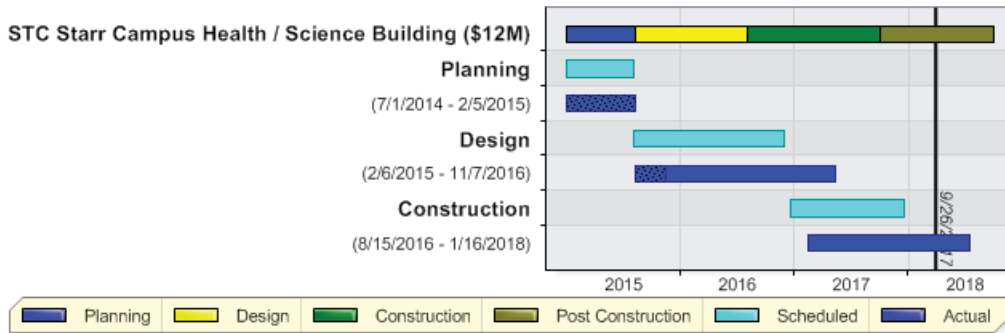
Starr County Campus - Health Professions & Science Bldg. -

This is a 2 story, 52000 sq ft bldg. L1 will provide O.B. Simulation labs, Debriefing rooms, Video room, Large study rooms, staff offices, Computer lab classrooms and skills labs. L2 consists of Chemistry, Biology, Microbiology, and Computer Lab classrooms. Also faculty staff and the Deans office is located on L2.

Budget

	Current Budget
Professional Services - Starr County Campus - Health Professions and Science Building	\$946,176.00
Construction	\$9,544,889.00
Owner Procured	\$1,361,907.00
Miscellaneous Expenses	\$135,615.00
Additional Costs	\$0.00

Schedule



Activity

30 Day Look Ahead

- Glass installation at curtain wall
- Casework installation
- Flushing of CHW piping
- Installation of metal wall panels
- Ceiling grid L1 and L2
- Sprinkler system branch and drops

Key Consultants/Contractors

- Mata-Garcia
- Sigma
- D.Wilson Construction

Key Owner Issues or Concerns

- Gas line installation
- Manpower shortage
- Schedule

Recent Photo



Starr County Campus Student Services Building

Scorecard #27
 Status: **Submitted**
 09/25/2017



Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties.

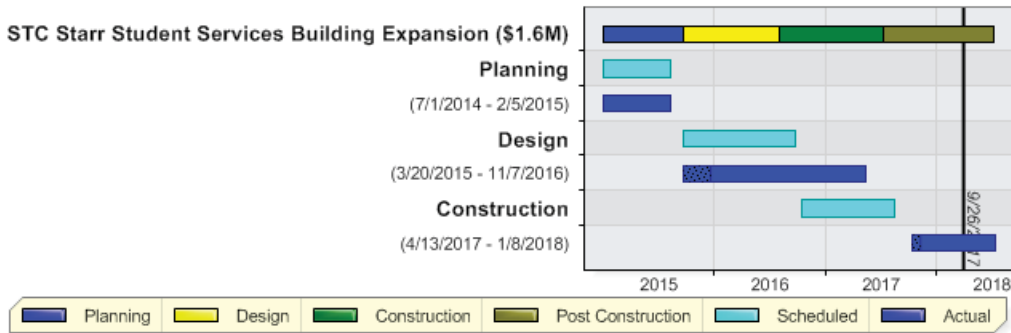
Starr County Campus - Student Services Bldg. -

To provide admissions offices, student enrollment center, financial aid office, compute stations.

Budget

	Current Budget
Professional Services - Starr County Campus - Student Services Building	\$114,727.00
Construction	\$1,322,388.00
Owner Procured	\$171,142.00
Miscellaneous Expenses	\$17,976.00
Additional Costs	\$0.00

Schedule



Activity

30 Day Look Ahead

- Final laying of roofing
- Air barrier and flashing
- Electrical and data rough-in
- Install window and door frames
- 2 side sheetrock

Key Consultants/Contractors

- Architect: Mata + Garcia Architects
- MEP: Sigma Engineering
- Structural: CLH Engineering
- Civil: Melden & Hunt
- AV/IT WJHW Consultants

Key Owner Issues or Concerns

- Owner Changes
- Schedule
- Weather Delays

Recent Photo



STC 2013 Bond Construction Program - Starr Student Activities Building

Scorecard #28
 Status: **Submitted**
 09/25/2017



Scope

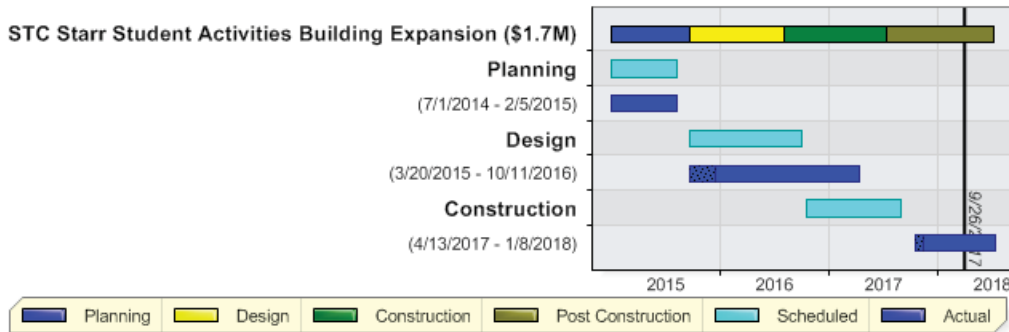
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Starr County Campus - Student Activities Bldg - To provide more area for the Student events area and new A/V room.

Budget

	Current Budget
Professional Services - Starr County Campus - Student Activities Building	\$114,995.00
Construction	\$1,372,869.00
Owner Procured	\$176,201.00
Miscellaneous Expenses	\$17,516.00
Additional Costs	\$0.00

Schedule



Activity

30 Day Look Ahead

- Window frame installation
- Wall electrical and data rough-in
- Complete Roofing
- 2-side sheetrock
- Door frame installation

Key Consultants/Contractors

- Architect Mata + Garcia Architects
- MEP Sigma Engineering
- Structural: CLH Engineering
- Civil: Melden & Hunt Engineering
- AV/IT: WJHW Consultants

Key Owner Issues or Concerns

- Owner Changes
- Schedule
- Weather delays

Recent Photo



STC 2013 Bond Program - Starr County Campus Thermal Plant

Scorecard #26
 Status: **Submitted**
 09/25/2017



Scope

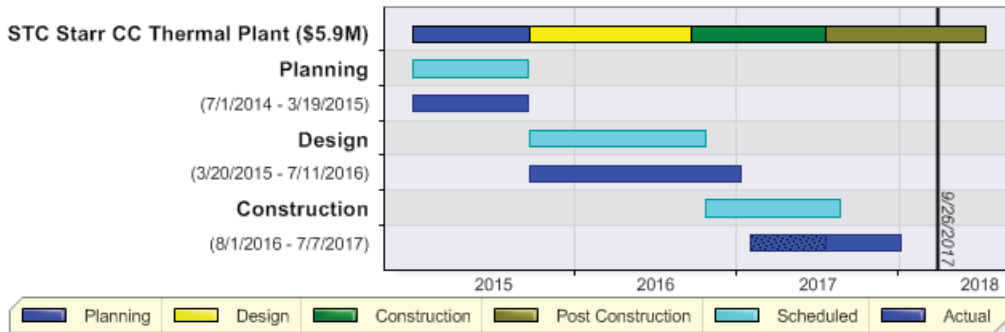
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Starr County Campus - Thermal Plant - To provide chilled water to the new Health Professions and Science bldg, the new Library, and to provide new service. upgrades, to the remaining bldgs on campus.

Budget

	Current Budget
Professional Services - Starr County Campus - Thermal Plant	\$440,152.00
Construction	\$4,709,985.00
Owner Procured	\$651,886.00
Miscellaneous Expenses	\$58,665.00
Additional Costs	\$0.00

Schedule



Activity

30 Day Look Ahead

- CHW piping flushing
- Complete Cooling Tower controls
- Light fixture installation
- Wall electrical and data rough in
- Chiller controls install

Key Consultants/Contractors

- Sigma
- Mata-Garcia
- D. Wilson Construction

Key Owner Issues or Concerns

- Weather delays
- Schedule
- Manpower shortage

Recent Photo



STC Starr CC Parking and Site Improvements

Scorecard #17
 Status: **Submitted**
 09/25/2017



Scope

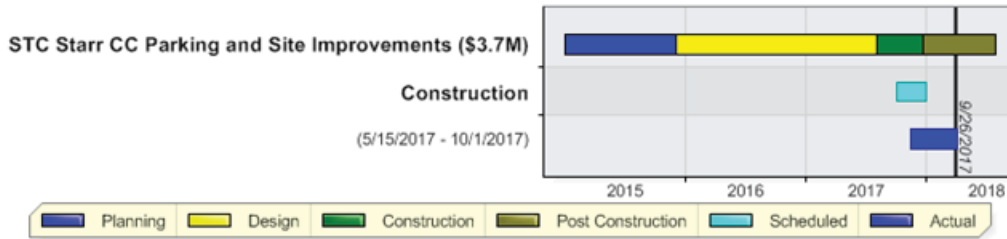
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STARR County - Parking and Site Improvements - The scope of this project included infrastructure to support the new additions, including sidewalks and landscaping.

Budget

	Current Budget
Professional Services - Starr County Campus - Parking and Site Improvements	\$138,023
Construction	\$3,499,758
Owner Procured	\$14,059
Miscellaneous Expenses	\$18,558
Additional Costs	\$0

Schedule



Activity

30 Day Look Ahead

- Detention pond final grading
- Parking lot and Alt #2 asphalt installation
- Alt#1 and #3 asphalt installation
- Light Pole bases complete

Key Consultants/Contractors

- Civil: Melden & Hunt
- MEP: Sigma HN
- Landscaping: SSP
- CMR: D. Wilson

Concerns

- Schedule
- Weather
- Alternate #4

Recent Photo



STC Bond Construction Program - New Library Building

Scorecard #23
 Status: **Submitted**
 09/25/2017



Scope

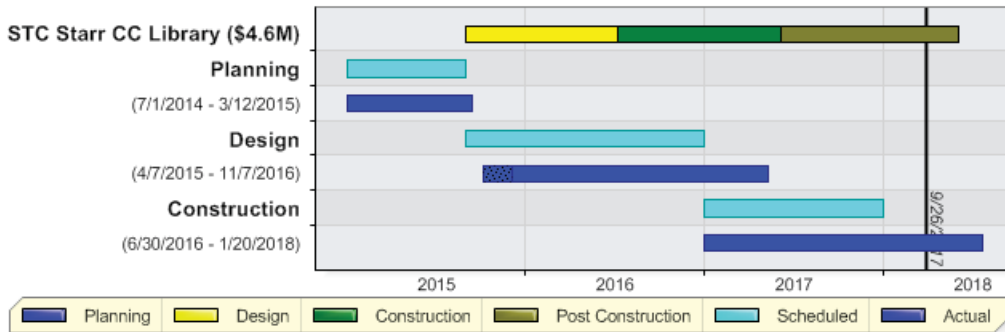
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Starr County Campus New Library - This is a 1 story 26000 sq ft bldg. this will house learning commons areas, deep quiet rooms, collections area, multipurpose room, instructional labs, and student collaboration.

Budget

	Current Budget
Professional Services - Starr County Campus - Library	\$323,313.00
Construction	\$3,707,869.00
Owner Procured	\$551,553.00
Miscellaneous Expenses	\$51,105.00
Additional Costs	\$0.00

Schedule



Activity

30 Day Look Ahead

- Exterior framing and sheathing
- MEP overhead rough-in
- Vapor barrier and flashing installation
- One-side sheetrock
- Air handler installation

Key Consultants/Contractors

- Mata-Garcia
- Sigma
- D. Wilson Construction

Key Owner Issues or Concerns

- Schedule
- Manpower shortage

Recent Photo



La Joya Jimmy Carter Teaching Site

Scorecard #18
 Status: **Submitted**
 09/29/2017



Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties

La Joya Jimmy Carter Teaching Site - This scope includes the construction of a new 2,542 sf metal building to house 42 new welding stations to accommodate the colleges increased demand in their vocational classes. Included in this project is the replacement of and upgrades to existing furniture, fixtures, and equipment for 2 computer and science labs, 2 science prep rooms, science storage room and 3 classrooms. This project has joint collaboration between STC and La Joya ISD.

Budget

	Current Budget
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Schedule

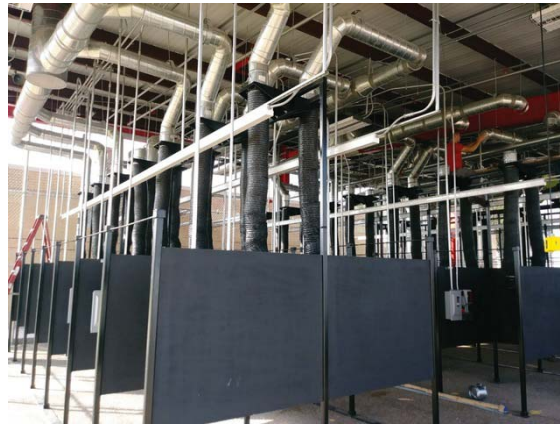
STC La Joya Jimmy Carter Teaching Site Training Labs Improvements (\$1.6M)



Activity

- 30 Day look ahead**
- Substantial Completion 9/20/2017
- Key Consultants/Contractors**
- CSP project
 - EGV Architects
 - 5 Star Construction - General Contractor
- Key Owner Issues or Concerns**

Recent Photo



Pharr Regional Center for Public Safety Excellence - Building

Scorecard #18
 Status: **Submitted**
 09/29/2017



Scope

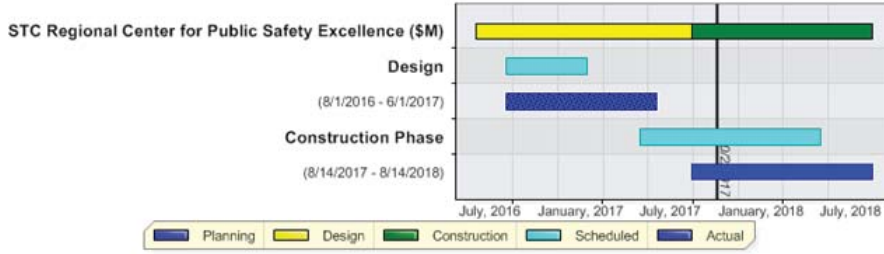
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Pharr Regional Center for Public Safety Excellence Building - This facility has been design for the Regional Center for Public Safety Excellence in Pharr, Texas with a total of 19,375 square feet. It will house classrooms, administration spaces and offices, computer lab, shower/locker rooms, support spaces, a workout room and simulation room. Three classrooms can be converted to a larger lecture hall by the use of folding partition walls. The interior of the facility will have plenty of natural lighting with the design of clerestory windows above and will be using a chilled water system to cool the facility.

Budget

	Initial Budget
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Schedule



Activity

30 Day Look Ahead

- Complete installation of building pad, final pour.
- Continue installation of UG utilities.
- Begin layout and installation of structural steel.

Key Consultants/Contractors

- PBK Architects
- G2 Solutions
- Noble Texas Builders, Inc

Key Owner Issues or Concerns

- None at this time.

Recent Photo



Pharr Regional Center for Public Safety Excellence - Site and Parking Improvements

Scorecard #16
 Status: **Submitted**
 08/28/2017



Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties

Pharr Regional Center for Public Safety Excellence Site and Parking Improvements - Apart from the building, a total of 138 parking spaces is to be included along with a skills pad to be used for vehicular training by law enforcements and fire emergency students. This design package will include landscape and irrigation.

Budget

	Current Budget
--	-----------------------

Schedule



Activity

30 Day Look Ahead

- Continue installation of UG domestic water main to within 5' of the proposed building.
- Continue installation of UG storm sewer.

Key Consultants/Contractors

- Dannenbaum Engineering, LLC McAllen
- Noble Texas Builders, Inc

Key Owner Issues or Concerns

- None at this time.

Recent Photo



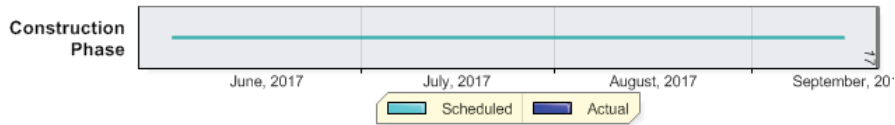
Scorecard #4
Status: **Submitted**
09/29/2017

Scope

South Texas College (STC) - 2013 Bond Program - Due to the steady increase in the growth in the Rio-Grande Valley, and STC's Board of Trustee's mission to provide a place of Higher Education for those living in the RGV, the voters approve a 159 million dollar bond referendum in 2013. The Bond Program includes New Construction, Renovation, Utility Plants and Infrastructure to support both new and existing facilities at the 5 major STC campus in Hidalgo and Starr Counties

Pharr Regional Center for Public Safety Excellence Skills Pad - Apart from the building and Site work, TxDPS provided a budget of \$1,140,000 for training facilities. Out of the budget, Noble Texas Builders will be building a 240' x 360' Skills Pad, a 721' x 45' Emergency Vehicle Operation Course and an asphalt grid like cityscape layout.

Schedule



Activity

30 Day Look Ahead

- Project is now complete. Final applications for payment were submitted within the required time constraints per DPS' Grant.

Key Consultants/Contractors

- Noble Texas Builders (CM@R)
- Dannenbaum Engineering

Key Owner Issues or Concerns

- None at this time.

Recent Photo





South Texas College
Non-Bond Proceeds - Transfer to Plant Fund Budget
Commitments and Expenditures

As of October 4, 2017

I. Non Bond Commitments					
Project Name - Item Description	Board Approved Expenditures	Not Board Approved Projected Expenditures	Total Expenditures (Actual and Projected)	Approved Board Dates	
Nursing & Allied Health Campus					
Nursing & Allied Health Campus Thermal Plant					
1 Thermal Plant - Design	\$ 206,700	\$ -	\$ 206,700	10/27/2015	
2 Thermal Plant - Construction	2,867,847	-	2,867,847	11/22/2016	
3 Thermal Plant - Miscellaneous	26,000	-	26,000	10/27/2015	
5 Thermal Plant - Furniture	3,943	-	3,943	5/23/2017	
6 Thermal Plant - Technology	46,060	-	46,060	5/23/2017	
Nursing & Allied Health Campus Thermal Plant Parking and Site Improvements					
7 Thermal Plant Parking and Site Improvement - Design	12,000	-	12,000	10/27/2015	
8 Thermal Plant Parking and Site Improvement - Construction	229,010	-	229,010	11/22/2016	
9 Thermal Plant Parking and Site Improvement - Miscellaneous	5,000	-	5,000	10/27/2015	
NAH Campus Subtotal	\$ 3,396,560	\$ -	\$ 3,396,560		
Mid Valley Campus					
Mid Valley Campus Library Retrofit					
10 Library Retrofit - Design	\$ 138,213	\$ -	\$ 138,213	10/27/2015	
11 Library Retrofit - Construction	1,123,682	-	1,123,682	11/22/2016	
12 Library Retrofit - Miscellaneous	6,000	-	6,000	10/27/2015	
13 Library Retrofit - Furniture	82,785	-	82,785	5/23/2017	
14 Library Retrofit - Technology	113,099	-	113,099	5/23/2017	
Mid Valley Campus Workforce Restroom Retrofit					
15 Workforce Restroom Retrofit-Construction	-	\$ 90,000	\$ 90,000		
16 Workforce Restroom Retrofit-Miscellaneous	-	10,000	10,000		
Mid Valley Campus Subtotal	\$ 1,463,779	\$ 100,000	\$ 1,563,779		
Starr County Campus					
17 Workforce Restroom Retrofit-Design	-	\$ 18,000	\$ 18,000		
18 Workforce Restroom Retrofit-Construction	-	160,000	160,000		
19 Workforce Restroom Retrofit-Miscellaneous	-	2,000	2,000		
Starr County Campus Subtotal	\$ -	\$ 180,000	\$ 180,000		
Regional Center for Public Safety Excellence					
20 Regional Center Training Facility - Construction	\$ 343,000	-	\$ 343,000	2/28/2017	
21 Parking and Site Improvements - Construction	-	-	-	5/23/2017	
22 Parking and Site Improvements - Design	85,000	-	85,000	1/26/2016	
23 Parking and Site Improvements - Miscellaneous	30,000	-	30,000	1/26/2016	
24 Parking and Site Improvements - Technology	-	-	-		
Regional Center for Public Safety Excellence Subtotal	\$ 458,000	\$ -	\$ 458,000		
Total Non-Bond Expenditures	\$ 5,318,339	\$ 280,000	\$ 5,598,339		

II. Bond Program Budget Deficits - Board Approved - as of September 19, 2017					
(Includes deficits realized after use of Program Contingency Amount)					
Project Name - Item Description	Approved Board Dates	Bond Program Deficits (Savings)		Total Bond & Non Bond Proceeds Budget	
		Proposed Bond Budget Proceeds Deficits (Savings)	Non-Bond Proceeds Expenditures		
1 Mid Valley Campus Thermal Plant Alternate 1 & 2	4/26/2016	\$ -	\$ 718,947	\$ 718,947	
2 Starr County Campus Thermal Plant Alternate	6/28/2016	-	788,305	788,305	
3 Pecan Parking and Site Improvements Contingency Variance	9/27/2016	171,819	-	171,819	
4 NAH Campus Parking and Site Improvements GMP Variance	10/27/2016	784,048	-	784,048	
5 Starr County Campus Library Expansion GMP Variance	10/27/2016	900,000	-	900,000	
6 NAH Campus Thermal Plant GMP Variance	11/22/2016	230,788	-	230,788	
7 Starr County Campus Student Services GMP Variance	11/22/2016	470,000	-	470,000	
8 Starr County Campus Student Activities GMP Variance	11/22/2016	515,000	-	515,000	
9 Starr County Campus Parking and Site Improvement GMP Variance w/ Alternates	11/22/2016	2,270,130	-	2,270,130	
10 Mid Valley Campus Library Expansion GMP Variance	11/22/2016	712,776	-	712,776	
11 La Joya Center Teaching Site GMP Variance	2/28/2017	63,000	-	63,000	
12 Movable Kitchen Equipment Deficit	4/24/2017	591,041	-	591,041	
13 Regional Center Parking & Site GMP Variance	5/23/2017	1,187,866	-	1,187,866	
14 Regional Center Parking & Site GMP Variance	5/23/2017	500,000	-	500,000	
15 Partial Technology Budget Savings	9/19/2017	(1,710,249)	3,194	(1,707,055)	
16 Regional Center for Public Safety Excellence Training Facility GMP Variance	2/28/2017	526,426	-	526,426	
17 Buyout Savings - Pecan Campus North Academic Building	12/13/2016	(720,878)	-	(720,878)	
18 Buyout Savings - Pecan Campus North Academic	9/19/2017	(9,317)	-	(9,317)	
19 Buyout Savings - Pecan Campus STEM Building	9/19/2017	(4,490)	-	(4,490)	
20 Buyout Savings - Pecan Campus Student Activities	9/19/2017	(8,543)	-	(8,543)	
21 Buyout Savings - Pecan Campus Parking & Site	9/19/2017	(43,198)	-	(43,198)	
22 Buyout Savings - Pecan Campus Thermal Plant Final	5/23/2017	(61,591)	-	(61,591)	
23 Buyout Savings - Tech Campus Southwest Renovation Building	11/22/2016	(1,115,311)	-	(1,115,311)	
24 Buyout Savings - Tech Campus Parking & Site Improvements	12/13/2016	(400,000)	-	(400,000)	
25 Buyout Savings - Tech Campus Parking & Site	5/23/2017	(8,898)	-	(8,898)	
26 Buyout Savings - Tech Campus Parking & Site	9/19/2017	(5,095)	-	(5,095)	
27 Buyout Savings - NAH Campus Building	9/19/2017	(290,475)	-	(290,475)	
28 Buyout Savings - Starr County Thermal Plant	9/19/2017	(250,000)	-	(250,000)	
Total Non Bond Funds Required to Cover Bond Budget Deficits		\$ 4,294,849	\$ 1,510,446	\$ 5,805,295	

III. Bond Program Budget Deficits - Not Board Approved - as of October 10, 2017				
Project Name - Item Description	Proposed Board Dates	Proposed Bond Budget Proceeds Deficits (Savings)	Proposed Non-Bond Proceeds Expenditures	Total Proposed Bond & Non Bond Proceeds Budget Deficits
1 Buyout Savings - Technology Campus Building	10/24/2017	(500,000)	-	(500,000)
2 GMP Increase - Mid Valley Library Expansion	10/24/2017	200,888	-	200,888
3 Furniture Budget Remaining	10/24/2017	(229,230)	-	(229,230)
Total Non Bond Funds Required to Cover Bond Budget Deficits		\$ (528,342)	\$ -	\$ (528,342)

Total Non Bond Expenditures (I, II, and III)	\$ 3,766,507	\$ 7,108,785	\$ 10,875,292
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#	Item Description	Budget Variance	Contingency Balance
1	Original Contingency Balance	\$ -	\$ 9,978,348
Approved GMPs			
2	Pecan Campus North Academic GMP Variance	\$ (451,000)	\$ 9,527,348
3	Pecan South Academic GMP Variance	\$ 142,166	\$ 9,669,514
4	Pecan STEM Bldg. GMP Variance	\$ (1,917,059)	\$ 7,752,455
5	Pecan Campus Student Services GMP Variance	\$ (603,179)	\$ 7,149,276
6	Pecan Thermal Energy Plant GMP Variance	\$ 106,000	\$ 7,255,276
7	Pecan Parking and Site Improvements GMP Variance	\$ (495,875)	\$ 6,759,401
8	NAH Campus Expansion GMP Variance	\$ (34,860)	\$ 6,724,541
9	NAH Campus Parking and Site Improvements GMP Variance	\$ (784,048)	\$ 5,940,493
10	Technology Campus Renovation GMP Variance	\$ 1,466,413	\$ 7,406,906
11	Technology Campus Site & Parking GMP Variance	\$ (1,335,820)	\$ 6,071,086
12	Technology Campus Site & Parking IT Duct Bank	\$ 102,575	\$ 6,173,661
13	Mid Valley Health Professions GMP Variance	\$ (953,388)	\$ 5,220,273
14	Mid Valley Student Services Building Expansion GMP Variance	\$ (1,025,923)	\$ 4,194,350
15	Mid Valley Thermal Energy Plant GMP Variance	\$ (96,698)	\$ 4,097,652
16	Mid Valley Parking & Site Improvements GMP Variance	\$ 122,286	\$ 4,219,938
17	Starr County Campus Health Professions GMP Variance	\$ (1,021,000)	\$ 3,198,938
18	Starr County Campus Library Expansion GMP Variance	\$ (900,000)	\$ 2,298,938
19	Starr County Thermal Energy Plant GMP Variance	\$ (111,000)	\$ 2,187,938
20	Starr County Campus Student Services GMP Variance	\$ (470,000)	\$ 1,717,938
21	Starr County Campus Student Activities GMP Variance	\$ (515,000)	\$ 1,202,938
22	NAH Campus Thermal Plant (Bond Funded) GMP Variance	\$ (230,788)	\$ 972,150
23	Mid Valley Campus Library Expansion GMP Variance	\$ (712,776)	\$ 259,374
24	Starr County Campus Parking and Site Improvements GMP Variance w/ Alternates	\$ (2,270,130)	\$ (2,010,756)
25	Regional Center for Public Safety Excellence Training Facility GMP Variance	\$ (526,426)	\$ (2,537,182)
26	La Joya Center Teaching Site GMP Variance	\$ (63,000)	\$ (2,600,182)
27	Regional Center for Public Safety Excellence Parking & Site GMP Variance	\$ (1,187,866)	\$ (3,788,048)
28	Regional Center for Public Safety Excellence Parking & Site GMP Variance	\$ (500,000)	\$ (4,288,048)
CCL vs. GMP Variance Subtotal		\$ (14,266,396)	\$ (4,288,048)
Change Orders - Buyout Savings & GMP Adjustments			
29	Deductive Change Orders-North Academic	\$ 730,195	\$ (3,557,853)
30	Deductive Change Order - Pecan Campus STEM Building	\$ 4,490	\$ (3,553,363)
31	Deductive Change Order - Pecan Campus Student Activities & Cafeteria	\$ 8,543	\$ (3,544,820)
32	Deductive Change Order - Pecan Campus Thermal Plant Final Buyout	\$ 61,591	\$ (3,483,229)
33	Deductive Change Order - Pecan Campus Parking & Site Improvement	\$ 43,198	\$ (3,440,032)
34	Deductive Change Order - NAH Campus Building	\$ 290,475	\$ (3,149,557)
35	Deductive Change Orders-Tech Campus Renovation	\$ 1,736,041	\$ (1,413,516)
36	Deductive Change Orders-Tech Campus Parking & Site	\$ 436,239	\$ (977,277)
37	GMP Increase -Mid Valley Campus Library Expansion	\$ (283,100)	\$ (1,260,377)
38	GMP Increase - Mid Valley Campus Thermal Plant Final Buyout	\$ (27,164)	\$ (1,287,541)
39	Deductive Change Order - Mid Valley Parking & Site	\$ 109,376	\$ (1,178,165)
40	Deductive Change Order - Starr County Campus Thermal Plant	\$ 250,000	\$ (928,165)
Buyout Savings Subtotal		\$ 3,359,883	\$ (928,165)
Other Expenditures - Soft Cost			
41	A/E Fees	\$ 2,992,085	\$ 2,063,920
42	Chillers Procurement	\$ (2,209,711)	\$ (145,791)
43	CMR Preconstruction Services for all projects	\$ (218,000)	\$ (363,791)
44	B&A Reimbursable Expense for Travel	\$ (900)	\$ (364,691)
45	B&A Additional Services - Includes AV/IT, Wage Scale Survey, BIM FM, Traffic Study	\$ (932,171)	\$ (1,296,862)
46	FF&E- Portion used for Consultant Fees	\$ 66,186	\$ (1,230,676)
47	FF&E Consultant-Not in Original Amount	\$ (237,090)	\$ (1,467,766)
48	Technology Budget Savings	\$ 703,422	\$ (764,344)
49	IT Duct bank-Not in Original Scope	\$ (1,266,298)	\$ (2,030,642)
50	Fixed Kitchen Equipment-Not in Original Scope	\$ (1,285,000)	\$ (3,315,642)
51	OCIP Insurance	\$ (1,371,671)	\$ (4,687,313)
52	Miscellaneous Expense Increase	\$ (427,633)	\$ (5,114,946)
53	Movable Kitchen Equipment	\$ (591,041)	\$ (5,705,987)
54	Partial Technology Budget Savings (includes access controls & Workforce Center Budget)	\$ 1,710,249	\$ (3,995,738)
55	Partial Furniture Budget Savings	\$ 229,230	\$ (3,766,508)
Soft Cost Subtotal		\$ (2,838,343)	\$ (3,766,508)

Highlighted rows reflect proposed changes.

2013 Bond Construction Program - Total Shortfall \$ (3,766,508)

Review and Action as Necessary on Updated Timeline for the Completion Dates and Occupancy Dates for the 2013 Bond Construction Program

The updated timeline for the completion dates and occupancy dates for the 2013 Bond Construction program will be reviewed and discussed at the October 24, 2017 Board meeting.

Purpose

The Board will be asked to review and recommend action as necessary on the updated scheduled timeline of the completion dates and occupancy dates for the 2013 Bond Construction program projects.

Justification

The Construction Program Manager consultant will provide confirmation of completion dates and occupancy dates per the Board approved timeline.

Background

Broadus & Associates has been asked on several occasions to provide a timeline to include Guaranteed Maximum Prices, construction completion, and occupancy dates.

- On April 26, 2016 a proposed Guaranteed Maximum Price (GMP) Timeline was presented to the Board for information only.
- On the May 24, 2016 Board meeting, an updated timeline which included completion dates and occupancy dates was approved and adopted.
- On March 7, 2017, the Facilities Committee requested an updated timeline to include months in lieu of semesters to clarify when the buildings will be ready for use.
- On April 24, 2017, the Board approved the current timeline as proposed by Broadus & Associates.

Substantial Completion: Means the date jointly certified by the Contractor, Owner, and Architect/Engineer when the Work of or a designated portion thereof, is so sufficiently complete, in accordance with the Contract Documents, as to be functionally operational in all its components and fit for the use for which it is intended.

Final Completion: Means the date established by the Owner in writing in a certificate when the Contract is fully performed according to the Contract Documents and is acceptable to Owner. Unless otherwise specified in writing, contractor shall achieve final completion within thirty (30) days of substantial completion.

Presenters

Representatives from Broadus & Associates will be present at the meeting to present the updated timeline for the completion dates and occupancy dates.

Broadus & Associates has prepared an updated timeline to reflect the current construction schedules after consulting with the Construction Managers at Risk.

At the October 10, 2017 Facilities Committee meeting, Broaddus & Associates presented a different timeline than is currently proposed for Board action. While the timeline had been revised to accurately list the completion dates approved by the Board in April 2016, the timelines continue to be revised to a later substantial completion date.

The Facilities Committee recommended Board approval of the updated timeline for the completion dates and occupancy dates for the 2013 Bond Construction Program as provided at the October 10, 2017 Facilities Committee meeting.

Broaddus & Associates has made additional changes to the timeline, and the version included for the Board's review is presented without adequate time for review or response by college administration.

Administration has requested that Broaddus & Associates include the substantial completion date, as established for each project in the Construction Manager @ Risk contracts. This information is not included in the timeline presented by Broaddus & Associates for Board action.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the updated timeline for the completion dates and occupancy dates for the 2013 Bond Construction Program as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the updated timeline for the completion dates and occupancy dates for the 2013 Bond Construction Program as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

STC Board Meeting on October 24, 2017

Completion and Occupancy Schedule of 2013 Bond Construction Buildings									
#	Construction Projects - Bond & Non-Bond	April 24, 2017 Board Approved Dates	Requesting Board Approval Dates for Substantial Completion (OCIP)	Begin Installation of Furniture and Equipment (FF&E)	Final Completion of FFE	Begin Moving Faculty and Staff into Building	Building Opening Date or Classes Begin Date		
Pecan Campus									
1	North Academic Building	11/15/2017	11/15/2017	11/17/2017	12/22/2017	1/8/2018	1/16/2018		
2	South Academic Building	11/06/2017	10/30/2017	11/09/2017	12/24/2017	1/8/2018	1/16/2018		
3	STEM Building	12/18/2017	12/18/2017	12/18/2017	12/29/2017	1/8/2018	1/16/2018		
4	Student Activities Building and Cafeteria	11/19/2017	11/19/2017	11/23/2017	12/24/2017	1/2/2018	1/8/2018		
5	Parking & Site Improvements	11/15/2017	11/15/2017	n/a	n/a	n/a	1/2/2018		
6	Thermal Plant	12/16/2016	12/16/2016	n/a	n/a	n/a	12/16/2016		
Mid-Valley Campus									
7	Health Professions and Science Building	10/13/2017	11/30/2017	12/02/2017	12/28/2017	01/08/2018	1/16/2018		
8	Library Renovation	11/28/2017	1/23/2018	1/25/2018	2/09/2018	2/09/2018	1/16/2018		
9	Library Expansion	11/28/2017	1/23/2018	1/25/2018	2/09/2018	2/09/2018	1/16/2018		
10	Student Services Building Expansion	9/21/2017	10/13/2017	10/15/2017	10/25/2017	11/6/2017	1/8/2018		
11	Parking & Site Improvements	9/21/2017	11/30/17	n/a	n/a	n/a	1/25/2018		
12	Thermal Plant	6/01/2017	8/18/2017	8/21/2017	8/22/2017	8/22/2017	7/15/2017		
Starr County Campus									
13	Health Professions and Science Building	10/30/2017	11/30/2017	12/4/2017	12/20/2017	01/08/2018	1/16/2018		
14	Library	11/17/2017	1/10/2018	1/15/2018	1/26/2018	1/19/2018	1/20/2018		
15	Student Activities Building Expansion	11/30/2017	12/22/2017	1/4/2018	1/14/2018	1/15/2018	1/16/2018		
16	Student Services Building Expansion	11/30/2017	12/26/2017	1/4/2018	1/14/2018	1/15/2018	1/16/2018		
17	Parking & Site Improvements	10/01/2017	2/22/2018	n/a	n/a	n/a	10/7/2017		
18	Thermal Plant	7/01/2017	10/30/2017	11/06/2017	11/09/2017	11/10/2017	11/28/2017		
18a	Thermal Plant - Alt. No. 1		11/6/2017						
Nursing & Allied Campus									
19	Campus Expansion Package 2	12/08/2017	12/8/2017	12/11/2017	12/29/2017	01/08/2018	1/16/2018		
20	Parking & Site Improvements	10/30/2017	12/8/2017	n/a	n/a	n/a	11/7/2017		
21	Thermal Plant	6/15/2017	11/30/2017	12/4/2017	11/06/2017	11/09/2017	1/18/2018		
Technology Campus									
22	Southwest Building Renovation Building Package	07/01/2017	8/4/2017	8/04/2017	8/28/2017	8/28/2017	8/28/2017		
23	Parking & Site Improvements	07/01/2017	8/4/2017	n/a	n/a	n/a	6/7/2017		
Regional Center for Public Safety Excellence									
24	Training Facility	2/1/2018	8/14/2018	8/17/2018	8/29/2018	8/29/2018	FALL 2018		
25	Parking & Site Improvements	n/a	7/17/2018	n/a	n/a	n/a	FALL 2018		
La Joya Center									
26	Training Labs Improvements	8/01/2017	9/21/2017	8/11/2017	8/15/2017	8/21/2017	8/28/2017		

Column showing contractual Substantial Completion date has not been included by Broadus & Associates

Dates presented to Facilities on October 10, 2017
Revised dates from October 10, 2017

Prepared by: Broadus and Associates

10/19/2017 - 3:00 PM

Review and Discussion on 2013 Bond Construction Program Outstanding Issues Action Plan

College staff from Finance and Administrative Services and Facilities Planning and Construction have prepared a list outlining the 2013 Bond Construction Program Outstanding Issues Action Plan generated from the weekly meetings held with Broaddus & Associates. The meetings are conducted in an effort to communicate and coordinate the activities of the 2013 Bond Construction Program. The Action Plan is provided for review and discussion by the Board.

The Facilities Committee reviewed the Action Plan.

Administration has further updated the Action Plan to reflect activities issues that have arisen since the Facilities Committee meeting:

Pecan Campus

3. STEM Building - Science Lab Concerns by STC Faculty

Mid Valley Campus

9. Thermal Plant & Student Services Expansion Building - Block Rust

Starr County Campus

11. Health Profession & Science Bldg. - Façade Does Not Match Schematic Designs
12. Parking & Site Improvement - 6 ft. Chain Link Fence Issue
13. All Starr County Campus Project - Change in Construction Timeline

These items are included in a subsequent item for Board discussion and action as necessary.

No action is requested.

2013 Bond Construction Program Outstanding Issues - Action Plan

October 24, 2017 Board Meeting

#	Description of Issues	Responsible Parties	Status	Scheduled Due Date	Comments/Notes	Resolution / Action Item
Pecan Campus						
1	South Academic & STEM Building - Pending Change Order Document for Window Roller Shades	B&A/D. Wilson/BSGA	In Progress	9/12/2017 10/10/2017 10/24/2017	4/24/17: Board approved authorization for the installation of roller shades in the approximate price of \$45,432. 9/5/17: According to B&A, final design and materials are under review with BSGA and B&A. STC still pending change order. 10/3/17: According to B&A, a change order will be presented to the Facilities committee in November. Pending pricing from CMR. 10/10/17: B&A (Doug) mentioned architect and engineer understand payment process and is now moving forward with pricing by end of week, 10/13/17. Pricing update to be provided at the October Board Meeting, October 24, 2017.	B&A will follow up with BSGA and provide STC a change order for recommendation of approval at the November 2017 Facilities Committee.
2	STEM Building - Overtime for STEM Completion	B&A/D. Wilson	In Progress	9/12/2017 10/24/17	5/23/17: Board approved a change order in the amount of \$22,555 from construction (owner) contingency. The College has not received the actual signed change order. However, the owner has the right to charge the responsible party at a later date. 8/18/17: B&A has indicated that they are tracking this change order and documentation for further reference. 10/3/17: B&A (Doug) will provide an analysis report detailing structural steel delays and its associated costs to the College by the end of November 2017. 10/10/17: Doug working on a full impact analysis report for the next facilities committee meeting in November 2017.	B&A will provide a complete report on the matter and assist with recovery of all associated costs.
3	STEM Building - Science Lab Concerns by STC Faculty	B&A/D. Wilson/BSGA	In Progress	10/24/2017	10/17/17: Discussed with B&A the following safety concerns by STC Faculty: - gas lines located in floor trench - electrical outlets - light fixture covers in chemical storage areas - autoclave is not ventilated as required by code - insufficient outlets for lab work tables - insufficient amperage for the installed circuits	B&A will provide update and address each concern at the next Board Meeting in October 24, 2017.
4	Thermal Plant - Chiller Fire Issue	Legal Counsel	Ongoing	10/10/2017 10/24/2017	2/3/17: Following a loss of power at 3:27, a fire erupted in the drive for chiller #4. 8/18/17: Facilities Committee discussed fire incident in executive session. No action was taken at the August Board Meeting. 9/5/17: According to B&A, the responsible parties are JCI and Zitro Electric. B&A closed this item in writing on 9/2/17. 10/10/17: This issue is ongoing and under legal counsel review.	B&A to provide a full report on the matter and assist in the coordination and resolution of this issue.
Technology Campus						
5	Parking & Site Improvement - A/E Fee Adjustment due to Buyout Savings	Legal Counsel	Pending	10/10/2017 10/24/2017	7/10/17: Discussion with legal counsel. Received notice from AE Firm Legal Counsel regarding dispute of fee adjustment due to buyout savings and associated reduction to GMP. 8/18/17: Board discussed issue with legal counsel at Facilities Committee Meeting in executive session. 9/5/17: Mediation meeting occurred. 10/10/17: Under legal counsel review.	This item will be placed in the October 2017 Facilities Committee Executive Session Agenda Item.
6	Parking & Site Improvement - Handicap Parking & Accessibility Inspection Report Deficiencies	Hinojosa Engineering	In Progress	9/12/2017 10/10/2017 10/24/2017	7/25/17: Engineer needs to provide revised drawings to meet code requirements. 8/18/17: Received the TDLR inspection report and were sent to Hinojosa Engineering. ADA unacceptable issues need to be addressed and corrected. 9/5/17: B&A is obtaining a cost proposal from CMR to correct work. 10/10/17: Tim mentioned associated cost will be absorb as cost of work. No change order will be issued. RAS to conduct follow up inspection .	B&A will follow up with Hinojosa Engineering and ensure this matter is satisfactorily met by TDLR and STC.
NAH Campus						
7	Damage to Texas A&M Building	B&A/D. Wilson	Pending	9/19/2017 10/10/2017 10/24/2017	9/12/17: Discussed damage to Texas A&M Building caused by nearby NAH construction. B&A to follow up on this issue and provide update at the next meeting, 9/19/17. 10/3/17: B&A to confirm with D.Wilson on paying for repairs. 10/10/17: According to ERO's seismic study, the amount of compaction would have not impacted the adjacent building. The College has requested B&A to set up a meeting with Texas A&M, ERO, D.Wilson, and STC staff.	B&A will provide an update on this matter at the next Facilities Committee and Board Meeting in October 2017.
Mid Valley Campus						
8	Skanska's Letter of Concerns - General Conditions, Landscape & Irrigation, Existing Structural K Frame	B&A/Skanska	In Progress	9/12/2017 10/10/2017 10/24/2017	8/15/17: Skanska's letter of concerns were reviewed with B&A. 10/10/17: B&A has addressed Skanska concerns and items below are currently being addressed at the October Board Meeting - General Conditions: A change order will be presented at the October Board Meeting. - Landscape & Irrigation: Landscape drawings will be presented at the October Board Meeting. - Existing Structural K Frame: A change order to use design contingency will be presented at the November Facilities Committee meeting.	B&A will coordinate with Skanska and update staff and the Facilities Committee in October.
9	Thermal Plant & Student Services Expansion Building - Block Rust	B&A/Skanska	In Progress	10/24/2017	10/17/17 : The College was advised that two buildings at the Mid Valley campus have rust stains that are penetrating the exterior of the Thermal Plant (100%) and the Student Services Expansion Building (Screen wall only). B&A is working with CMR to correct this issue.	B&A will provide update at the next Board Meeting in October 24, 2017.

2013 Bond Construction Program Outstanding Issues - Action Plan

October 24, 2017 Board Meeting

#	Description of Issues	Responsible Parties	Status	Scheduled Due Date	Comments/Notes	Resolution / Action Item
<i>Starr County Campus</i>						
10	Parking & Site Improvement - Cleaning of Chilled Water Lines	D. Wilson/B&A	In Progress	9/12/2017 10/10/2017 10/24/2017	12/29/16: D&F Industries (subcontractor) damaged a chilled water pipe during trenching operations. 8/18/17: The College has started the process of cleaning the chilled water lines through the use of a specialized filtration system provided by U.S. Waters. 8/22/17: B&A recommended to hire a 3rd party engineer to analyze impact on what has occurred, determine cost associated with damage, and to file a claim with OCIP to have a responsible party pay. 9/5/17: B&A is awaiting a cost proposal from a 3rd party engineer. 10/3/17: B&A will present a cost proposal from a 3rd party engineer at the October Facilities Committee Meeting. 10/10/17: Discussed during executive session and is under legal counsel review.	B&A to provide a complete report on the matter and assist in the recovery of all associated costs.
11	Health Profession & Science Bldg. -Façade Does Not Match Schematic Designs	D. Wilson/BSGA/B&A	In Progress	10/3/2017 10/24/2017	9/19/17:STC displayed a photo from Starr County Health Profession and Science Building. It does not match the renderings approved by the Board. B&A to follow up and confirm with the drawings. 10/3/17: B&A (Gilbert) mentioned architect provided additional information regarding the building facade. Gilbert stated he will provide update at the November Facilities Committee Meeting. 10/17/17: The Board of Trustees requested update to be given at the October 24, 2017 Board Meeting.	B&A will provide update at the next Board Meeting in October 24, 2017.
12	Parking & Site Improvement - 6 ft. Chain Link Fence Issue	Melden & Hunt Engineering / B&A	In Progress	10/24/2017	10/17/17: Discussed with B&A the 6 ft. chain link fence installed around a detention pond at the Starr County Campus new entrance. Broaddus & Associates and Melden & Hunt did not previously show this chain link fence to the Board of Trustee during schematic design presentation, however the fence is shown in the construction drawings. Melden & Hunt to provide options at the October 24, 2017 Board Meeting.	B&A will coordinate with Melden & Hunt to provide options at the next Board Meeting in October 24, 2017.
13	All Starr County Campus Project - Change in Construction Timeline	D.Wilson /B&A	In Progress	10/24/2017	10/17/17: The College was advised by B&A that all Starr County Campus projects will be delayed. B&A met with D.Wilson on 10/17/17 to confirm these changes.	B&A will provide update at the next Board Meeting in October 24, 2017.
14	Parking & Site Improvement - Remove Workforce Center Utilities from Parking & Site Improvement GMP	D. Wilson/B&A	In Progress	10/10/2017 10/24/2017	8/22/17: B&A to follow up with D. Wilson on proposed deductive change order to remove any work associated with the Workforce Center. 9/19/17: Board approved termination of the Starr County Campus Workforce Training Center project. 10/10/17: D. Wilson is working on this change order and it will be presented at the November Facilities Committee Meeting.	This item will be placed in the November 2017 Facilities Committee and Board Meeting.
<i>District Wide -All Bond Projects</i>						
15	Workforce Training Centers - Amend Contract to Remove Scope from B&A, Design Consultants, and CMR	Legal Counsel	In Progress	10/10/2017 10/24/2017	11/22/16: Board recommended to postpone project until market stabilized due to high per square foot cost at \$252 and suspended architect services. 10/3/17: Under legal counsel review and finalizing contract amendments to remove Mid Valley and Starr County Campus Workforce Training Center projects from Broaddus & Associates, Skanska, and Design consultants. 10/10/17: Under Legal counsel review and preparing the contract amendment.	Legal Counsel to provide update and status at the next Facilities and Board Committee Meeting in October 2017.
16	Professional Services Fee Adjustments	B&A/Legal Counsel	In Progress	6/30/2017 9/12/2017 10/10/2017 10/24/2017	6/14/17: Brian informed the group that the A/E fee adjustment will be taken to the board in July. The fee adjustment are due to increases from CCL to GMP. 9/5/17: A/E fee adjustment will be presented at the September Facilities Committee meeting. 10/10/17: Discussed during executive session. 10/18/17: B&A, legal counsel, Director of Facilities Planning & Construction, and Vice President of Finance & Administrative Services met to review fee adjustment methodology.	B&A will prepare and present to the Facilities Committee & Board Meeting in November 2017.
17	Parking & Site Improvement - Pending Landscape Design	B&A/Civil Engineering Consultants	Pending	9/12/2017 10/10/2017 10/24/2017	6/13/17: Landscape design drawings for board approval were requested. 10/3/17: Landscape drawings for Mid Valley, Tech, and Starr County Campuses will be presented at the October Facilities Committee Meeting. The Regional Center for Public Safety Excellence is the only project pending landscape review and will be presented at the November Facilities Committee meeting. 10/10/17: B&A will inform the board at the next meeting of the landscape budget and bidder information.	B&A will provide the landscape budget and bidder information to the Board at the October Board Meeting.
18	Reconciliation of Design & Construction Contingency Balance	B&A	Ongoing	9/12/2017 10/10/2017 10/24/2017	1/31/17: STC staff reiterated to B&A to show proper documentation of the contingencies that have been used. B&A agreed they have not done so and will need to work on formatting the logs. This will be backup for the next facilities packet. 8/8/17: Brian is in the process of correcting design and construction contingencies budget and balance. 10/10/17: B&A will present to the Board the amounts remaining in both construction and design contingencies for every project. Ongoing process.	STC staff has requested for better documentation of change orders and proper review with staff prior a Facilities Committee Meetings.
19	B&A Contract amendment	B&A/Legal Counsel	No Update	9/12/2017 10/10/2017 10/24/2017	6/14/17: Gilbert committed to bring a draft amendment of contract to the next Tuesday meeting, 6/20/17. 8/8/17: No update has been provided, not in August Board meeting. 10/3/17: B&A provided letter and it was discussed at the September Board Meeting under executive session. 10/10/17: Under legal counsel review	STC staff has requested that B&A provide estimated increase in contract cost, if any.
20	Errors & Omissions Documentation from B&A for all projects	B&A	In Progress	10/24/17	10/3/17: STC has requested B&A to prepare a report tracking errors and omission stating description of issue, responsible party, and costs that were incurred for items in which the College is not responsible for (design problems, steel problems, roof problems, chiller incidents). 10/10/17: B&A to provide report at the next facilities committee meeting in November 2017.	B&A will prepare a report on errors and omissions for each project and recommend course of action. Report to be presented at the November Facilities Committee Meeting.

Discussion and Action as Necessary on 2013 Bond Construction Program Items

- 1) Pecan Campus Thermal Plant Chiller Incident
- 2) Pecan Campus STEM Building Project
- 3) Starr County Campus Thermal Plant Chiller System Incident
- 4) Starr County Campus Construction Timeline
- 5) Starr County Campus Health Professions and Science Building Project
- 6) Starr County Campus Parking and Site Improvements Project
- 7) Mid Valley Campus Exterior Block at Thermal Plant and Student Services Building Expansion Projects

The Board will be asked to discuss and take action as necessary on matters regarding the 2013 Bond Construction Program, as listed.

The Pecan Campus STEM Building Project item includes concerns with trenching in the concrete slab floor, which were previously approved by the Board as part of Pecan Campus Stem Building CO 3, CR-01, described as "1st Floor Under slab Utility Trench - \$50,300."

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize action as necessary.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes action as necessary.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

Review and Action as Necessary Regarding Settlement Agreement for Hinojosa Engineering

The Board is asked to approve the settlement agreement with Hinojosa Engineering.

A settlement agreement has been proposed for the Technology Campus Parking and Site Improvements project professional services fee for Hinojosa Engineering, Inc.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the proposed settlement agreement.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the proposed settlement agreement

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

Review and Action as Necessary on Change Orders for Use of Design Contingencies, Owner Contingencies, and Acceptance of Buyout Savings for the 2013 Bond Construction Program

- 1) Pecan Campus Projects**
- 2) Nursing and Allied Health Expansion Projects**
- 3) Technology Campus Projects**
- 4) Mid Valley Campus Projects**
- 5) Starr County Campus Projects**

Approval of proposed change orders for use of design and construction contingencies and acceptance of buyout savings for the 2013 Bond Construction Projects is requested.

Purpose

Projects for the 2013 Bond Construction program are in the construction stage and change orders are needed to allow the use of design and construction contingencies within the Guaranteed Maximum Prices (GMPs) submitted by the Construction Managers-at-Risk (CM@Rs).

The CM@R's have received buyout savings through their bidding process and change orders are proposed to removing the savings from the overall GMPs for the associated 2013 Bond Construction projects.

Justification

Change orders are needed for approval to provide for items needed to complete the construction of the projects and for removing the buyout savings from the CM@R's contracted GMPs.

Background

Project contingencies are provided as part of Guaranteed Maximum Price proposals submitted by the CM@Rs. GMPs are submitted by the CM@Rs at 60% construction drawings. There are two project contingencies and are based on percentages of the construction costs. Design Contingencies are included in the GMPs to allow for costs arising out of the final development and completion of the construction drawings and specifications. Design Contingencies are used at the CM@R's discretion with Owner oversight. Construction Contingencies are controlled solely at the discretion of the Owner. Both contingencies do not increase the amount of the GMPs.

On March 29, 2016, the Board of Trustees approved the delegation of authority to Broaddus & Associates to approve change orders from the use of Construction Contingencies for the 2013 Bond Construction Program. The approval amount per change order is \$5,000, with a monthly limit of \$25,000. Broaddus & Associates will also be expected to provide a contingency expenditure update to the Facilities Committee and Board of Trustees as part of their monthly update.

Level	Approved By	Change Amounts		Aggregate for Month
		From	To	
Level One	Broaddus & Associates	\$.01	\$5,000.00	\$25,000
Level Two	Board of Trustees	Above \$5,000.01		N/A

As part of the buyout process, the Construction Managers at Risk have brought forward cost information to allow the acceptance of actual buyout savings and adjustments to the contingencies within the projects.

Funding Source

Funds are available in the 2013 Bond Construction Program Budget for FY2017-2018.

Broaddus & Associates recommends accepting the buyout savings for a total of \$500,000 and approval of change orders to re-allocate the savings to the 2013 Bond Construction Program Deficit.

Staff has recommended that Broaddus & Associates provide a regular report on buyout savings and documentation as those savings are reallocated to the 2013 Bond Construction Program Deficit, to help the College track its overall program budget.

Enclosed Documents

Enclosed are the following documents:

- Current Change Order Log
- Change Orders – B&A forms for Bond and Non-Bond
- Change Order Log

Presenters

Representatives from Broaddus & Associates and representatives from the Construction Managers at Risk will be present at the Facilities Committee meeting to discuss the buyout savings.

Broaddus & Associates proposed the use of \$200,888 from the Mid Valley Campus Workforce Training Center budget be transferred to the Mid Valley Campus Library Expansion project. The purpose was to properly allocate funding for \$200,888 in general conditions for the Construction Manager-at-Risk, which had been allocated to the Workforce Training Center budget prior to the removal of that project from the scope of the current bond construction program.

The Committee discussed their preference to leave the budget of the Workforce Training Center intact, and instead directed Broaddus & Associates to complete a change order that would allocated \$200,888 to the Mid Valley Campus Library Expansion project, and the funds for which would be added to the 2013 Bond Construction Program budget deficit and covered through buyout savings elsewhere or through the use of non-bond funds, as necessary.

The Facilities Committee recommended Board approval of the proposed change orders for use of design contingencies totaling \$203,257, bond construction contingencies

totaling \$127,925, non-bond construction contingencies totaling \$9,566, and acceptance of buyout savings in the amount of \$500,000 for the 2013 Bond Construction projects as presented.

Staff recommends the Board also include the proposed increase of \$200,888 to the GMP of the 2013 Bond Construction Mid Valley Campus Library Expansion project as described.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize the proposed change orders for use of design contingencies totaling \$203,257, bond construction contingencies totaling \$127,925, non-bond construction contingencies totaling \$9,566, the increase of \$200,888 to the GMP of the 2013 Bond Construction Mid Valley Campus Library Expansion project, and acceptance of buyout savings in the amount of \$500,000 for the 2013 Bond Construction projects as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes the proposed change orders for use of design contingencies totaling \$203,257, bond construction contingencies totaling \$127,925, non-bond construction contingencies totaling \$9,566, the increase of \$200,888 to the GMP of the 2013 Bond Construction Mid Valley Campus Library Expansion project, and acceptance of buyout savings in the amount of \$500,000 for the 2013 Bond Construction projects as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

CURRENT CHANGE ORDERS for APPROVAL

STC BOARD MEETING - OCTOBER 24, 2017

PECAN CAMPUS					
South Academic Building					
co.#	CHANGE ORDER DESCRIPTION	Design	Owner	GMP Adjust.	Reason Code
7	(CR - 25R) Primary duct bank protection; Encased Red Dye concrete over all primary electrical lines that cross the site storm drains & other utilities. Field Directive from AEP Supervisor Juan Ramos & Jesus Valladares.		(\$10,505)		U
8	(CR-27R) Relocate cable tray from classroom to corridors per STC IT Dept. Representative - (Original design from WJHW was designed within the classroom) Field Directive (Email from Robert C. 6/18/2017 @ 11:26 pm, with drawing locations)	(\$44,260)			OC
Total		(\$44,260)	(\$10,505)		

PECAN CAMPUS					
Student Activities & Cafeteria - A.K.A. "Student Union"					
co.#	CHANGE ORDER DESCRIPTION	Design	Owner	GMP Adjust.	Reason Code
6	(CR-25) Relocate AEP Transformer to clear other utilities (\$2,119) - U; (CR-28) Revise power to elevator from 208V to 480V per manufacture requirements Schindler (\$5,101) - DOC; (CR-30) Texas Gas Services installation fee (\$6,291) - DOC	(\$13,511)			DOC
Total		(\$13,511)			

NURSING ALLIED HEALTH CAMPUS					
New NAH Building					
co.#	CHANGE ORDER DESCRIPTION	Design	Owner	GMP Adjust.	Reason Code
8	(CR-14) RFI #70 Radiology Supply Rm HVAC Addition (\$1,699); (CR-16) WJHW SI #7 Addition of Plug Strips (\$4,900)	(\$6,599)			DOC
VOID	(CR-17) Electrical Power to Door Holders (\$17,465)				
Total		(\$6,599)		\$0	

NURSING ALLIED HEALTH CAMPUS (NON-BOND)					
Thermal Plant (NON-BOND)					
co.#	CHANGE ORDER DESCRIPTION	Design	Owner	GMP Adjust.	Reason Code
1	(CR-1) Hardware Modifications ties into the IT rack \$402; (CR-2) RFI # 21 Power for IT Rack (moved from office pool into the thermal plant \$534; (CR-3) WJHW SI # 1 Re-route Telecommunications Enclosure \$5,500; (CR-4) RFI # 13 Control Panel and Data Drops \$3,130		(\$9,566)		OC
Total			(\$9,566)		

Legend:

- CC - Contractor Coordination
- DOC - Document Coordination
- CM - Contractor Omission
- U - Unforeseen Condition
- AA - Allowance Adjustment
- DD - Design Development
- DM - Deferred Maintenance
- OC - Owner Scope Change
- BO - Buyout Savings

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CURRENT CHANGE ORDERS for APPROVAL

STC BOARD MEETING - OCTOBER 24, 2017

TECHNOLGY CAMPUS					
SOUTHWEST BUILDING RENOVATION					
co.#	CHANGE ORDER DESCRIPTION	Design	Owner	GMP Adjust.	Reason Code
6	Change Order No. 6 of \$3,560		(\$3,560)	(\$3,560)	
6R	Change Order No. 6 of \$3,560		\$3,560	\$3,560	
7	(CP-3R) Changes as per ASI #1 - Armoriite Wall Panel at High/Low roof transition vs. stucco		\$1,395		OC
8	(PR-27) Quality Lab Modification per ASI # 10A (from single door to double door)	(\$10,539)			DOC
9	Buy-out Savings from project cost of work ,D.C. and O.C.C. (Cost of work \$347,502 + D.C. \$39,222 + O.C.C. \$113,276) = \$500,000	(\$39,222)	(\$113,276)	(\$500,000)	BO
	Total	(\$49,761)	(\$111,881)	(\$500,000)	

MID VALLEY CAMPUS					
Health Professions & Science Bldg.					
co.#	CHANGE ORDER DESCRIPTION	Design	Owner	GMP Adjust.	Reason Code
3	Reallocation of GMP Design Contingency (\$37,792)	(\$37,792)			
3R	Reallocation of GMP Design Contingency (\$37,792)	\$37,792			
4	Reduction of the GMP amount by (\$37,792)			(\$37,792)	
4R	Reduction of the GMP amount by (\$37,792)			\$37,792	
5	CP-16 3HP-006R AVIT SI# 1&2 - Furniture coordination	(\$7,171)			DD
6	CP-17 3HP-023R - additional structural steel columns at elevator shaft and supports (Requirements from Elevator Manufacture Schindler)	(\$6,458)			DOC
7	CP-19 3HP-036 - Arch lintels at towers per RFI # 15	(\$4,141)			DOC
8	CP-20 3HP-040 - Trellis steel plate supports (Trellis manufacture reviewed the submittals and required additional steel plate)	(\$1,126)			DOC
9	CP-22 3HP-028 - Additional fume hood and appurtenances Lab 2.071 per RFI # 31 & 31A - Not to exceed (\$24,334)	(\$24,334)			DOC
10	CP-23 3HP-035 - Acid waste vent offsets (conflict from Structural Steel)	(\$19,861)			DOC
11	CP-21 3HP-042 - AVIT SI# 5 - MDF & IDF Electrical requirements modifications. Power from Ceiling to Floor as requested by STC IT Department		(\$2,732)		OC
	Total	(\$63,091)	(\$2,732)	\$0	

Descriptions of Tech Campus CO 6 & 6R and Mid Valley Campus HP&S Bldg. CO 3, 3R, 4, and 4R are not clear.

Legend:

- CC - Contractor Coordination
- DOC - Document Coordination
- CM - Contractor Omission
- U - Unforeseen Condition
- AA - Allowance Adjustment
- DD - Design Development
- DM - Deferred Maintenance
- OC - Owner Scope Change
- BO - Buyout Savings

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CURRENT CHANGE ORDERS for APPROVAL

STC BOARD MEETING - OCTOBER 24, 2017

MID VALLEY CAMPUS					
MVC Library New Expansion					
co.#	CHANGE ORDER DESCRIPTION	Design	Owner	GMP Adjust.	Reason Code
3	GMP Increase by \$200,888. The general conditions cost were divided up as requested by the college so that each component GMP packet carried a proportionate share of the overall general conditions budget required for the Mid Valley Campus Bond Projects. They were not stand alone budgets and required that each subsequent GMP phase be procured to allow for the most efficient use of GMP resources.			\$200,888	
Total				\$200,888	

MID VALLEY CAMPUS					
MVC Student Services Bldg.					
co.#	CHANGE ORDER DESCRIPTION	Design	Owner	GMP Adjust.	Reason Code
6	Reallocation of GMP Contingency (\$19,095)			(\$19,095)	
6R	Reallocation of GMP Design & Construction Contingency Credits for reducing or deleting project scope as described in CP-13 (Mechanical Equip. Changes \$19,095 to the Program Budget			\$19,095	
7	CP-18 - 4SS-028 Rough-in for fans at Breezeway (requested by George M.)			(\$2,807)	OC
Total				\$0	

MID VALLEY CAMPUS					
MVC Parking and Site					
co.#	CHANGE ORDER DESCRIPTION	Design	Owner	GMP Adjust.	Reason Code
5	Reallocation of GMP Contingency (\$50,020)			(\$50,020)	
5R	Reallocation of GMP Design & Construction Contingency Credits for reducing or deleting project scope as described in CO-5 (Delete Infrastructure to support Workforce Center) to the Program Budget Buy-Out Saving. (\$50,020)			\$50,020	
6	CP-7 2SP-025 Thermal Plant exterior lighting controls	(\$748)			DOC
Total		(\$748)		\$0	

Legend:

- CC - Contractor Coordination
- DOC - Document Coordination
- CM - Contractor Omission
- U - Unforeseen Condition
- AA - Allowance Adjustment
- DD - Design Development
- DM - Deferred Maintenance
- OC - Owner Scope Change
- BO - Buyout Savings

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CURRENT CHANGE ORDERS for APPROVAL

STC BOARD MEETING - OCTOBER 24, 2017

STARR COUNTY CAMPUS					
HEALTH PROFESSIONS AND SCIENCE BUILDING					
co.#	CHANGE ORDER DESCRIPTION	Design	Owner	GMP Adjust.	Reason Code
4	(CR-14 - Louver upsize) Conflicts of structural steel cross bracing and joints. Louver at Mechanical room will not fit the location provided (RFI #16) Louver size has been changed from 76"x48" to 70"x48" in order to fit space - Purchase of	(\$2,420)			DOC
	Total	(\$2,420)			

STARR COUNTY CAMPUS					
Thermal Plant					
co.#	CHANGE ORDER DESCRIPTION	Design	Owner	GMP Adjust.	Reason Code
3	(CR-03 Chiller Insulation) Chiller insulation of the chiller heads & end sheets was not included with Owner provided Chillers. STC requested to install insulation. Sigma Engineers has requested that it go from 3/4" thick to 1" thick insulation to enhance the insulation requirement	(\$5,402)			OC/DD
	Total	(\$5,402)			

Bond Projects					
Total Design Contingency Deducts for this month		(\$185,792)			
Total Construction Contingency Deducts for this month			(\$127,925)		
Total Buyout Savings				(\$500,000)	
Other GMP Adjustments				\$200,888	

Non-Bond Projects					
Total Construction Contingency Deducts for this month			(\$9,566)		

Legend:

- CC - Contractor Coordination
- DOC - Document Coordination
- CM - Contractor Omission
- U - Unforeseen Condition
- AA - Allowance Adjustment
- DD - Design Development
- DM - Deferred Maintenance
- OC - Owner Scope Change
- BO - Buyout Savings

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CHANGE ORDER

NUMBER: 7

PROJECT NAME: STC Pecan Campus
South Academic Building - "Y"

DATE: October 24, 2017

PROJECT NO.: 916-114

To: D. Wilson Construction Co.
1207 East Pecan
McAllen, Texas 78501

YOU ARE HEREBY AUTHORIZED TO PERFORM THE FOLLOWING ITEM (S) OF WORK AND TO ADJUST THE OWNER'S CONSTRUCTION CONTINGENCY SUM ACCORDINGLY, AS INDICATED BELOW:

SCOPE OF WORK: Owner's Construction Contingency: Change Proposal Request No.: CR 25R
CR-25R Primary duct bank protection, red dye concrete over all primary electrical lines across the storm drains and other utilities. Field Directive from AEP Supervisor \$ (10,505)

Sub Total \$ (10,505)

ATTACHMENTS: Subcontractor's quote and pricing breakdown.

ORIGINAL OWNER'S CONSTRUCTION CONTINGENCY AMOUNT	\$	98,355
OWNER'S CONSTRUCTION CONTINGENCY EXPENDITURE PRIOR TO THIS AUTHORIZATION	\$	(38,469)
OWNER'S CONSTRUCTION CONTINGENCY BALANCE PRIOR TO THIS AUTHORIZATION	\$	59,886
OWNER'S CONSTRUCTION CONTINGENCY SUM WILL BE DECREASE BY THIS AUTHORIZATION	\$	(10,505)
REMAINING OWNER'S CONSTRUCTION CONTINGENCY BALANCE	\$	49,381

ODR RECOMMENDATION:

By: _____ Date: _____
Broaddus & Associates

ARCHITECT APPROVED:

By: _____ Date: _____
Boultinghouse Simpson Gates, Architects

CMR ACCEPTANCE:

By: _____ Date: _____
D. Wilson Construction Company, Inc.

OWNER ACCEPTANCE:

By: _____ Date: _____
South Texas College



CHANGE ORDER

NUMBER: 6

PROJECT NAME: STC Pecan Campus
Student Activities & Café

DATE: October 24, 2017

PROJECT NO.: 916-138

To: D. Wilson Construction Co.
1207 East Pecan
McAllen TX 78501

YOU ARE HEREBY AUTHORIZED TO PERFORM THE FOLLOWING ITEM (S) OF WORK AND TO ADJUST THE DESIGN CONTINGENCY SUM ACCORDINGLY, AS INDICATED BELOW:

SCOPE OF WORK:	<u>Design Contingency: Change Proposal Request No.: CR 25, CR 28, CR 30</u>	
	CR 25 Relocate AEP transformer to clear other utilities	\$ (2,119)
	CR 28 Revised power to elevator from 208V to 480V per manufacture requirements	\$ (5,101)
	CR 30 Texas gas services installation fee	\$ (6,291)

ATTACHMENTS: Sub Total \$ (13,511)

ORIGINAL DESIGN CONTINGENCY	\$ 70,000
DESIGN CONTINGENCY EXPENDITURE AMOUNT PRIOR TO THIS AUTHORIZATION	\$ (24,587)
DESIGN CONTINGENCY AMOUNT BALANCE PRIOR TO THIS AUTHORIZATION	\$ 45,413
DESIGN CONTINGENCY SUM WILL BE DECREASED BY THIS AUTHORIZATION	\$ (13,511)
REMAINING DESIGN CONTINGENCY	\$ 31,902

ODR RECOMMENDATION:	
By: _____ <i>Broaddus & Associates</i>	Date: _____

ARCHITECT APPROVED:	
By: _____ <i>The Warren Group Architects</i>	Date: _____

CMR ACCEPTANCE:	
By: _____ <i>D. Wilson Construction Company, Inc.</i>	Date: _____

OWNER ACCEPTANCE:	
By: _____ <i>South Texas College</i>	Date: _____



CHANGE ORDER

NUMBER: 8

PROJECT NAME: STC Nursing Campus
NAH Expansion

DATE: October 24, 2017

PROJECT NO.: 916-202

To: D. Wilson Construction Co.
1207 East Pecan
McAllen TX, 78501

YOU ARE HEREBY AUTHORIZED TO PERFORM THE FOLLOWING ITEM (S) OF WORK AND TO ADJUST THE DESIGN CONTINGENCY SUM ACCORDINGLY, AS INDICATED BELOW:

SCOPE OF WORK: Design Contingency: Change Proposal Request No.: CR 014, CR 015, CR 016, CR 017

CR 014 RFI #70 Radiology Supply Rm HVAC Addition	\$	(1,699)
CR 016 WJHW SI #7 Addition of Plug Strips	\$	(4,900)

Sub Total \$ (6,599)

ATTACHMENTS: Subcontractor's quote and pricing breakdown.

ORIGINAL DESIGN CONTINGENCY	\$	172,600
DESIGN CONTINGENCY EXPENDITURE PRIOR TO THIS AUTHORIZATION	\$	(34,553)
DESIGN CONTINGENCY BALANCE PRIOR TO THIS AUTHORIZATION	\$	138,047
DESIGN CONTINGENCY SUM WILL BE DECREASED BY THIS AUTHORIZATION	\$	(6,599)
REMAINING DESIGN CONTINGENCY	\$	131,448

ODR RECOMMENDATION:

By: _____ Date: _____
Broaddus & Associates

ARCHITECT APPROVED:

By: _____ Date: _____
ERO, Architects

CMR ACCEPTANCE:

By: _____ Date: _____
D. Wilson Construction Company, Inc.

OWNER ACCEPTANCE:

By: _____ Date: _____
South Texas College

Change Order

Project Name: Technology Bldg. Expansion Change Order No.: 6
 Project No.: _____ Date: October 24, 2017
 Location: South Texas College, Technology Campus

This Change Order Impacts II Services
 Part _____

To: E-Con Construction, Contractor for the above project;
 You are hereby authorized to make the following changes in the work under your contract;

Description of Work:

Reallocation of GMP Design & Construction Contingency Credits for reducing or deleting project scope as described in: CP-08 (Hardware Rev. for Security (\$2,900) and CP-10 Casework rev. (\$660) to the Program Budget Buy-Out Saving.

The revised Contract Work Breakdown Structure is as follows:

	Original	Previous Adj.	This Revision	Adjusted
Cost of Work	9,435,793.00	(1,236,041.00)	3,560.00	8,203,312.00
General Conditions	493,347.00	-	-	493,347.00
CMR/Design Contingency	99,857.00	(21,297.00)	-	78,560.00
Construction Phase Fee	353,410.00	-	-	353,410.00
Owner's Construction Contingency	151,180.00	(21,929.00)	(3,560.00)	125,691.00
Construction Services Total	10,533,587.00	(1,279,267.00)	-	9,254,320.00
Pre-Construction Services	14,115.00			
Total GMP Contract	10,547,702.00			

ACCEPTED

By : _____
Architect,
EGV Architects Date

By : _____
Construction Program Manager
Broaddus & Associates Date

By : _____
Construction Manager at Risk
E-con Construction Date

By : _____
OWNER,
South Texas College Date

Change Order

Project Name: **Technology Bldg. Expansion** Change Order No.: **6R - REVISED**
 Project No.: _____ Date: October 24, 2017
 Location: South Texas College, Technology Campus

This Change Order Impacts Part II Services

To: E-Con Construction, Contractor for the above project;
 You are hereby authorized to make the following changes in the work under your contract;

Description of Work:

Reallocation of GMP Design & Construction Contingency Credits for reducing or deleting project scope as described in: CP-08 (Hardware Rev. for Security (\$2,900) and CP-10 Casework rev. (\$660) to the Program Budget Buy-Out Saving.

The revised Contract Work Breakdown Structure is as follows:

	Original	Previous Adj.	This Revision	Adjusted
Cost of Work	9,435,793.00	(1,232,481.00)	(3,560.00)	8,199,752.00
General Conditions	493,347.00	-	-	493,347.00
CMR/Design Contingency	99,857.00	(21,297.00)	-	78,560.00
Construction Phase Fee	353,410.00	-	-	353,410.00
Owner's Construction Contingency	151,180.00	(25,489.00)	3,560.00	129,251.00
Construction Services Total	10,533,587.00	(1,279,267.00)	-	9,254,320.00
Pre-Construction Services	14,115.00			
Total GMP Contract	10,547,702.00			

ACCEPTED

By : _____ Date
Architect,
EGV Architects

By : _____ Date
Construction Program Manager
Broaddus & Associates

By : _____ Date
Construction Manager at Risk
E-con Construction

By : _____ Date
OWNER,
South Texas College



CHANGE ORDER

NUMBER: 7

PROJECT NAME: STC Technology Center
Building Expansion

DATE: October 24, 2017

PROJECT NO.: N/A

To: E-Con Construction
3025 S. Sugar Road
Edinburg, Texas 78539

YOU ARE HEREBY AUTHORIZED TO PERFORM THE FOLLOWING ITEM (S) OF WORK AND TO ADJUST THE OWNER'S CONSTRUCTION CONTINGENCY SUM ACCORDINGLY, AS INDICATED BELOW:

SCOPE OF WORK:	Owner's Construction Contingency: Change Proposal Request No.: CP 3R		
	CP 3R Changes per ASI #1 - Armormite Wall Panel at High/Low roof transition vs. stucco	\$	1,395
		Sub Total	\$ 1,395
ATTACHMENTS:	Subcontractor's quote and pricing breakdown.		

ORIGINAL OWNER'S CONSTRUCTION CONTINGENCY	\$ 151,180
OWNER'S CONSTRUCTION CONTINGENCY EXPENDITURE PRIOR TO THIS AUTHORIZATION	<u>\$ (21,929)</u>
OWNER'S CONSTRUCTION CONTINGENCY BALANCE PRIOR TO THIS AUTHORIZATION	\$ 129,251
OWNER'S CONSTRUCTION CONTINGENCY SUM WILL BE INCREASED BY THIS AUTHORIZATION	<u>\$ 1,395</u>
REMAINING OWNER'S CONSTRUCTION CONTINGENCY	<u>\$ 130,646</u>

ODR RECOMMENDATION:	
By: _____ <i>Broaddus & Associates</i>	Date: _____

ARCHITECT APPROVED:	
By: _____ <i>EGV Architects</i>	Date: _____

CMR ACCEPTANCE:	
By: _____ <i>E-Con Construction</i>	Date: _____

OWNER ACCEPTANCE:	
By: _____ <i>South Texas College</i>	Date: _____



CHANGE ORDER

NUMBER: 8

PROJECT NAME: STC Technology Center
Building Expansion

DATE: October 24, 2017

PROJECT NO.: N/A

To: E-Con Construction
3025 S. Sugar Road
Edinburg, Texas 78539

YOU ARE HEREBY AUTHORIZED TO PERFORM THE FOLLOWING ITEM (S) OF WORK AND TO ADJUST THE DESIGN CONTINGENCY SUM ACCORDINGLY, AS INDICATED BELOW:

SCOPE OF WORK: Design Contingency: Change Proposal request No.: PR 27
PR 27: Quality Lab Modification per ASI#10A \$ (10,539)

Sub Total \$ (10,539)

ATTACHMENTS: Subcontractor's quote and pricing breakdown.

ORIGINAL DESIGN CONTINGENCY AMOUNT	\$ 99,857
DESIGN CONTINGENCY EXPENDITURE AMOUNT PRIOR TO THIS AUTHORIZATION	\$ (21,297)
DESIGN CONTINGENCY AMOUNT BALANCE PRIOR TO THIS AUTHORIZATION	\$ 78,560
DESIGN CONTINGENCY SUM WILL BE DECREASED BY THIS AUTHORIZATION	\$ (10,539)
REMAINING COST OF WORK BALANCE	\$ 68,021

ODR RECOMMENDATION:
By: _____ Date: _____
Broaddus & Associates

ARCHITECT APPROVED:
By: _____ Date: _____
EGV Architects

CMR ACCEPTANCE:
By: _____ Date: _____
E-Con Construction Inc

OWNER ACCEPTANCE:
By: _____ Date: _____
South Texas College

Change Order (For CM/R, D/B and Performance Contracts)

Project Name: Technology Campus Building Expansion Change Order No.: 9

Project No.: N.A. Date: October 24, 2017

Location: 3700 W. Military Hwy, McAllen TX 78503

This Change Order Impacts Part II Services

To: E-Con Group, LLC., Contractor for the above project;
You are hereby authorized to make the following changes in the work under your contract;

C.P./F.O. No.	Description of Work	Cost	Time Extension
	Source: Buyout Savings Cost of Work = \$347,502 Design Contingency = \$39,222 Owner's Const. Contingency = \$113,276	(\$500,000)	0 Days

It is mutually agreed that the ~~payment~~ (credit) of \$500,000 and 0 Days Time extension provided

For in this Change Order, constitutes full compensation to the Contracting Firm (CM/R, D/B, Performance Contractor), whether direct, consequential or otherwise, in any wise incident to, or arising out of, or resulting directly from the work performed or modified by the Contracting Firm under this Change Order. The Contract completion date, including this time extension if any, is N.A.

For the above changes the sum of; Five Hundred Thousand Dollars
(\$ 500,000.00) will be: added to, X deducted from, the contract price

Original Part <u>II</u> Services Amt. OR Contingency Allowance	(\$ <u>10,533,587</u>)	Accepted:	
Previous Additions	(\$ <u>N.A.</u>)		
Previous Deductions	(\$ <u>1,236,041</u>)	By: _____	
Net Bal. Part <u>II</u> Services Amount OR Contingency Allowance	(\$ <u>9,297,546</u>)		E-Con Group, LLC.
This ADDITION	(\$ _____)		
This DEDUCTION	(\$ <u>500,000</u>)	By: _____	
Adjusted Part <u>II</u> Services Amount OR Contingency Allowance Balance	(\$ <u>8,797,546</u>)		Broaddus & Associates
		By: _____	EGV Architects
Summary of Other Services Total:			
Part <u>I</u> Services Amount	(\$ <u>14,115</u>)	By: _____	
Part _____ Services Amount	(\$ <u>N.A.</u>)		South Texas College
Total Adjusted Contract	(\$ <u>8,811,661</u>)		



Change Order

Project Name: MVC Health Professions & Science Bldg Change Order No.: 3
 Project No.: _____ Date: September 12, 2017
 Location: South Texas College, Mid Valley Campus

This Change Order Impacts Part II Services

To: Skanska USA, Contractor for the above project;
 You are hereby authorized to make the following changes in the work under your contract;

Description of Work:

Reallocation of GMP Design & Construction Contingency Credits for reducing or deleting project scope as described in: CP-1 (Delete Generator -\$19,687) and CP-03 Steel Redesign- \$18,105) to the Program Budget Buy-out Saving

The revised Contract Work Breakdown Structure is as follows:

	Original	Previous Adj.	This Revision	Adjusted
Cost of Work	12,881,288.00	-	37,792.00	12,919,080.00
General Conditions	683,420.00	-	-	683,420.00
CMR/Design Contingency	193,219.00	(56,541.00)	(37,792.00)	98,886.00
Construction Phase Fee	502,241.00	-	-	502,241.00
Owner's Construction Contingency	193,219.00	(6,620.00)	-	186,599.00
Construction Services Total	14,453,387.00	(63,161.00)	-	14,390,226.00
 Pre-Construction Services	 <u>28,377.00</u>			
 Total GMP Contract	 14,481,764.00			

ACCEPTED

By : _____ Date _____
Architect,
ROFA Architects

By : _____ Date _____
Construction Program Manager
Broaddus & Associates

By : _____ Date _____
Construction Manager at Risk
Skanska USA

By : _____ Date _____
OWNER,
South Texas College

Change Order

Project Name: MVC Health Professions & Science Bldg Change Order No.: 3 - REVISED
 Project No.: _____ Date: October 24, 2017
 Location: South Texas College, Mid Valley Campus

This Change Order Impacts Part II Services

To: Skanska USA, Contractor for the above project;
 You are hereby authorized to make the following changes in the work under your contract;

Description of Work:

Reallocation of GMP Design & Construction Contingency Credits for reducing or deleting project scope as described in: CP-1 (Delete Generator -\$19,687) and CP-03 Steel Redesign- \$18,105) to the Program Budget Buy-out Saving

The revised Contract Work Breakdown Structure is as follows:

	Original	Previous Adj.	This Revision	Adjusted
Cost of Work	12,881,288.00	-	37,792.00	12,919,080.00
General Conditions	683,420.00	-	-	683,420.00
CMR/Design Contingency	193,219.00	(56,541.00)	(37,792.00)	98,886.00
Construction Phase Fee	502,241.00	-	-	502,241.00
Owner's Construction Contingency	193,219.00	(6,620.00)	-	186,599.00
Construction Services Total	14,453,387.00	(63,161.00)	-	14,390,226.00
Pre-Construction Services	<u>28,377.00</u>			
Total GMP Contract	14,481,764.00			

ACCEPTED

By : _____ Date
Architect,
ROFA Architects

By : _____ Date
Construction Program Manager
Broaddus & Associates

By : _____ Date
Construction Manager at Risk
Skanska USA

By : _____ Date
OWNER,
South Texas College

Change Order

Project Name: MVC Health Professions & Science Bldg Change Order No.: 4
 Project No.: _____ Date: September 12, 2017
 Location: South Texas College, Mid Valley Campus

This Change Order Impacts Part II Services

To: Skanska USA, Contractor for the above project;
 You are hereby authorized to make the following changes in the work under your contract;

Description of Work:

Reallocation of GMP Design & Construction Contingency Credits for reducing or deleting project scope as described in: CP-1 (Delete Generator -\$19,687) and CP-03 Steel Redesign- \$18,105) to the Program Budget Buy-out Saving

The revised Contract Work Breakdown Structure is as follows:

	Original	Previous Adj.	This Revision	Adjusted
Cost of Work	12,881,288.00	37,792.00	(37,792.00)	12,881,288.00
General Conditions	683,420.00			683,420.00
CMR/Design Contingency	193,219.00	(94,333.00)		98,886.00
Construction Phase Fee	502,241.00			502,241.00
Owner's Construction Contingency	193,219.00	(6,620.00)		186,599.00
Construction Services Total	14,453,387.00	(63,161.00)	(37,792.00)	14,352,434.00
Pre-Construction Services	<u>28,377.00</u>			
Total GMP Contract	14,481,764.00			

ACCEPTED

By : _____ Date
Architect,
ROFA Architects

By : _____ Date
Construction Program Manager
Broaddus & Associates

By : _____ Date
Construction Manager at Risk
Skanska USA

By : _____ Date
OWNER,
South Texas College

Change Order

Project Name: MVC Health Professions & Science Bldg Change Order No.: 4-Revised
 Project No.: _____ Date: October 24, 2017
 Location: South Texas College, Mid Valley Campus

This Change Order Impacts Part II Services

To: Skanska USA, Contractor for the above project;
 You are hereby authorized to make the following changes in the work under your contract;

Description of Work:

Reallocation of GMP Design & Construction Contingency Credits for reducing or deleting project scope as described in: CP-1 (Delete Generator -\$19,687) and CP-03 Steel Redesign- \$18,105) to the Program Budget Buy-out Saving

The revised Contract Work Breakdown Structure is as follows:

	Original	Previous Adj.	This Revision	Adjusted
Cost of Work	12,881,288.00	37,792.00	(37,792.00)	12,881,288.00
General Conditions	683,420.00			683,420.00
CMR/Design Contingency	193,219.00	(94,333.00)		98,886.00
Construction Phase Fee	502,241.00			502,241.00
Owner's Construction Contingency	193,219.00	(6,620.00)		186,599.00
Construction Services Total	14,453,387.00	(63,161.00)	(37,792.00)	14,352,434.00
Pre-Construction Services	<u>28,377.00</u>			
Total GMP Contract	14,481,764.00			

ACCEPTED

By : _____ Date
Architect,
ROFA Architects

By : _____ Date
Construction Program Manager
Broaddus & Associates

By : _____ Date
Construction Manager at Risk
Skanska USA

By : _____ Date
OWNER,
South Texas College



CHANGE ORDER

NUMBER: 5

PROJECT NAME: Mid Valley Campus
Health Professions & Science

DATE: October 24, 2017

PROJECT NO.: N.A.

To: Skanska USA Building, Inc.
18615 Tuscany Stone
San Antonio, TX 78258

YOU ARE HEREBY AUTHORIZED TO PERFORM THE FOLLOWING ITEM (S) OF WORK AND TO ADJUST THE DESIGN CONTINGENCY SUM ACCORDINGLY, AS INDICATED BELOW:

SCOPE OF WORK: Design Contingency: For reporting period Sept. 2017
CP-16 3HP-006R AVIT SI# 1&2 - Furniture coordination \$ (7,171)

Sub Total \$ (7,171)

ATTACHMENTS: Subcontractor's quote and pricing breakdown.

ORIGINAL DESIGN CONTINGENCY	\$ 193,219
DESIGN CONTINGENCY EXPENDITURE PRIOR TO THIS AUTHORIZATION	\$ (56,541)
DESIGN CONTINGENCY BALANCE PRIOR TO THIS AUTHORIZATION	\$ 136,678
DESIGN CONTINGENCY SUM WILL BE DECREASED BY THIS AUTHORIZATION	\$ (7,171)
REMAINING DESIGN CONTINGENCY	\$ 129,507

ODR RECOMMENDATION:

By: _____ Date: _____
Broaddus & Associates

ARCHITECT APPROVED:

By: _____ Date: _____
ROFA Architects

CMR ACCEPTANCE:

By: _____ Date: _____
Skanska USA Building, Inc.

OWNER ACCEPTANCE:

By: _____ Date: _____
South Texas College



CHANGE ORDER

NUMBER: 6

PROJECT NAME: Mid Valley Campus
Health Professions & Science

DATE: October 24, 2017

PROJECT NO.: N.A.

To: Skanska USA Building, Inc.
18615 Tuscany Stone
San Antonio, TX 78258

YOU ARE HEREBY AUTHORIZED TO PERFORM THE FOLLOWING ITEM (S) OF WORK AND TO ADJUST THE DESIGN CONTINGENCY SUM ACCORDINGLY, AS INDICATED BELOW:

SCOPE OF WORK: Design Contingency: For reporting period Sept. 2017
CP-17 3HP-023R - additional structural steel columns at elevator shaft and supports \$ **(6,458)**

Sub Total \$ **(6,458)**

ATTACHMENTS: Subcontractor's quote and pricing breakdown.

ORIGINAL DESIGN CONTINGENCY	\$	193,219
DESIGN CONTINGENCY EXPENDITURE PRIOR TO THIS AUTHORIZATION	\$	(63,712)
DESIGN CONTINGENCY BALANCE PRIOR TO THIS AUTHORIZATION	\$	129,507
DESIGN CONTINGENCY SUM WILL BE DECREASED BY THIS AUTHORIZATION	\$	(6,458)
REMAINING DESIGN CONTINGENCY	\$	123,049

ODR RECOMMENDATION:	
By: _____ <i>Broaddus & Associates</i>	Date: _____

ARCHITECT APPROVED:	
By: _____ <i>ROFA Architects</i>	Date: _____

CMR ACCEPTANCE:	
By: _____ <i>Skanska USA Building, Inc.</i>	Date: _____

OWNER ACCEPTANCE:	
By: _____ <i>South Texas College</i>	Date: _____



CHANGE ORDER

NUMBER: 7

PROJECT NAME: Mid Valley Campus
Health Professions & Science

DATE: October 24, 2017

PROJECT NO.: N.A.

To: Skanska USA Building, Inc.
18615 Tuscany Stone
San Antonio, TX 78258

YOU ARE HEREBY AUTHORIZED TO PERFORM THE FOLLOWING ITEM (S) OF WORK AND TO ADJUST THE DESIGN CONTINGENCY SUM ACCORDINGLY, AS INDICATED BELOW:

SCOPE OF WORK: Design Contingency: For reporting period Sept. 2017
CP-19 3HP-036 - Arch lintels at towers per RFI # 15 \$ (4,141)

Sub Total \$ (4,141)

ATTACHMENTS: Subcontractor's quote and pricing breakdown.

ORIGINAL DESIGN CONTINGENCY	\$ 193,219
DESIGN CONTINGENCY EXPENDITURE PRIOR TO THIS AUTHORIZATION	\$ (70,170)
DESIGN CONTINGENCY BALANCE PRIOR TO THIS AUTHORIZATION	\$ 123,049
DESIGN CONTINGENCY SUM WILL BE DECREASED BY THIS AUTHORIZATION	\$ (4,141)
REMAINING DESIGN CONTINGENCY	\$ 118,908

ODR RECOMMENDATION:

By: _____ Date: _____
Broaddus & Associates

ARCHITECT APPROVED:

By: _____ Date: _____
ROFA Architects

CMR ACCEPTANCE:

By: _____ Date: _____
Skanska USA Building, Inc.

OWNER ACCEPTANCE:

By: _____ Date: _____
South Texas College



CHANGE ORDER

NUMBER: 8

PROJECT NAME: Mid Valley Campus
Health Professions & Science

DATE: October 24, 2017

PROJECT NO.: N.A.

To: Skanska USA Building, Inc.
18615 Tuscany Stone
San Antonio, TX 78258

YOU ARE HEREBY AUTHORIZED TO PERFORM THE FOLLOWING ITEM (S) OF WORK AND TO ADJUST THE DESIGN CONTINGENCY SUM ACCORDINGLY, AS INDICATED BELOW:

SCOPE OF WORK: Design Contingency: For reporting period Sept. 2017
CP-20 3HP-040 - Trellis steel plate supports \$ (1,126)

Sub Total \$ (1,126)

ATTACHMENTS: Subcontractor's quote and pricing breakdown.

ORIGINAL DESIGN CONTINGENCY	\$ 193,219
DESIGN CONTINGENCY EXPENDITURE PRIOR TO THIS AUTHORIZATION	\$ (74,311)
DESIGN CONTINGENCY BALANCE PRIOR TO THIS AUTHORIZATION	\$ 118,908
DESIGN CONTINGENCY SUM WILL BE DECREASED BY THIS AUTHORIZATION	\$ (1,126)
REMAINING DESIGN CONTINGENCY	\$ 117,782

ODR RECOMMENDATION:

By: _____ Date: _____
Broaddus & Associates

ARCHITECT APPROVED:

By: _____ Date: _____
ROFA Architects

CMR ACCEPTANCE:

By: _____ Date: _____
Skanska USA Building, Inc.

OWNER ACCEPTANCE:

By: _____ Date: _____
South Texas College



CHANGE ORDER

NUMBER: 9

PROJECT NAME: **Mid Valley Campus**
 Health Professions & Science

DATE: October 24, 2017

PROJECT NO.: N.A.

To: Skanska USA Building, Inc.
 18615 Tuscany Stone
 San Antonio, TX 78258

YOU ARE HEREBY AUTHORIZED TO PERFORM THE FOLLOWING ITEM (S) OF WORK AND TO ADJUST THE DESIGN CONTINGENCY SUM ACCORDINGLY, AS INDICATED BELOW:

SCOPE OF WORK: Design Contingency: For reporting period Sept. 2017
 CP-22 3HP-028 - Additional fume hood and appertenances Lab 2.071 per RFI # 31 & 31A \$ (24,334)

Sub Total \$ (24,334)

ATTACHMENTS: Subcontractor's quote and pricing breakdown.

ORIGINAL DESIGN CONTINGENCY	\$ 193,219
DESIGN CONTINGENCY EXPENDITURE PRIOR TO THIS AUTHORIZATION	\$ (75,437)
DESIGN CONTINGENCY BALANCE PRIOR TO THIS AUTHORIZATION	\$ 117,782
DESIGN CONTINGENCY SUM WILL BE DECREASED BY THIS AUTHORIZATION	\$ (24,334)
REMAINING DESIGN CONTINGENCY	<u> \$ 93,448 </u>

ODR RECOMMENDATION:

By: _____ Date: _____
Broaddus & Associates

ARCHITECT APPROVED:

By: _____ Date: _____
ROFA Architects

CMR ACCEPTANCE:

By: _____ Date: _____
Skanska USA Building, Inc.

OWNER ACCEPTANCE:

By: _____ Date: _____
South Texas College



CHANGE ORDER

NUMBER: 10

PROJECT NAME: Mid Valley Campus
Health Professions & Science

DATE: October 24, 2017

PROJECT NO.: N.A.

To: Skanska USA Building, Inc.
18615 Tuscany Stone
San Antonio, TX 78258

YOU ARE HEREBY AUTHORIZED TO PERFORM THE FOLLOWING ITEM (S) OF WORK AND TO ADJUST THE DESIGN CONTINGENCY SUM ACCORDINGLY, AS INDICATED BELOW:

SCOPE OF WORK: Design Contingency: For reporting period Sept. 2017
CP-23 3HP-035 - Acid waste vent offsets \$ (19,861)

Sub Total \$ (19,861)

ATTACHMENTS: Subcontractor's quote and pricing breakdown.

ORIGINAL DESIGN CONTINGENCY	\$ 193,219
DESIGN CONTINGENCY EXPENDITURE PRIOR TO THIS AUTHORIZATION	\$ (99,771)
DESIGN CONTINGENCY BALANCE PRIOR TO THIS AUTHORIZATION	\$ 93,448
DESIGN CONTINGENCY SUM WILL BE DECREASED BY THIS AUTHORIZATION	\$ (19,861)
REMAINING DESIGN CONTINGENCY	\$ 73,587

ODR RECOMMENDATION:

By: _____ Date: _____
Broaddus & Associates

ARCHITECT APPROVED:

By: _____ Date: _____
ROFA Architects

CMR ACCEPTANCE:

By: _____ Date: _____
Skanska USA Building, Inc.

OWNER ACCEPTANCE:

By: _____ Date: _____
South Texas College



CHANGE ORDER

NUMBER: 11

PROJECT NAME: Mid Valley Campus
Health Professions & Science

DATE: October 24, 2017

PROJECT NO.: N.A.

To: Skanska USA Building, Inc.
18615 Tuscany Stone
San Antonio, TX 78258

YOU ARE HEREBY AUTHORIZED TO PERFORM THE FOLLOWING ITEM (S) OF WORK AND TO ADJUST THE OWNER'S CONSTRUCTION CONTINGENCY SUM ACCORDINGLY, AS INDICATED BELOW:

SCOPE OF WORK:	Owner's Construction Contingency: For reporting period August 2017				
	CP-21 3HP-042 - AVIT SI# 5 - MDF & IDF Electrical requirements modifications. Power from ceiling to floor as requested by STC IT Department.	\$	(2,732)		
				Sub Total	\$ (2,732)

ATTACHMENTS: Subcontractor's quote and pricing breakdown and verification correspondence.

ORIGINAL OWNER'S CONSTRUCTION CONTINGENCY	\$ 193,219
OWNER'S CONSTRUCTION CONTINGENCY EXPENDITURE PRIOR TO THIS AUTHORIZATION	\$ (6,620)
OWNER'S CONSTRUCTION CONTINGENCY BALANCE PRIOR TO THIS AUTHORIZATION	\$ 186,599
OWNER'S CONSTRUCTION CONTINGENCY SUM WILL BE <i>DECREASED</i> BY THIS AUTHORIZATION	\$ (2,732)
REMAINING OWNER'S CONSTRUCTION CONTINGENCY	\$ 183,867

ODR RECOMMENDATION:

By: _____ Date: _____
Broaddus & Associates

ARCHITECT APPROVED:

By: _____ Date: _____
ROFA Architects

CMR ACCEPTANCE:

By: _____ Date: _____
Skanska USA Building, Inc.

OWNER ACCEPTANCE:

By: _____ Date: _____
South Texas College

Change Order (For CM/R, D/B and Performance Contracts)

Project Name: Mid Valley Campus – Library Expansion Change Order No.: 3

Project No.: N.A. Date: October 24, 2017

Location: Weslaco Texas

This Change Order Impacts Part II Services

To: Skanska, USA, Contractor for the above project;
You are hereby authorized to make the following changes in the work under your contract;

C.P./F.O. No.	Description of Work	Cost	Time Extension
Bd. Approval	GMP increase for General Conditions	\$ 200,888	0 Days

It is mutually agreed that the payment (credit) of \$200,888 and 0 Days Time extension provided

For in this Change Order, constitutes full compensation to the Contracting Firm (CM/R, D/B, Performance Contractor), whether direct, consequential or otherwise, in any wise incident to, or arising out of, or resulting directly from the work performed or modified by the Contracting Firm under this Change Order. The Contract completion date, including this time extension if any, is N.A.

For the above changes the sum of; Two Hundred Thousand Eight Hundred & Eighty-Eight Dollars, (\$ 200,888.00) will be: X added to, _____ deducted from, the contract price

Original Part <u>II</u> Services Amt. OR Contingency Allowance	(\$ <u>2,462,776</u>)	Accepted:	
Previous Additions	(\$ <u>82,212</u>)		
Previous Deductions	(\$ <u>N.A.</u>)	By: _____	
Net Bal. Part <u>II</u> Services Amount OR Contingency Allowance	(\$ <u>2,544,988</u>)		Skanska USA
This ADDITION	(\$ <u>200,888</u>)		
This DEDUCTION	(\$ _____)	By: _____	
Adjusted Part <u>II</u> Services Amount OR Contingency Allowance Balance	(\$ <u>2,745,876</u>)		Broaddus & Associates
		By: _____	
			Mata+Garcia Architects
Summary of Other Services Total:			
Part <u>I</u> Services Amount	(\$ <u>3,679</u>)	By: _____	
Part _____ Services Amount	(\$ <u>N.A.</u>)		South Texas College
Total Adjusted Contract	(\$ <u>2,749,555</u>)		

**BROADDUS
& ASSOCIATES**

Section Three – Description of Work

South Texas College: Mid Valley Campus – Package II (Health and Science)
Guaranteed Maximum Price
Weslaco TX
7/29/2016

General Qualifications

1. The GMP is based upon the following criteria. The Health and Science is based on the 60% Construction Document Set dated 04/18/2016 from ROFA Architects Inc. and their consultants. The GMP also includes RFI responses received from ROFA Architects as of 4:00pm on May 10th, 2016.
2. This GMP includes a 1.5% owner provided construction contingency. In addition, the GMP includes a 1.5% contractor's design contingency to be used at the contractor's discretion for costs arising out of the further development and completion of the construction documents that do not qualify for a change order. No money has been included within this GMP for events which are beyond the control of the Construction Manager (i.e. acts of God, owner initiated changes, unforeseen conditions, etc.).
3. An upgrade for ADA and code compliance for areas outside the noted scope of work is not included.
4. Costs for the detection and removal of hazardous materials (i.e. mold, asbestos, lead paint, contaminated soils, etc.), and groundwater monitoring are not included.
5. The general conditions cost contained in our GMP Package II have been divided up as requested by the client so that each component GMP package carries a proportionate share of the overall general conditions budget required for the Mid Valley Campus Bond Projects. They are not stand alone budgets and require that each subsequent GMP phase be procured to allow for the most efficient use of CMAR resources as indicated in the overall milestone schedule. The value of the general conditions budget is time sensitive to the GMP approval and Notice to Proceed dates provided in the milestone schedules. Adjustments to the budget may be required if approvals are unreasonably withheld.

SKANSKA

SKANSKA USA BUILDING INC.
 Project Name STC Mid Valley Campus Package III (Workforce Training Expansion)
 Owner Name South Texas College
 Location Weslaco, TX

October 24, 2016

Bid Package	Description	Total Cost GMP
1	General Requirements	\$ -
2	Existing Conditions	\$ 25,842
3	Concrete	\$ 113,516
4	Masonry	\$ 201,673
5	Metals	\$ 173,647
6	Woods, Plastic, and Composites	\$ 75,422
7	Thermal and Moisture Protection	\$ 351,299
8	Openings	\$ 141,156
9	Finishes	\$ 290,185
10	Specialties	\$ 94,192
11	Equipment	\$ 19,484
12	Furnishings	\$ 1,491
13	Special Construction	\$ -
14	Conveying Systems	\$ -
21	Fire Suppression	\$ 74,978
22	Plumbing	\$ 174,200
23	Heating, Ventilating, and Air Conditioning	\$ 312,760
25	Integrated Automation	\$ -
26	Electrical	\$ 388,116
27	Communications	\$ 72,650
28	Electronic Safety and Security	\$ -
31	Earthwork	\$ 94,500
32	Exterior Improvements	\$ -
33	Utilities	\$ -
34	Transportation	\$ -
35	Waterway and Marine Construction	\$ -
40	Process Integration	\$ -
41	Material Processing and Handling Equipment	\$ -
42	Process Heating, Cooling, Drying Equipment	\$ -
43	Process Gas and Liquid Handling, Purification, and Storage Equipment	\$ -
44	Pollution Control Equipment	\$ -
45	Industry-Specific Manufacturing Equipment	\$ -
48	Electrical Power Generation	\$ -
	Building Permit Fees	\$ 8,099
	SUBTOTAL	\$ 2,613,210
	Escalation	\$ -
	TOTAL COST OF WORK WITH ESCALATION	\$ 2,613,210
	Construction Contingency - 1.00%	\$ 26,132
	Design Contingency - 1.00%	\$ 26,132
	SUBTOTAL	\$ 2,665,474
	General Conditions	\$ 200,838
	CCIP	NA
	Fee - 3.60%	\$ 103,189
	TOTAL COST	\$ 2,969,551
	GRAND TOTAL COST	\$ 2,969,551

mv Library Exp.

← Gmp Adjustment/Add

ALTERNATES/BREAKOUT PRICING	TOTAL
Breakout 1: Add Bathroom Renovation	\$ 94,151
Breakout 2: Add Open Air Work Bay Room	\$ 47,940

*The GMP pricing above assumes efficiencies that can only be realized if the STC Mid Valley Campus Package III (i.e. Workforce Training, the Library Expansion and the Library Renovation) GMP's are approved at the November 8th board meeting. Pricing is subject to modification in the event that GMP approval is unreasonably withheld for any of the GMP packages presented as STC Mid Valley Campus Package III.

Change Order

Project Name: MVC Student Services Change Order No.: 6
 Project No.: _____ Date: September 12, 2017
 Location: South Texas College, Mid Valley Campus

This Change Order Impacts Part II Services

To: Skanska USA, Contractor for the above project;
 You are hereby authorized to make the following changes in the work under your contract;

Description of Work:

Reallocation of GMP Design & Construction Contingency Credits for reducing or deleting project scope as described in: CP-13 (Mechanical Equipment Changes \$19,095) to the Program Buy-Out Savings.

The revised Contract Work Breakdown Structure is as follows:

	Original	Previous Adj.	This Revision	Adjusted
Cost of Work	3,403,250.00	-	19,095.00	3,422,345.00
General Conditions	211,759.00	-		211,759.00
CMR/Design Contingency	51,049.00	(45,240.00)	(19,095.00)	(13,286.00)
Construction Phase Fee	133,816.00	-		133,816.00
Owner's Construction Contingency	51,049.00	(38,363.00)		12,686.00
Construction Services Total	3,850,923.00	(83,603.00)	-	3,767,320.00
Pre-Construction Services	<u>5,939.00</u>			
Total GMP Contract	3,856,862.00			

ACCEPTED

By : _____ Date
Architect,
ROFA Architect

By : _____ Date
Construction Program Manager
Broaddus & Associates

By : _____ Date
Construction Manager at Risk
Skanska, USA

By : _____ Date
OWNER,
South Texas College

Change Order

Project Name: MVC Student Services Change Order No.: 6-Revised
 Project No.: _____ Date: October 24, 2017
 Location: South Texas College, Mid Valley Campus

This Change Order Impacts Part II Services

To: Skanska USA, Contractor for the above project;
 You are hereby authorized to make the following changes in the work under your contract;

Description of Work:

Reallocation of GMP Design & Construction Contingency Credits for reducing or deleting project scope as described in: CP-13 (Mechanical Equipment Changes \$19,095) to the Program Buy-Out Savings.

The revised Contract Work Breakdown Structure is as follows:

	Original	Previous Adj.	This Revision	Adjusted
Cost of Work	3,403,250.00	19,095.00	(19,095.00)	3,403,250.00
General Conditions	211,759.00	-		211,759.00
CMR/Design Contingency	51,049.00	(64,335.00)	19,095.00	5,809.00
Construction Phase Fee	133,816.00	-		133,816.00
Owner's Construction Contingency	51,049.00	(38,363.00)		12,686.00
Construction Services Total	3,850,923.00	(83,603.00)	-	3,767,320.00
 Pre-Construction Services	 <u>5,939.00</u>			
Total GMP Contract	3,856,862.00			

ACCEPTED

By : _____ Date
Architect,
ROFA Architect

By : _____ Date
Construction Program Manager
Broaddus & Associates

By : _____ Date
Construction Manager at Risk
Skanska, USA

By : _____ Date
OWNER,
South Texas College



CHANGE ORDER

NUMBER: 7

PROJECT NAME: Mid Valley Campus Student Services Exp.

DATE: October 24, 2017

PROJECT NO.: N.A.

To: Skanska USA Building, Inc.
18615 Tuscany Stone
San Antonio, TX 78258

YOU ARE HEREBY AUTHORIZED TO PERFORM THE FOLLOWING ITEM (S) OF WORK AND TO ADJUST THE OWNER'S CONSTRUCTION CONTINGENCY SUM ACCORDINGLY, AS INDICATED BELOW:

SCOPE OF WORK:	<u>Owner's Construction Contingency: For reporting period September 2017</u>		
CP-18	4SS-028	Rough-in for fans at Breezeway	\$ (2,807)
			Sub Total \$ (2,807)

ATTACHMENTS: Subcontractor's quote and pricing breakdown and verification correspondence.

ORIGINAL OWNER'S CONSTRUCTION CONTINGENCY	\$ 51,049
OWNER'S CONSTRUCTION CONTINGENCY EXPENDITURE PRIOR TO THIS AUTHORIZATION	\$ (38,363)
OWNER'S CONSTRUCTION CONTINGENCY BALANCE PRIOR TO THIS AUTHORIZATION	\$ 12,686
OWNER'S CONSTRUCTION CONTINGENCY SUM WILL BE <i>DECREASED</i> BY THIS AUTHORIZATION	\$ (2,807)
REMAINING OWNER'S CONSTRUCTION CONTINGENCY	\$ 9,879

ODR RECOMMENDATION:

By: _____ Date: _____
Broaddus & Associates

ARCHITECT APPROVED:

By: _____ Date: _____
ROFA Architects

CMR ACCEPTANCE:

By: _____ Date: _____
Skanska USA Building, Inc.

OWNER ACCEPTANCE:

By: _____ Date: _____
South Texas College

Change Order

Project Name: MVC Parking and Site Change Order No.: 5
 Project No.: _____ Date: September 12, 2017
 Location: South Texas College, Mid Valley Campus

This Change Order Impacts Part II Services

To: Skanska USA, Contractor for the above project;
 You are hereby authorized to make the following changes in the work under your contract;

Description of Work:

Reallocation of GMP Design & Construction Contingency Credits for reducing or deleting project scope as described in: CO-5 (delete infrastructure to support Workforce Center) to the Program Budget Buy-Out Saving.

The revised Contract Work Breakdown Structure is as follows:

	Original	Previous Adj.	This Revision	Adjusted
Cost of Work	2,115,374.00	(109,378.00)	50,020.00	2,056,016.00
General Conditions	214,169.00			214,169.00
CMR/Design Contingency	31,731.00	(14,600.00)		17,131.00
Construction Phase Fee	86,148.00			86,148.00
Owner's Construction Contingency	31,731.00	40,594.00	(50,020.00)	22,305.00
Construction Services Total	2,479,153.00	(133,404.00)		2,395,769.00
 Pre-Construction Services	 <u>5,272.00</u>			
 Total GMP Contract	 2,484,425.00			

ACCEPTED

By : _____ Date _____
Engineer
Half Associates

By : _____ Date _____
Construction Program Manager
Broaddus & Associates

By : _____ Date _____
Construction Manager at Risk
Skanska, USA

By : _____ Date _____
OWNER,
South Texas College

Change Order

Project Name: MVC Parking and Site Change Order No.: 5-Revised
 Project No.: _____ Date: October 24, 2017
 Location: South Texas College, Mid Valley Campus

This Change Order Impacts Part II Services

To: Skanska USA, Contractor for the above project;
 You are hereby authorized to make the following changes in the work under your contract;

Description of Work:

Reallocation of GMP Design & Construction Contingency Credits for reducing or deleting project scope as described in: CO-5 (delete infrastructure to support Workforce Center) to the Program Budget Buy-Out Saving.

The revised Contract Work Breakdown Structure is as follows:

	Original	Previous Adj.	This Revision	Adjusted
Cost of Work	2,115,374.00	(59,358.00)	(50,020.00)	2,005,996.00
General Conditions	214,169.00			214,169.00
CMR/Design Contingency	31,731.00	(14,600.00)		17,131.00
Construction Phase Fee	86,148.00			86,148.00
Owner's Construction Contingency	31,731.00	(9,426.00)	50,020.00	72,325.00
Construction Services Total	2,479,153.00	(83,384.00)	-	2,395,769.00
Pre-Construction Services	<u>5,272.00</u>			
Total GMP Contract	2,484,425.00			

ACCEPTED

By : _____ Date _____
Engineer
Half Associates

By : _____ Date _____
Construction Program Manager
Broaddus & Associates

By : _____ Date _____
Construction Manager at Risk
Skanska, USA

By : _____ Date _____
OWNER,
South Texas College



CHANGE ORDER

NUMBER: 6

PROJECT NAME: Mid Valley Campus
 Site & Parking Improvements

DATE: October 24, 2017

PROJECT NO.: N.A.

To: Skanska USA Building, Inc.
 18615 Tuscany Stone
 San Antonio, TX 78258

YOU ARE HEREBY AUTHORIZED TO PERFORM THE FOLLOWING ITEM (S) OF WORK AND TO ADJUST THE DESIGN CONTINGENCY SUM ACCORDINGLY, AS INDICATED BELOW:

SCOPE OF WORK: Design Contingency: For reporting period August 2017
 CP 7 25P - 025 Thermal Plant Ext. Lighting Controls \$ (748)
Sub Total \$ (748)

ATTACHMENTS: Subcontractor's quote, pricing breakdown and verification correspondence

ORIGINAL DESIGN CONTINGENCY	\$ 31,731
DESIGN CONTINGENCY EXPENDITURE PRIOR TO THIS AUTHORIZATION	\$ (14,600)
DESIGN CONTINGENCY BALANCE PRIOR TO THIS AUTHORIZATION	\$ 17,131
DESIGN CONTINGENCY SUM WILL BE DECREASED BY THIS AUTHORIZATION	\$ (748)
REMAINING DESIGN CONTINGENCY	\$ 16,383

ODR RECOMMENDATION:

By: _____ Date: _____
Broaddus & Associates

ENGINEER APPROVED:

By: _____ Date: _____
Halff & Associates

CMR ACCEPTANCE:

By: _____ Date: _____
Skanska USA Building, Inc.

OWNER ACCEPTANCE:

By: _____ Date: _____
South Texas College



NUMBER: 4

PROJECT NAME: STC Starr Health Professions and Science Building

DATE: October 24, 2017

PROJECT NO.: 15-709

To: D Wilson Construction Co.
1207 East Pecan
McAllen TX, 78502

YOU ARE HEREBY AUTHORIZED TO PERFORM THE FOLLOWING ITEM (S) OF WORK AND TO ADJUST THE DESIGN CONTINGENCY SUM ACCORDINGLY, AS INDICATED BELOW:

SCOPE OF WORK: Design Contingency: Change Proposal Request CR 014
 CR 014 Louver upsize \$ (2,420)

Sub Total \$ (2,420)

ATTACHMENTS: Subcontractor's quote and pricing breakdown.

ORIGINAL Design Contingency	\$ 96,000
Design Contingency PRIOR TO THIS AUTHORIZATION	\$ 13,373
Design Contingency BALANCE PRIOR TO THIS AUTHORIZATION	\$ 52,870
Design Contingency SUM WILL BE DECREASED BY THIS AUTHORIZATION	\$ (2,420)
REMAINING COST OF WORK BALANCE	\$ 50,450

ODR RECOMMENDATION:

By: _____ Date: _____
Broaddus & Associates

ARCHITECT APPROVED:

By: _____ Date: _____
ERO, Architects

CMR ACCEPTANCE:

By: _____ Date: _____
D. Wilson Construction Company, Inc.

OWNER ACCEPTANCE:

By: _____ Date: _____
South Texas College



NUMBER: 3

PROJECT NAME: Starr Thermal Plant

DATE: October 24, 2017

PROJECT NO.: 15-714

To: D Wilson Construction Co.
1207 East Pecan
McAllen TX, 78502

YOU ARE HEREBY AUTHORIZED TO PERFORM THE FOLLOWING ITEM (S) OF WORK AND TO ADJUST THE DESIGN CONTINGENCY SUM ACCORDINGLY, AS INDICATED BELOW:

SCOPE OF WORK: Design Contingency: Change Proposal Request CR 003
 CR 003 Chiller Insulation \$ (5,402)

Sub Total \$ (5,402)

ATTACHMENTS: Subcontractor's quote and pricing breakdown.

ORIGINAL Design Contingency	\$ 39,000
Design Contingency PRIOR TO THIS AUTHORIZATION	\$ 10,774
Design Contingency BALANCE PRIOR TO THIS AUTHORIZATION	\$ 28,226
Design Contingency SUM WILL BE DECREASED BY THIS AUTHORIZATION	\$ (5,402)
REMAINING COST OF WORK BALANCE	\$ 22,824

ODR RECOMMENDATION:

By: _____ Date: _____
Broaddus & Associates

ARCHITECT APPROVED:

By: _____ Date: _____
Sigma

CMR ACCEPTANCE:

By: _____ Date: _____
D. Wilson Construction Company, Inc.

OWNER ACCEPTANCE:

By: _____ Date: _____
South Texas College

Pecan Campus - North Academic Building

Change Order Log

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APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
co #	Change Order Description	\$104,000	\$162,000	\$10,951,000
co.1	BUY OUT SAVINGS - of \$720,878			(\$720,878)
co.2	CR14, CR24 & CR26		(\$720)	
co.3	CR-29 - Add a second set of Building ID Letters to Canopy Façade		(\$6,405)	
co.4	CR-28 - Revise Interior Roof side of Parapet wall sheathing from Dens-Glass gyp bd to Dens-Deck per Garland Roofing Req	(\$14,812)		
co.5	CR 02 - ASI-02 Structural steel modifications at entry canopies \$2,887; CR 03R- ASI-01 - Additional steel framing at building expansion joint - \$3,100; CR 05 - Exterior parapet angle addition -\$6831 ; CR 07R - ASI-06 - Interior and Finishes: Light fixture revisions \$275 ; CR 18 - ASI-02 Structural steel modifications at entry canopies -\$1091 ; CR 21 - ASI-05: Mock-Up wall - added length and details -\$1775 ; CR 22 - Additional structural pilasters at elevator shaft walls -\$6606	(\$16,241)		
co.6	CR 08R - AVIT Supplemental Information SI-01 dated October 13,2016 - Infrastructure modifications to teacher's podium floor boxes, data for offices, etc. \$3242 ; CR 11 - ASI-07: Electrical infrastructure supporting AVIT SI-01 - conduit, wall boxes, floor block outs, etc. -\$3363	(\$121)		
co.7	CR-30R3 AVIT SI-02 Audio Visual Modifications for monitors, computer and Classroom etc. -\$16052 ; CR-35R3 AVIT SI-03 Audio Visual modifications for Active Learning Classrooms -\$28,052 ; CR-37 ASI-13 Electrical infrastructure for AVIT SI-02 Conduit and Boxes - \$8969 ; CR-38 ASI-14 Electrical infrastructure for AVIT SI-03 Conduit and Boxes -\$3493 ; Modify Construction Fence and Construction Trailer plumbing to accommodate Mc Allen ISD -\$1,254		(\$57,820)	
co.8	CR-34 - Graphic Revisions -\$2,388; CR-43 - AVIT SI- 05 Misc. Revisions \$2,913		\$525	
co.9	CR-25 - Building Letter Revision -\$143 ; CR-27 - Toilet Accessories - Add Grab Bars per ADA -\$395 ; CR-31 - Revise Doors to Clear Birch - \$550 ; CR-41 - ASI 16 Lobby Stairwell Finishes (enclose underside of Main Stair) -\$6899	(\$7,987)		
co.10	CR-45 CHW Crossover in Level 2 Mechanical Room	(\$6,143)		
co.11	Reallocation of GMP Design & Construction Contingency Credits for reducing or deleting project scope as described in CR-2 \$2,887; CR-07R \$275 ; CR-08R \$3,242 and CR-43 \$2,913 to the Program Budget.	(\$6,404)	(\$2,913)	(\$9,317)
Total Expenditures approved to Date		(\$51,708)	(\$67,333)	(\$730,195)
Balance Remaining		\$52,292	\$94,667	\$10,220,805

Change Proposal's Pending This Review Period			
	NONE		
Total Expenditures this reporting period		\$0	\$0
Balance remaining after approved Current Change Orders			

Pecan Campus - South Academic Building

Change Order Log

10/16/2017 11:49 AM

APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
co #	Change Order Description	\$66,500	\$98,355	\$6,657,834
co 1	Adjustments for days and to align Board Approved Timeline			\$0
co 2	CR-13R - Electrical Infrastructure to Final Furniture e Plan -\$4556 ; CR-21 - CHW Extension: Offset around existing tree and manhole -\$9356		(\$13,912)	
co 3	CR 02R - AVIT Supplemental Info SI-01 dated October 13, 2016: Revise floor boxes types and locations (EFSB8 to RFB4, etc.) - \$2034; CR 4 - Revise classroom lockset function to 'Secure-in-Place' \$750 ; CR 11 - ASI 01: Add door for AHU coil draw-out space -\$2315 ; CR 14 - RFI 40_Structural Steel 'X' brace conflict with Window Wall at Computer 2.401 -\$6438 ; CR 23 - RFI 40a-40b, 52, 59a & 60: Dry wall revisions to conceal storm drains, structural bracing, etc. -\$3041	(\$13,078)		
co 4	CR-22R AVIT Supplemental Info. SI-02 dated May 18.2017. Misc. revisions for Fixed Panel Monitors, Classrooms to Computer Lab upgrades, act		(\$21,025)	
co 5	CR - 24 Add Flat Screens and Infrastructure & Delete Projection Screens including deleting data drops and removing Ceiling Mounted Projectors Supports		(\$3,532)	
co 6	CR-26 RFI-54 VAV Boxes Power Revisions - add a neutral wire to connect to 277 V power	(\$2,488)		
Total Expenditures approved to Date		(\$15,566)	(\$38,469)	\$0
Balance Remaining		\$50,934	\$59,886	\$6,657,834

Change Proposal's Pending This Review Period				
co.7	(CR-25R) Red Dye Concrete		(\$10,505)	
co.8	CR-27R Relocate cable tray from classroom	(\$44,260)		
Total Expenditures this reporting period		(\$44,260)	(\$10,505)	\$0
Balance remaining after approved Current Change Orders		\$6,674	\$49,381	\$6,657,834

Pecan Campus - STEM Building

Change Order Log

10/16/2017 11:49 AM

APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
co #	Change Order Description	\$104,000	\$153,990	\$10,417,059
co 1	CR2R, CR3R & CR11		(\$36,507)	
co 2	Adjustment for days & approved timeline - 53 days			
co 3	CR-01 1st Floor Under slab Utility Trench -\$50,300 ; CR-06R - RFI 08 - AVIT SI-01 - Revise Floor Box Type @ 22 Locations - \$3155 ; CR-08R - Revise 7 Door to 45 min fire rated doors - \$2700 ; CR-13 - RFI-34 Exhaust Fan Equipment support and duct flashing -\$3482 ; CR-14R - RFI-24 Duct/Ceiling conflicts at Corridor 1.100 -\$4505 ; CR-15 - Revise Interior Roof side of Parapet wall sheathing from Dens-Glass gyp bd to Dens-Deck per Garland Roofing Req -\$4974 ; CR-16R2 - RFI-14, 36 & 41 add drywall chase to encase structural steel braces and storm drain headers -\$6768 ; CR-18 - RFI 18 - AVIT-SI-01 Revise floor box location at Lvl 1 labs -\$3843	(\$79,727)		
co 4	CR-20R Revised Lab service fixtures per Submittal 27a - combine gas turrets to double outlet , add DI water to service sinks, ect. -\$6817 ; CR-21R AVIT Supplemental Info. SI-02 dated May 18, 2017; Misc. revisions Flat Panel Monitors - \$31559		(\$38,376)	
co 5	CR22 - FUME HOOD DUCT 'Y' CONNECTION	(\$20,356)		
co 6	CR.23R2 - Revise Lab Utilities to Prep Room, Hoods, Sinks & Autoclave		(\$5,344)	
co 6	CR - 24 Add Flat Screens and Infrastructure & Delete Proj.Screens		\$4,490	
co 6	CR 25 - Modify Routing of Cable Trays to avoid classrooms		(\$3,207)	
co.7	Reallocation of GMP Design & Construction Contingency Credits for reducing or deleting project scope as described in CR-24 (\$4,490) to the Program Budget		(\$4,490)	(\$4,490)
Total Expenditures approved to Date		(\$100,083)	(\$83,434)	(\$4,490)
Balance Remaining		\$3,917	\$70,556	\$10,412,569

Change Proposal's Pending This Review Period			
	NONE		
Total Expenditures this reporting period		\$0	\$0
Balance remaining after approved Current Change Orders		\$3,917	\$70,556

CR-01 above may be due to an Error & Omission - allocated to Design Contingency

Pecan Campus - Student Union

Change Order Log

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APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
co #	Change Order Description	\$70,000	\$100,000	\$6,888,179
co 1	CR-01 Remove 3 Existing Palm Trees -\$750 ; CR-02 Remove Existing Drain Box at North Side of Pad -\$600 ; CR-03 Remove Existing Drain Box at South Side of Pad -\$600 ; CR-06 Add Door in Hoist way to service elevator equipment -\$2245 ; CR-07 RFI-06 Power to UV Light and Receipt in AHU's -\$1560 ; CR-08 RFI-33 Add Fire Damper for AHU PU005 -\$786 ; CR-09 RFI-36 Add Exhaust and R/A Fire Dampers -\$958 ; CR-10 Revise Sheathing from Treated Plywood to Dens- Glass \$7738 ; CR-12 Add 2 Layers of wood mailer at edge of high roof for insulation -\$2707 ; CR-13R - Revise Interior Roof side of Parapet wall sheathing from Dens-Glass gyp bd to Dens-Deck per Garland Roofing Req - \$5316 ; CR-14 ASI -08 Add 2 Floor Drains at Terrace Deck to maintain minimum concrete Depth for Structural Capacity - \$3600 ; CR-15 ASI -11 Furniture- Electrical Infrastructure Revisions \$805	(\$10,579)		
co 2	CR. 18 - Revisions to Door to Accommodate Elevator -\$1306 ; CR. 21 - Revise Exterior Handrail Material HD Gal. -\$2850	(\$4,156)		
co. 3	CR-24 Add Fire Rated Access Pnl. to Space Below Monumental S	(\$1,309)		
co. 4	Reallocation of GMP Design & Construction Contingency Credits for reducing or deleting project scope as described in CR-10 (\$7,738) and CR-15 (\$805) to the Program Budget	(\$8,543)		
co.5	Reallocation of GMP Design & Construction Contingency Credits for reducing or deleting project scope as described in CR-10 (\$7,738) and CR-15 (\$805) to the Program Budget			(\$8,543)
Total Expenditures approved to Date		(\$24,587)	\$0	(\$8,543)
Balance Remaining		\$45,413	\$100,000	\$6,879,636

Change Proposal's Pending This Review Period				
co.6	(CR-25) Relocate AEP transformer to clear other utilities (\$2,119) - U; (CR-28) Revise power to elevator from 208V to 480V per manufacture requirements (\$5,101) - DOC; (CR-30) Texas Gas Services installation fee (\$6,291) - DOC	(\$13,511)		
Total Expenditures this reporting period		(\$13,511)	\$0	\$0
Balance remaining after approved Current Change Orders		\$31,902	\$100,000	\$6,879,636

Pecan Campus - Thermal Plant

Change Order Log

10/16/2017 11:49 AM

APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
co #	Change Order Description	\$110,000	\$50,000	\$4,194,000
co.1	CPR#8 - Provide Owner Protective Liability Insurance & CPR#9 Remove Conflicting Lines	(\$29,930)		
co.1	CPR#11- Provide Gas Line Connection to Existing Meter & CPR#12 Provide Temp Water	incl above		
co.1	CPR#14-Water Line Exploration & CPR#15 Comm.Card Expired	incl above		
co.1	CPR#16- Add 8" to Top of Masonry Wall& CPR#17- Provide Traffic Control April-May	incl above		
co.1	CPR#19- Provide Metal Roof Underlayment & CPR#20 Add Support Brackets for CHW	incl above		
co.1	CPR#22-Provide Traffic Control May-June	incl above		
co.1	CP-02 Chilled Water Pipe Wrap,CP-03 CW Piping Reconfiguration, CP-05 Replaced Pitted CW Piping, CP-07 Delete CW Insulation Cost		(\$41,714)	
co.2	CP-10 Provide Sealed Concrete in Lieu of VCT	(\$13,248)	(\$367)	
co.01F	Final Change Order dated May 3, 2017 Credit Remaining Design and Construction Contingency's and GMP Labor Savings	(\$31,615)	(\$7,919)	(\$61,591)
co.4	CPR-26b ; CPR-33, CPR-30; CPR-31; CPR-32; CPR-34; CPR-35; CPR-36; CPR-38; CPR-39 & CPR-40	(\$34,950)		
co.5	CPR-42	(\$257)		
Total Expenditures approved to Date		(\$110,000)	(\$50,000)	(\$61,591)
Balance Remaining		\$0	\$0	\$4,132,409

Pecan Campus - Parking and Site Improvements

Change Order Log

10/16/2017 11:49 AM

APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
co #	Change Order Description	\$25,000	\$38,900	\$2,618,800
co 1	CR-01 Storm Drain conflict with existing SS for Temporary Bldg. -\$4577 ; CR-09 Valve to Isolate Bldg. M for water main shut down at NAB storm drain inlet -\$3849 ; CR-10 Remove existing water main valves at NAB storm drain inlet per City of Mc Allen ; CR-12 Utility Conflicts at NAB Storm drain inlet -\$9097		(\$17,523)	
co 2	CR 02 - Delete Lime Stabilization at Parking Lot per Terracon CMT analysis of sub soil \$21689 ; CR 03 - RFI 10 - Delete back flow preventer at water service to Student Union (SACB) \$8658 ; CR 05 - RFI 14 - Reduce original sizes of fire service lines: 8" to 6", and 6" to 4" \$8550 ; CR 08R - Delete Fire Hydrant and associated service line \$4300 ; CR 13R - RFI 22: Utility conflicts at Storm drain lines between Bldg. E and Cooling Towers -\$6584 ; CR 14 - AVIT Supplemental Info SI-02 dated May 4, 2017: IT Duct Bank - clarifications on routing around new buildings -\$7937	\$28,676		
co 3	CR-16 Revised the sidewalks and curbs by Student Union due to Elevation Change between Site Package and Building Package - \$3499 ; CR-17 Add Pull Box for Inter-Building IT Duct Bank between STEM and South Academic Buildings -\$5223	(\$8,722)		
co 4	Reallocation of GMP Design & Construction Contingency Credits for reducing or deleting project scope as described in CR's 2,3,5 and 8R to the Program Budget Buy-Out Saving.	(\$43,197)		(\$43,197)
Total Expenditures approved to Date		(\$23,243)	(\$17,523)	(\$43,197)
Balance Remaining		\$1,757	\$21,377	\$2,575,603

Change Proposal's Pending This Review Period				
	NONE			
Total Expenditures this reporting period		\$0	\$0	\$0
Balance remaining after approved Current Change Orders		\$1,757	\$21,377	\$2,575,603

Nursing Allied Health - Building

Change Order Log

10/16/2017 4:15 PM

APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
co #	Change Order Description	\$172,600	\$178,900	\$17,009,860
co.1	CP-02 Lavatories and Toilet Partition Revisions -\$16776 ; CP-07 Add 13 Junction Boxes and Conduit -\$3106		(\$19,882)	
co.2	CR-01 Vapor Barrier Product Substitution \$6750 ; CR-03 Reduce Generator Size/Capacity \$78010 ; CR-04 Finish Hardware Changes \$260 ; CR-06 Provide Floor Box in Rm 3.515 -\$1506 ; CR-08 Relocate VAV Boxes and modify existing ductwork - \$24506	\$59,008		
co.3	CP-05 Additional Power Outlets -\$2450 ; CP-09 WHJW SI#2R2 - \$123369		(\$125,819)	
co.4	CP-011R Restroom Modifications -Adding (1) layer of gyp bd to interior side of Men & Women's Restrooms (Restrooms share a common wall with an adjacent Conf. Room)	(\$6,770)		
co.5	CP-010 CREDIT for projection screens	\$2,937		
co.5	CP-012 DEDUCT for data - WHJW SI 3	(\$1,771)		
co.5	CP-013 CREDIT For Projector Data Drops - WHJW SI4	\$2,518		
co.6 co.7	Reallocation of GMP Design & Construction Contingency Credits for reducing or deleting project scope as described in CP's - CP-1(Vapor Barriers \$6,750) CP-02 (Emergency Gen. \$78,010),CP-04 (Finished Hwdr. \$260), CP 10 (Project. Screen \$2,937) and CP-13 (Data Drops for Projection Screen \$2,518) including \$200,000 for recognized GMP Buy-Out Saving to Program Budget	(\$90,475)		(\$290,475)
Total Expenditures approved to Date		(\$34,553)	(\$145,701)	(\$290,475)
Balance Remaining		\$138,047	\$33,199	\$16,719,385

Change Proposal's Pending This Review Period				
co.8	(CR-14) RFI # 70 Radiology Supply Rm HVAC Addition \$1,699; (CR-16) WJHW SI # 7 Addition of Plug Strips \$4,900;	(\$6,599)		
9-VOID	(CR-17) Electrical Power to Door Holders \$17,465			
Total Expenditures this reporting period		(\$6,599)	\$0	\$0
Balance remaining after approved Current Change Orders		\$131,448	\$33,199	\$16,719,385

Nursing Allied Health - Thermal Plant BOND

Change Order Log

10/16/2017 11:49 AM

APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
CO #	Change Order Description	\$2,200	\$3,386	\$4,506,269
	NONE			
<i>Total Expenditures approved to Date</i>		\$0	\$0	\$0
<i>Balance Remaining</i>		\$2,200	\$3,386	\$4,506,269
Change Proposal's Pending This Review Period				
<i>Total Expenditures this reporting period</i>		\$0	\$0	\$0
<i>Balance remaining after approved Current Change Orders</i>		\$2,200	\$3,386	\$4,506,269

NON-BOND				
APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
CO #	Change Order Description	\$32,000	\$45,795	
	NONE			
<i>Total Expenditures approved to Date</i>		\$0	\$0	\$0
<i>Balance Remaining</i>		\$32,000	\$45,795	\$0
Change Proposal's Pending This Review Period				
CO. 1	(CR-1) Hardware Modifications ties into the IT rack \$402; (CR-2) RFI # 21 Power for IT Rack (moved from office pull into the thermal plant \$534; (CR-3) WJHW SI # 1 Re-route Telecommunications Enclosure \$5,500; (CR-4) RFI # 13 Control Panel and Data Drops \$3,130		(\$9,566)	
<i>Total Expenditures this reporting period</i>		\$0	(\$9,566)	\$0
<i>Balance remaining after approved Current Change Orders</i>		\$32,000	\$36,229	\$0

Nursing Allied Health - Parking and Site Improvements

Change Order Log

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APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
CO #	Change Order Description	\$23,000	\$34,207	\$2,205,963
	NONE			
<i>Total Expenditures approved to Date</i>		\$0	\$0	\$0
<i>Balance Remaining</i>		\$23,000	\$34,207	\$2,205,963
Change Proposal's Pending This Review Period				
	NONE			
<i>Total Expenditures this reporting period</i>		\$0	\$0	\$0
<i>Balance remaining after approved Current Change Orders</i>		\$23,000	\$34,207	\$2,205,963

Technology Campus - Southwest Building Renovation

Change Order Log

10/16/2017 11:49 AM

APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
co #	Change Order Description	\$99,857	\$151,180	\$10,533,587
co.1	Buy-Out Savings - Credit for the balance of Partial GMP (Demo) Design and Construction "Owner" Contingency's	(\$5,141)	(\$9,106)	(\$120,730)
co.2	Buy-Out Savings -2nd round of saving offered by CM@R			(\$1,115,311)
co.3	Hose Reels	(\$16,156)		
co.4	Grinding & Polishing of existing Concrete Floors		(\$14,988)	
co.5	CP - 11 Deduct for Birch Veneer \$1,395; CP - 08 Hardware Revisions for Security +\$2,900; CP - 10 Revisions to PL Casework +\$660 = \$2,165		\$2,165	
co.6	Change Order No. 6 of \$3,560 from Owner's Contingency		(\$3,560)	(\$3,560)
Total Expenditures approved to Date		(\$21,297)	(\$25,489)	(\$1,239,601)
Balance Remaining		\$78,560	\$125,691	\$9,293,986

Change Proposal's Pending This Review Period				
co.6R	Change Order No. 6 of \$3,560 from Owner's Contingency - RETRACTED		\$3,560	\$3,560
co.7	(CP-3R) Changes as per ASI #1 - Armorlite Wall Panel at High/Low roof transition vs. stucco		\$1,395	
co.8	(PR-27) Quality Lab Modification per ASI # 10A (from single door to double door)	(\$10,539)		
co.9	Buy-out Savings from project cost of work ,D.C. and O.C.C. (Cost of work \$347,502 + D.C. \$39,222 + O.C.C. \$113,276) = \$500,000	(\$39,222)	(\$113,276)	(\$500,000)
Total Expenditures this reporting period		(\$49,761)	(\$108,321)	(\$496,440)
Balance remaining after approved Current Change Orders		\$28,799	\$17,370	\$8,797,546

Technology Campus - Parking and Site Improvements

Change Order Log

10/16/2017 11:49 AM

APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
co #	Change Order Description	\$21,497	\$33,640	\$1,985,820
co.1	Return of Buy-Out Savings from the Demo GMP (Cost of Work -\$8000 ; D.C. -\$9105 ; O.C.C. -\$5141)	(\$5,141)	(\$9,105)	(\$22,246)
co.2	Return of Buy-Out Savings from the GMP cost of work			(\$400,000)
co.3	Return of Buy-Out Savings from the GMP (\$50k for existing conditions - Grind existing concrete slab)			(\$8,898)
co.4	Return of Buy-Out Savings from the GMP (\$40k used to cover the cost of CP-08 Additional Sitework \$5,590, CP-09 additional Demo per RFI#14 \$19,115 and CP-10 Drainage Modifications per ASI-06 \$10,200) Balance remaining with the deducted from the GMP and included as GMP Buy-Out Savings			(\$5,095)
Total Expenditures approved to Date		(\$5,141)	(\$9,105)	(\$436,239)
Balance Remaining		\$16,356	\$24,535	\$1,549,581

Change Proposal's Pending This Review Period				
Total Expenditures this reporting period		\$0	\$0	\$0
Balance remaining after approved Current Change Orders		\$16,356	\$24,535	\$1,549,581

Mid-Valley Campus - Health Professions Science Building

Change Order Log

10/16/2017 4:10 PM

APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
co #	Change Order Description	\$193,219	\$193,219	\$14,453,387
co.1	CP-01 (Generator \$19,687),CP-02 (Elect 60%-100% \$12,051),CP-03(Twr Stl Redesign \$18,105),CP-04 (Op.Part Supports \$1,071),CP-05(Access Cntrl.Hwdr \$-1,530),CP-06(Fume Hd Rev\$6,985),CP-07(K-Bracing\$768),CP-08(Dr.size rev\$1,000),CP-09(Add Mop Sk \$872),CP-10(Relock. Mop Sk \$287),CP-11(Add CMU \$12,299),CP-13(Struc. Stl shop draw rev.\$11,910),CP-14(Low Roof Brick Spt \$26,560) and CP-15 (Provide Temp. Roof \$19,000)	(56,541)		
co.2	CP-12 AR 3HP-008 Door Hdw. Revisions per New Security Protocol		(6,620)	
co.3	Reallocation of GMP Design & Construction Contingency Credits for reducing or deleting project scope as described in CP-01 (Delete Generator-\$19,687) and CP-03Steal Redesign-\$18,105) to the Program Budget (37,792)	(\$37,792)		
co.4	Reduction to the GMP Cost of Work associated with C.O.#3 and reallocate the dollars to owners buy-out savings against the program shortfall. (37,792)			(\$37,792)
Total Expenditures approved to Date		(\$94,333)	(\$6,620)	(\$37,792)
Balance Remaining		\$98,886	\$186,599	\$14,415,595

Change Proposal's Pending This Review Period				
co.3R	Reallocation of GMP Design & Construction Contingency Credits for reducing or deleting project scope as described in CP-01 (Delete Generator-\$19,687) and CP-03Steal Redesign-\$18,105) to the Program Budget (37,792) - RETRACTED	\$37,792		
co.4R	Reduction to the GMP Cost of Work associated with C.O.#3 and reallocate the dollars to owners buy-out savings against the program shortfall. (37,792) - RETRACTED			\$37,792
co.5	CP-16 3HP-006R AVIT SI# 1&2 - Furniture coordination	(\$7,171)		
co.6	CP-17 3HP-023R - additional structural steel columns at elevator shaft and supports (Requirements from Elevator Manufacture Schindler)	(\$6,458)		
co.7	CP-19 3HP-036 - Arch lintels at towers per RFI # 15	(\$4,141)		
co.8	CP-20 3HP-040 - Trellis steel plate supports (Trellis manufacture reviewed the submittals and required additional steel plate)	(\$1,126)		
co.9	CP-22 3HP-028 - Additional fume hood and appurtenances Lab 2.071 per RFI # 31 & 31A	(\$24,334)		
co.10	CP-23 3HP-035 - Acid waste vent offsets (conflict from Structural Steel)	(\$19,861)		
co.11	CP-21 3HP-042 - AVIT SI# 5 - MDF & IDF Electrical requirements modifications. Power from Ceiling to floor as requested by STC IT Department.		(\$2,732)	
Total Expenditures this reporting period		(\$25,299)	(\$2,732)	\$37,792
Balance remaining after approved Current Change Orders		\$73,587	\$183,867	\$14,453,387

Mid-Valley Campus - Library Expansion

Change Order Log

10/16/2017 11:49 AM

APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
co #	Change Order Description	\$32,955	\$34,723	\$2,462,776
co.1	Reallocation of Cost of Work Saving from Thermal Plant to cover the additional scope not anticipated at 60% GMP			\$82,212
co.2	CP-01 LE-006 Roof Slope Adjustment per Garland (Manufactures) Requirements	(\$29,780)		
Total Expenditures approved to Date		(\$29,780)	\$0	\$82,212
Balance Remaining		\$3,175	\$0	\$2,544,988
Change Proposal's Pending This Review Period				
co.3	GMP Increase by \$200,888. The general conditions cost were divided up as requested by the college so that each component GMP packet carried a proportionate share of the overall general conditions budget required for the Mid Valley Campus Bond Projects. They were not stand alone budgets and required that each subsequent GMP phase be procured to allow for the most efficient use of GMP resources.			\$200,888
Total Expenditures this reporting period		\$0	\$0	\$200,888
Balance remaining after approved Current Change Orders		\$3,175	\$0	\$2,745,876

NON-BOND Renovation				
APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
co #	Change Order Description	\$13,294	\$13,294	\$1,123,682
Total Expenditures approved to Date		\$0	\$0	\$0
Balance Remaining		\$13,294	\$13,294	\$1,123,682
Change Proposal's Pending This Review Period				
Total Expenditures this reporting period		\$0	\$0	\$0
Balance remaining after approved Current Change Orders		\$13,294	\$13,294	\$1,123,682

Mid-Valley Campus - Student Services

Change Order Log

10/16/2017 11:49 AM

APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
co #	Change Order Description	\$51,049	\$51,049	\$3,850,923
co.1	Increase roof insulation thickness by 1"		(\$6,000)	
co.2	CR1R,CR2,CR5,CR7,CR8,CR10		(\$14,514)	
co.3	CP-08 4SS-017R Provide Block Veneer al Loading Dock		(\$2,604)	
co.4	CP-09 4SS-019A - Provide Dishwasher k6		(\$15,245)	
co.5	CP-10(Structural Steel 60%-100%),CP-11(Removal of existing Grease Trap),CP-12(Elect Rev), CP-13(Mech Eq. Rev), CP-14 (Add. Painting),CP-15(Circular Furrdowns),CP-16(Add. Block @dock) and CP-17(Add Painting)	(\$45,240)		
co.6	Reallocation of GMP Design & Construction Contingency Credits for reducing or deleting project scope as described in CP-13 (Mechanical Equip. Changes \$19,095to the Program Budget			(\$19,095)
Total Expenditures approved to Date		(\$45,240)	(\$38,363)	(\$19,095)
Balance Remaining		\$5,809	\$12,686	\$3,831,828

Change Proposal's Pending This Review Period				
co.6R	Reallocation of GMP Design & Construction Contingency Credits for reducing or deleting project scope as described in CP-13 (Mechanical Equip. Changes \$19,095to the Program Budget - RETRACTED			\$19,095
co.7	CP-18 - 4SS-028 Rough-in for fans at Breezeway (requested by George M.) - pemding form George		(\$2,807)	
Total Expenditures this reporting period		\$0	(\$2,807)	\$19,095
Balance remaining after approved Current Change Orders		\$5,809	\$9,879	\$3,850,923

Mid-Valley Campus - Thermal Plant

Change Order Log

10/16/2017 11:49 AM

APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
co #	Change Order Description	\$61,547	\$61,547	\$3,787,322
co.1	Reallocation of Buy-Out saving from Parking & Site Improvements to Thermal Plant for purchase of additional chiller			\$109,376
co.2	Modification to the cost of work as described in CP-1 SS Arch at Roll-up Door, CP-2 Electrical, CP-5 Extend Fire Alarm to Wellness Cntr. CP-6 Pedestrian Gate & CP-7 Building Letter "J"	(\$31,030)		
co.3	Reallocation of GMP Labor Savings from the Thermal Plant GMP to the Library New Addition GMP to cover the additional unanticipated Electrical and Data scope as the result of final reconciliation of Furniture & AVIT layouts and requirements			(\$82,212)
co 4	Modifications to the cost of work as described in CP-3(Cost Savings Roof Revisions to comply with STC Standards \$6,800) and CP-4 (Cost Savings for Revisions to the Cooling Twr. Sanitary Sewer \$2,000)		\$8,800	
co.5	Reallocation of GMP Design & Construction Contingency Credits for reducing or deleting project scope as described in CP-03 (Roof Revisions per STC Standards \$6,800) and CP-04 (Revisions to SS Line @ Cooling Tower \$2,000) to the Program Budget (8,800)			(\$8,800)
Total Expenditures approved to Date		(\$31,030)	\$8,800	\$18,364
Balance Remaining		\$30,517	\$70,347	\$3,805,686
Change Proposal's Pending This Review Period				
Total Expenditures this reporting period		\$0	\$0	\$0
Balance remaining after approved Current Change Orders		\$30,517	\$70,347	\$3,805,686

NON-BOND				
APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
co #	Change Order Description	\$0	\$0	\$718,947
Total Expenditures approved to Date		\$0	\$0	\$0
Balance Remaining		\$0	\$0	\$718,947
Change Proposal's Pending This Review Period				
	NONE			
Total Expenditures this reporting period		\$0	\$0	\$0
Balance remaining after approved Current Change Orders		\$0	\$0	\$718,947

Mid-Valley Campus - Parking and Site Improvements

Change Order Log

10/16/2017 11:49 AM

APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
co #	Change Order Description	\$31,731	\$31,731	\$2,479,153
co.1	Reallocation of Buy-Out saving from Parking & Site Improvements			(\$109,376)
co.2	Addition Scope or Revisions as described in CP-01 Relocation of FDC (\$622, CP-02 Telecom. Pull Box (\$2,100)CP-03Extend 4" Telecom. Conduit @bldg. D (\$3,352) and CP-04 Add spare 4" Telecom. Conduit @ Bldg. D (\$3,352)		(\$9,426)	
co.3	Infrastructure to support Workforce Center Project included in the Site & Parking documents		\$50,020	
co.4	Provide Lime into the Subbase of Parking Lot excluded from the GMP.	(\$14,600)		
co.5	Reallocation of GMP Design & Construction Contingency Credits for reducing or deleting project scope as described in CO-5 (Delete Infrastructure to support Workforce Center) to the Program Budget Buy-Out Saving.		(\$50,020)	(\$50,020)
Total Expenditures approved to Date		(\$14,600)	(\$9,426)	(\$159,396)
Balance Remaining		\$17,131	\$22,305	\$2,319,757

Change Proposal's Pending This Review Period				
co.5R	Reallocation of GMP Design & Construction Contingency Credits for reducing or deleting project scope as described in CO-5 (Delete Infrastructure to support Workforce Center) to the Program Budget Buy-Out Saving. (\$50,020) - RETRACTED		\$50,020	\$50,020
co.6	CP-7 2SP-025 Thermal Plant exterior lighting controls	(\$748)		
Total Expenditures this reporting period		(\$748)	\$50,020	\$50,020
Balance remaining after approved Current Change Orders		\$16,383	\$72,325	\$2,369,777

Starr County Campus - Health Professions and Science Building

Change Order Log

10/16/2017 11:49 AM

APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
CO #	Change Order Description	\$96,000	\$143,000	\$9,521,000
CO 1	CR 001 AVIT Underground Conduits -\$5500 ; CR 002 Electrical Feeder Conduit Changes -\$4980 ; CR 003 MDF Conduit -\$5565 ; CR 004 Floor Boxes -\$8590 ; CR 005 K-Bracing Correction -\$1892 ; CR 006 Roof Drain Locations -\$1800 ; CR 007 Door Frame Changes -\$1430	(\$29,757)		
CO 2	CR 10-CR 12 Electrical Per ASI 03-Electrical Feed from Main Distribution Panel to Building Panels	(\$13,373)		
CO 3	CR-009 Hardware and doors RFI-035 (Hardware and Door for enlarged Door Opening in 25/1.00C		(\$4,540)	
Total Expenditures approved to Date		(\$43,130)	(\$4,540)	\$0
Balance Remaining		\$52,870	\$138,460	\$9,521,000

Change Proposal's Pending This Review Period				
4	(CR-14 - Louver upsize) Conflicts of structural steel cross bracing and joints. Louver at Mechanical room will not fit the location provided (RFI #16) Louver size has been changed from 76"x48" to 70"x48" in order to fit space - Purchase of	(\$2,420)		
Total Expenditures this reporting period		(\$2,420)	\$0	\$0
Balance remaining after approved Current Change Orders		\$50,450	\$138,460	\$9,521,000

Starr County Campus - Library

Change Order Log

10/16/2017 11:49 AM

APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
CO #	Change Order Description	\$37,000	\$55,500	\$3,700,000
	NONE			
<i>Total Expenditures approved to Date</i>		\$0	\$0	\$0
<i>Balance Remaining</i>		\$37,000	\$55,500	\$3,700,000
Change Proposal's Pending This Review Period				
	NONE			
<i>Total Expenditures this reporting period</i>		<i>\$0</i>	<i>\$0</i>	<i>\$0</i>
<i>Balance remaining after approved Current Change Orders</i>		\$37,000	\$55,500	\$3,700,000

Starr County Campus - Student Services Expansion

Change Order Log

10/16/2017 11:49 AM

APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
CO #	Change Order Description	\$13,000	\$19,500	\$1,320,000
co.2	CR.-001 - Re-route the existing primary Electrical Service due to building excavation	(\$10,776)		
<i>Total Expenditures approved to Date</i>		(\$10,776)	\$0	\$0
<i>Balance Remaining</i>		\$2,224	\$19,500	\$1,320,000
Change Proposal's Pending This Review Period				
<i>Total Expenditures this reporting period</i>		\$0	\$0	\$0
<i>Balance remaining after approved Current Change Orders</i>		\$2,224	\$19,500	\$1,320,000

Starr County Campus - Student Activities Addition

Change Order Log

10/16/2017 11:49 AM

APPROVED CHANGE ORDERS TO DATE		Contract Amount		
CO #	Change Order Description	Design	Owner/Cons.	GMP Adjust.
		\$14,000	\$21,000	\$1,365,000
	NONE			
<i>Total Expenditures approved to Date</i>		\$0	\$0	\$0
<i>Balance Remaining</i>		\$14,000	\$21,000	\$1,365,000
Change Proposal's Pending This Review Period				
	NONE			
<i>Total Expenditures this reporting period</i>		<i>\$0</i>	<i>\$0</i>	<i>\$0</i>
<i>Balance remaining after approved Current Change Orders</i>		\$14,000	\$21,000	\$1,365,000

Starr County Campus - Thermal Plant

Change Order Log

10/16/2017 11:49 AM

APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
co #	Change Order Description	\$39,000	\$58,000	\$3,911,000
co 1	CR 001 Structural Steel Angle Modifications at Roof (angle depth exceeds roof depth)	(\$2,934)		
co 1	CR 002 WHJW Data/Communication Revisions per AV-IT SI#2 (Structured Cabling 3 ea. new data drops and relocate exiting communication conduit)	(\$7,840)		
co 2	<i>Partial Buy-Out Savings recognized from the GMP</i>			(\$250,000)
Total Expenditures approved to Date		(\$10,774)	\$0	(\$250,000)
Balance Remaining		\$28,226	\$58,000	\$3,661,000
Change Proposal's Pending This Review Period				
co.3	(CR-03 Chiller Insulation) Chiller insulation of the chiller heads & end sheets was not included with Owner provided Chillers. STC requested to install insulation. Sigma Engineer has requested that it go from 3/4" thick to 1" thick insulation.	(\$5,402)		
Total Expenditures this reporting period		(\$5,402)	\$0	\$0
Balance remaining after approved Current Change Orders		\$22,824	\$58,000	\$3,661,000

NON-BOND				
APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
co #	Change Order Description	\$0	\$0	\$788,305
Total Expenditures approved to Date		\$0	\$0	\$0
Balance Remaining		\$0	\$0	\$788,305
Change Proposal's Pending This Review Period				
	NONE			
Total Expenditures this reporting period		\$0	\$0	\$0
Balance remaining after approved Current Change Orders		\$0	\$0	\$788,305

Total contract sum	\$4,449,305
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Starr County Campus - Parking and Site Improvements

Change Order Log

10/16/2017 11:49 AM

APPROVED CHANGE ORDERS TO DATE		Contract Amount		
Design	Owner/Cons.	GMP Adjust.		
co #	Change Order Description	\$37,700	\$52,950	\$3,496,950
co.1	R 001 - Underground Data Re-location -\$32042 ; CR 003 - Primary Electric Duct Bank Changes -\$1990	(\$34,032)		
co.2	CP-006 Revised Entry Plan (\$17425) ; CP -007 Additional Parking (\$28,375)		(\$45,770)	
co.3	CR 008 Sidewalk for Additional Parking for Parking Lot Addition	(\$3,600)		
co.4	CR 002- Additional Pull boxes for It Duct Bank		(\$6,933)	
<i>Total Expenditures approved to Date</i>		(\$37,632)	(\$52,703)	\$0
<i>Balance Remaining</i>		\$68	\$247	\$3,496,950
Change Proposal's Pending This Review Period				
	NONE			
<i>Total Expenditures this reporting period</i>		\$0	\$0	\$0
<i>Balance remaining after approved Current Change Orders</i>		\$68	\$247	\$3,496,950

Regional Center for Public Safety Excellence - Building

Change Order Log

10/16/2017 11:49 AM

APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
co #	Change Order Description	\$68,049	\$89,538	\$3,326,426
co.1	Buy-out savings of \$110,000 to purchase a new 150-ton chiller (no added cost to contingency or GMP)			\$0
<i>Total Expenditures approved to Date</i>		\$0	\$0	\$0
<i>Balance Remaining</i>		\$68,049	\$89,538	\$3,326,426
Change Proposal's Pending This Review Period				
	NONE			
<i>Total Expenditures this reporting period</i>		\$0	\$0	\$0
<i>Balance remaining after approved Current Change Orders</i>		\$68,049	\$89,538	\$3,326,426

Regional Center for Public Safety Excellence - Parking and Site Impro.

Change Order Log

10/16/2017 11:49 AM

APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
CO #	Change Order Description	\$28,696	\$37,757	\$1,887,866
	NONE			
<i>Total Expenditures approved to Date</i>		\$0	\$0	\$0
<i>Balance Remaining</i>		\$28,696	\$37,757	\$1,887,866

Change Proposal's Pending This Review Period				
	NONE			
<i>Total Expenditures this reporting period</i>		\$0	\$0	\$0
<i>Balance remaining after approved Current Change Orders</i>		\$28,696	\$37,757	\$1,887,866

Regional Center for Public Safety Excellence - Skills Pad

Change Order Log

10/16/2017 11:49 AM

APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
co #	Change Order Description	\$17,328	\$22,800	\$1,140,000
co.1	City Scape Drainage		(\$22,800)	
co.2	2 carports & footings	(\$16,818)		
co.3	Striping oil base paint (\$1,341 left over from Building Permit + \$510 from left over Design Contingency = \$1,851)	(\$510)		
Total Expenditures approved to Date		(\$17,328)	(\$22,800)	\$0
<i>Balance Remaining</i>		\$0	\$0	\$1,140,000

La Joya - Higher Education Center

Change Order Log

10/16/2017 11:49 AM

APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
co #	Change Order Description	\$0	\$0	\$1,163,000
co.1	Welding Lab Transformer upgrade			\$1,900
co.2	Relocate Projection Screen			\$750
<i>Total Expenditures approved to Date</i>		\$0	\$0	\$2,650
<i>Balance Remaining</i>		\$0	\$0	\$1,165,650
Change Proposal's Pending This Review Period				
	NONE			
<i>Total Expenditures this reporting period</i>		\$0	\$0	\$0
<i>Balance remaining after approved Current Change Orders</i>		\$0	\$0	\$1,165,650

La Joya ISD (NON-BOND)				
APPROVED CHANGE ORDERS TO DATE		Contract Amount		
		Design	Owner/Cons.	GMP Adjust.
co #	Change Order Description	\$0	\$0	\$352,500
co.3	Upgrade existing 2-1/2" Backflow assembly with 4"			\$4,472
<i>Total Expenditures approved to Date</i>		\$0	\$0	\$4,472
<i>Balance Remaining</i>		\$0	\$0	\$356,972
Change Proposal's Pending This Review Period				
	NONE			
<i>Total Expenditures this reporting period</i>		\$0	\$0	\$0
<i>Balance remaining after approved Current Change Orders</i>		\$0	\$0	\$356,972

Original Contract Sum	\$1,515,500
New Contract Sum	\$1,522,622

Review and Action as Necessary on 2013 Bond Construction Starr County Campus Parking and Site Improvements

Approval to recommend action as necessary on the 2013 Bond Construction Starr County Campus Parking and Site Improvements project is requested.

Purpose

The alternate is for construction work that was not included in the original approved Guaranteed Maximum Price (GMP) scope.

Justification

The proposed alternate is to repurpose the existing loop for pedestrian use.

Background

The balance of the GMP, including Alternates No.1, 2, and 3, was approved on November 22, 2016 with D. Wilson Construction Company in the amount of \$3,496,950. No action was taken on Alternate No.4 regarding the repurposing of the existing loop drive. Broaddus & Associates has informed the project team that there are savings in the 2013 Bond Construction Starr County Campus Thermal Plant project and have proposed to use those savings to fund the design of the loop drive as originally proposed by Melden & Hunt, Inc. The design is to provide demolition work and to add brick pavers over the existing loop road to be used by pedestrian traffic. The total estimated cost of Alternate No.4 is \$186,650, which would increase the total GMP to \$3,683,600.

The Board of Trustees may consider the repurposing of the existing loop drive as a non-bond project separate from the 2013 Bond Construction Program to be done in the future.

Funding Source

Funds are budgeted in the 2013 Bond Construction FY 2017-2018 budget.

Presenters

Representatives from Broaddus & Associates, Melden & Hunt, Inc., and D. Wilson Construction Company will be present to answer any questions.

Broaddus & Associates presented the same construction alternate that had been rejected by the Board in December 2016. This plan included completely replacing the decommissioned loop road with pavers. It was determined at that time that the entire road did not need to be retained, and an option could be developed that provided only landscaping, sidewalks, and lighting as necessary.

At the Facilities Committee, Ms. Rose Benavidez noted that there could be a use for some improvements near the building expansions, and part of the existing road might be converted at this time to provide a paced space for outdoor events.

The Facilities Committee took no action, and requested that a new alternate be presented to provide the requested functional space without going to the cost of completely refinishing the decommissioned road with pavers.

Enclosed Documents

Broadus & Associates provided the following proposals on Friday, October 20, 2017. Due to the timing, they are presented without review or response by administration and staff.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize action as necessary for the 2013 Bond Construction Starr County Campus Parking and Site Improvements project as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

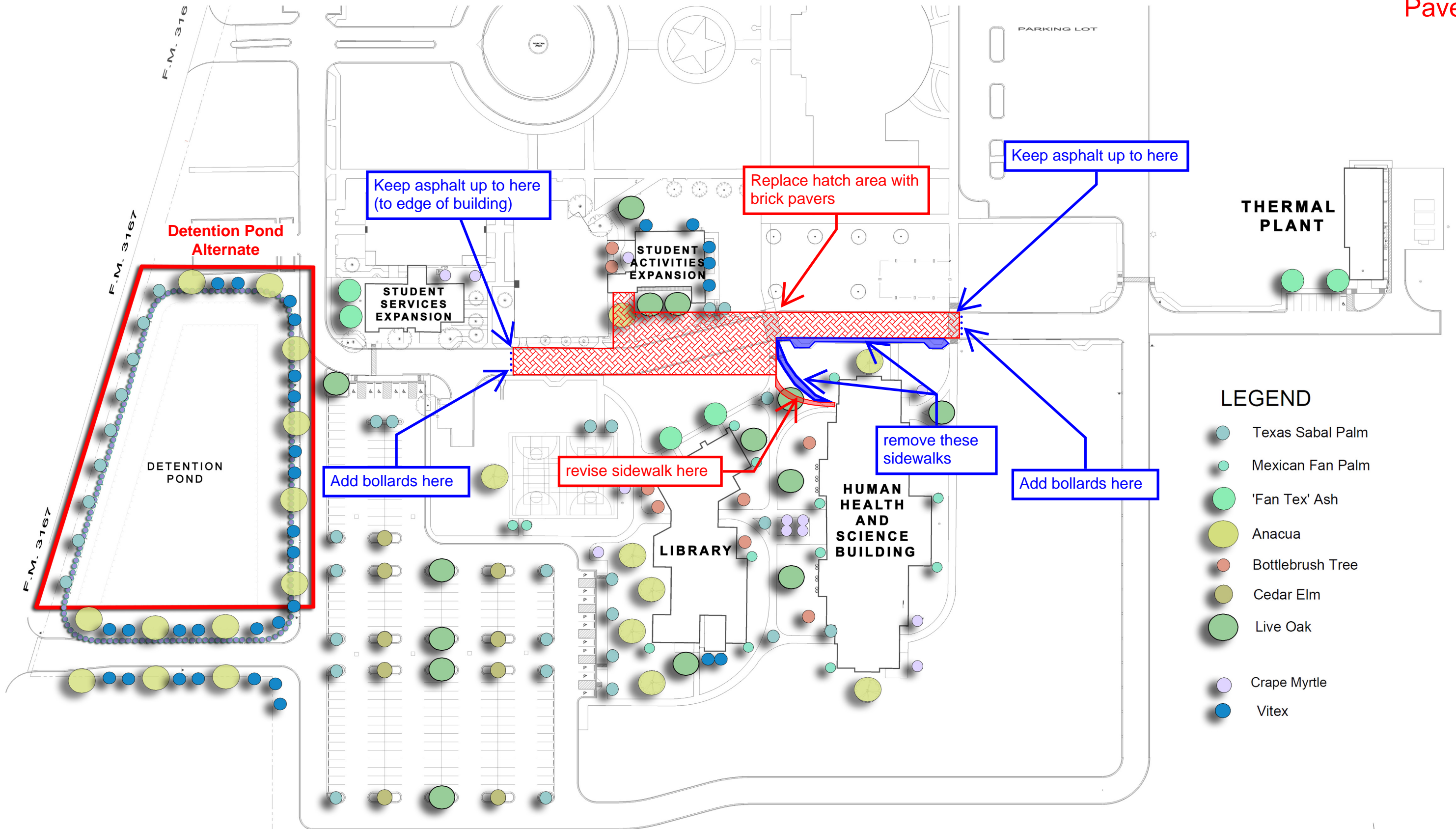
The Board of Trustees approves and authorizes action as necessary for the 2013 Bond Construction Starr County Campus Parking and Site Improvements project as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

SOUTH TEXAS COLLEGE - STARR COUNTY CAMPUS

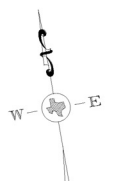
Option 1
Pavers



LEGEND

- Texas Sabal Palm
- Mexican Fan Palm
- 'Fan Tex' Ash
- Anacua
- Bottlebrush Tree
- Cedar Elm
- Live Oak
- Crape Myrtle
- Vitex

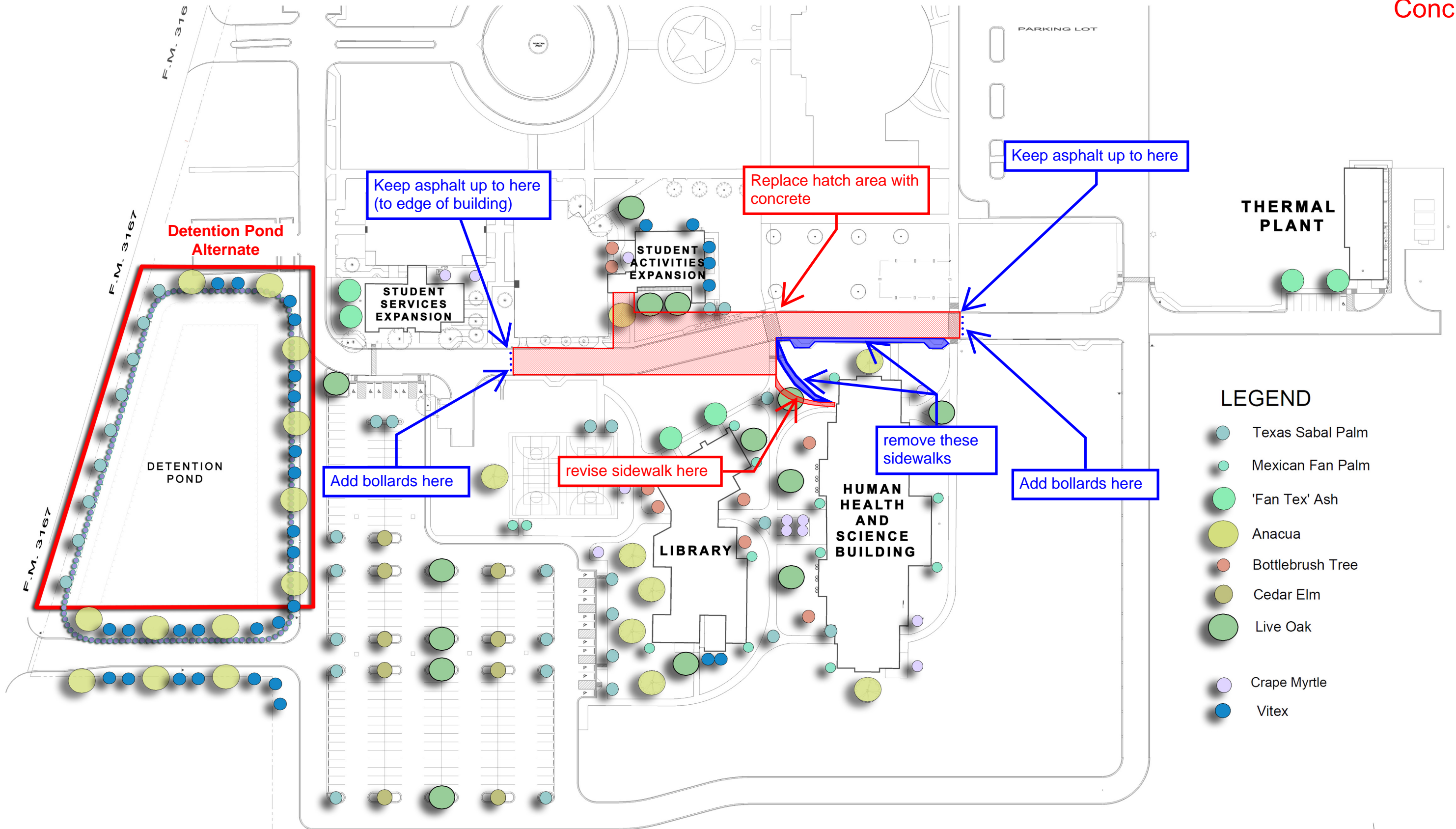
LANDSCAPE PLAN
SCALE: 1"=100'-0"



Comments by Broaddus & Associates

SOUTH TEXAS COLLEGE - STARR COUNTY CAMPUS

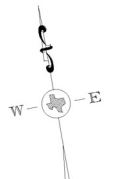
Option 2
Concrete



LEGEND

- Texas Sabal Palm
- Mexican Fan Palm
- 'Fan Tex' Ash
- Anacua
- Bottlebrush Tree
- Cedar Elm
- Live Oak
- Crape Myrtle
- Vitex

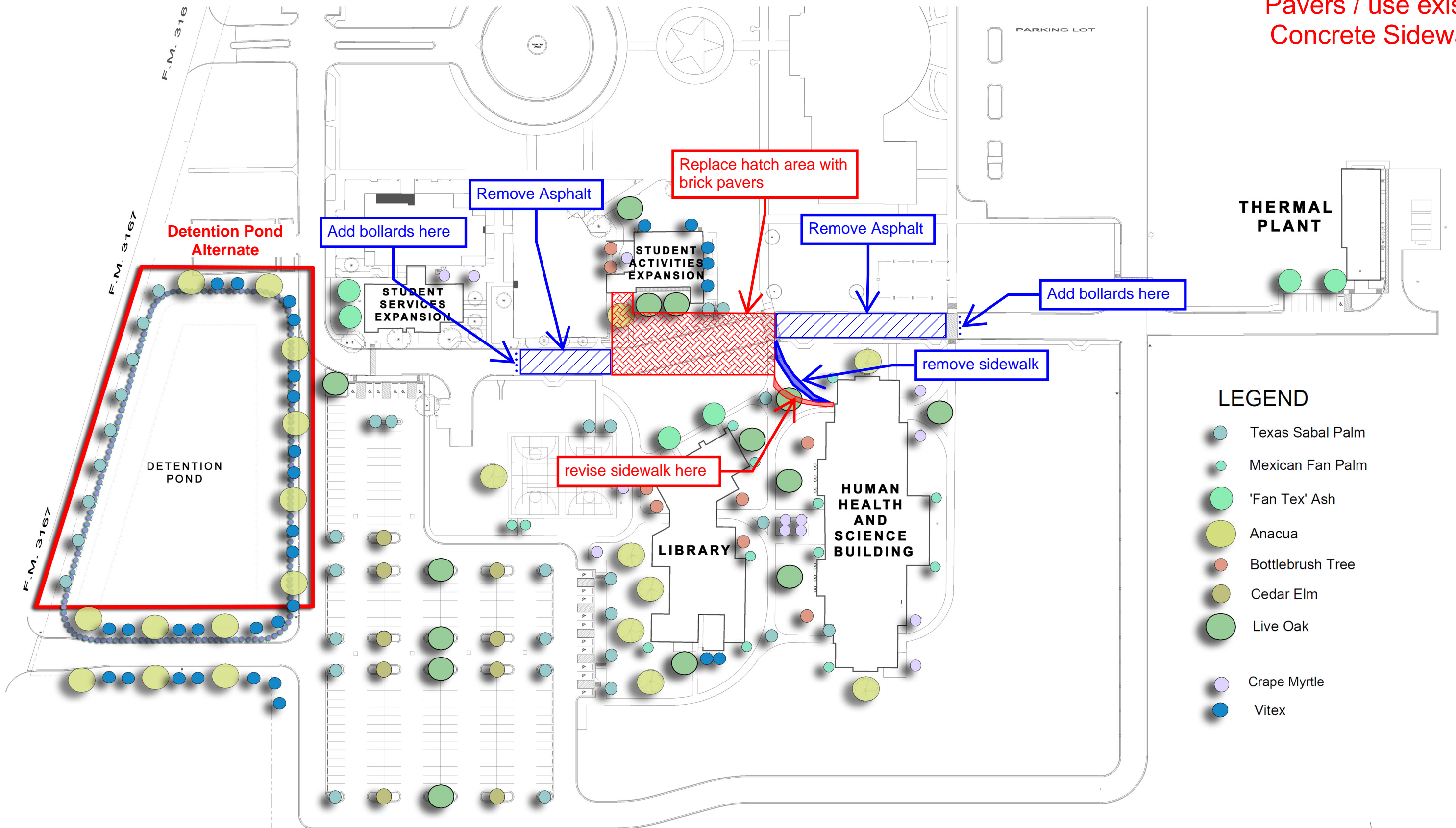
LANDSCAPE PLAN
SCALE: 1"=100'-0"



789 EAST WASHINGTON STREET
BROWNSVILLE, TEXAS 77802
TEL (361) 547-9788
FAX (361) 547-9777
SPACES@SSPDESIGN.COM

SOUTH TEXAS COLLEGE - STARR COUNTY CAMPUS

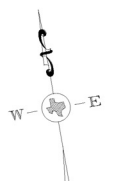
Option 3
Pavers / use existing
Concrete Sidewalks



LEGEND

- Texas Sabal Palm
- Mexican Fan Palm
- 'Fan Tex' Ash
- Anacua
- Bottlebrush Tree
- Cedar Elm
- Live Oak
- Crape Myrtle
- Vitex

LANDSCAPE PLAN
SCALE: 1"=100'-0"



Review and Action as Necessary on Schematic Landscape Design for the 2013 Bond Construction Projects

- 1) Mid Valley Campus**
- 2) Technology Campus**
- 3) Starr County Campus**

Approval of the schematic landscape designs for the 2013 Bond Construction projects is requested.

Purpose

Landscaping and irrigation is required as part of the project scope to meet South Texas College's design standards as well as all applicable municipal codes and ordinances.

Background

Additional services for landscape and irrigation design were approved to the civil engineering firms. The various civil engineering firms have worked with Broaddus & Associates and the project team to develop the landscape designs based on the local municipalities' requirements and to meet College standards.

Mid Valley Campus

The allowance for the construction of landscape and irrigation work included in the Guaranteed Maximum Price proposed by Skanska USA is \$75,000. The estimated construction cost of the proposed schematic landscape design for the Mid Valley Campus is \$175,000 which exceeds the landscape and irrigation budget by \$100,000. Broaddus & Associates proposes to use future buyout savings from the Mid Valley Parking and Site Improvements project and fund it within the GMP budget. These buyout savings will be presented at a later date.

The schematic drawing as proposed exceeds the City of Weslaco's landscaping code requirements but Broaddus & Associates understands that landscaping is an important part of the project and has included a unit pricing schedule for landscaping items from Skanska USA to allow the Board the option to remove items from the landscaping design to reduce the additional cost.

Technology Campus

The landscape and irrigation work for the Technology Campus Parking and Site Improvements project, as presented on the enclosed schematic design, has been installed by ECON, Construction Manager at Risk (CM@R). The design plans have been submitted and approved by the City of McAllen. ECON has received a Certificate of Occupancy for the project based on the city approved construction plans in order to have the building available for use in the Fall 2017 semester. Broaddus & Associates (B&A) was informed by College staff that schematic landscape plans required the approval of the Board of Trustees on May 23, 2017.

Although B&A requested schematic drawings from Hinojosa Engineering, Inc. (HEI) prior to the installation of the landscape and irrigation work on several occasions, the schematic drawings were not provided by HEI until September 19, 2017. The installed

landscaping will need to be modified as necessary based on any revisions approved by the Board of Trustees.

Starr County Campus

The schematic landscape and irrigation drawings for the Starr County Campus were previously presented at the September 12, 2017 Facilities Committee meeting. The Facilities Committee requested changes to the proposed schematic design. Melden & Hunt, Inc. and SSP Design have incorporated the requested changes and are prepared to present the revised plans.

Enclosed Documents

Halff Associates, Hinojosa Engineering, Inc., and Melden & Hunt, Inc. along with their landscape and irrigation consultants will provide presentations of the landscape designs for the Mid Valley Campus, Technology Campus, and the Starr County Campus, and a unit pricing schedule for the Mid Valley Campus project.

Presenters

Representatives from Halff Associates, Hinojosa Engineering, Inc., and Melden & Hunt, Inc., along with their landscape and irrigation consultants and Broaddus & Associates will be present at the Facilities Committee meeting to present the landscape designs.

The Facilities Committee recommended Board approval of the proposed schematic landscape design for the 2013 Bond Construction Mid Valley Campus Parking and Site Improvements project, including the budget of \$175,000, with the substitution of live oak trees in place of any elms used in the initial design.

The Facilities Committee noted that the landscaping had been installed at the Technology Campus, and requested the costs and budget for that installation for their consideration. The Committee did not recommend Board action on this item, and requested the information be included in the Board packet.

- Broaddus & Associates has responded that the budget was \$140,000, and the actual cost of installed landscaping was \$110,000;
- Broaddus & Associates has not produced any documentation or breakdown of budgets and costs, as requested by administration.

Broaddus & Associates and Melden & Hunt, Inc., presented an updated schematic landscape design for the Starr County Campus Parking and Site Improvements project at the Facilities Committee meeting. The committee noted that the revision included significantly more landscaping density around the detention pond and entry to campus than in the student areas, and also noted that the pricing was not provided. Further, the Committee noted that a subsequent construction alternate to the site improvements could impact the landscaping options. The Committee did not recommend Board action on this item, and requested the information be included in the packet for Board consideration.

- Broaddus & Associates has responded that the budget was \$220,000, and the actual cost of the recommended proposal is \$185,485;
- Broaddus & Associates has not produced any documentation or breakdown of budgets and costs, as requested by administration and the Board.

The Board may wish to consider and take action as appropriate separately for each of the campuses; while the Committee recommended approval of the proposed schematic landscape design for the Mid Valley Campus, the work has been completed at the Technology Campus, and the approval of the Starr County Campus may be influenced by the proposed construction alternate for the Starr County Campus Parking and Site Improvements project.

Recommendation:

It is recommended that the Board of Trustees of South Texas College consider and take action as necessary on the proposed schematic landscape designs for the 2013 Bond Construction Mid Valley Campus, Technology Campus, and the Starr County Campus Parking and Site Improvement projects as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees takes action as necessary on the proposed schematic landscape designs for the 2013 Bond Construction Mid Valley Campus, Technology Campus, and the Starr County Campus Parking and Site Improvement projects as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President



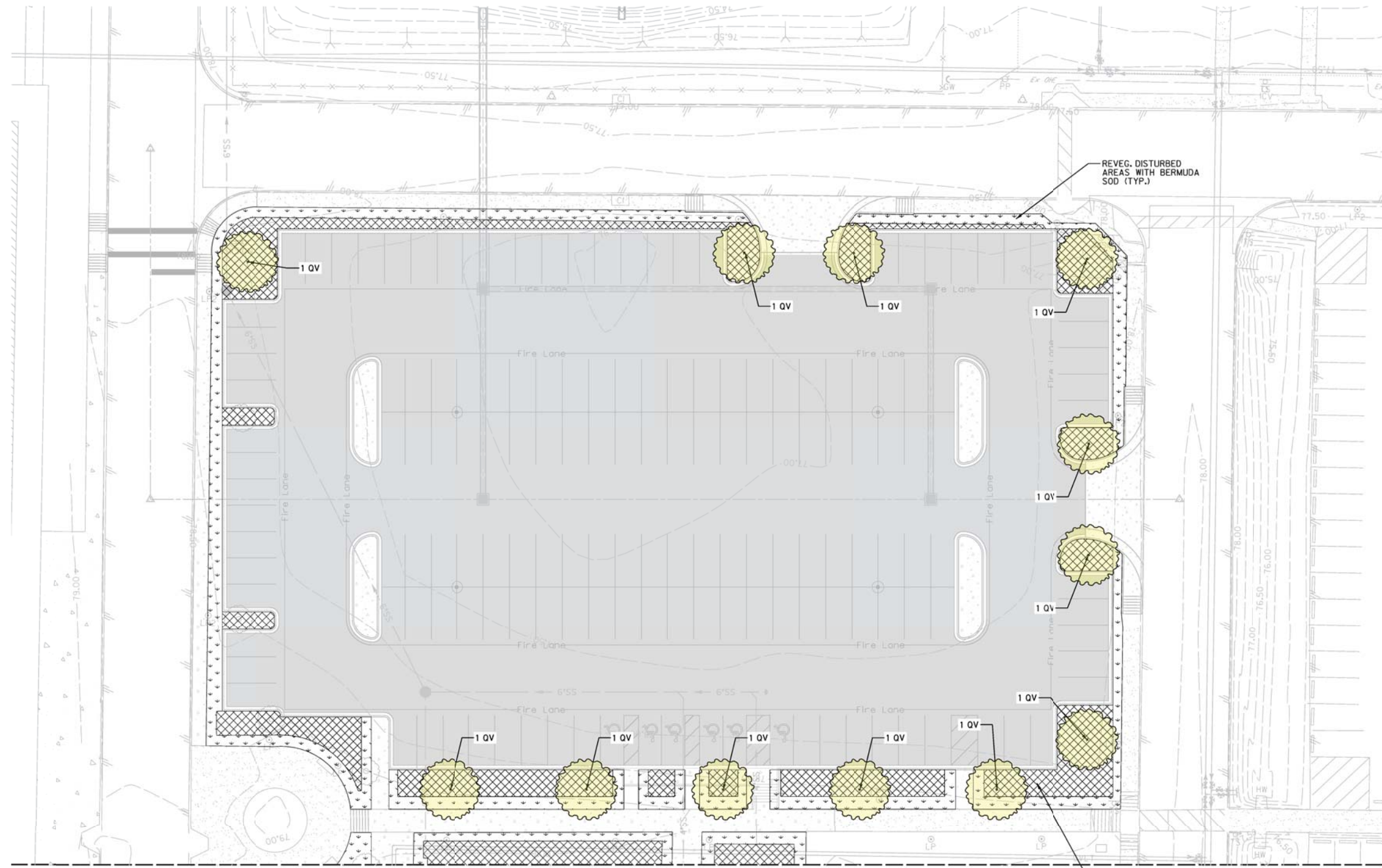
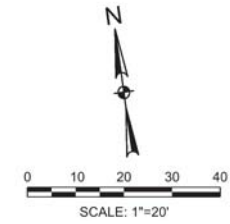
SOUTH TEXAS COLLEGE

2013 Bond Program
Mid Valley Campus
Parking & Site Improvements
Landscape Drawings & Pictures of Plants

Civil Engineer & Landscape
Halff Associates Inc.

SOUTH TEXAS COLLEGE - 2013 BOND PROGRAM - MID VALLEY CAMPUS SITE IMPROVEMENTS

Weslaco, Texas



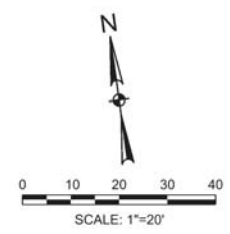
LANDSCAPE LEGEND

- BERMUDA HYDROMULCH
- BERMUDA SOD
- DECOMPOSED GRANITE
- CE CEDAR ELM
- QV LIVE OAK
- LI CRAPE MYRTLE
- JI JATROPHA
- SS TEXAS MOUNTAIN LAUREL
- LF CENIZO
- DCL DWARF CRINUM LILY
- STY SOFT TIP YUCCA
- LNG LANTANA X 'NEW GOLD'
- LM LANTANA MONTEVIDENSIS
- ST WEDELIA
- BB 'BIG BLUE' LIRIOPE
- SG AUTUMN SAGE

REVEG. DISTURBED AREAS WITH BERMUDA HYDROMULCH (TYP.)

SOUTH TEXAS COLLEGE - 2013 BOND PROGRAM - MID VALLEY CAMPUS SITE IMPROVEMENTS

Weslaco, Texas



LANDSCAPE LEGEND

	BERMUDA HYDROMULCH
	BERMUDA SOD
	DECOMPOSED GRANITE
	CE CEDAR ELM
	QV LIVE OAK
	LI GRAPE MYRTLE
	JI JATROPHA
	SS TEXAS MOUNTAIN LAUREL
	LF CENIZO
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	ST WEDELIA
	BB 'BIG BLUE' LIRIOPE
	SG AUTUMN SAGE



CEDAR ELM



LIVE OAK



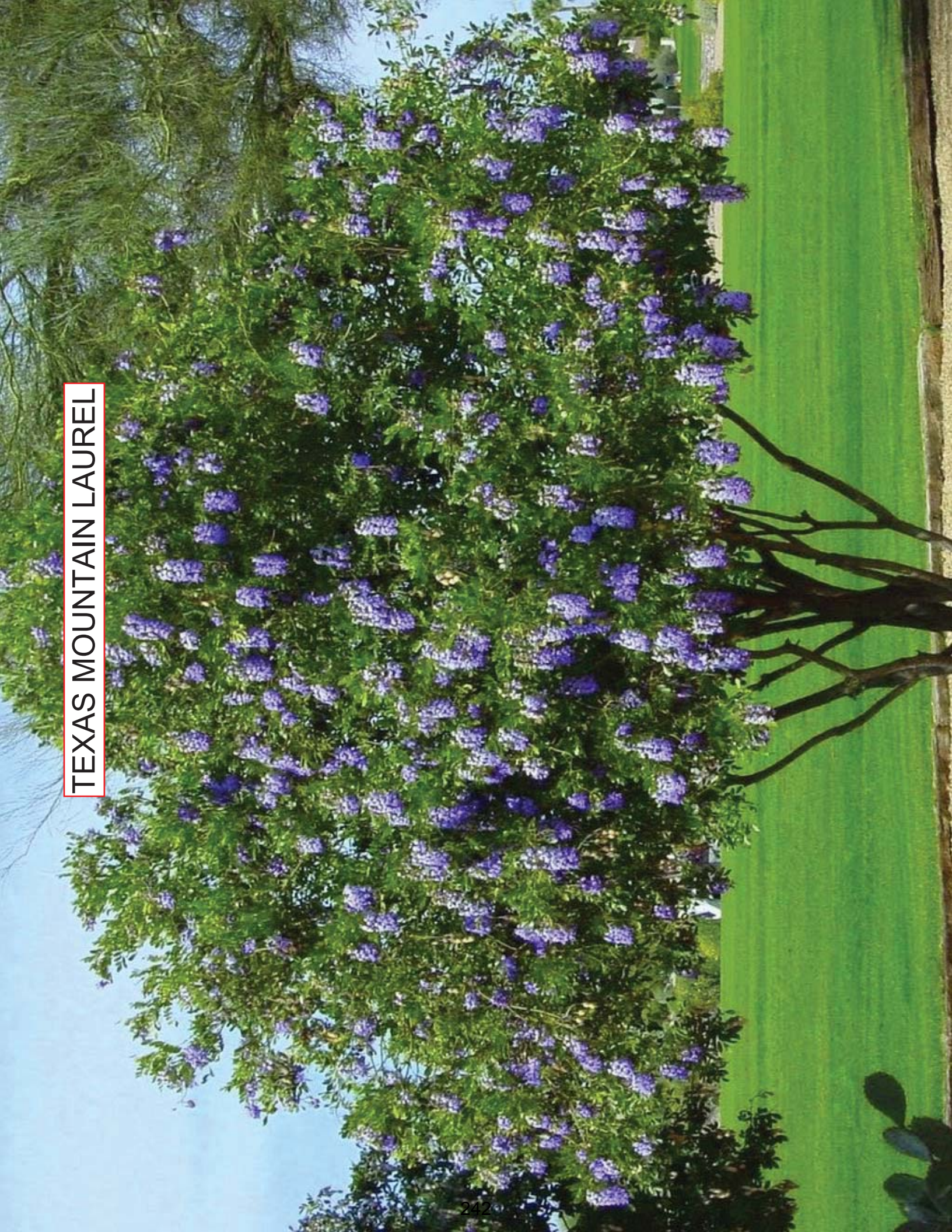
CRAPE MYRTLE



JATROPHA



TEXAS MOUNTAIN LAUREL



CENIZO



LANTANA

PURPLE TRAILING LANTANA



WEDELIA





LIRIOPE

AUTUMN SAGE



SOFT TIP YUCCA



DWARF CRINUM LILY



August 28, 2017

Mr. Tim Weldon
Construction Representative
Broaddus & Associates
1100 E. Jasmin Ave. Suite 102
McAllen, Texas 78501

Re: South Texas College – Mid Valley Campus
Project: Mid-Valley Parking & Site Improvements
Project Number: 3415015-2PS
Weslaco, Texas

Subject: Allowance Expenditure Notification - Cost Event 2PS-028
Landscape & Irrigation

Mr. Weldon,

This Allowance Expenditure Notification shall utilize the full amount held in the Landscape & Irrigation Allowance to provide the Landscape & Irrigation systems for the Mid Valley Campus Project. This work shall include the Landscaping package as provided by Halff & Associates and the Irrigation system as developed by Aquatech. The cost of this work includes providing new landscaping and irrigation as well as reworking the landscaping at areas that were disturbed during the course of construction including irrigation and controls as shown on the attached sketch.

The cost of the Landscaping and Irrigation system is \$174,630, utilizing the full Landscape and Irrigation Allowance of \$75,000 that leave a balance of \$99,630 to be funded from a source to be identified by Broaddus & Associates.

Sincerely,
SKANSKA USA BUILDING



Tom Hull
Project Manager

Attachment(s): Subcontractor Quotes
Irrigation for Disturbed Area Sketch

Ralph Ruby

LANDSCAPING CONTRACTOR

PROPOSAL

Date	Proposal #
8/15/2017	3543.13

Name/Address
Skanska USA 1720 E. Harrison STE B Halingen, TX 78550

Project
STC Mid Valley Campus BASE BID Revised Value Engineer as of 6/23/17

Description	Qty	Size	Cost	Total
TM/Cedar Elm 45-gal	16	3"cal	500.00	8,000.00
QV/Live Oak 45-gal	12	3"cal	500.00	6,000.00
LI/Crape Myrtle 30-gal	3	2.5"cal	375.00	1,125.00
CL/Jatropha	6	5 gal	45.00	270.00
CB/Mountain Laurel Tree	5	30 gal	450.00	2,250.00
Cenizo	29	5 gal	30.00	870.00
NG/Lantana	110	1 gal	12.00	1,320.00
PT/Lantana	219	1 gal	12.00	2,628.00
EG/Wedilla	214	4"pots	5.00	1,070.00
AW/Liriope	60	1 gal	15.00	900.00
Salvia Greggii	225	1 gal	15.00	3,375.00
Soft Tip Yucca	4	5 gal	35.00	140.00
Dwarf Crinum Lilly	4	5 gal	35.00	140.00
Seat Boulder 18"x3'x4"	4	each	450.00	1,800.00
Hydro Mulch/Sod	16,501	s.f.	0.50	8,250.50
Sod -Bermuda	21,127	s.f.	0.50	10,563.50
Mulch	85	c.y.	45.00	3,825.00
Tree Rings	41	each	35.00	1,435.00

---P.O. Box 3771 McAllen, TX 78502 * 956-781-0392 * Fax 956-702-3448 *

Hydro-Mulching - Sprinkler Systems - Lawn Maintenance - Composting & Mulching - Cantera Stonewares

Subtotal
Sales Tax (0.0%)
Total

Signature _____



LANDSCAPING CONTRACTOR

PROPOSAL

Date	Proposal #
8/15/2017	3543.13

Name/Address
Skanska USA 1720 E. Harrison STE B Halingen, TX 78550

Project
STC Mid Valley Campus BASE BID Revised Value Engineer as of 6/23/17

Description	Qty	Size	Cost	Total
T-post_Staking	64	each	35.00	2,240.00
Top Soil Bed Mix	63	c.y.	65.00	4,095.00
Filter Fabric	24,000	s.f.	0.18	4,320.00
Alum. Edging	175	l.f.	7.00	1,225.00
Decomposed Granite	2,000	s.f.	2.00	4,000.00
Trim Trees			900.00	900.00
Grade & Seed S. & W. Thermal Plant	17,250	s.f.	2,618.00	2,618.00
Grade & Seed Field at Disturbed Area	33,000	s.f.	4,950.00	4,950.00
Grade & Seed Disturbed Areas Allowance	50,000	s.f.	7,500.00	7,500.00
SUB-TOTAL				85,810.00
New Irrigation System			35,000.00	35,000.00
Irrigation System at Disturbed Areas			53,820.00	53,820.00

---P.O. Box 3771 McAllen, TX 78502 * 956-781-0392 * Fax 956-702-3448 *

Hydro-Mulching - Sprinkler Systems - Lawn Maintenance - Composting & Mulching - Cantera Stonewares

Subtotal	\$174,630.00
Sales Tax (0.0%)	\$0.00
Total	\$174,630.00

Signature _____

AQUA-TECH

P.O. BOX 4505
 McALLEN, TX 78502
 (956) 630-1402

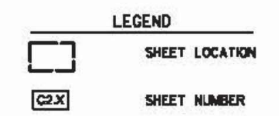
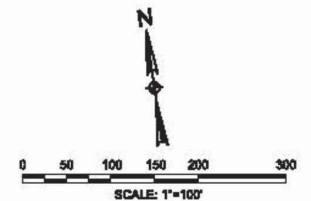
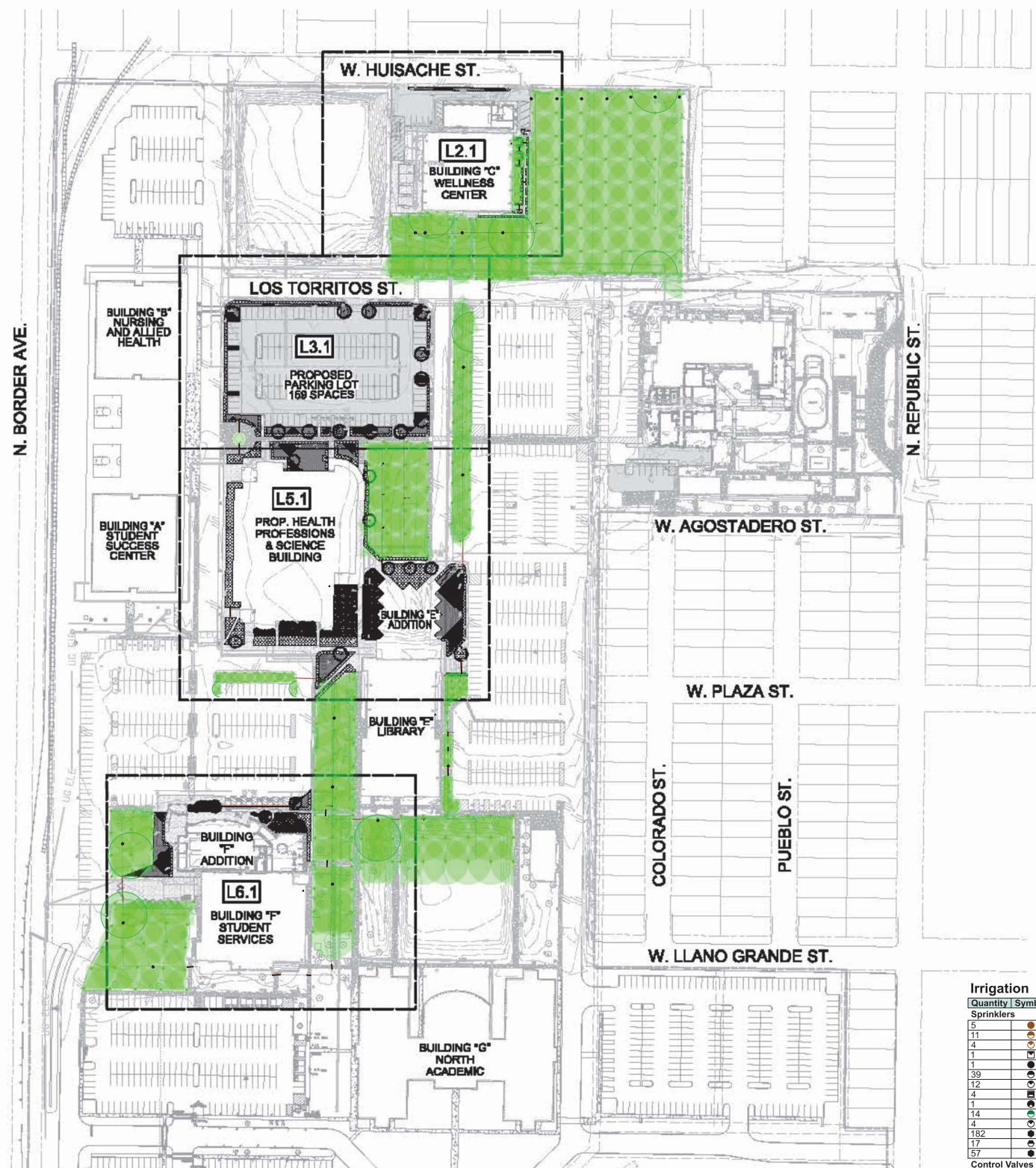
Estimate

DATE	ESTIMATE #
8/27/2017	2384

NAME / ADDRESS
STC Weslaco

PROJECT
IRRIGATION

DESCRIPTION	QTY	COST	TOTAL
INSTALL REVAMP AND REPAIR IRRIGATION @ STC WESLACO CAMPUS DAMAGED BY NEW BUILDING CONSTRUCTION AND CHILLED WATER LINE INSTALLATION. SEE ATTACHED PLAN			
IRRIGATION SYSTEM			
3 RAINBIRD CONTROLLERS			
24 RAINBIRD ELECTRIC VALVES			
256 RAINBIRD ROTARY HEADS			
96 RAINBIRD SPRAY HEADS			
1500' RAINBIRD DRIPLINE			
3 2" RP BACKFLOW DEVICES			
2 1/2" AND 3" MAINLINE			
14 GA CONTROL WIRE			
SLEEVES AND BORES AS NECESSARY			
PLANS AND AS BUILT DRAWINGS		2,500.00	2,500.00
MISCELLANEOUS/CONTINGENCY		2,000.00	2,000.00
SALES TAX		8.25%	0.00
SIGNATURE _____			
AQUA TECH LAWN SPRINKLERS YOU CAN'T BEAT THE SYSTEM		TOTAL	\$53,820.00



Irrigation

Quantity	Symbol	Description	Part Number	Pressure	Flow	Radius
Sprinklers						
5	[Symbol]	Rain Bird 12F - 1806	12F	30 psi	2.6 gpm	12 ft
11	[Symbol]	Rain Bird 12H - 1804	12H	30 psi	1.3 gpm	12 ft
4	[Symbol]	Rain Bird 12Q - 1804	12Q	30 psi	0.65 gpm	12 ft
1	[Symbol]	Rain Bird 15EST - 1804	15EST	30 psi	0.61 gpm	15 x 4 ft
1	[Symbol]	Rain Bird 15F - 1804	15F	30 psi	3.7 gpm	15 ft
39	[Symbol]	Rain Bird 15H - 1804	15H	30 psi	1.85 gpm	15 ft
12	[Symbol]	Rain Bird 15Q - 1804	15Q	30 psi	0.92 gpm	15 ft
4	[Symbol]	Rain Bird 15SST - 1804	15SST	30 psi	1.21 gpm	30 x 4 ft
1	[Symbol]	Rain Bird 15TQ - 1804	15TQ	30 psi	2.78 gpm	15 ft
14	[Symbol]	Rain Bird 15-VAN 180 - 1804	15-VAN	30 psi	1.85 gpm	15 ft
4	[Symbol]	Rain Bird 15-VAN 90 - 1804	15-VAN	30 psi	0.92 gpm	15 ft
182	[Symbol]	Rain Bird 5000 Series 3.0 LA - 5004-PL-FC	3.0 LA	45 psi	3.07 gpm	35 ft
17	[Symbol]	Rain Bird 5000 Series 4.0 - 5004-PL-FC	4.0	45 psi	4.01 gpm	35 ft
57	[Symbol]	Rain Bird 5000 Series 4.0 - 5004-PL-FC	4.0	45 psi	4.01 gpm	35 ft
Control Valves						
3	[Symbol]	Rain Bird 150-PEB	150-PEB			
21	[Symbol]	Rain Bird 200-PEB	200-PEB			
Irrigation Accessories						
4	[Symbol]	Rain Bird ESPLXM-24	ESPLXM-24			
Mainline Pipe						
2202 ft	[Symbol]	Class 200 2 1/2"	0			
566 ft	[Symbol]	Class 200 3"	0			
Sleeving and Boring						
490 ft	[Symbol]	Schedule 40 4"	0			
Drip Tubing						
1500 ft	[Symbol]	Rain Bird XFS-09-18	XFD-09-18			

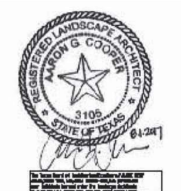


Aqua Tech

SOUTH TEXAS COLLEGE
2013 BOND
MID VALLEY CAMPUS
SITE IMPROVEMENTS
WESLACO, TEXAS

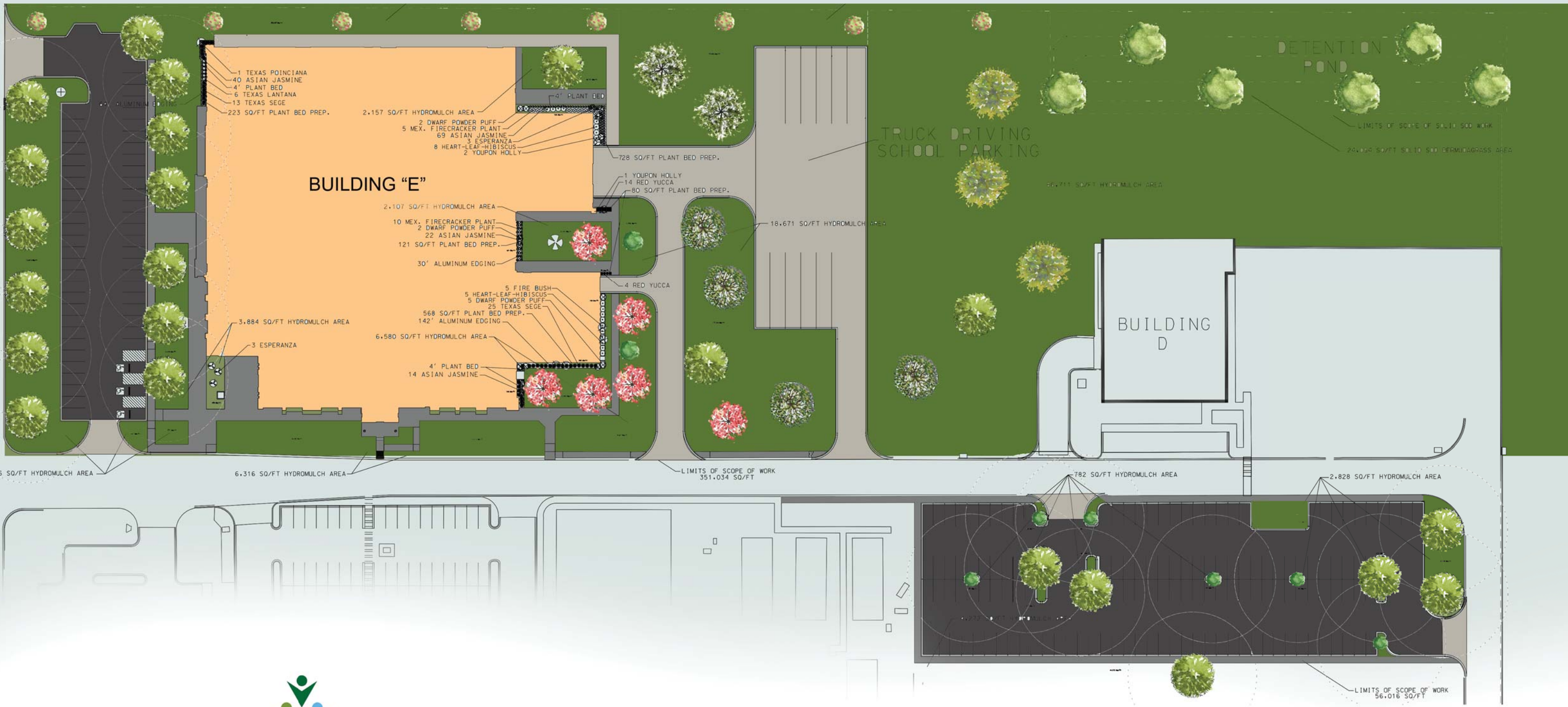


Revision No.	Date	Description



Project No.: 00664
Issued: AUGUST 2017
Drawn By: WJC/AC
Checked By: AC
Scale: AS NOTED
Sheet Title: LANDSCAPE KEY MAP

L1.1
Sheet Number



**SOUTH TEXAS
COLLEGE**

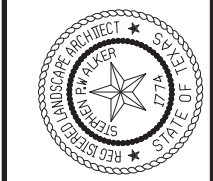
**SOUTH TEXAS COLLEGE TECHNOLOGY CAMPUS
PARKING AND SITE IMPROVEMENTS**



LANDSCAPE



HINOJOSA ENGINEERING, INC.
 STRUCTURAL AND CIVIL ENGINEERING
 108 W. 18TH ST. MISSION, TEXAS
 (956) 581-0143 FAX: (956) 581-2074
 E-MAIL: HINOJOSAENGINC@AOL.COM



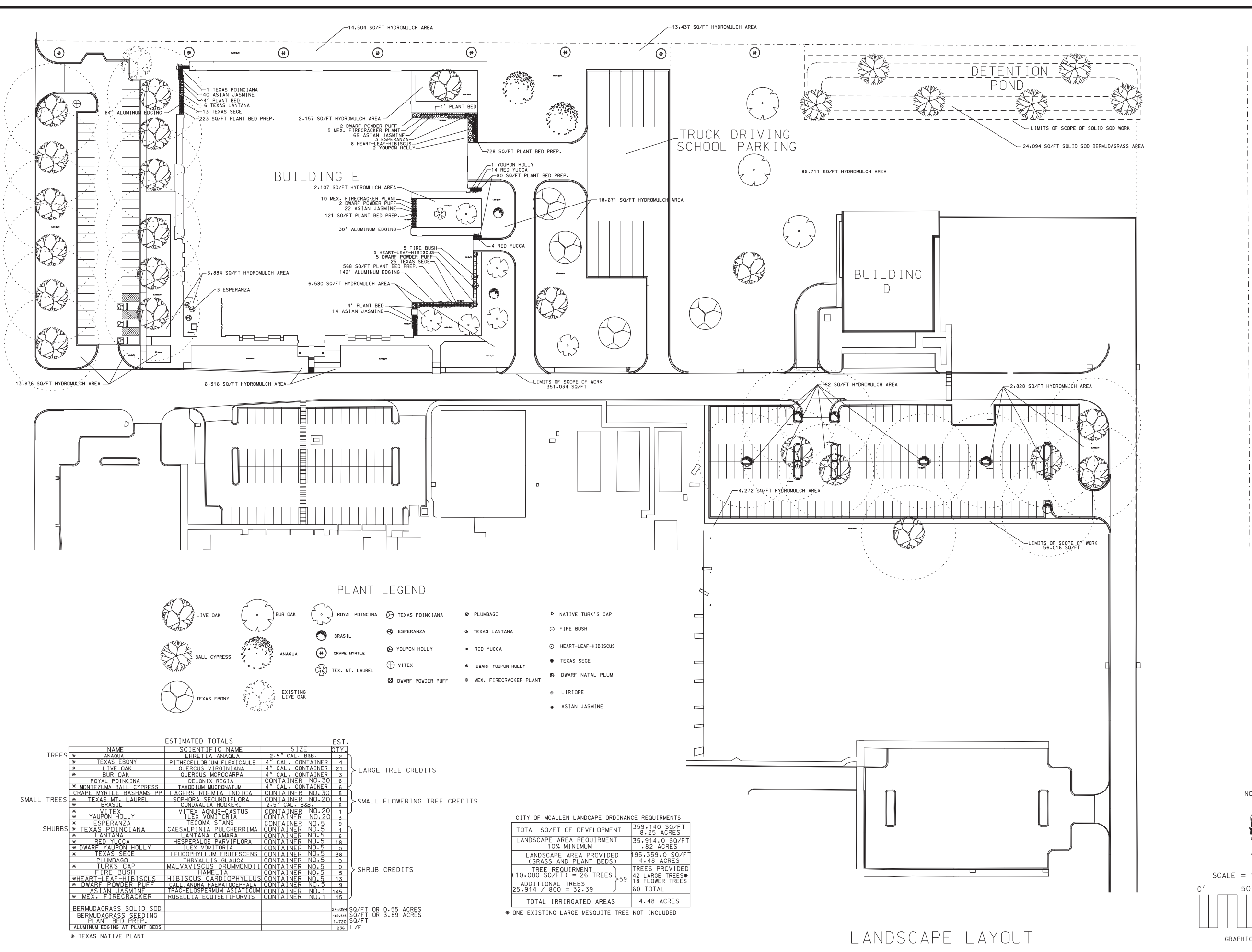
HINOJOSA ENGINEERING
108 W. 18TH ST. MISSION, TEXAS
(956) 581-0143 FAX: (956) 581-2074
E-MAIL: HinojosaEng@aol.com
REGISTRATION NUMBER: 9902016
P-500



ENGINEER: W.R. HINOJOSA
DESIGNER: SPW
JOB No: 14-187
DRAWN BY: SPW

SHEET: L1

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PLANT LEGEND

- LIVE OAK
- BUR OAK
- ROYAL POINCIANA
- TEXAS POINCIANA
- PLUMBAGO
- NATIVE TURK'S CAP
- BRASIL
- ESPERANZA
- TEXAS LANTANA
- FIRE BUSH
- BALL CYPRESS
- ANOAQUA
- CRAPE MYRTLE
- YOUPON HOLLY
- RED YUCCA
- HEART-LEAF-HIBISCUS
- TEX. MT. LAUREL
- VITEX
- DWARF YOUPON HOLLY
- TEXAS SEGE
- DWARF NATAL PLUM
- TEXAS EBONY
- EXISTING LIVE OAK
- DWARF POWDER PUFF
- MEX. FIRECRACKER PLANT
- LIRIOPE
- ASIAN JASMINE

TREES	NAME	SCIENTIFIC NAME	SIZE	EST. QTY.
*	ANAOQUA	EHRETIA ANAOQUA	2.5" CAL. B&B.	2
*	TEXAS EBONY	PITHECELLOBIUM FLEXICAULE	4" CAL. CONTAINER	4
*	LIVE OAK	QUERCUS VIRGINIANA	4" CAL. CONTAINER	21
*	BUR OAK	QUERCUS MICROCARPA	4" CAL. CONTAINER	3
*	ROYAL POINCIANA	DELONIX REGIA	CONTAINER NO. 30	6
*	MONTEZUMA BALL CYPRESS	TAXODIUM MUCRONATUM	4" CAL. CONTAINER	6
*	CRAPE MYRTLE BASHAMS PP	LAGERSTROEMIA INDICA	CONTAINER NO. 30	8
*	TEXAS MT. LAUREL	SOPHORA SECUNDFLORA	CONTAINER NO. 20	2
*	BRASIL	CONDALIA HOOKERI	2.5" CAL. B&B.	8
*	VITEX	VITEX AGNUS-CASTUS	CONTAINER NO. 20	1
*	YOUPON HOLLY	ILEX VOMITORIA	CONTAINER NO. 20	3
*	ESPERANZA	TECOMA STANS	CONTAINER NO. 5	1
*	TEXAS POINCIANA	CAESALPINIA PULCHERRIMA	CONTAINER NO. 5	1
*	LANTANA	LANTANA CAMARA	CONTAINER NO. 5	6
*	RED YUCCA	HESPERALOE PARVIFLORA	CONTAINER NO. 5	18
*	DWARF YOUPON HOLLY	ILEX VOMITORIA	CONTAINER NO. 5	0
*	TEXAS SEGE	LEUCOPHYLLUM FRUTESCENS	CONTAINER NO. 5	38
*	PLUMBAGO	THRYALLIS GLAUCA	CONTAINER NO. 5	0
*	TURK'S CAP	MALVAVISCIUS DRUMMONDII	CONTAINER NO. 5	0
*	FIRE BUSH	HAMELIA	CONTAINER NO. 5	9
*	HEART-LEAF-HIBISCUS	HIBISCUS CARDIOPHYLLUS	CONTAINER NO. 5	13
*	DWARF POWDER PUFF	GALLANDRA HAEMATOCEPHALA	CONTAINER NO. 5	9
*	ASIAN JASMINE	TRACHELOSPERMUM ASIATICUM	CONTAINER NO. 1	145
*	MEX. FIRECRACKER	RUSELLIA EQUISETIFORMIS	CONTAINER NO. 1	15

LARGE TREE CREDITS

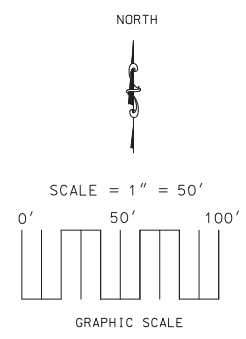
SMALL FLOWERING TREE CREDITS

SHRUB CREDITS

ESTIMATED TOTALS	EST. QTY.
BERMUDAGRASS SOLID SOD	24,094 SQ/FT OR 0.55 ACRES
BERMUDAGRASS SEEDING	189,240 SQ/FT OR 3.89 ACRES
PLANT BED PREP.	1,720 SQ/FT
ALUMINUM EDGING AT PLANT BEDS	236 L/FT

CITY OF MCALLEN LANDSCAPE ORDINANCE REQUIREMENTS	
TOTAL SQ/FT OF DEVELOPMENT	359,140 SQ/FT
LANDSCAPE AREA REQUIREMENT 10% MINIMUM	35,914.0 SQ/FT + 82 ACRES
LANDSCAPE AREA PROVIDED (GRASS AND PLANT BEDS)	195,359.0 SQ/FT 4.48 ACRES
TREE REQUIREMENT (10,000 SQ/FT) = 26 TREES	TREES PROVIDED 42 LARGE TREES*
ADDITIONAL TREES 25,914 / 800 = 32.39	18 FLOWER TREES
	60 TOTAL
TOTAL IRRIGATED AREAS	4.48 ACRES

* ONE EXISTING LARGE MESQUITE TREE NOT INCLUDED



LANDSCAPE LAYOUT

*Texas Native



Texas Ebony*



Live Oak*



Bur Oak*



Anaqua *



Royal Poinciana



Montezuma Bald Cypress*



Brazil Tree*



Crape Myrtle



Texas Mountain Laurel*



Vitex tree*



Esperanza Tree*



Yaupon Holly*



Texas Poinciana*



Texas Lantana*



Red Yucca*



Dwarf Yaupon Holly*



Texas Sage (cenizo)*



Plumbago



Turks Cap*



Fire Bush



Heart Leaf Hibiscus*



Dwarf Powder Puff

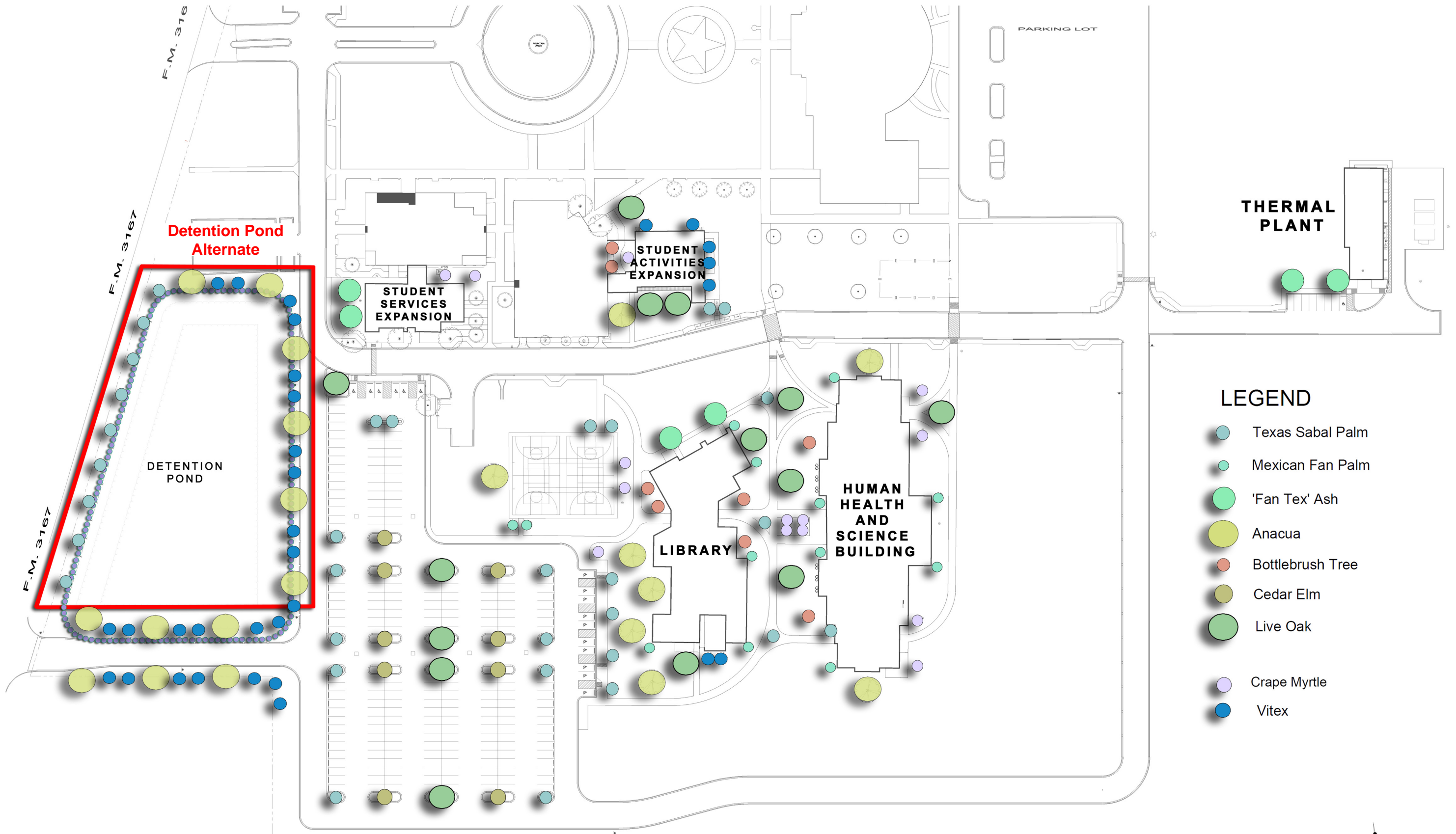


Fire Cracker Plant*



Asian Jasmine

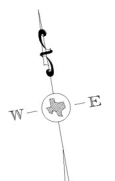
SOUTH TEXAS COLLEGE - STARR COUNTY CAMPUS



LEGEND

- Texas Sabal Palm
- Mexican Fan Palm
- 'Fan Tex' Ash
- Anacua
- Bottlebrush Tree
- Cedar Elm
- Live Oak
- Crape Myrtle
- Vitex

LANDSCAPE PLAN
SCALE: 1"=100'-0"



South Texas College
Starr County Campus

Trees



Fan-Tex Ash



Anacua



Bottle Brush



Cedar Elm



Live Oak

Trees



Crape Myrtle



Vitex

Palms



Mexican Fan Palm



Texas Sabal Palm

Shrubs, Groundcovers, Vines



Texas Sage (Cenizo)



Bougainvillea



Purple Lantana



Wedelia



Allamanda Vine



Star Jasmine

D Wilson Construction

STC Starr Campus Parking & Site Improvements
 Bid Package: 2B Landscape & Irrigation
 Bid Date: 02/02/2017

Legend:

GC Adds
Sub adds
Carried Sub #

Landscape & Irrigation	DWC Fred Lopez 956-686-9573 fred@dwilsonconstruction.com	Green Thumb Landscaping 956-380-2289 greenthumb_vm@yahoo.com		Ralph Ruby Landscaping Ralph Ruby (956) 781-0392 Rubylandscaping@aol.com		Southern Landscapes Jon Klements (956) 618-1899 willie@earthirrigation.com		Rio Irrigation & Landscaping Silvano Ruiz (956) 437-5440 S.Garcia1898@hotmail.com		VKR Landscaping Myrna Salinas 956-655-3990 myrna@vkrlandscaping.com		
		Quantity	No Bid	Qnty	\$	Qnty	\$	Qnty	\$	Qnty	\$	Qnty
Initial Bid Amount												
Grass:												
Seed Common Bermuda Broadcast	70,000	SF		90,000	Included		Included	70,000	\$	25,400		
Hydromulch Common Bermuda	165,000	SF		181,000	Included		Included	175,000	\$	(950)		
Hydromulch Common Bermuda in lieu of Seed	70,000	SF		0				70,000	\$	5,600		
Sod Certified 419 Hybrid Bermuda Grass (WFC)	1,535	SY		1,600	Included		Included	1,600	\$	Included		
419 Bermuda Sod Allowance				500	Included		Included	500	\$	2,500		
Trees:												
Fan Tex Ash	4	EA		4	Included		Included	4	\$	Included		
Anacuas	7	EA		8	Included		Included	8	\$	Included		
Bottle Bush Tree	2	EA		2	Included		Included	2	\$	Included		
Cedar Elm	5	EA		3	Included		Included	3	\$	Included		
Relocate 12" Cedar Elm	1	EA		1	Included		Included	1	\$	Included		
Mesquite (1 @ WFC)	5	EA		4	Included		Included	5	\$	Included		
Wild Olive	2	EA		2	Included		Included	2	\$	Included		
Chaste (VITX)	5	EA		5	Included		Included	5	\$	Included		
Live Oak	12	EA		9	Included		Included	9	\$	Included		
Palms:												
Texas Sabal (1 @ WFC)	16	EA		15	Included		Included	16	\$	9,650		
Washington Robusta	13	EA		13	Included		Included	13	\$	1,875		
Ground Covers:												
Lantannas (Purp)	344	EA		192	Included		Included	172	\$	Included		
Wedelias	1,035	EA		911	Included		Included	711	\$	26,050		
Materials:												
Premium compost	10	CY		10	Included		Included	10	\$	Included		
Top soil	43	CY		43	Included		Included	43	\$	Included		
Texas native hardwood mulch	500	SX		500	Included		Included	500	\$	Included		
Herbicide, fertilizer, tablets, guying, & staking trees	1,800	SF		1,800	Included		Included	1,800	\$	Included		
Tree rings - extruded concrete edging	34	EA		100	Included		Included	45	\$	Included		
Tree Trimming & Temporary Fencing	?	EA		26	Included		Included	34	\$	Included		
T Post Staking	17	EA		73	Included		Included	?	\$	Included		
Demo - tree removal 8"-18" cal	7	EA			Included		Included	7	\$	Included		
Certified Arborist												
Maintenance (90 Day)	3	MO		3	Included		Included	3	\$	Included		
Sleeves												
Landscape Irrigation	18,200	SY			Included		Included		\$	2,650		
Water Meter	1	EA			Included		Included		\$	67,395		
Backflow and correction to existing system												
Repairs - Existing Irrigation System												
Alternates:												
Alt #1 Entry Drive Landscape/Irrigation - Hydromulch	11,000	SF		11,000	\$	1,100	\$	11,000	\$	3,380		

RIO IRRIGATION & LANDSCAPING

1849 Austin St.
Rio Grande City, Tx. 78582

Phone: (956) 437-5440
Fax: (956) 488-6315
sgarcia1868@hotmail.com

STC STARR CO CAMPUS
PARKING LOT & SITE IMPROVEMENTS
RIO GRANDE CITY, TX
2-1-2017

LANDSCAPE AND IRRIGATION PLANS

Irrigation System.....	\$67,395.00
Automatic system 49 Stations & 1 master valve As per Irrigation Plan sheets 28-33 dated 1-18-17 Includes temporary irrigation sheet 28 Includes 69 required sleeves for sidewalks and driveways	
Irrigation system retrofitting	\$4,000.00
Repair damages of existing irrigation system on areas under contract	
Landscape Plan (As per landscape plans)	
Trees	\$14,225.00
4- Fan Tex Ash 8- Anacuas 2- Bottle brush tree 3- Cedar elm 1- Cedar elm relocated 12" cal 5- Mesquite 2- Wild olive 5- Chaste tree 9- Live oak	
Palms.....	\$9,650.00
16- Texas sabal palm 13- Washingtonia robusta	
Ground covers.....	\$1,875.00
172- Lantannas 711- Wedelias	

 **RIO IRRIGATION & LANDSCAPING**

1849 Austin St.
Rio Grande City, Tx. 78582

Phone: (956) 437-5440
Fax: (956) 488-6315
sgarcia1868@hotmail.com

Grass..... \$25,400.00
70,000 sf Seed common Bermuda broadcast
175,000 sf Common Bermuda hydromulch
2,100 sy #1 certified “419” hybrid bermuda sod grass

Materials..... \$26,050.00
10 cy- Premium compost
43 cy- top soil
500 bg- Texas native hardwood mulch
1800 sf- Herbicide, fertilizer and planting tablets
Guying/staking trees
45- Tree rings extruded concrete edging
34-Tree trimming
Temporary fence protection (trees to remain)
17- trees to remove 8”-18” cal
7- Trees to relocate

SUBTOTAL..... \$148,595.00

ALTERNATE 1..... \$3,380.00

ALTERNATE 2..... \$7,450.00

ALTERNATE 3..... \$8,560.00

*Note: All alternates include Landscape and Irrigation System

TOTAL..... \$167,985.00

RIO IRRIGATION & LANDSCAPING

1849 Austin St.
Rio Grande City, Tx. 78582

Phone: (956) 437-5440
Fax: (956) 488-6315
sgarcia1868@hotmail.com

Warranty

One year on sprinkler system parts and labor, except as may result from neglect by owner, damage by others, and unusual phenomena beyond Installer's control.

Maintenance

90 days

Notes and exclusions:

Water meter not included

Power supply for irrigation controller by electrician/gen contractor

Rough soil grading by site work contractor/gen contractor

Not responsible for previous damage on trees or irrigation system

**Review and Action as Necessary on Substantial Completion for the
 2013 Bond Construction La Joya Higher Education Center**

Approval of substantial completion for the following 2013 Bond Construction La Joya Higher Education Center project is requested.

	Project	Completion Recommended	Date Received
1.	2013 Bond Construction La Joya Higher Education Center Architect: EGV Architects Contractor: 5 Star Construction	Substantial Completion Recommended	September 21, 2017

Broaddus & Associates, EGV Architects, and college staff visited the site and developed a construction punch list. As a result of this site visit and observation of the completed work, the project was certified by the engineer on September 21, 2017. A Certificate of Substantial Completion has been issued. Substantial Completion was accomplished within the time allowed in the Owner/Contractor agreement for this project.

Enclosed Documents

A copy of the Substantial Completion Certificate is enclosed.

The Facilities Committee recommended Board approval of substantial completion of the 2013 Bond Construction La Joya Higher Education Center project as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize substantial completion of the 2013 Bond Construction La Joya Higher Education Center project as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes substantial completion of the 2013 Bond Construction La Joya Higher Education Center project as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

AIA® Document G704™ – 2000



Certificate of Substantial Completion

PROJECT:

(Name and address)
 2013 Bond Construction La Joya
 Jimmy Carter Teaching Site
 603 Coyote Drive
 La Joya, TX 78560

PROJECT NUMBER: /

CONTRACT FOR: General Construction
CONTRACT DATE: March 20, 2017

OWNER:

ARCHITECT:

CONTRACTOR:

FIELD:

OTHER:

TO OWNER:

(Name and address)
 South Texas College
 3201 W. Pecan Ave.
 McAllen, TX 78501

TO CONTRACTOR:

(Name and address)
 5 Star Construction
 3209 Melody Lane
 Mission, TX 78574

PROJECT OR PORTION OF THE PROJECT DESIGNATED FOR PARTIAL OCCUPANCY OR USE SHALL INCLUDE:

Rooms G209, G209B, G211, G211B, G213, W101, and W102 with the exception of the items listed on the punch list. Refer to attached plan for substantially completed areas.

The Work performed under this Contract has been reviewed and found, to the Architect's best knowledge, information and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated above is the date of issuance established by this Certificate, which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:


Warranty

Date of Commencement

September 21, 2017

EGV Architects, Inc.

ARCHITECT

BY 

September 21, 2017

DATE OF ISSUANCE

A list of items to be completed or corrected is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment.

Cost estimate of Work that is incomplete or defective: \$70,000.00

The Contractor will complete or correct the Work on the list of items attached hereto within Thirty (30) days from the above date of Substantial Completion.

5 Star Construction

CONTRACTOR

BY 

10-2-17
DATE

The Owner accepts the Work or designated portion as substantially complete and will assume full possession at 12:00 noon (time) on September 21, 2017 (date).

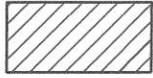
South Texas College

OWNER

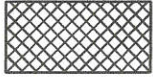
BY

DATE

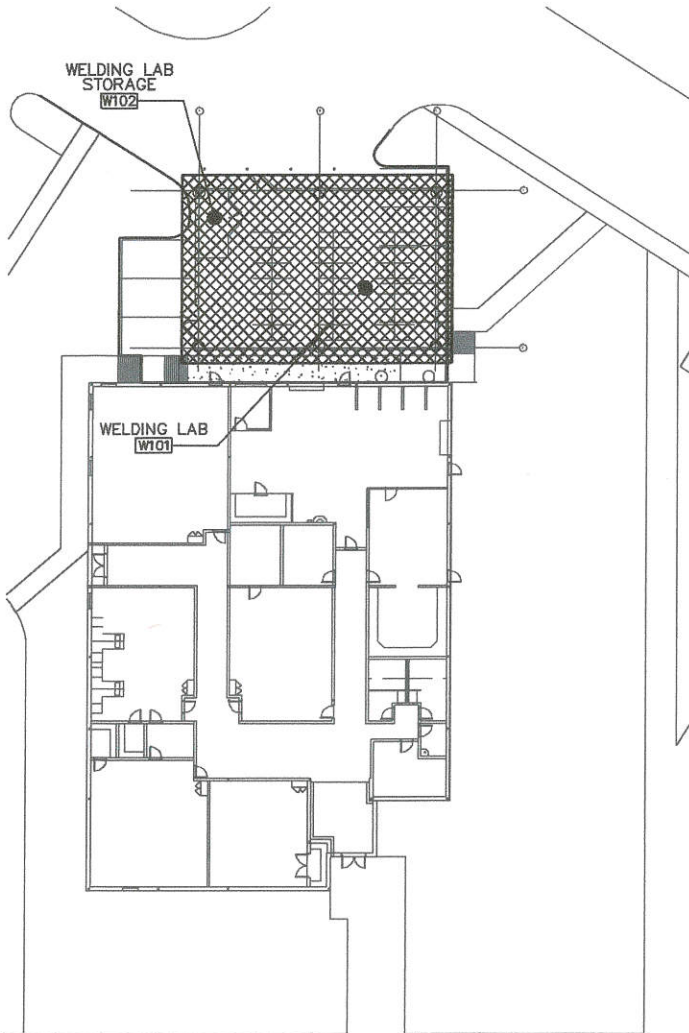
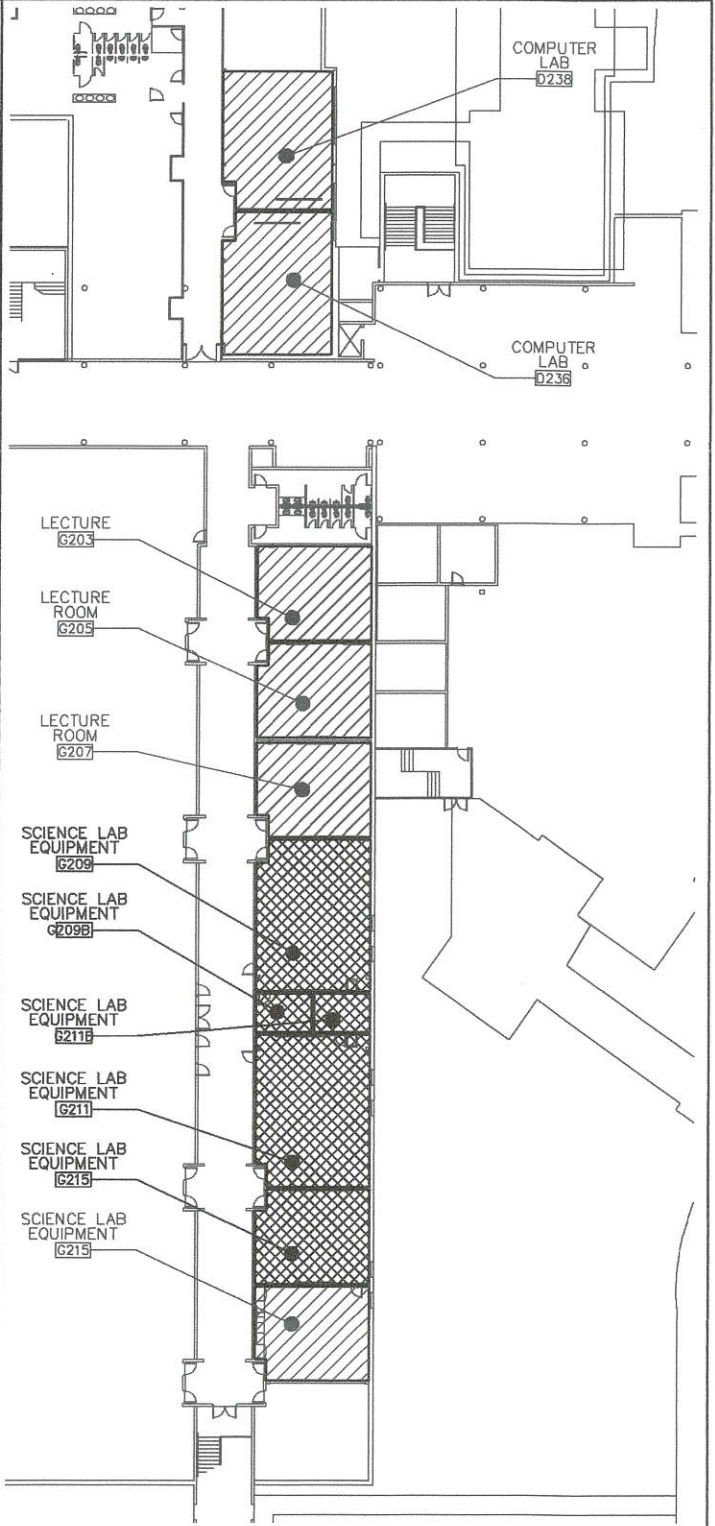
LEGEND



SUBSTANTIALLY COMPLETED
ON 08/10/2017.
ROOMS:
G203, G205, G207, G215,
G236, G238



SUBSTANTIALLY COMPLETED
ON 09/21/2017.
ROOMS:
G209, G209B, G211, G211B,
G213, W101, W102



2013 BOND CONSTRUCTION LA JOYA JIMMY CARTER TEACHING SITE

SUBSTANTIAL COMPLETION

DATE:

FILE:

dwg/STCC/LaJoyaTeachingSite/Subst

SCALE:

ATTACHMENT

SHEET:

1 OF 1



EGV ARCHITECTS, INC.
220 S. BRIDGE STREET
PO BOX 8627
HIDALGO, TX 78557
TEL: (956) 843-2987
FAX: (956) 843-9726



SEP 26 2017

Review and Action as Necessary on Final Completion for the Non-Bond Pecan Plaza Parking Area for Police Vehicles

Approval of final completion for the following Pecan Plaza Parking Area for Police Vehicles project is requested.

Project		Completion Recommended	Date Received
1.	Non-Bond Pecan Plaza Parking Area for Police Vehicles Engineer: R Gutierrez Engineering Construction Manager at Risk: NM Contracting, LLC	Final Completion Recommended	August 24, 2017

Broaddus & Associates, R Gutierrez Engineering, and college staff visited the site and developed a construction punch list. As a result of this site visit and observation of the completed work, the project was certified by the engineer on August 24, 2017. A Final Completion Letter has been issued. Final Completion was accomplished within the time allowed in the Owner/Contractor agreement for this project.

Enclosed Documents

A copy of the Final Completion Letter is enclosed.

The Facilities Committee recommended Board approval of final completion of the Non-Bond Pecan Plaza Parking Area for Police Vehicles project as presented.

Recommendation:

It is recommended that the Board of Trustees of South Texas College approve and authorize final completion of the Non-Bond Pecan Plaza Parking Area for Police Vehicles project as presented.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees approves and authorizes final completion of the Non-Bond Pecan Plaza Parking Area for Police Vehicles project as presented.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

R. Gutierrez Engineering CorporationEngineering Firm Number: F-486
Surveying Firm Number: 101650-00

September 28, 2017

Mr. David Valdez, Project Manager
South Texas College
3200 West Pecan Boulevard
Building N, Suite 179
McAllen, Texas 78501

RE: Recommendation for Payment #5 & Final
STC Pecan Plaza Parking Area for Police Vehicles

Dear Mr. Valdez:

This letter serves as recommendation for **Payment #5 (Final)** to NM Contracting, LLC in the amount of **\$9,106.33** for work completed through August 20, 2017 on the STC Pecan Plaza Parking Area for Police Vehicles project. I have observed the work completed and find it to be in accordance with Contract Documents. The conditions precedent to Contractor being entitled to such payment appears to have been fulfilled in so far as it is the Engineer's responsibility to observe the work.

Attached is a signed and notarized original Application for Payment submitted by NM Contracting, LLC. The payment application indicates the original amount of the contract **\$200,000.00**, the amount of Change Order #1 **\$2,500.00** (not billed yet), the total amount including change orders **\$202,500.00**, the amount billed to date **\$202,500.00**, 10% retainage amount to date **\$20,250.00**, amount paid by previous payment applications **\$173,143.67** and amount of payment requested **\$9,106.33**. All close-out documentation except the O&M manual is also attached.

If you require our assistance please do not hesitate to call me at 956-782-2557 or on my cell phone at 956-227-2154. R. Gutierrez Engineering Corporation is ready to assist you in making this project a success.

Sincerely,



Ramiro Gutierrez, PE
President

Attachments

cc: Files

Update on Status of Non-Bond Construction Projects

The Facilities Planning and Construction staff prepared the attached design and construction update. This update summarizes the status of each capital improvement project currently in progress. Mary Elizondo and Rick de la Garza will be present to respond to questions and address concerns of the committee.

Status of Non-Bond Construction Projects in Progress October 2018

Project	% Complete	Date to Complete	Current Activity	Original Budget	Contract Amount	Comparison to Budget	Amount Paid	Contract Balance
Pecan Campus								
Arbor Brick Columns Repair and Replacement	5%	February 2018	1. Construction Phase 2. Bidding in Progress	\$ 20,000.00	TBD	TBD	\$ -	TBD
Sand Volleyball Courts	10%	February 2018	1. Project Development 2. Design in Progress	\$ 50,000.00	TBD	TBD	\$ -	TBD
Building A Sign Replacement	95%	November 2017	1. Construction Phase 2. Bidding in Progress	\$ 10,000.00	TBD	TBD	\$ -	TBD
Relocation of Information Booths to Athletic Fields	5%	December 2017	1. Design Phase 2. Bidding in Progress	\$ 2,700.00	\$ 1,800.00	\$ -	\$ 1,550.00	\$ 250.00
Building A Production Studio Office Expansion	20%		1. Design Phase 2. Design in Progress	\$ 5,000.00	TBD	TBD	\$ -	TBD
Library Facility Assessment	5%		1. Project Development 2. Contract Negotiations	\$ 150,000.00	TBD	TBD	\$ -	TBD
Pecan Plaza Police Department Emergency Generator	50%	November 2017	1. Construction Phase 2. Bidding in Progress	\$ 40,000.00	TBD	TBD	\$ -	TBD
Pecan Campus Total				\$ 302,700.00	\$ 1,800.00	\$ -	\$ 1,550.00	\$ 250.00
Mid Valley Campus Total								
Childcare Canopy Replacement (RR)	5%		1. Project Development 2. Design in Progress	\$ 3,000.00	TBD	TBD	\$ -	TBD
Covered Walkway for Bus Drop Off	5%	May 2018	1. Project Development 2. Design in Progress	\$ 5,000.00	TBD	TBD	\$ -	TBD
Child Development Center Covered Walkway	95%		1. Construction Phase 2. Contract Negotiations	\$ 65,000.00	\$ 73,872.00	\$ -	\$ -	\$ 73,872.00
Mid Valley Campus Total				\$ 5,000.00	\$ -	\$ -	\$ -	\$ -

Project	% Complete	Date to Complete	Current Activity	Original Budget	Contract Amount	Comparison to Budget	Amount Paid	Contract Balance
Technology Campus								
Ford Lab Exhaust System	5%	February 2018	1. Project Development 2. Design in Progress	\$ 10,000.00	TBD	TBD	\$ -	TBD
Building D Exterior Metal Siding Repairs	5%	December 2017	1. Construction Phase 2. Construction in Progress	\$ 35,000.00	\$ 13,193.13	\$ -	\$ -	\$ 13,193.13
Repair Concrete Floor Mechanical Room	95%	November 2017	1. Design Phase 2. Design in Progress	\$ 1,000.00	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
Building B Concrete Floor Repairs	75%	November 2017	1. Design Phase 2. Design in Progress	\$ 10,000.00	\$ 4,750.00	\$ -	\$ -	\$ 4,750.00
Building B Domestic/Fire Sprinkler Lines	50%	December 2017	1. Construction Phase 2. Re-Bidding in Progress	\$ 900,000.00	TBD	TBD	\$ -	TBD
Technology Campus Total				\$ 956,000.00	\$ 18,943.13	\$ -	\$ -	\$ 18,943.13
Nursing and Allied Health Campus								
None				\$ -	\$ -	\$ -	\$ -	\$ -
Nursing and Allied Health Campus Total				\$ -	\$ -	\$ -	\$ -	\$ -
Starr County Campus								
Bldg E & J Crisis Management Center with Generator	50%	November 2017	1. Construction Phase 2. Bidding in Progress	\$ 400,000.00	TBD	TBD	\$ -	TBD
Bldg F Site Grading and Sidewalk Replacement	5%	August 2017	1. Construction Phase 2. Contract Negotiations	\$ 50,000.00	TBD	TBD	\$ -	TBD
Starr County Campus Total				\$ 450,000.00	\$ -	\$ -	\$ -	\$ -

Project	% Complete	Date to Complete	Current Activity	Original Budget	Contract Amount	Comparison to Budget	Amount Paid	Contract Balance
District Wide								
Automatic Doors Phase III	5%	May 2018	1. Construction Phase 2. Construction in Progress	\$ 65,000.00	TBD	TBD	\$ -	TBD
La Joya Monument Sign	40%	December 2017	1. Construction Phase 2. Construction in Progress	TBD	TBD	TBD	TBD	TBD
Marker Boards Replacement	98%	October 2017	1. Construction Phase 2. Construction in Progress	\$ 200,000.00	\$ 86,140.05	\$ 113,859.95	\$ 75,515.05	\$ 10,625.00
Irrigation System Controls Upgrade (RR)	5%		1. Construction Phase 2. Construction in Progress	\$ 70,000.00	TBD	TBD	\$ -	TBD
Fire Alarm Panel Replacement / Upgrades (RR)	5%		1. Construction Phase 2. Construction in Progress	\$ 180,000.00	TBD	TBD	\$ -	TBD
Outdoor Furniture	0%	May 2018	1. Construction Phase 2. Construction in Progress	\$ 25,000.00	TBD	TBD	\$ -	TBD
Directional Signage Updates	0%	May 2018	1. Construction Phase 2. Construction in Progress	\$ 25,000.00	TBD	TBD	\$ -	TBD
Walkway LED Lighting Upgrade	5%	May 2018	1. Construction Phase 2. Construction in Progress	\$ 35,000.00	TBD	TBD	\$ -	TBD
FOCUS on Active Learning (RR)	5%		1. Construction Phase 2. Construction in Progress	\$ 30,000.00	TBD	TBD	\$ -	TBD
Interior Controls Upgrade (RR)	5%		1. Construction Phase 2. Construction in Progress	\$ 75,000.00	TBD	TBD	\$ -	TBD
Flooring Replacement Phase I (RR)	5%		1. Construction Phase 2. Construction in Progress	\$ 500,000.00	TBD	TBD	\$ -	TBD
Restroom Fixtures Replacement &	5%		1. Construction Phase 2. Construction in Progress	\$ 25,000.00	TBD	TBD	\$ -	TBD
Water Heater Replacement & Upgrade	5%		1. Construction Phase 2. Construction in Progress	\$ 20,000.00	TBD	TBD	\$ -	TBD
Door Access Controls Replacement (RR)	5%		1. Construction Phase 2. Construction in Progress	\$ 30,000.00	TBD	TBD	\$ -	TBD

Project	% Complete	Date to Complete	Current Activity	Original Budget	Contract Amount	Comparison to Budget	Amount Paid	Contract Balance
HVAC Upgrades (RR)	5%		1. Construction Phase 2. Construction in Progress	\$ 100,000.00	TBD	TBD	\$ -	TBD
Water Pump Stations (RR)	5%		1. Construction Phase 2. Construction in Progress	\$ 25,000.00	TBD	TBD	\$ -	TBD
Exterior Lighting Upgrade (RR)	5%		1. Construction Phase 2. Construction in Progress	\$ 250,000.00	TBD	TBD	\$ -	TBD
District Wide Total				\$ 1,655,000.00	\$ 86,140.05	\$ 113,859.95	\$ 75,515.05	\$ 10,625.00
Non-Bond Construction Project Total				\$ 3,368,700.00	\$ 106,883.18	\$ 113,859.95	\$ 77,065.05	\$ 29,818.13
For FY 2017 - 2018, 36 non-bond projects are currently in progress, 1 ha7 been completed and 41 pending start up - 79 Total								

Consideration and Approval of Checks and Financial Reports

Board action is requested to approve the checks for release and the financial reports for the month of September 2017. The approval is for checks submitted for release in the amount greater than \$125,000.00 and checks in the amount greater than \$25,000.00 that were released as authorized by Board Policy No. 5610.

Mrs. Mary Elizondo, Vice President for Finance and Administrative Services, will provide a review of the Financial Report for the month of **September 2017**, and will respond to questions posed by the Board.

The checks and the financial reports submitted for approval are included in the Board packet under separate cover.

Recommendation:

It is recommended that the Board of Trustees approve the submitted checks for release in an amount over \$125,000.00, the checks that were released as authorized by Board Policy #5610, and the financial reports submitted for the month of September 2017.

The following Minute Order is proposed for consideration by the Board of Trustees:

The Board of Trustees of South Texas College approves and authorizes the submitted checks for release in an amount over \$125,000.00, the checks that were released as authorized by Board Policy #5610 and the financial reports submitted for the month of September 2017.

Approval Recommended:

Shirley A. Reed, M.B.A., Ed.D.
President

Consideration and Approval of Checks and Financial Reports

The Checks and the Financial Reports presented for approval are included in the Board Packet under SEPARATE COVER:

- A. Release of Checks for \$25,000.00 to less than \$125,000.00
Released Prior to Board Approval for September 2017
- B. Release of Checks for \$125,000.00 and Above
Board of Trustees Approval Required for September 2017
- C. Release of Checks for \$125,000.00 and Above
Released Prior to Board Approval (Policy 5610) for September 2017
- D. Release of Construction Fund Checks for September 2017
- E. Quarterly Investment Report for September 2017
- F. Summary of Revenue for September 2017
- G. Summary of State Appropriations Income for September 2017
- H. Summary of Property Tax Income for September 2017
- I. Summary of Expenditures by Classification for September 2017
- J. Summary of Expenditures by Function for September 2017
- K. Summary of Auxiliary Fund Revenues and Expenditures for September 2017
- L. Summary of Grant Revenues and Expenditures, September 2017
- M. Summary of Bid Solicitations
- N. Check Register for September 2017

FINANCIAL REPORTS

The Financial Reports are included in your Board packet under separate cover.

President's Report



South Texas College has once again received national recognition! Named among 2017's, "Examples of Exclencia" institutions, South Texas College was identified as the national winner in the Baccalureate category for its Competency-Based Bachelor of Applied Science in Organziational Leadership. Exclencia in Education recognizes institutions showing evidence based results of improving Lation student success in higher education. The event was held in Washington, D.C. on October 5, 2017. Dr. Ali Esmaili, Dean of the Division of Math, Science, and Bachelor Programs and Dr. Emma Millier, Assistant Dean of Bachelor Programs and Program Chair for the BAS Organziational Leadership Program traveled to accept the award.



**SOUTH TEXAS
COLLEGE**

Commissioner Julian Alvarez from the Texas Workforce Commission presented South Texas College and Pharr-San Juan- Alamo ISD fund checks totaling \$564,469. Consortium participants for the Skill Development Fund Job Grant awarded to South Texas College included Cinch Connectors, Inc. and Universal Metal Products, Inc. Dr. King was present to receive the fund check for the Jobs and Education for Texans (JET) grant. The event was very well attended. I provided comments on the importance of such funding for the continued economic prosperity of the area and its importance to decreasing poverty. Present at the ceremony were Carlos Margo, Associate Dean, The Office of Industry Training and Economic Development, Jim Darling, Mayor for City of McAllen, Keith Patridge,



President and CEO for McAllen Economic Development Corporation, Dr. Daniel P. King, Superintendent for P.S.J.A. I.S.D., Ms. Sonaya Hernandez, Production Manager for Cinch Connectors, Inc., Victor Trevino, Quality Manager for Universal Metal Products, Inc., State Senator Juan “Chuy” Hinojosa, and representatives from the offices of State Representative Sergio Munoz and U.S. Senator John Cornyn. The event took place on October 13, 2017 at the new Technology Campus Building E.



On October 12th, South Texas College hosted the 12th Annual “A Night with the Stars” scholarship fundraiser event. This year’s theme, “Celebrating 20 Years of Academic Excellence” recognized and honored the Pioneers of the Valley Scholars Program who have demonstrated their passion and commitment to the Valley Scholars program. I had the honor and privilege this year to present the special recognition awards to Dr.L. Michael Metke, Dr. Juan E. Mejia, Mr. Mario Reyna, and Dr. Ramiro R. Casso, whose daughter Sylva Casso Elizondo accepted the award on behalf of her late father.

Dr. Anahid Petrosian provided the welcoming address followed by Ms. Jessica S. Garcia who provided the Valley Scholars Presentation. The entertainment was provided by South Texas College’s own Ballet Folkorico , South Texas College Jazz Ensemble, Dr. Joseph Diehl, and Mr. Andres J. Lopez-Manduardo. Fantastic entertainment! The talented Culinary Arts Department showcased their skill by providing the night’s event with delectable appetizers and a sweet, tasty dessert table.



The Star County Campus held its 3rd Annual Psychological Science Majors Orientation on September 20, 2017. The purpose of the orientation was to provide additional information about the field of psychology to prospective students. Board Trustee Ms. Rose Benavidez provided the welcoming address and Dr. Janene Israel, STC Psychological Science Department Program Chair was the keynote speaker. Ms. Alex Sarabia, a psychological faculty member presented an overview of the program courses, course options,

and requirements about becoming a Licensed Professional Counselor (LPC). The event was attended by over 150 students.



Informational sessions were conducted at the Pecan, Mid Valley, and Starr Campus by South Texas College and La Union del Pueblo Entero (LUPE) for Deferred Action for Childhood recipients. Students and families were informed of their rights under the DACA program and necessary steps recipients should take for renewal. Informational sessions were conducted Sept. 25th – 26th.

National Voter Registration Day was observed on September 26, 2017. The national holiday has gained popularity since 2012 and is observed the fourth Tuesday of September every year since. South Texas Libraries hosted a Voter Registration Drive at the Mid-Valley and Pecan Campus Libraries from 10am to 2pm to commemorate the holiday.



September is Hispanic Heritage Month. Hispanic Heritage Month festivities will run from mid-September through mid-October at several of the campuses and will feature award-winning authors and a film series. All events are open to the public and free. Guest speakers are sponsored by STC's Library Services, Center of Mexican American Studies and the Division of Liberal Arts and Social Sciences. This year's authors include: Dr. Cathryn J. Merla-Watson, Dr. Timothy P. Bowman, Dr. Valentin Sandoval, Jennifer De Leon, and Dr. Benjamin Johnson. The film series will include "Precious Knowledge: Fighting for Mexican American Studies in Arizona Schools" and "Stolen Education: The Legacy of Hispanic Racism in School."

The Federal Application for Federal Student Aid (FAFSA) for the 2018-2019 school year began to be accepted by the Department of Education on October 1, 2017. The College encourages all current and continuing students to apply early to avoid any delays. In an effort to promote and assist students, the College will hold a free event in November to provide assistance with applying for financial aid. The event will allow students to complete their FAFSA or their Texas Application State Financial Aid (TAFSA).

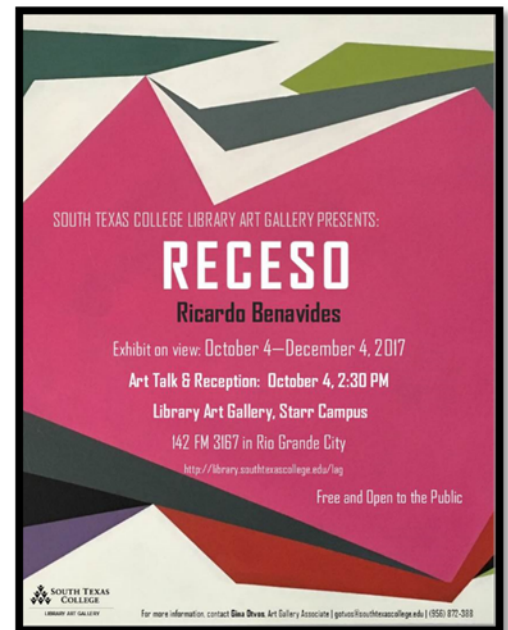




The Office of Career and Employer Services in partnership with The U.S. Department of Homeland Security hosted a webinar on October 2, 2017 at the Pecan and Technology Campus. The webinar titled U.S. Secret Service (USSS) Women in Law Enforcement, featured USSS representatives who shared their experiences as women in the law enforcement field. Presenters also informed current and recent graduates the job and internship opportunities available.

The Starr County Campus Library Art Gallery presents “Receso,” an exhibit featuring artwork by Ricardo Benavides. The exhibit opened on October 4, 2017 and will be on view until December 4, 2017.

Ricardo Benavides is a local artist who earned his Master of Fine Art degree in 2014 from the University of Texas – Pan American. He uses painting, digital photography, and ceramics to explore minimalism and construction inspired by the sophisticated and globalized culture of Mexico. The exhibit translates complex societal constructs into minimalistic layers and shapes of color. A talk and opening reception with the artist will be held on October 4, 2017 at 2:30 p.m. at the STC Starr County Campus Library (Bldg. F).



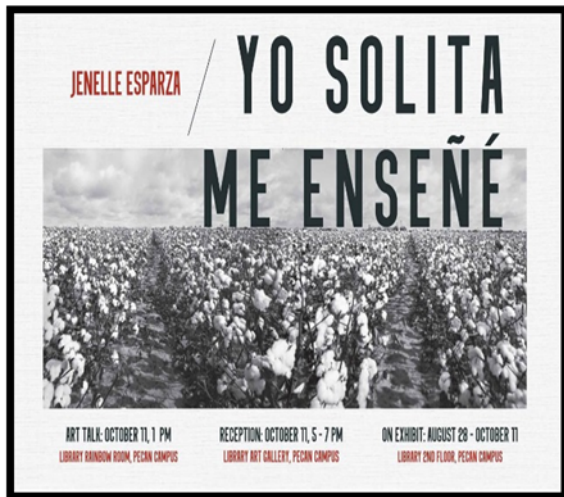
South Texas College Music Department presented the Huntertones on October 12, 2017 at the Cooper Center for Communication Arts. The Huntertones are a high energy band whose music fuses jazz, funk, rock, and soul. The Huntertones formed in Columbus, Ohio at The Ohio State University and have continued their music career in New York. What started as a group of classmates playing music has turned into a group of musicians, recording and traveling together. The event was free and open to the public.



**The American
Cancer
Society
Denim Day
October 6,
2017**



October 6, 2017 is The American Cancer Society's Denim Day. Denim Day is noted as the day employers allow employees to "go casual" in denim to work in lieu of making a contribution of The Cancer Society for Breast Cancer Awareness. This year, as in previous years, faculty and staff who donated \$5.00 or more were able to wear a pink awareness shirts with jeans on Friday, October 6, 2017. All donations were collected via online. STC proudly surpassed its goal of \$500 and collected over \$750 in donations.



South Texas College's Library Art Gallery presents "Yo Solita Me Enseñé," a multi-media exhibit with photography, handmade paper, bronze sculpture, fabric, and found objects by Jenelle Esparza.

Jenelle Esparza is a San Antonio-based artist who was awarded the 2015 NALAC (National Association of Latino Arts and Culture) Artist Grant for her project El Color de la Obra about the interconnected histories of South Texas cotton fields. Esparza will be the Texas Artpace International artist in-residence for 2018. She is currently an Education Coordinator at the McNay Art Museum. The exhibit opened Monday, September 11 and runs through October 11, 2017. There will be a closing artist lecture on

October 11 at 1 p.m. and a reception to follow from 5 to 7 p.m. at the Pecan Campus Library Art Gallery. Admission is free and open to the public.

October is National Cyber Security Awareness Month. The Information Security Department launched a campaign this year titled, "Privacy is good for business." The department also implemented the purple panther background on all computers at all campuses to remind staff of the importance of Cybersecurity. Emails will be provided all through the month of October to promote awareness and tips to faculty and staff.





The University Relations, Transfer & Articulation Center held the Fall 2017 College Fair on October 2 -16th at the Pecan, Mid-Valley and Starr County Campus's. Fourteen universities were onsite to provide students information about their programs and how to transfer to their institutions. Student were able to meet with a representatives to ask questions.

- Participated in a conference call with Dr. Daniel King, PSJA Superintendent to discuss the dual credit nursing program and how to move beyond pilot status with the Texas Board of Nursing.
- Interviewed with KRGV for their story on the GEAR UP program. I provided an overview of the program and its importance to student success and growth on all campuses. KRGV conducted many interviews with students, faculty, and staff connected with Gear Up.
- Participated in a conference call with Mr. Dean McWilliams, McWilliams Governmental Consultants to discuss his past work and future legislative opportunities with South Texas College.
- Participated in a conference calls with Dr. Carol Fierke, Provost and Executive Vice President for Texas A&M, Dr. Guy Bailey, UTRGV's President, and Dr. Patricia Mchatton, Interim Provost & Vice President for Academic Affairs to discuss South Texas College intent to submit to the Texas Higher Education Coordinating Board an application for the RN to BSN program.
- Attended the kickoff meeting for the pilot grant between South Texas College, Educational Results Partnership (ERP), and school districts to discuss the utilization of high school data to more accurately place students in English, Reading, and Mathematic courses when they enter South Texas College.
- Met with Diana Orgeta-Feerick, student in the Doctoral of Educational Leadership program at The University of Texas A&M in Corpus Christi. Ms. Feerick is conducting a qualitative case study as part of her dissertation. We discussed the Campus Carry Law and its effect on shaping institutional policy.

- Met with Mario Reyna and Mr. Rene Capistran, President for Noble Texas Builders. Mr. Capistran agreed to provide \$25,000 in scholarship funds over the next 5 years.
- Participated in a conference call with Dr. Luzelma Canales, RGV Focus to discuss the three year strategic plan in draft and areas that need to attain greater focus to improve college attendance and successful completion.
- Participated in conference call with Independent Colleges and Universities of Texas to introduce their partnership and platform called ICUTF Transfer Portal. The purpose of the conference call was to learn about their 3+1 agreements with community colleges and how to reduce cost and facilitate time for students seeking to continue their education and attain a Bachelor's degree after their Associate's degree. The concept is extremely promising given the competitive price of STC tuition.
- Participated in a conference call Dr. Matt Weber, Deputy Superintendent of San Antonio ISD, formally Assistant Superintendent with McAllen I.S.D. to discuss options for duplicating STC's dual credit program in San Antonio.
- Met with Wanda Gaza and Mario Reyna to discuss the development of an advisory council for the Regional Center for Public Safety Excellence to help direct development of the Regional Center for Public Safety Excellence.
- Presented the Points of Pride Presentation at the Jaguar Academy meeting session. A total of 45 staff completed the Fall session.
- Participated in the Bill & Melinda Gates Foundation and High Impact Higher Ed sponsored series, a recorded podcast of the To A Degree series. Anticipated date of release of podcast will be October 24, 2017. Public Relations is working with the Public Relations firm of the Gates Foundation to promote podcast.
- Coordinated the agendas and back-up materials for the Facilities, Education and Workforce Development, and Finance and Human Resources Committee meetings, as well as the October 24, 2017 Board meeting.
- Continue to meet with South Texas College's President's Cabinet to:
 - facilitate administrative planning on a weekly basis;
 - review and address issues of concern;
 - formulate strategic direction and problem solving
 - provide communication and feedback among the President and the Vice Presidents; and

- coordinate development of staffing and Budget for FY 2017-2018.

- Continue to meet with South Texas College's President's Cabinet and Administrative Staff to communicate information to all administrative staff and to provide the opportunity for discussion on areas of concern regarding the leadership and strategic direction for the College. Topics covered from September 19-October 19, 2017 included:
 - Review and Discussion of Fall 2017 Census Day Reports
 - Discussion of Spring 2018 Recruiting and Enrollment Strategies
 - Discussion of Statement of Core Values and Professional Ethics for South Texas College Administration, Faculty, and Staff
 - Critique of Professional Development Day
 - Discussion of Enrollment Management Strategies
 - Discussion of Royal Loresco's Interest in Studying Prior Dual Students Who Do Not Continue in Higher Education
 - Discussion of Workforce Solutions 2016 Target Occupations
 - Update on ERP Project
 - Discussion of Beegle Poverty Institute
 - Discussion on Feedback on Statement of Core Values and Professional Ethics
 - Discussion of ECHS – Dual 2 Degree Analysis of Functions and Responsibilities
 - Update on Development of Enrollment Management Strategies
 - Matriculation
 - Traditional
 - Persistence
 - Discussion of New Guidance on Title IX from Department of Education
 - Update on Next Steps for Dual Credit Process Mapping
 - Advising for ECHS and Traditional Dual
 - Development of Instructional Plan for ECHS and Traditional Dual
 - Review of Feedback (Evaluation and Comments) from College-Wide Professional Development Day and Breakout Sessions
 - Discussion of Input and Feedback from Table Top Exercises
 - Discussion for Spring Professional Development Day Activities
 - Discussion on Responding to Workforce Solutions Request for Applications for Training Services for In Demand Occupations
 - Discussion of Grant Opportunity with Strada (formally USA Funds) to Support Funding for Advisors as Coaches
 - Discussion of RAND Study on ABE and CoRequisite Model
 - Discussion of UTRGV's Entry into Dual Credit Market
 - Discussion of Dual Matriculation by High School and District
 - Discussion of Statement of Confidentiality

- Discussion and Feedback on College-Wide Professional Development Day and Breakout Sessions
- Review and Discussion of Input and Feedback from Table Top Exercises During College-Wide Professional Development Day
- Update on New OPOD Tracking System
- Update on Cybersecurity Awareness
- Discussion of Development of Student Enrollment Management Strategies
 - Matriculation of Dual Students
 - Increased Enrollment of Traditional Students
 - Improved Persistence of all Students
- Discussion of Educational Results Partnership (ERP) Texas Rio Grande Valley Regional Learning Collaborative Project
- Update on Office of the President FY 17-18 Meeting Calendar

Announcements

A. Next Meetings:

- Tuesday, November 14, 2017
 - 3:00 p.m. – Education and Workforce Development Committee
 - 4:00 p.m. – Facilities Committee
 - 5:30 p.m. – Finance, Audit, & HR Committee
- Tuesday, November 28, 2017
 - 5:30 p.m. – Regular Meeting of the Board of Trustees

B. Other Announcements:

- The College will be closed on Thursday, November 23 – Sunday, November 26th, in Observance of Thanksgiving
- The Winter 2017 Commencement Ceremonies will be held Saturday, December 16, 2017 at the State Farm Arena, Hidalgo, Texas:

9:00 a.m. Ceremony

- Bachelor Programs
- Business and Technology
- Nursing and Allied Health

1:00 p.m. Ceremony

- Liberal Arts and Social Sciences
- Mathematics and Science

*The following documents
were provided as
handouts at the meeting.*

Pecan Campus

STEM Building - floor trench for gas line



Starr County Campus

- 7 ft. chain link fence around detention pond



Starr County Campus

- View of chain link fence from road

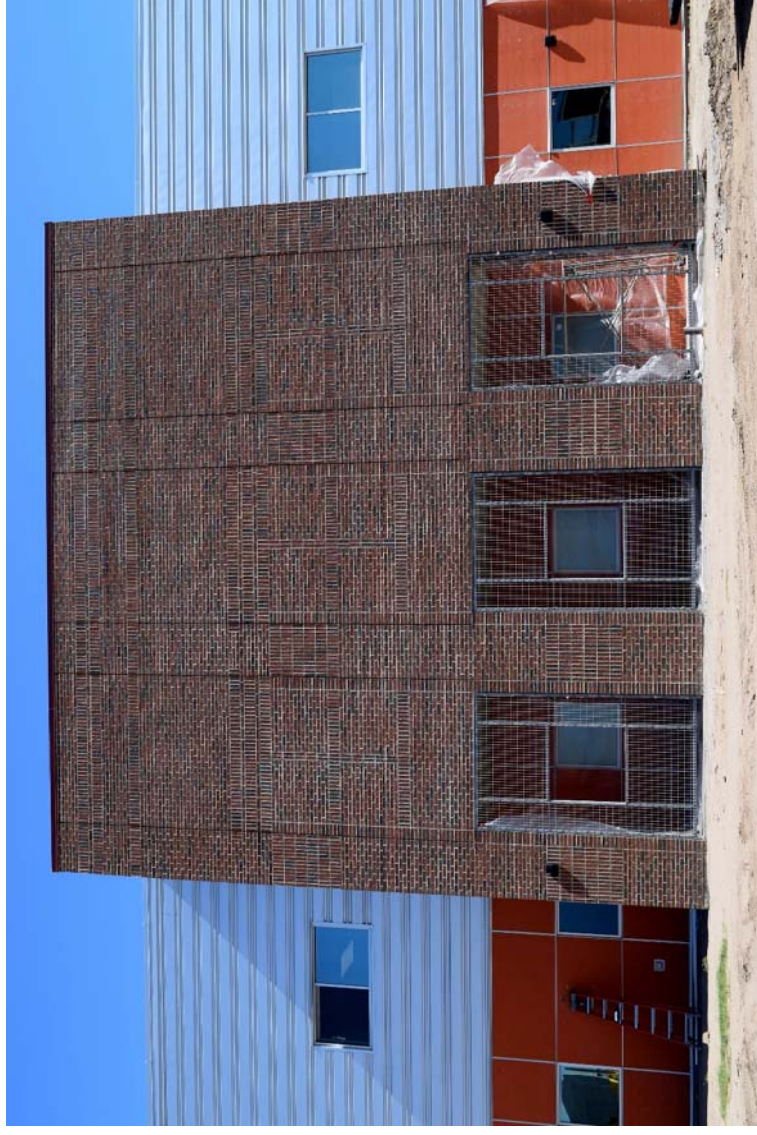


Starr County Campus

- Health Professions and Sciences Building



As designed...



...as delivered.

**FULL AND FINAL SETTLEMENT AND RELEASE AGREEMENT
AND CONFIDENTIALITY AGREEMENT**

**A.
DEFINITIONS**

1. HINOJOSA ENGINEERING, INC. is the Engineer in the OWNER/ENGINEER AGREEMENT dated April 10, 2015.

2. SOUTH TEXAS COLLEGE is the Owner in the OWNER/ENGINEER AGREEMENT dated April 10, 2015.

3. "Engineers" as used herein shall mean all parties identified hereinabove as Engineers and who are parties to the OWNER/ENGINEER AGREEMENT dated April 10, 2015, and shall include any and all "Derivative Claimants" and "Entities" as defined below.

4. "Owners" as used herein shall mean all parties identified hereinabove as Owners and who are parties to the OWNER/ENGINEER AGREEMENT dated April 10, 2015, and shall include any and all "Entities" as defined below.

5. "Derivative Claimants" shall mean any person or entity acting by, through, or under a Engineer (including by reason of marriage or family relationships, any such person), or any of the Entities of a Engineer.

6. "Entities" of a party shall mean those persons and/or entities (whether now in existence or not), and which are or were formerly owned or controlled, in whole or in part, directly or indirectly, by a party to this Agreement, or any Derivative Claimant, and their respective entities, employers, employees, directors, shareholders, officers, assigns, predecessors, successors, attorneys, representatives or agent of such persons and/or entities.

7. "Agreement" shall mean OWNER/ENGINEER AGREEMENT dated April 10, 2015.

8. "Claim for Fees" means the claim asserted by Hinojosa Engineering, Inc., for fees due and owing to Engineer, Inc., from Owner on STC-Technology Campus Parking and Site Improvement Project as set out in letters dated April 20, 2017 and August 17, 2017, attached hereto as Exhibit "A." The Claim for Fees specifically excludes Hinojosa Engineering, Inc.'s claim for payment regarding the change order/request for additional work relating to landscaping work and A.D.A. accessibility review.

9. "Representatives" of a person or entity shall mean and include all of that person's or entity's past or present principals, agents, servants, employees, attorneys, consultants, experts, partners (both general and/or limited), equity participants, officers, directors, shareholders, parent companies, subsidiaries, affiliates, predecessors, successors, assigns, estates, beneficiaries, heirs, devisees, legatees, trustees, and personal representatives.

10. "Settlement Agreement" shall mean this Agreement by and between the parties hereto.

B.
CONTRACTUAL RECITALS AND
STATEMENT OF PURPOSE

WHEREAS, Engineer has a pending Claim for Fees against Owner, alleging the non-payment of fees owed to Engineer by Owner; and

WHEREAS, Owner has denied, and continues to deny, all such allegations by Engineer, HINOJOSA ENGINEERING, INC.; and

WHEREAS, all provisions of this Settlement Agreement are contractual in nature, and not mere recitals only; and

WHEREAS, the purpose of this Settlement Agreement is to set forth and embody a negotiated compromise, settlement, and release, as set forth herein.

NOW THEREFORE, in consideration of the mutual covenants and conditions herein contained, and the incorporation of the above Recitals, the parties hereto agree as follows:

C.
PERSONS AND ENTITIES BOUND BY THIS SETTLEMENT AGREEMENT

1. Engineer, HINOJOSA ENGINEERING, INC. understands and agrees that by execution hereof, the terms of this Settlement Agreement are binding upon Engineer and upon all representatives, successors and assigns of Engineer.

2. Owner, SOUTH TEXAS COLLEGE understands and agrees that by execution hereof, the terms of this Settlement Agreement are binding upon Owner and upon all representatives, successors and assigns of Owner.

3. Engineer, HINOJOSA ENGINEERING, INC., represents and warrants that Engineer has approved of all of the terms, conditions and covenants of this Settlement Agreement as evidenced by the duly authorized signature to this Settlement Agreement.

4. Owner, SOUTH TEXAS COLLEGE, represents and warrants that Owner has approved of all of the terms, conditions and covenants of this Settlement Agreement as evidenced by the duly authorized signature to this Settlement Agreement.

D.
NO OUTSTANDING CLAIMS

1. Engineer HINOJOSA ENGINEERING, INC., warrants and represents that Engineer has no awareness of the existence of any actual or potential claim, demand, suit, cause of action, charge or grievance possessed by Engineer, which is not subject to and fully released by this Settlement Agreement, except for matters as may be expressly excluded in this Settlement Agreement, that concerns or relates in any way, directly or indirectly, to the Agreement and/or Claim for Fees.

E.
CONSIDERATION

1. In consideration of the total sum of \$25,000.00 (Twenty-five Thousand and No/100 Dollars) from Owner, the receipt and sufficiency of which is hereby acknowledged by Engineer, and in consideration of the mutual agreements, conditions, representations, warranties, recitals, covenants and statements of intention contained herein, Engineer, HINOJOSA ENGINEERING, INC. hereby accepts the above-referenced payment in full settlement, compromise and release of its Claim for Fees against Owner, SOUTH TEXAS COLLEGE.

2. Owner shall tender such sum in the following manner: on the Effective Date of this Agreement, Owner shall deliver a check for the total amount of the settlement sum, payable to Engineer's attorney, as Trustee.

3. Each party agrees to be solely responsible for the payment of their respective attorney's fees, and all other expenses incurred on said party's behalf as a result of or in connection with the Claim for Fees and/or this Settlement Agreement.

F.
RELEASE

Engineer, HINOJOSA ENGINEERING, INC., and Owner, SOUTH TEXAS COLLEGE, hereby covenant, agree and consent to the following:

Engineer, HINOJOSA ENGINEERING, INC., hereby fully and finally **RELEASES, ACQUITS, AND FOREVER DISCHARGES** Owner, SOUTH TEXAS COLLEGE (any of Owner's representatives), and Engineer further covenants not to assert its Claim for Fees.

G.
INUREMENT

It is understood and agreed that this Settlement Agreement shall inure to the benefit of Engineer, HINOJOSA ENGINEERING, INC. and/or the representatives of Engineer. No other person or entity is intended to benefit by or be deemed a third-party beneficiary of this Settlement Agreement.

H.
EXPRESS DENIAL OF LIABILITIES

Engineer, HINOJOSA ENGINEERING, INC., and Owner, SOUTH TEXAS COLLEGE and/or their representatives, understand and agree that no payment made nor released pursuant to the terms of the Settlement Agreement, or other consideration given shall be intended to be, nor shall be construed to be, an admission of liability and any and all such liability is expressly denied.

I.
SEVERABILITY

If any one or more of the provisions of this Settlement Agreement, or the application of any such provision to any person, entity, or set of circumstances, shall be determined to be invalid, unlawful, or unenforceable to any extent at any time, the remainder of this Settlement Agreement, and the application of such provision to persons, entities, or circumstances other than those as to which it is determined to be invalid, unlawful, or unenforceable, shall not be affected, and shall continue to be enforceable to the fullest extent permitted by law. Any invalid, unlawful, or unenforceable provision hereof shall be reformed to the extent necessary to render it valid, lawful, and enforceable in a manner consistent with the intentions of the parties hereto regarding such provision.

J.
ENTIRE AGREEMENT OF THE PARTIES

This Settlement Agreement constitutes the entire agreement and understanding of Engineer, HINOJOSA ENGINEERING, INC. and Owner, SOUTH TEXAS COLLEGE and/or representatives, with respect to the transactions contemplated hereby, and supersedes all prior agreements, arrangements, and understandings related to the subject matter hereof, including but not limited to, the Agreement. No representations, warranties, recitals, covenants, or statements of intention have been made by, or on behalf of, any party hereto which is not embodied in this Settlement Agreement or in connection with the transactions contemplated hereby, and no party hereto shall be bound by, or liable for, any alleged representation, warranty, recital, covenant, or statement of intention not so set forth. All the terms, provisions, conditions, covenants, warranties, recitals, and statements of intention in this Settlement Agreement shall be binding upon, inure to the benefit of, and be enforceable by Engineer, HINOJOSA ENGINEERING, INC. and Owner, SOUTH TEXAS COLLEGE, and/or their representatives.

K. CONFIDENTIALITY

The parties expressly agree that the terms and conditions of this Agreement, and all matters relating to the Agreement not otherwise contained in any public records, shall be kept strictly confidential and shall not be revealed or divulged to any third persons or entities except as necessary for tax purposes and/or necessary and legitimate purposes, or pursuant to a court order. The parties further agree and acknowledge that this Agreement not be disseminated to any third party without the prior written consent of the parties to the Settlement Agreement.

L.
GOVERNING LAW

This Settlement Agreement shall be construed in accordance with the governing laws of the State of Texas. The obligations of the parties are performable, and venue for any legal action arising out of this Settlement Agreement shall lie in Hidalgo County, Texas.

M.
FULL UNDERSTANDING AND AGREEMENT

EACH RELEASING PERSON, ENTITY, OR PARTY WARRANTS THAT SUCH PARTY HAS READ THIS FULL AND FINAL SETTLEMENT AGREEMENT AND MUTUAL RELEASE (INCLUDING EXHIBITS) AND FULLY UNDERSTANDS IT. EACH PARTY WARRANTS THAT SUCH PARTY IS OF LEGAL COMPETENCE OR LEGAL CAPACITY, AND IS FREE, WITHOUT DURESS, TO EXECUTE THIS SETTLEMENT AGREEMENT AND MUTUAL RELEASE, AND THAT SUCH PARTY HAS DONE SO OF FREE WILL AND ACCORD, WITHOUT RELIANCE ON ANY REPRESENTATION OF ANY KIND OR CHARACTER NOT EXPRESSLY SET FORTH HEREIN.

N.
EXECUTION AND EFFECTIVE DATE

This Settlement Agreement may be signed in counterparts, and each counterpart shall constitute an original. The parties hereto have executed this Full and Final Settlement Agreement and Mutual Release on the dates set forth opposite their names, to be effective as of

_____, 2017.

Ricardo Hinojosa, as President of
HINOJOSA ENGINEERING, INC., Engineer

On this _____ day of _____, _____, before me, the undersigned notary public, personally appeared Ricardo Hinojosa, known to me to be the person whose name is subscribed to the within instrument and acknowledged that Ricardo Hinojosa executed the same for the purposes therein contained.

Notary Public, State of Texas

Dr. Shirley Reed, as President of
SOUTH TEXAS COLLEGE, Owner

On this _____ day of _____, _____, before me, the undersigned notary public, personally appeared _____, known to me to be the person whose name is subscribed to the within instrument and acknowledged that _____ executed the same for the purposes therein contained.

Notary Public, State of Texas

EXHIBIT "A"

TO

**FULL AND FINAL SETTLEMENT AND RELEASE AGREEMENT
AND CONFIDENTIALITY AGREEMENT**

Law Offices of Gilberto Hinojosa & Associates P.C.

531 E. St. Francis St., Brownsville, Texas 78520

Tel. (956) 544-4218 * Fax. (956) 544-1335

August 17, 2017

Jesus "Chuy" Ramirez
700 N. Veterans Blvd. Ste B
San Juan, Tx 78589
ramirezbook@gmail.com

**RE: Claim of Hinojosa Engineering, Inc. for fees on STC - Technology Campus
Parking and Site Improvement Project**

Dear Mr. Ramirez:

Pursuant to our conversation of August 16, 2017, I am submitting this correspondence setting out the legal basis for Hinojosa Engineering, Inc.'s claim for fees owed to it by South Texas College ("STC") for work done on the Technology Campus Parking and Site Improvement Project ("Project") This claim includes the design and construction administration on the actual Project under construction, as well as work performed by Hinojosa Engineering, Inc. on preparing construction documents for the Site Demolition on the Project.

First of all, with respect to the design and construction administration on the Project, I refer you to Article 8 "COMPENSATION TO THE ENGINEER" of the "OWNER/ENGINEER AGREEMENT", (Attached hereto as Exhibit 1). Section 8.1.1 provides that "For Basic Services. Basic Compensation shall be computed as follows: **"Fixed Fee of \$58,825 based on 9.05% of a CCL of \$650,000"**. Prior to the time that Hinojosa Engineer, Inc. prepared its preliminary design on the Project, STC had estimated that the Project cost for the Technology Campus Parking and Sitework would be approximately \$650,000.

Because the initial estimate was not based upon any specific plans from which a cost estimate could be based, the "OWNER/ENGINEER AGREEMENT" included Section 8.5:

"Basic Service Fee Compensation Agreement

The basic fee lump sum compensation may be adjusted when authorized in writing by Owner when the Construction Cost Limitation (CCL) increases more that [sic] 5% during any phase including acceptance of final GMP award amount. *Provided however that in no event shall the Engineers fee be lowered after a phase of basic services has been completed.*" (Emphasis added)

On August 24, 2016, after the Contractor, ECON, had submitted the Guaranteed Maximum Price ("GMP") on the Project setting the CCL at \$1,930,683, STC presented to Hinojosa Engineering, Inc. for signature an "AMENDMENT TO CONTRACT AGREEMENT BETWEEN OWNER

AND ENGINEER, Dated April 10, 2015”, (attached hereto as Exhibit 2), containing the following Amendment:

“Please refer to the Agreement dated April 10, 2015 between South Texas College (“Owner”) and Hinojosa Engineering Inc. (Engineer). This contract shall be amended to revise the Construction Cost Limitation and Fee the Technology Campus Parking and Site Improvements Project (such agreement as so modified and amended being hereafter called the ‘Agreement’) the terms which are defined in the Agreement shall have the same meanings when used in this letter. All the terms and conditions of this contact shall apply to the Technology Campus Parking and Site Improvements Project.

1. Page 16-Reference Article 8, Compensation to the Engineer, 8.1.1 Replace the current fee with the following:

- a. Fixed fee of \$163,528 based upon 8.47% of the Construction Cost Limitation (CCL) of \$1,930,683.”

The percentage of the CCL to be paid to the Engineer as a Fix Fee was decreased as a result of the increase of the construction costs. In other words, the higher the construction costs, the lower the percentage of the CCL paid to the Engineer.

Hinojosa Engineer, Inc. has continued to work under the terms of the “AMENDMENT TO CONTRACT AGREEMENT BETWEEN OWNER AND ENGINEER” until the present. To this day, Hinojosa Engineering, Inc. has not been presented with any other amendment to the “OWNER/ENGINEER AGREEMENT”.

In 2017, the STC Board of Trustees approved a revised Guaranteed Maximum Price (“GMP”) on the Project lowering the construction cost on the Project to \$1,563,574.00. Hinojosa Engineering, Inc. was not notified of the revised GMP until February 10, 2017. See February 10, 2017, email from Diana Bravo Gonzalez, Broaddus, to Ricardo Hinojosa, attached hereto as Exhibit 3. At the time that Ms Bravo notified Hinojosa Engineering, Inc. of STC’s request that Hinojosa Engineering, Inc.’s fee be adjusted, Hinojosa Engineering, Inc had already completed the following basic services:

Schematic Design	-	100%
Design Development Phase	-	100%
Construction Document Phase	-	100%
Bidding or Negotiation Phase	-	100%
Construction Phase	-	50%

As you can see from Ms Bravo’s email, the “Current Fee” that was owed and paid to Hinojosa Engineering, Inc. pursuant to the August 24, 2016, “AMENDMENT TO CONTRACT AGREEMENT BETWEEN OWNER AND ENGINEER” for all work performed by Hinojosa as of February 10, 2017, (excluding the Construction Administration Phase), was \$122,646.64.

Although the email states that Hinojosa Engineering, Inc. completed 39% of the work on the Construction Administration Phase, in reality, Hinojosa Engineering, Inc. had completed 50% of the work on that Phase of the Project at the time that Ms. Bravo advised Hinojosa Engineering, Inc. that STC was requesting that the Engineering fee be adjusted to reflect the revised GMP. As of the date of the Bravo email, Hinojosa Engineering, Inc. has not been paid any amount for the Construction Administration phase.

Under Section 8.5 of the "OWNER/ENGINEER AGREEMENT" ("*Provided however that in no event shall the Engineers fee be lowered after a phase of basic services has been completed*") STC is contractually obligated to pay Hinojosa Engineering, Inc. for that work already completed at the time that it was advised to that the GMP was revised to lower the Project cost to \$1,563,574.00. Since 50% of the Construction Administration work had been completed at the time of the change in the GMP, STC owes Hinojosa Engineering, Inc. \$20,441.11, or 1/2 of the fee for the Construction Administration phase under the CCL set out in the "AMENDMENT TO CONTRACT AGREEMENT BETWEEN OWNER AND ENGINEER". Even though Hinojosa Engineering, Inc. has not been presented with an additional Amendment to the "OWNER/ENGINEER AGREEMENT" reflecting the newly revised CCL, giving STC the benefit of the doubt, STC will owe Hinojosa Engineering, Inc. an additional \$16,554.34 upon completion of the Construction Administration phase. However, a correct reading of the contractual terms would probably result in Hinojosa Engineering, Inc. being entitled to an additional \$20,441.11 upon completion of the Project.

To conclude otherwise is to ignore the clear unambiguous terms of the "OWNER/ENGINEER AGREEMENT" and the August 24, 2016, Amendment.

Additionally, Hinojosa Engineering, Inc. performed additional work on the project not included in the "OWNER/ENGINEER AGREEMENT" for which it has not been compensated. STC's agent, Broaddus, requested that Hinojosa Engineering, Inc. prepare a set of construction documents for the "Site Demolition" of the project. (See Exhibit 4, STC Technology Renovations - GMO Demolition Package). Although a fee amount for said work was not discussed, utilizing the percentages that the "OWNER/ENGINEER AGREEMENT" provides, the fee that should be paid to Hinojosa Engineering, Inc. is 8.47% of the \$192,604 Site Demolition GMP, or \$16,313.59. Giving the sliding scales on percentages of GMP as discussed above, the percentage paid to the Engineer should probably be significantly higher due to the significantly lower GMP on the Site Demolition. However, for purposes of simplicity Hinojosa Engineering, Inc. is requesting that it be compensated at the 8.47% rate.

Therefore, under the unambiguous terms of the Agreement and Amendment executed between STC and Hinojosa Engineering, Inc., STC currently owes Hinojosa Engineering, Inc. the following amounts:

50% of Construction Administration	\$20,441.11
Construction Documents for Site Demolition	\$16,313.59

Upon completion of the Construction Administration, STC will owe Hinojosa Engineering, Inc. an additional \$16,554.34.

The only misunderstandings with respect to the fees owed to Hinojosa Engineering, Inc. on this Project are a result of Broaddus' twisted analysis of the "OWNER/ENGINEER AGREEMENT". Certainly their interpretation of the contract documents would never hold up in court.

I hope that this information clarifies Hinojosa Engineering, Inc. position with respect to the fees owed by STC to Hinojosa Engineering, Inc.

Thank you for your attention to this matter.

Sincerely,

/s/Gilberto Hinojosa

Gilberto Hinojosa

Attorney at Law

Law Office of Gilberto Hinojosa & Associates P.C.

531 E. St. Francis St., Brownsville, Texas 78520
Tel. (956) 544-4218 * Fax. (956) 544-1335

April 20, 2017

Brian Fruge
Associate Vice President
Broaddus & Associates

Re: Your email of April 6, 2017, to Hinojosa Engineering, Inc. re: "Revised Invoice"

Dear Mr. Fruge:

I am the attorney for Hinojosa Engineering, Inc. and your April 6, 2017 email to Hinojosa Engineering, Inc. has been referred to me for a response.

Initially, I want to bring to your attention my letter to Diana Bravo discussing this same exact issue which is attached hereto as Exhibit A. As I understand, nothing has changed since I forwarded that letter to Ms. Bravo with respect to STC's contractual obligations under the "OWNER/ENGINEER AGREEMENT" and the Amendment to the Contract Agreement Between Owner and Engineer. Yet, you persist in ignoring the specific language of the contract and its amendment as if contractual obligations make no difference to you or to STC.

I understand that you are attempting to cut back on costs for this project as a result unanticipated costs incurred that have affected earlier projections made by you to the 'Board of STC as to the anticipated cost of this project. However, I believe that it is patently unfair that you attempt to resolve these mistakes or mis-projections on the back of Hinojosa Engineer, Inc. \$20,000 is a lot of money for a small firm like Hinojosa Engineering, Inc. and it cannot afford to have contracts that have been entered in good faith ignored, especially when it has done the work. The fact remains that Hinojosa Engineering entered into a contract with STC that was later amended and revised, at the request of a Broaddus representative of STC (See Exhibit B), to reflect a substantial increase in the construction costs of the project. Early on, Hinojosa Engineering, Inc. informed both Broaddus and STC that the actual projected cost of the project would substantially exceed the cost that STC had anticipated for this project. Your representative, Diana Bravo, acknowledged that in the email string attached as Exhibit C.

Therefore, your revisions to Hinojosa Engineering, Inc.'s invoice are unacceptable and completely ignore STC's contractual obligations. Hinojosa Engineering, Inc. will insist on payment of their contractual fees based upon the contract and its amendments and the work that has been completed to date. That is what Article 8.5 of the Contract requires. Of course, any further invoices on the project will reflect the the revised construction costs submitted by the contractor.

Thank you for you attention to this matter.

Sincerely,

Gilberto Hinojosa